

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$1,860,686 OR 19.4%, AND OF THAT AMOUNT \$730,630 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

CITY COUNCIL

SUSAN NARVAIZ MAYOR
BETSY ROBERTSON..... PLACE 1
GAYLORD BOSE PLACE 2
DANIEL GUERRERO PLACE 3
CHRIS JONES PLACE 4
PAM COUCH PLACE 5
JOHN THOMAIDES PLACE 6

APPOINTED OFFICIALS

DAN O'LEARY CITY MANAGER
ANDREW QUITTNERINTERIM CITY ATTORNEY
SHELLEY GOODWIN.....INTERIM CITY CLERK
JOHN P. BURKE, JR. MUNICIPAL COURT JUDGE

BUDGET DOCUMENT PREPARATION

ROSIE VELAFINANCE DIRECTOR
STEVE PARKER.....ASSISTANT FINANCE DIRECTOR





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of San Marcos
Texas**

For the Fiscal Year Beginning

October 1, 2006

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of San Marcos, Texas for its annual budget for the fiscal year beginning October 1, 2006.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

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The Mission of the City of San Marcos

The goals of the City Government are to create a strong community, foster a high quality of life, promote neighborhood integrity, support sound community and economic development, conserve and protect the City's natural resources and the environment, and safeguard the health, safety and welfare of the City's residents.

– San Marcos City Charter



August 3, 2007

The Honorable Susan Narvaiz, Mayor
And Members of the City Council
San Marcos, Texas

Dear Mayor Narvaiz and Council Members:

I am pleased to submit the proposed budget of \$136,419,252 for fiscal year 2008 for the City of San Marcos. The budget offers a sound financial plan that provides the requested level of services and needed infrastructure projects for our growing community.

In 2008, we will focus on capital projects, public safety, and economic development. Following your guidance in the Budget Policy Statement, we believe these areas are of utmost importance to our community and for our future prosperity.

We have the opportunity to bring to fruition the capital projects that our citizens approved during the Bond Election of 2005. These capital projects are very important to our citizens and we believe that moving forward with this exciting program at this time is the prudent thing to do. As you know, increasing construction costs continue to dilute the value of our construction dollars, and we will follow your direction to move forward with these projects. In addition to construction costs, increased activity in capital projects requires additional investment in support staff to make sure that these projects are effectively managed and appropriately reported.

The City of San Marcos will also emphasize public safety by increasing staffing in Police, Fire, Public Health and Code Enforcement. The citizens of San Marcos deserve a community that is committed to doing all it can to protect its citizens, and we believe the proposed budget enhances that commitment.

This budget continues to build upon your emphasis on economic development through commitments to the Development process to encourage a vibrant and growing community. Our community is part of a vibrant area in the state of Texas and continues to attract investment for future growth.

The proposed 2008 budget proposes a property tax rate of \$0.5302 per \$100 valuation and keeps electric, water/wastewater, and drainage rates at the same level as last year. These fees will continue to fund operations and urgently needed drainage and other maintenance projects in San Marcos. You may wish to further discuss the wastewater winter average system.

Our operations continue to experience dramatic increases in the costs of fuel and power generation caused by the increasing price of oil internationally. This impacts operations of our vehicle fleet in all areas, and increased the projected cost of wholesale power we purchase from the Lower Colorado River Authority from \$34.4 million to \$37.8 million, or 9.9%. The cost of purchased power is passed through to the customers; however it has a significant impact on the total municipal budget and our fund balance requirements for the Electric Utility Fund.

We have experienced another year of significant gains in our property values and sales tax revenue, and these factors reflect the expanding local, state and national economy. However, we continue to forecast conservatively in order to protect ourselves from a sudden downturn as we have experienced in the past. Because we rely so heavily on sales tax for operations, we are especially vulnerable to downturns in the economy, and the conservative forecasting philosophy which you have supported has protected the community.

Based on your guidance through the 2008 Budget Policy Statement adopted in May 2007, we are ready to work with you on implementing this budget which emphasizes the highest priorities that our citizens have told us that they care about.

Sincerely,


Daniel J. O'Leary
City Manager

Summary of Changes to FY 2008 Budget Proposed on August 3 , 2007

	Change No.	General Fund	Water/ WW Utility Fund	Electric Utility Fund	Drainage Utility Fund
Original Proposed Fund Balance as of August 3, 2007		11,497,396	9,646,825	12,997,450	405,456
<u>FY 2008 Expenditure Increases</u>					
3 New Emergency Communication Operators in Police	1	140,511			
3 New Battallion Chief's in Fire	2	265,639			
Veteran's Day Parade	3	5,000			
CARTS	4	10,000			
Sights and Sounds	5	30,000			
Rio Vista Street Improvements	6	981,000			
Summerfest Fireworks	7	10,000			
Cemetery One-Time Expense	8	60,000			
Main Street Landscaping Maintenance	9	18,000			
Southside Rehab One-Time	10	2,000			
San Marcos Youth Services Bureau	11	5,000			
Skate Park	12	180,000			
Railroad Quiet Zone	13	600,000			
City Attorney Salary and Benefits Adjustment	14	31,219			
Increase Mayor and Council Travel Budget by \$2000 each	15	14,000			
Increase to Economic Development Line Item	16			10,000	
Inc. to Energy Efficiency Program to \$250,000, not \$249K	17			1,000	
2007B Electric Debt Service Payment	18			58,684	
2006 Revenue Bonds Debt Service Payment	19		72,367		
2006A Revenue Bonds Debt Service Payment	20		32,646		
Finalized CIP Debt Service for 2008 Projects-Water	21		16,562		
Finalized CIP Debt Service for 2008 Projects-Drainage	22				76,273
2007 Combination Tax & Revenue CO Issuance	23				133,445
<u>FY 2008 Expenditure Decreases</u>					
2006 Revenue Bonds Debt Service (not due until 2008)	19		466,367		
2006A Revenue Bonds Debt Service Payment (not due until 2008)	20		210,387		
2007 System Improvements	24				800,000
2008 System Improvements	25				550,000
2007 Revenue Bonds Debt Service (not due until 2008)	26				97,629
<u>FY 2008 Revenue Increases</u>					
FY 2007 Appraisal District Rebate	27	10,000			
Increase Traffic Fine Revenue	28	11,000			
Increase Sales Tax Revenues	29	37,711			
Increase Water Revenue for GBRA Debt for 2008	30		30,081		
Increase Interest Income for 2008	31				26,929
<u>FY 2008 Revenue Decreases</u>					
Decrease 2007 Revenues for GBRA Debt	32		600,000		
Revised Fund Balance as of August 28, 2007		9,203,738	9,632,085	12,927,766	1,670,296

Executive Summary

The fiscal year 2008 adopted budget totals \$136,419,252 and meets the highest standards in budgeting as expected by the community and City Council. The budget represents a partnership between City Council and staff responding to the Council's vision for the community. The budget contains financial summaries, missions, objectives, accomplishments, plans for achievement, and program outlines that invoke our commitment to using best business practices in providing quality services to our citizenry.

Staff used the City Council's Budget Policy Statement as a guide for developing the adopted budget. The Executive Summary explains the key choices and decisions made during the budget process to meet the priorities and guidelines established by City Council.

Financial Policy

Property Tax Rate

We are pleased to report that the taxable property base increased by 5.9% to \$2.15 billion. At the recommendation of City Council, this budget implemented a tax rate increase of 6 cents to a total of 53.02 cents to support debt payments and operational costs in the General Fund. This tax rate also includes debt repayments for voter-approved bond projects.

The increased taxable property base along with the 3.5 cents of the total 6 cents adopted increase will generate new property tax revenues that will finance the early payment of callable debt totaling \$698,706. The adopted increase of 3.5 cents will also be used to finance future debt payments related to the \$11.4 million in certificates of obligation and general obligation bonds for various projects in the coming fiscal year. These activities include the McCarty Lane Improvements, Central Fire Station, Sink Creek Green Space Acquisition, and other various transportation projects.

Capital Outlay

During the City Council Budget Policy Workshop, Council directed staff to commit \$900,000 in the General Fund for replacement of vehicles and equipment. The City will cash fund the purchase of capital outlay in 2008.

We are proposing the purchase of \$114,330 in new Library books – this is an annual on-going capital expenditure.

We are also proposing to use \$499,200 of fund balance from the Water & Wastewater Utility and \$271,000 in the Electric Utility funds to replace aging equipment and vehicles in concert with your Budget Policy Statement. An additional \$770,000 in fixed asset expenditures are also budgeted due to recurring expenses related to transformers, mercury vapor, lighting, and customer extensions. These expenditures are necessary for the daily operations of the Electric Department.

Capital Improvements Program – Certificate of Obligation Projects

In 2006, the City Council committed to funding \$13.1 million in specific capital projects by selling certificates of obligation over four fiscal years. The projects we have completed through this program include purchase of a fire truck, parkland improvements, and transportation projects.

In the FY 2008 budget, we enter the second year of this program with the following projects slated for \$4.01 million in the sale of certificates of obligation. The sale of these certificates will be able to fund numerous projects including:

- Multi Service Facility
- Relocation Central Fire Station
- Rio Vista Street Reconstruction
- Aquarena Springs Drive RR Overpass
- McCarty Lane Improvements
- Traffic Calming
- River Bank Stabilization
- Replace Engine Academy Station
- Wonder World Drive Overpass
- Comanche Sessom CM Allen
- Transportation Improvement Part.

The funding for those projects is scheduled as follows:

Certificate of Obligation Projects				
Project List	FY 2008	FY 2009	FY 2010	Total
Parks and Public Buildings				
River Bank Restoration	200,000	1,630,000		1,830,000
Public Safety				
Relocation of Central Fire Station	1,700,000			1,700,000
Replace Engine Academy Street	470,000			470,000
Streets				
Multi Service Center Design	500,000	1,000,000		1,500,000
Transportation Imp. Participation	250,000	250,000	250,000	750,000
Traffic Calming	25,000	25,000	25,000	75,000
McCarty Lane Improvements	1,800,000			1,800,000
Comanche Sessom Signal	212,000			212,000
Rio Vista Street Reconstruction	940,000			940,000
WW Drive RR Overpass Domain	250,000			250,000
Aquarena Springs Drive I-35 Lane	40,227			40,227
Total Projects	4,017,227	1,275,000	275,000	5,567,227

Capital Improvements Program – General Obligation Projects

In November 2005, San Marcos voters approved \$11.2 million in General Obligation Bond projects. In the Budget Policy Statement for FY 2007, Council asked staff to strive to absorb the new debt payments within anticipated revenues without a property tax increase. The budget of FY 2007 achieved this directive. The Budget Policy Statement for FY 2008 directed staff to propose a tax increase which would allow these projects to be completed as approved by the votes. The following table shows the dollar value of the projects approved by voters and the potential tax increase associated with debt repayments.

General Obligation Projects		
Project List	Project Cost	Estimated Tax Rate Increase
Parks and Public Buildings		
Greenspace Acquisition	2,000,000	0.0094
Public Safety		
Central Fire Station Relocation	2,965,000	0.0140
Streets		
Sessom Drive Reconstruction	775,000	0.0037
Thorpe & Hopkins Improvements	1,325,000	0.0062
Loop 82 Railroad Overpass & Post Road Realignment	880,000	0.0042
Miscellaneous Intersection Improvements	150,000	0.0007
Donaldson Street/ Transit Center U-Turn Improvements	200,000	0.0009
Victory Gardens Street Reconstruction	820,000	0.0039
LBJ Sidewalk & Hutchison Street Reconstruction	880,000	0.0042
Bundled Bike and Pedestrian Improvements	1,185,000	0.0056
Total Projects	11,180,000	0.0528

City Council approved \$4.74 million of GO bond projects for the 2008 fiscal year. They include \$2,050,000 for Central Fire Station relocation, \$173,000 for bike and pedestrian improvements, \$239,000 for the Thorpe Lane/Hopkins Intersection and \$74,000 for Victory Gardens Street Reconstruction.

In July 2007 the City of San Marcos, per the Council's direction, purchased; the Spring Lake Preserve in conjunction with donations from Hays County, Parks and Wildlife and numerous other donations from various entities. The City's portion of this purchase was \$2,000,000. These funds were borrowed from various capital projects on a loan basis for the purchase. The sale of these general obligation bonds will reimburse those projects.

Fund Balances

In the Budget Policy Statement, the City Council requested that all three major funds (General Fund, Water/ Wastewater Utility and Electric Utility) meet a fund balance level of 25% as specified by the City of San Marcos's Financial Policy adopted by the Council. This goal was established to provide a minimum of three months operating capital for each of the major funds. Staff has met this goal in the adopted budget.

Water/ Wastewater Fund

In Fiscal Year 2004, 2005 and 2006, the City Council adopted water and wastewater utility rate increases of 15%, 10%, and 10% respectively. No rate increases are recommended in the 2008 fiscal year adopted budget.

We propose to undertake \$ 54.2 million in system improvement projects through cash and debt financing over the next five fiscal years. We anticipate more rate increases will be needed in the future to fund the construction of a new wastewater treatment plant. This budget includes \$13.5 million of the \$ 54.2 million in projects this year. As recommended, Council funded \$1.0 million of fund balance and plans to issue revenue bonds for the remaining \$9.4 million. An additional one-time system improvement transfer of \$6.6 million was also included in this year's budget, which will be used to fund \$7.6 million in future CIP projects. This was done in observance of maintaining our fund balance policy of 25% of operating expenditures. The financial strength of the Water/ Wastewater Utility Fund is evident as this is the third time that we are able to "cash fund" system improvement projects of this magnitude.

Staff is proposing to maintain the cost allocation reimbursement from the Water/ Wastewater Utility Fund to the Electric Utility Fund. The cost allocation reimbursement will remain at \$750,000 in fiscal year 2008. The cost allocation reimbursement is used to recoup a proportional amount of the cost for the Meter Reading and Utility Billing Departments which are expensed within the Electric Utility Fund. The fiscal year 2008 cost for both departments is \$1,611,962.

Council may want to further discuss implementing winter averaging for wastewater customers in Fall/Winter of 2008.

Electric Utility Fund

In the fiscal years of 2005 and 2006, Council approved two rate increases of 10% and 2% respectively. Prior to February 2005, electric utility rates had not been increased since 1993. No rate increase was adopted in FY 2007.

The Electric Utility has been impacted by the significant increase in the cost of fuel for power generation from our wholesale power provider, the Lower Colorado River Authority. In the past, the franchise fee paid by the Electric Utility to the General Fund for use of rights-of-way was assessed on all electric sales revenues, as well as the pass-through costs of purchased power. In 2006, Council directed that the 9% franchise fee on power costs will not be assessed to the utility. In 2005, Council decreased the Electric Utility franchise fee paid to the General Fund from 10% to 9%. Staff recommends continuing the franchise fee amount at this level.

Drainage Utility Fund

The adopted 2007 budget implemented an overall increase of 23.5% in drainage utility fees for all rate classifications to support an expanded maintenance program, as directed by City Council in the Budget Policy Statement. Drainage projects for the 2008 fiscal year total \$1.8 million in the CIP of which \$700,000 will be cash funded.

The following chart shows the increase in drainage utility fees adopted in 2007 for each customer class. No increase is proposed for FY 2008.

Customer Class	Current Monthly Charge	Monthly Charge	Monthly Increase
Residential-Small Lot (0-6,000 Sq Ft)	2.00	2.47	0.47
Residential-Average Lot (6,001-12,000 Sq Ft)	3.21	3.96	0.75
Residential-Large Lot (Greater than 12,000 Sq Ft)	3.67	4.53	0.86
Multi-family-Small Lot* Average Monthly Charge (Based on 40 units)	2.00 per Unit 40 units x 2.00 = 80.00	2.47 per Unit 40 units x 2.47 = 98.80	0.47 per Unit Average Monthly Increase 18.80
Multi-family -Average Lot* Average Monthly Charge (Based on 19 units)	3.21 per Unit 19 units x 3.21 = 60.99	3.96 per Unit 19 units x 3.96 = 75.32	0.75 per Unit Average Monthly Increase 14.33
Multi-family -Large Lot* Average Monthly Charge (Based on 2 units)	3.67 per Unit 2 units x 3.67 = 7.34	4.53 per Unit 2 units x 4.53 = 9.06	0.86 per Unit Average Monthly Increase 1.72
Commercial	3.21 per ERU	3.96 per ERU	0.75 per ERU

**Based on average Multi-Family charge.*

- Most apartment complexes fall within the multi-family -Small Lot category and are billed for an average of 40 Units. Only two apartments are categorized as multi-family Large Lot and have an average of two unit
- Multi-Family Charge Calculation: Total square footage of the lot divided by the number of apartments (unit) equals the square footage of the complex. Square footage is multiplied by the appropriate charge per unit (rate based on the square footage) equals the monthly charge.
- 2,250 sq. ft. = 1 Equivalent Residential Unit (ERU)

Sales Tax Revenue Estimate

The City's adopted Financial Policy utilizes conservative forecast guidelines for projecting budgetary sales tax estimates. The following illustration shows the actual percentage increase for the most recently completed fiscal year (2006).

FY 2005 Actual	FY 2006 Actual	Percentage Increase
\$14,037,501	\$16,232,402	15.64 %

Although property taxes increased by 15.64% during this time period, financial policy guidelines only allow an increase of 3% over the previous year's estimate. Per the budget policy statement that was adopted by council, we used the lower estimate of \$15,717,711 when estimating sales tax

revenue due to the rebate to be paid to the San Marcos Factory Shops.

During FY 2006, City Council approved an incentive agreement with San Marcos Factory Shops, Ltd. to rebate a total of \$ 3 million in sales taxes over a period of seven years. The approximate payment in 2007 for sales tax rebates was \$892,000. We anticipate the rebate for the 2008 fiscal year will be approximately \$ 1,000,000.

Sales taxes represent 45.5% of the total General Fund revenues, the greatest single source of revenue for the General Fund. Any excess collection above the fiscal year 2007 estimate will go directly into General Fund balance.

Major Policy Issues

Compensation Program

Per the City Council Adopted Budget Policy, an allocation of \$500,000 was established to create a merit based system to reward the top-performing employees. The ratio of this allocation as compared to the total salaries amounted to approximately 2% for the General Fund. This ratio was used when determining the other funds (Water/WW, Electric, Drainage, WIC, and Airport). allocation for merit based incentives in Fiscal Year 2008. Those allocations are noted below:

The following chart shows the cost of the compensation program by fund.

COMPENSATION COST BY FUND	
General Fund	\$ 500,000
Water/ Wastewater	51,227
Electric Utility	59,032
Drainage	1,166
Airport	1,635
WIC	7,459
TOTAL	\$620,519

The council also established the funding of a civil service pay plan in 2008. Staff is recommending a Cost of Living Increase of 2% or \$120,460 for the Police Department. A pay structure change is also being adopted, which amounts to an additional \$92,728.

City staff is also proposing a Cost of Living Adjustment of 2% for the Fire Department. This civil service adjustment will cost the City an additional \$44,557.

New Personnel

In the 2008 budget, staff is requesting new personnel to address service level issues. The new

positions and related salary and benefit costs are as follows:

Position	Salary & Benefit Cost
GENERAL FUND	
Code Enforcement Officer I- Marshal Dept.	54,742
Receptionist/Clerk- Marshal Dept.	31,301
Euthenasia Tech- Animal Control	37,376
Animal Control Supervisor	40,221
Clerk I-Library (Part-time)	21,520
Acquisition Specialist-Engineering	97,044
Administrative Office Manager- Permit Center	51,077
Division Chief Training-Fire	91,851
Accountant I	44,730
3 Battalion Chiefs-Fire	263,175
3 Emergency Communication Operators-Police	140,511
4 Police Officers	206,080
3 Police Officers- Traffic	154,560
TOTAL	\$1,234,188
WATER/WASTEWATER	
Equip. Operator II (WC/WD)-Collection	\$41,748
Equipment Operator I (WC/WD)-Collection	35,992
Equipment Operator I (WC/WD)-Collection	35,992
Water Quality Technician-Water Quality	38,868
Support Clerk (Part-time)-Water Quality	18,200
TOTAL	\$170,800
ELECTRIC	
Electrical Engineering Tech	\$54,353
WIC PROGRAM	
WIC Certification Specialist	\$36,352
GRAND TOTAL	\$1,495,423

Operating Expenses

This budget limited operating expenses for departments to a maximum of 3 percent.

Greenspace

In response to City Council's request during the budget policy statement workshop, the budget contains a \$5,000 appropriation for acquiring and developing greenspace.

External Programs

Hotel Occupancy Tax Fund

In FY 2007, the City Council discussed the Hotel Occupancy Tax Fund during a council workshop. New allocation percentages for the funded agencies were not determined at that time. In order to increase the percentage for the conference center project, we have capped the allocation at 10% over the 2008 anticipated revenue for each program funded by the Hotel/ Motel Fund. Allocation percentages were left at the same rate for this year.

Budgeted revenue was estimated with a 1 percent increase over last year or \$1,244,816. The hotel occupancy tax revenue distribution is as follows:

Funding	Distributio n	Allocation
Convention & Visitors Bureau	45.0%	\$560,167
Arts Commission	4.5%	\$56,017
Main Street Program (Portion from G.F.)	15.5%	\$198,198
Hispanic Chamber of Commerce	5.5%	\$68,465
Outlet Mall Cooperative Advertising Program	3.5%	\$50,432
Council Tourism Account	1.0%	\$12,448
Future Conference Center	21.5%	\$267,635
Branding/ Marketing San Marcos	3.5%	\$43,569
Total	100.0 %	\$1,256,931

Social Services

City Council adopted social service program funding for fiscal year 2008 at \$412,000. The Human Services Advisory Board (HSAB) is tasked with developing a recommendation for distributing the social service program allotment to the various social service agencies operating within San Marcos. The HSAB implemented an appeals process in Fiscal Year 2007.

Community Development Block Grant (CDBG) Funding

The City Council previously discussed allocating the CDBG allocation at a special workshop in April. The allocation for the \$532,495 grant is shown within the CDBG Program Fund section of the adopted budget.

Miscellaneous Issues

The adopted budget continues a \$100,000 for the Beautification Committee to beautify City entryways. The City Council also gave direction that \$297,000 being allocated to economic development and small business development in Fiscal Year 2008, which is funded from the Electric Utility.

There are also numerous one-time expenses included in this years budget. They are as follows:

- Energy Efficiency Programs-\$250,000
- Lobbying Contracts- \$300,000
- EMS Additional Funding-\$25,000
- Additional Mowing City-owned Rights of Way-\$92,000 (recurring)
- Computer Network (Disaster Recovery)-\$300,000
- Airport Matching Funds-\$289,667
- Building Repairs at Activity Center and Police Headquarters-\$335,000
- Tennis Court Repairs-\$300,000
- Website Redesign-\$73,000

Budget Overview

The budget of \$ 136,419,252 is an increase of \$ 20,347,548 (17.53%) above the previously approved FY 2007 budget. The increase is largely attributed to a dramatic—10%—increase in the cost of purchased power in the Electric Utility Fund as well as one-time operating expenses. The Water Fund also contributed \$6.6 million in one-time system improvements to the capital projects fund.

2007/2008 Annual Budget Expense Summary

	2007 Budget	2008 Budget	Dollar Change	Percent Change
General Fund	34,819,699	39,223,724	4,404,025	12.65%
Debt Service Fund	5,013,606	7,118,567	2,104,961	41.98%
Special Revenue Funds	3,571,875	3,598,611	26,736	0.75%
Permanent Funds	43,800	27,500	(16,300)	-37.21%
Enterprise Funds	72,622,724	86,450,850	13,828,125	19.04%
Total	116,071,704	136,419,252	20,347,548	17.53%

Significant new expenses within the budget include:

Increased Purchased Power Costs over 2007 - Electric Utility	\$3,480,403
General Fund Market/Merit/Step/ COLA adjustment	\$ 500,000
New General Fund positions	\$ 1,234,188
New Water/ Wastewater positions	\$ 170,800
New Electric Positions	\$54,353
New WIC Position	\$36,352
Water/ Wastewater Utility cash funded system improvements	\$ 7,612,000
General Fund capital outlay spending	\$ 900,000
Water/ Wastewater Utility Capital Outlay spending	\$499,200
Electric Utility Fund capital outlay spending	\$1,048,300
Debt service payments related to General Fund CIP	\$ 1,109,370
Debt service payments related to Water/ Wastewater System projects	\$ 290,966
Drainage Utility system improvements debt service	\$ 88,503
Rio Vista Street Improvements	\$981,000
Cemetery Fence One-Time Expense	\$60,000
Sights and Sounds	\$30,000
Railroad Quiet Zones	\$600,000
Skate Park Phase II	\$180,000

Fund Balances

A healthy fund balance represents sound fiscal management and measures our capacity to sustain current and future operations. Overall, the budget will bring our fund balances to a total \$38.3 million, or 28.1% of total expenses. The budget continues our commitment of maintaining appropriate fund balances while meeting City Council priorities. These fund balances can be used toward:

- One-time emergency expenses
- Counter-cyclical reserves to minimize the effects of an economic downturn
- Ensuring financial security in the event of a disaster
- Bond rating and creditworthy assessments
- Other one-time expenses such as economic development incentives

2007/2008 Annual Budget Fund Balance Summary

	Actual 2005-06	Approved 2006-07	Revised 2006-07	Adopted 2007-08
Beginning Fund Balance	37,535,973	30,888,960	42,450,845	48,442,344
Total Revenues	120,445,036	116,634,574	117,152,174	126,286,598
Total Funds Available	157,981,009	147,523,534	159,603,019	174,728,942
Total Expenses	115,530,164	116,071,704	111,160,675	136,419,252
Ending Fund Balance	42,450,845	31,451,830	48,442,344	38,309,691
Percentage	36.74%	27.10%	43.58%	28.08%

The General Fund

The General Fund is the primary operating fund for the City. It is viewed as the general government fund and accounts for a vast number of financial resources, except for resources required to be accounted for in other funds.

Revenues

Revenue forecasting is a complex and difficult task that involves collecting historical data, researching economic data, and formulating forecasting assumptions. At a minimum, ten years of historical data are compiled and analyzed as part of the forecasting procedure. Qualitative and quantitative forecasting techniques such as naive revenue forecasting, consensus forecasting, expert forecasting and trend analysis are utilized when preparing revenue estimates. In some cases, more than one technique is used to predict revenues for the next fiscal year. Expert forecasting is perhaps the most useful technique because it relies on extensive technical knowledge of the economic activity that generates the revenue and is sensitive to changes in the national, regional, and local economies. This method is quite useful for the City because a majority of our sales tax base is generated through retail sales from the Prime and Tanger Outlet Malls. The General Fund receives revenues from a variety of sources, including taxes, licenses and permits, fines and penalties, revenues from cash and properties, other agencies, service fees, and transfers for indirect costs. Revenue projections are based on a variety of factors such as the economy, historical collections, known changes that will occur, and growth factors. In all events, conservative estimates are used.

2007/2008 Annual Budget General Fund Revenue Summary

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Ad Valorem Tax	3,533,782	3,581,162	4,342,478	12.57%
Sales Tax	16,232,402	16,328,533	15,717,711	45.50%
Franchise Fees - City	6,055,157	5,373,390	5,422,950	15.70%
Franchise Fees - Other	789,629	717,085	729,427	2.11%
Other Taxes	346,479	333,360	339,573	0.98%
Licenses and Permits	930,496	837,446	854,195	2.47%
Fines and Penalties	1,350,571	1,250,714	1,286,728	3.72%
Interest Income	598,126	500,000	500,000	1.45%
Cultural and Recreational	667,146	600,431	606,436	1.76%
Other Agencies	154,608	139,147	277,334	0.80%
Current Services	159,328	143,395	151,494	0.44%
Other Revenue	252,427	227,185	141,418	0.41%
Prior Period Adjustment	6,603	-	-	0.00%
Reimbursements from Other Funds	3,947,338	3,924,072	4,177,112	12.09%
Total	35,024,093	33,955,921	34,546,855	100.00%

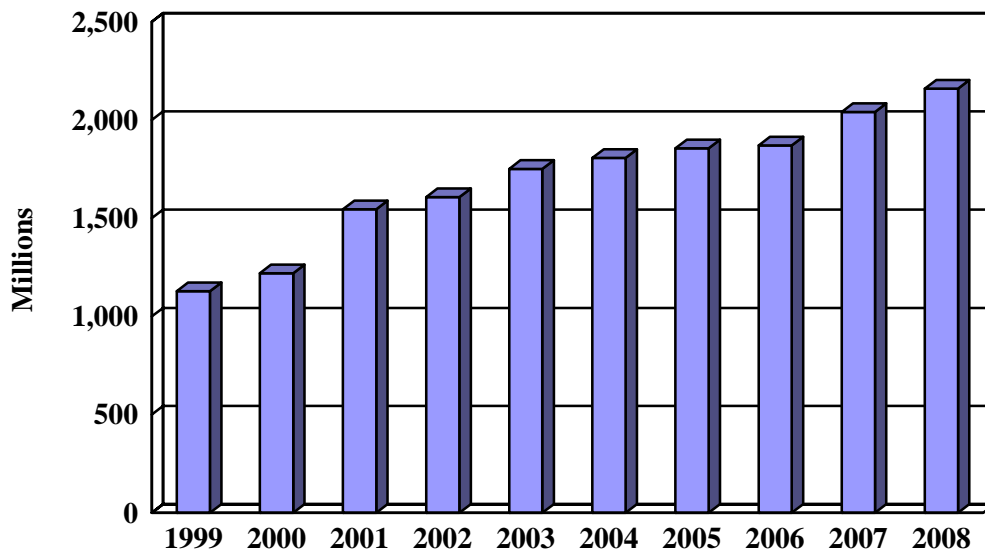
Ad Valorem Tax

In the budget, property taxes represent 12.6% of total General Fund revenue. Property taxes are based on the assessed value of land, buildings and structures in the City as appraised by the Hays County Appraisal District. Certified assessed values in San Marcos are reported at \$2,159,759,539 an increase of 5.9% above the previous tax year assessed values. A 98.0% current tax collection rate and a 2.0% delinquent tax collection rate are assumed for the budget. Revenue forecasting techniques are not used with the ad valorem tax, as the revenue is relatively simple to calculate. The calculation for ad valorem tax revenue is based on the certified assessed value using the tax rate.

The property tax rate for 2008 is being adopted with a 6 cent increase over the 2007 rate, which was \$0.4702 per \$100 of assessed value. The new rate will be \$.5302 per \$100. The operations and maintenance tax rate, \$.2006, will pay operations and maintenance (O&M) costs in the General Fund, producing revenues of \$4,342,478. The O&M rate is 0.025 cents higher than last year's O&M rate. The debt service rate, \$.3296, is allocated to repay tax supported debt in the Debt Service Fund. The debt service revenue of \$7,118,567 will be used to pay long-term debt. One-cent of the property tax rate will generate \$215,976 in revenue.

Property taxes represent a relatively stable source of revenue for the City. In general, property tax revenues tend to increase and are not subject to dramatic shifts in the economy. The City's property tax base has grown consistently for fifteen years.

10-Year Appraisal Roll History (Property Tax Year)



Sales Taxes

Sales taxes represent 45.5% of total General Fund revenue projected for fiscal year 2008. Sales tax receipts are the largest single revenue source supporting general governmental services in San Marcos.

Consistent retail sales have kept this revenue stream steady for the past several years. It is important to note that sales tax revenues are a volatile funding source and are subject to shifts in local, state and national economies. Our reliance on this revenue source is approached with caution.

We have taken a very conservative approach and have estimated a total of \$15,717,711. Sales tax collections is projected at a 1.02% increase from FY 2006 to the estimate for FY2007. Any collections in excess of our estimate will go directly into fund balance.

The City of San Marcos collects one and one-half cents on every dollar spent on taxable goods and services within the City limits. The State of Texas allows home rule cities like San Marcos to adopt a one-cent sales tax to support general governmental services. Local voters authorized another half-cent in 1987 dedicated solely to the reduction of property taxes. The one and one half cents collected by the City represents the maximum we may adopt.

10-Year Sales Tax Collection History

Fiscal Year	Annual Collection	Percentage Increase	
1998	9,209,609	16.6	%
1999	9,647,177	4.8	
2000	11,185,219	15.9	
2001	12,117,880	8.3	
2002	12,106,868	- 0.1	
2003	12,423,794	2.6	
2004	13,392,833	7.8	
2005	14,037,500	4.8	
2006	16,232,402	1.6	
2007 (estimated)	16,328,533	0.5	%

The half-cent sales tax alone is expected to generate \$5,226,666 in the next fiscal year, a sum that is equivalent to 24.20 cents on the property tax rate. Without the half-cent sales tax dedicated to property tax reduction, the City's ad valorem tax rate would have to be 24.02 cents more, or 77.04 cents per \$100 of assessed value, to support the programs and services provided to San Marcos residents. Sales tax revenues, much of it generated by tourists and non-residents, represent significant savings to property taxpayers in San Marcos. Sales taxes are a primary source of funds for many vital services ranging from police and fire protection, to parks and recreation, library, environmental services, planning, and much more. The reliance on sales tax revenues requires vigilant monitoring of our revenue sources to assure they will keep pace with the demands and the rising costs of operating a complex municipal government.

Another important consideration for sales tax revenues is the Chapter 380 economic development agreement with San Marcos Factory Stores Ltd. for the expansion at Prime Outlets. The City has agreed to rebate up to \$3 million in sales taxes over seven years to San Marcos Factory Shops for their renovation and expansion. In the 2007 Fiscal Year, this rebate was \$892,000 and is expected to be \$1,000,000 in 2008. Any future sales tax revenue projections should take into account this agreement.

Franchise Fees

The General Fund receives revenues from franchise fees paid by public and private utilities which use City streets, alleys and rights-of-way for their utility lines and mains. Franchise revenues are budgeted at \$6.15 million, or 17.80% of total General Fund revenues. The majority of this revenue source, \$5.4 million, is generated through electric, water and wastewater utility franchise fees paid from City-owned utilities. The City of San Marcos assesses a 9% franchise fee on gross water and wastewater utility and electric utility revenues billed.

The remaining portion of franchise fees, \$729,427, is collected from telephone, cable and gas utility companies operating within the jurisdictional limits of the City. These smaller franchise fees are estimated through the conservative forecasting technique. This conventional technique assumes that historic collections will remain constant and that the revenue source is stable.

Licenses and Permits

Licenses and permits represent the various fees collected for such activities as construction, plumbing, electrical, development and food service operation. Various permits such as building, mechanical, plumbing, zoning, site development, food handler, moving and alarm permits are required for business operation. These monies are used to fund the operating costs of functions associated with enforcing codes and building regulations.

The following table depicts building permit growth over the last ten years. It should be noted that fiscal year 1999 contained a one-time \$350 million market value building permit for the construction of an electric power generating facility.

10-Year Building Permit History			
Fiscal Year	Building	Percentage	
	Permit Market Value	Increase/Decrease	
1997	72,620,722	82.14	%
1998	47,044,284	- 35.22	%
1999	406,214,136	863.47	%
2000	117,803,867	- 71.00	%
2001	54,655,091	-53.61	%
2002	132,093,418	241.69	%
2003	58,754,322	-55.50	%
2004	68,357,560	16.3	%
2005	129,492,718	89.4	%
2006	153,063,519	18.2	%

The fiscal year 2008 estimated revenue from licenses and permits is \$700,657, or 4.48% of total General Fund revenues. This amount represents a slight increase from the previous budget and reflects a conservative estimate of the commercial and residential development occurring within the City. Projections are based on an assessment of development trends in the area.

Fines and Penalties

Revenues from fines and penalties for fiscal year 2008 are estimated at \$1,286,728, or 3.72% of total General Fund revenues. The City is proposing the addition of three Traffic Enforcement Motorcycle Police Officers. In addition, we again participated in the regional warrant round-up in March 2007. Eighteen regional courts participate in the warrant round-up which gains tremendous media coverage leading to the actual round-up. In 2006, a Deputy Marshal position was added to improve the professionalism of the court operations and to further increase our collection rate.

Interest Income

Total revenues from interest for fiscal year 2008 are estimated at \$500,000 or 1.45% of total General

Fund revenues. Anticipated interest earnings are based on the consecutive increases to the overnight funds rate over the last 12 months. The current rate of return is approximately 4.4%, in addition some funds are invested over longer periods for a higher return.

Cultural and Recreational

Total revenues from cultural and recreational services for fiscal year 2008 are estimated at \$606,438 or 1.76% of total General Fund revenues. Cultural and recreational revenue sources include library fees, and other various fees and service charges from Parks and Recreation programs and Activity Center usage fees. The program fees and service charges are dependent upon usage of City facilities and program attendance. The City operates a wide variety of recreational programs throughout the year. The City has entered into revenue participation contracts with fitness service providers that give the City 30% of gross revenues from various fitness courses taught at the Activity Center.

Revenue from Other Agencies

Revenue from other agencies includes reimbursements from other governmental agencies for various services performed by the City. These services include providing security officers at the local school district and habitat conservation research. Total revenue for fiscal year 2008 is estimated at \$227,334, or 0.80% of total General Fund revenues. The City and the school district are parties to a contract that calls for the school district to reimburse the City for 50% of the annual salaries and benefit costs for providing four uniformed officers within the school system. Another significant portion of this revenue source is a reimbursement received from Texas State University-San Marcos. The university reimburses the City 50% of the cost of salary and benefits for our Habitat Conservation position.

Charges for Current Services

Total revenue from current services is estimated at \$151,494 for fiscal year 2008. Revenues within this category include animal shelter charges, birth and death certificate fees, passport fees, and various fees assessed through the Police Department such as accident report fees. Revenue projections are based on historical collection data. The data indicate a general increasing trend for current service revenues.

Other Revenues

The General Fund receives revenues from a variety of other sources that do not meet the classification requirements of other categories. These revenues include sales of maps and ordinance copies, insufficient funds service charges, and sales tax discounts. These revenue sources are projected at \$141,418 for the next fiscal year. Revenue assumptions for this category are based on historical collection data.

Reimbursements from Other Funds and Operating Transfers

The General Fund bears the costs for administrative services such as legal, human resources,

purchasing, finance, administration, computer services, clerical and building and equipment usage. These costs are reviewed and calculated annually by an independent firm, which then recommends the reimbursements assigned to each fund. Reimbursements from other funds represent \$4.1 million, or 12.09% of total General Fund revenues.

Expenditures

The General Fund is the primary operating fund for city government. Thirteen of 16 departments receive funding from the General Fund. Several internal service departments, including Administration, Legal, City Clerk, Environment & Engineering, Finance, Human Resources, and Information Technology, have costs allocated among the General Fund, Enterprise Funds and Special Revenue Funds, reflecting the cost of providing these services. Total General Fund expenditures for fiscal year 2008 are budgeted at \$39,223,724, a 12.65% increase from previously adopted budget. General Fund departments include:

- **General Government** (Administration, City Clerk, and Legal)
- **Human Resources**
- **Finance** (Finance Administration and Municipal Court)
- **Planning and Development** (Planning and Permit Center)
- **Environment and Engineering**
- **Fire Services**
- **Police Services** (Administration and Operations)
- **Community Services** (Marshal Department, Environmental Health, Animal Services, Library, Parks and Recreation, Activity Center, Grounds and Maintenance, PARD Contracts and Park Rangers)
- **Public Works** (Administration, Traffic Control, Streets, and Equipment Services)
- **General Services** (Information Technology, Social Services, and Special Services)

2007/2008 Annual Budget
General Fund Expenditure Summary by Department

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
General Government	1,828,143	2,183,698	2,406,370	6.13%
Human Resources	741,041	737,698	776,268	1.98%
Finance	2,140,652	2,911,758	3,109,742	7.93%
Planning	596,886	667,908	746,350	1.90%
Engineering	1,097,064	1,411,025	1,814,244	4.63%
Fire	3,537,884	3,709,627	4,241,488	10.81%
Police	8,298,770	8,713,879	9,859,272	25.14%
Public Works	2,027,577	2,287,917	2,349,353	5.99%
Community Services	5,001,080	5,575,922	6,117,388	15.60%
General Services	6,052,636	6,664,517	7,803,249	19.89%
Total	31,321,733	34,863,949	39,223,724	100.00%

2007/2008 Annual Budget
General Fund Expenditure Summary by Expense Category

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Personnel	21,314,872	23,994,463	25,929,924	66.11%
Contracted Services	3,253,797	3,836,267	4,105,628	10.47%
Materials and Supplies	1,690,941	2,202,564	2,331,726	5.94%
Other Charges	1,029,960	1,326,085	1,467,210	3.74%
Social Services	383,300	405,000	412,000	1.05%
Operating Transfers	338,844	403,770	298,406	0.76%
Capital Outlay	147,791	676,459	1,261,830	3.22%
One-Time Operating Transfers	3,501,072	1,504,340	3,417,000	8.71%
Economic Development Incentives	-	500,000	-	0.00%
Prior Period Adjustments	-	-	-	0.00%
Total	31,660,577	34,848,949	39,223,724	100.00%

Fund Balance

Each fund maintains a fund balance that is available to cover operating expenses in the event of revenue shortfalls or other unforeseen events. The anticipated General Fund balance at the end of fiscal year 2008 is \$9,203,738 or 26.64% of expenditures. This fund balance reserve represents our commitment to using best business practices and conservative revenue estimates.

The Debt Service Fund

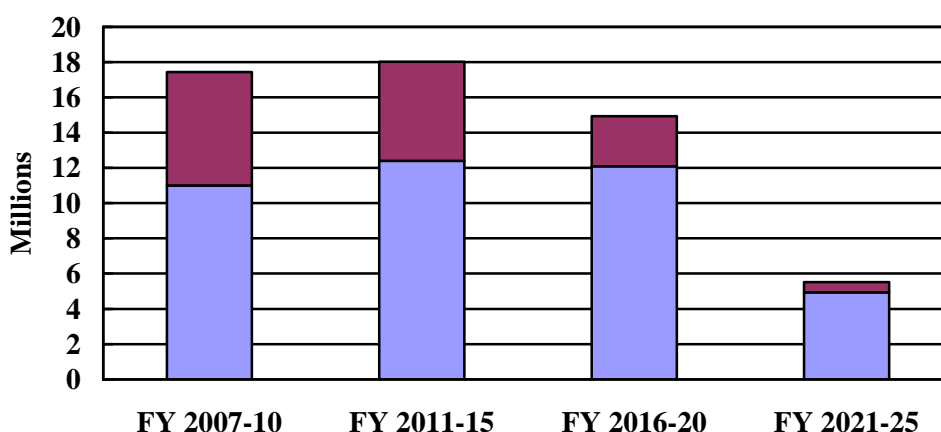
The Debt Service Fund is used to account for the debt service portion of property tax revenues received. Debt service taxes are specifically assessed for the payment of general long-term debt principal and interest. The use of a separate fund ensures that debt service tax revenues are not commingled with other revenues and not used for any purpose other than debt repayment. Debt limits regarding general obligation debt can be found within the City's Financial Policy.

Revenues and Expenditures

Ad valorem (property) taxes provide the main revenue source for the Debt Service Fund. Of the total anticipated property tax collections, 62.16% of the revenue is allocated to debt service, while the remaining portion of 37.83% pays for O&M. Notably, a greater percentage of property tax revenue is spent on debt payments than on O&M.

In the new fiscal year, \$0.3296 of the \$0.5302 property tax rate is dedicated to debt repayment. Principal and interest payments are budgeted at \$7,118,567. The City's total General Obligation outstanding principal debt is \$51,695,000 as of September 30, 2007, including voter-authorized bond programs in elections held in 1998 and 2005, and bond refinancing in 1995. Maturity dates for individual bond issues are scheduled annually through 2026.

20-Year Principal and Interest Payment Schedule



The types of projects financed through Principal Interest tion debt include major street, public

safety facilities and equipment, library, parks and recreational facilities. Debt payments for revenue bonds which finance water, wastewater, electric and drainage projects are repaid separately through those respective enterprise funds.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes. The City utilizes this type of fund to account for revenues such as hotel occupancy tax, grants, special fines authorized by the State, and forfeiture revenue from seized assets.

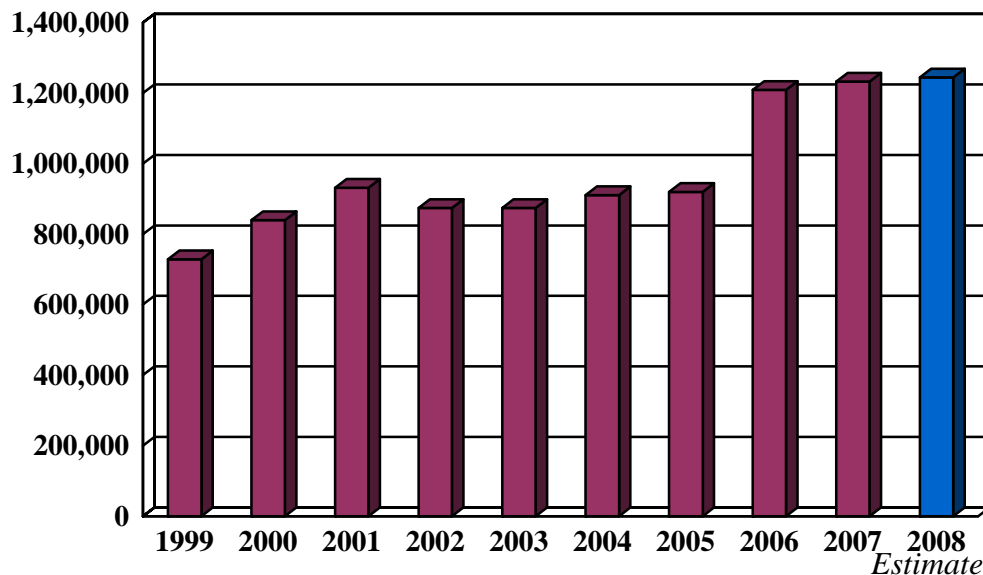
Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund is used to account for a local bed tax of 7%. Tax monies collected are used for tourist development activities in accordance with State law.

Revenues

A 7% occupancy tax is charged to occupants of rooms rented from hotels, motels and inns located in the City. The tax is collected by owners of each facility and is remitted to the City at the end of each fiscal quarter. Anticipated occupancy tax revenues are budgeted at \$1,244,816, a 1.0% increase compared to revised fiscal year 2007 estimates. Revenue projections are based on historical collection data and assume that tourism and hotel occupancy within the City will increase slightly next year.

10-Year Hotel Occupancy Tax Collection History (Fiscal Year)



Expenditures

The Hotel Occupancy Tax Fund supports tourist development activities, downtown revitalization and the arts. The following table depicts the revenue distribution made from hotel occupancy taxes. The budgets for the Main Street Program and the Council Tourism Account are not adjusted for increases in Hotel Occupancy Tax revenues as are other categories.

Program	Fiscal Year 2007		Fiscal Year 2008	
	Percentage	Revenue	Percentage	Revenue
Convention & Visitors Bureau	45.0 %	554,621	45.0 %	560,167
Arts Commission	4.5 %	55,462	4.5 %	56,017
Main Street Program	15.5 %	191,036	15.5 %	198,198
Hispanic Chamber of Commerce	5.5 %	67,787	5.5 %	68,465
Outlet Mall Advertising Program	3.5 %	50,000	3.5 %	50,432
Council Tourism Account	1.0 %	12,325	1.0 %	12,448
Future Conference Center	21.5 %	264,986	21.5 %	267,635
Branding/Marketing Program	3.5 %	43,137	3.5 %	43,569
TOTAL	100%	1,239,354	100%	1,256,931
One-Time Expenses				
Sights & Sounds		24,100		-0-
Summerfest Tourism Fireworks		10,000		-0-
Arts Resource Team		4,000		-0-
Sale Tax Rebate – Prime Visitor’s Center		10,000		-0-
State Softball Tournaments		10,000		-0-
Performing Arts Center Partnership		25,000		-0-
Other Contracted Services		-0-		-0-
TOTAL		\$ 83,100	100.0 %	-0-

Municipal Court Technology Fund

This fund was established in fiscal year 2000 to provide budgeting and accountability for revenues collected from of a technology fee assessed through the municipal court system. The Texas Legislature established the fee in its 1999 legislative session to provide a funding source to local municipal courts for future technological enhancements to their respective court systems. The enhancements may include computer systems, network systems, software, imaging systems, electronic kiosks, electronic ticket writers or docket management systems.

Revenues and Expenditures

In its 1999 legislative session, the Texas Legislature established the Municipal Court Technology Fund through Senate Bill 601. In response, the City of San Marcos established the Municipal Court Technology Fund to provide budgeting and accountability for the funds received through the collection of the technology fee. The revenues collected are legally restricted for making technological enhancements to the Municipal Court, which may include computer systems, networks, hardware, software, imaging systems, electronic kiosks, electronic ticket writers or docket management systems. Revenue for fiscal year 2008 is projected at \$35,792. Revenue estimates are based on historical trend information and follow the same assumptions as Fines & Penalties revenues within the General Fund.

Seized Assets Fund

This fund provides budgeting and accountability for revenues collected from the sale of forfeited and seized assets belonging to various criminals engaged in certain illegal activities. Revenues from these seized assets are used to fund various technology improvements in our Police Department.

Revenues and Expenditures

The City of San Marcos established a Seized Assets Fund in fiscal year 2001 to provide budgeting and accountability for funds received through forfeiture and seizure of assets belonging to various criminals engaged in certain illegal activities. Revenues from the sale of seized assets are projected at \$5,000 for the next fiscal year. Projections are based on historical collection assumptions. The only expenditure is for the annual audit of this fund.

Community Development Block Grant Program Fund

In fiscal year 1994, the United States Department of Housing and Urban Development designated the City of San Marcos as an Entitlement City for the Community Development Block Grant (CDBG). The program is designed to eliminate slum and blight conditions and to serve the needs of low to moderate-income residents.

Revenues and Expenditures

In fiscal year 1994, the U.S. Department of Housing and Urban Development designated San Marcos as an Entitlement City in a program designed to eliminate slum and blight conditions and to serve the needs of low to moderate income residents. New funding for the fiscal year 2008 totals \$532,495, a n increase of \$1,211 from fiscal year 2007. City Council recently held a special workshop for appropriating these CDBG monies. The trend in recent fiscal years is decreased funding in this program.

Women, Infants and Children Program Fund

The Women, Infants and Children Program provides nutritional food supplements, nutritional counseling, clinical assessments, and education to pregnant women, breast-feeding mothers, infants and children up to five years of age. The City of San Marcos operates a five-county regional WIC program that is funded through the Texas Department of State Health Services and the United States Department of Agriculture.

Revenues and Expenditures

The federally and state funded Women, Infants and Children Program administered by the City of San Marcos serves five counties in Central Texas. The budget of \$1,561,903 will provide nutritional food supplements, nutritional counseling, clinical assessments, and education to pregnant women, breast-feeding mothers, infants and children up to five years of age who live in Hays, Caldwell, Bastrop, Comal and Guadalupe Counties. The entire program is reimbursed with state and federal funds.

Other Special Revenue Funds

The Cemetery Operations Fund provides for maintenance and upkeep of the historic San Marcos City Cemetery. The Cemetery Operations Fund, with a budget of \$154,402, provides for maintenance of the historic San Marcos City Cemetery.

Revenues

The General Fund transfer is the largest source of Cemetery Operations Fund revenue. Revenues such as burial permits, monument permits, and cemetery lot sales are calculated based on the current fees and the annual estimated number of sales.

Enterprise Funds

Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The major revenue source for these enterprise funds is the rate revenue generated from the customers who receive the services provided. Revenues generated through the rates pay the operating costs and debt retirement for these funds.

Water and Wastewater Utility Fund

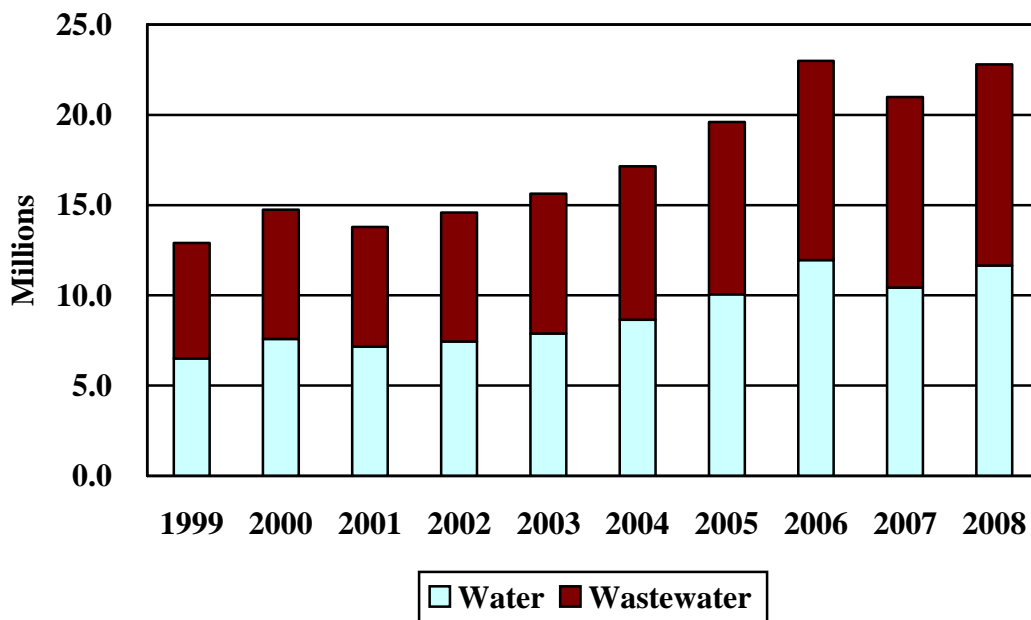
The City of San Marcos operates a superior water production, distribution and wastewater collection and treatment system for the community. This fund is used to account for the revenues and expenses of this utility system.

Revenues

The Water/ Wastewater Utility Fund receives revenue from residential, multi-family and commercial customers based on their monthly water consumption. San Marcos water and wastewater rates are

provided in detail within the Miscellaneous and Statistical section of the budget.

10-Year Water/Wastewater Service Revenue History (Fiscal Year)



Revenue projections for water and wastewater revenues are based on factors such as historical collections, known changes that will occur, system growth factors and weather predictions. Projected revenues from all sources are budgeted at \$25,310,368 for fiscal year 2008. Revenues from water service are estimated at \$11,656,154 and wastewater revenues are estimated at \$11,145,679. Other major revenue sources include sales of effluent, pretreatment charges, wheeling sales, service and connection charges, and interest.

City Council approved a 15% rate increase for fiscal year 2004, a 10% rate increase for fiscal year 2005, and a third and final rate increase of 10% for fiscal year 2006. No rate increase was adopted in fiscal year 2007 and no anticipated rate increase is proposed for FY 2008.

2007/2008 Annual Budget
Water/ Wastewater Utility Fund Revenue Summary

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Water Service	11,965,082	10,435,219	11,656,154	46.05%
Wastewater Service	11,027,079	10,566,939	11,145,679	44.04%
Effluent Sales	129,270	114,907	118,354	0.47%
Pretreatment Charges	1,192,169	1,100,000	250,000	0.99%
Wheeling Sales	30,619	-	-	0.00%
EAA Reimbursement	-	-	-	0.00%
Interest Income	717,673	601,544	425,000	1.68%
Penalties	352,575	363,431	350,000	1.38%
Service Charges	88,441	74,583	74,275	0.29%
Connection Charges	68,199	42,971	55,825	0.22%
Debt Service Reimbursemen	-	-	630,081	2.49%
Other Revenue	1,351,606	640,027	605,000	2.39%
Prior Period Adjustment	-	-	-	0.00%
Total	26,922,714	23,939,621	25,310,368	100.00%

Expenses

The Water and Wastewater Fund supports several divisions: They include:

- Wastewater Collection
- Water Quality Services
- Water Distribution Maintenance
- Water/ Wastewater Administration

The fiscal year 2008 appropriations for the Water/ Wastewater Utility Fund operating expenditures are \$23,970,809, an increase of \$2,350,285 over the fiscal year 2007 approved budget.

We plan to use \$7,612,397 of fund balance for the one-time system improvements for “pay as you go” that will be transferred to the Water Capital Projects Fund. This will also help us to meet our fund balance policy goals for the Fund, and help to plan for the Wastewater Treatment Plant in the future.

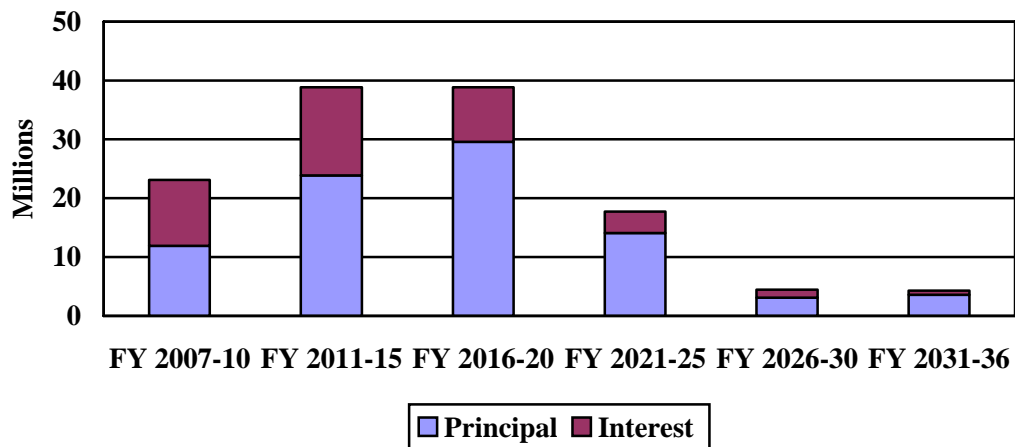
2007/2008 Annual Budget
Water/ Wastewater Utility Fund Expense Summary by Category

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Personnel	1,945,238	2,478,051	2,599,838	8.23%
Contracted Services	2,941,930	6,023,621	5,895,243	18.67%
Materials and Supplies	738,858	837,467	787,199	2.49%
Other Charges	10,587,764	5,862,245	5,994,323	18.98%
Operating Transfers	680,625	-	107,299	0.34%
Capital Outlay	298,627	253,200	499,200	1.58%
System Improvements	-	1,030,000	7,612,397	24.10%
Debt Service	6,193,222	6,165,940	8,087,708	25.61%
Total	23,386,266	22,650,524	31,583,206	100.00%

Debt Service

Debt service in the Water/ Wastewater Fund is budgeted at \$7,966,132. The total outstanding debt of the utility system is \$86,125,000 as of September 30, 2007. It is important to note that the significant investments in water and wastewater infrastructure projects undertaken by the City of San Marcos were required to respond to regional, state or federal mandates. Significant investments in upgrading the wastewater treatment plant and collection system were made to meet high level treatment standards mandated by the U.S. Environmental Protection Agency and the Texas Commission on Environmental Quality, and to add plant capacity for future growth. Debt payments on these significant projects are scheduled through fiscal year 2036. Revenue bond covenants and the City's Financial Policy require the City maintain a 1.20 Times Coverage Ratio. The Times Coverage Ratio calculations for enterprise funds can be found in the Miscellaneous and Statistical Section of this document.

30-Year Principal and Interest Payment Schedule



Fund Balance

We anticipate an ending fund balance of \$9,632,085 or 41.23% of expenses, for fiscal year 2008.

Drainage Utility Fund

The City of San Marcos began assessing a drainage utility rate in fiscal year 2000 to all residential and commercial property located in the City. The drainage charge was established to provide funding for the planning, engineering, construction, maintenance, improvement and reconstruction of drainage projects throughout the City.

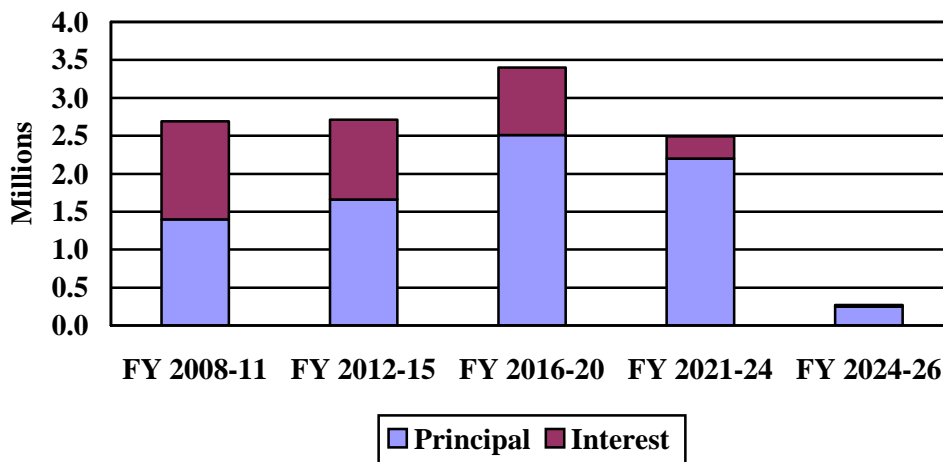
Revenues and Expenses

The San Marcos Drainage Utility Fund is an enterprise fund supported by assessment of drainage utility fees. The Drainage Utility was created in July 1999 by Council to address the need for improvements in drainage channels throughout the City. Revenues from the fees will be used in future years to pay for future bond issuances related to drainage improvements. Projected revenues from fees are budgeted at \$1,222,680 for fiscal year 2008. . Operating expenses are budgeted at \$1,407,105.

Debt Service

Debt service in the Drainage Utility Fund for fiscal year 2008 is budgeted at \$840,350. As of September 30, 2007 the City of San Marcos will have an outstanding debt of \$8,025,000 for improvements to the drainage utility system. The current debt will be repaid annually until fiscal year 2026.

20-Year Principal and Interest Payment Schedule



Fund Balance

Fund balance at the end of the fiscal year 2008 in the Drainage Utility Fund is budgeted at \$1,670,296.

Electric Utility Fund

The City of San Marcos purchases and distributes electric power to the San Marcos community. San Marcos has some of the lowest electric rates in Texas. We increased rates in 2005 (10%) and 2006 (2%) for the first time since 1993. The utility operates at a 99.9997% reliability rate and has a system capacity of 145 megawatts.

Revenues

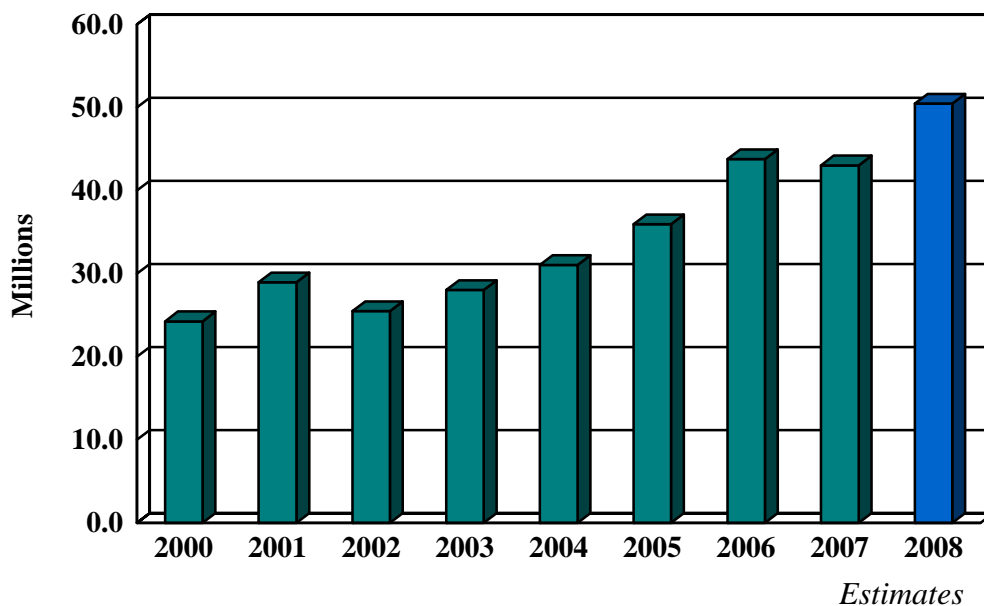
The Electric Utility Fund is an enterprise fund established to purchase and distribute electric power to the San Marcos community. The utility receives revenues through rates charged to customers for electric service, from other operating revenues and interest income.

2007/2008 Annual Budget Electric Utility Fund Revenue Summary

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Electric Service	43,789,224	43,035,683	50,455,876	95.86%
Interest Income	455,843	335,790	472,107	0.90%
Penalties	557,905	499,358	506,848	0.96%
Service Charges	42,485	23,112	23,459	0.04%
Connection Charges	338,502	249,969	253,719	0.48%
Other Revenue	136,529	170,682	171,901	0.33%
Indirect Costs	750,000	750,000	750,000	1.42%
Operating Transfers	-	-	-	0.00%
LCRA Refunds & Rebates	36,620	1,058,348	-	0.00%
Residual Transfer from Electric CIP Fur	-	-	-	0.00%
Total	46,107,108	46,122,942	52,633,909	100.00%

The major element in the increased revenue of the Electric Utility is the pass-through costs of purchased power from LCRA to the retail customer. The fuel adjustment charges have increased dramatically in 2007 due to the impact of the international oil market. During the Budget Policy Workshop, staff did not recommend a rate increase due to forecasted revenue income, although the rate study had recommended a 2% increase. Actual revenues are currently meeting those projections.

10-Year Electric Service Revenue History



Expenses

The Electric Utility Department provides efficient electric service to the San Marcos community. The expenditures for fiscal year 2008 total \$49,727,826. Departmental divisions include:

- Customer Information
- Meter Operations
- Operations
- Maintenance
- Customer Billing and Collections

At \$37.8 million, the cost of wholesale power from LCRA represents the largest expense in this fund.

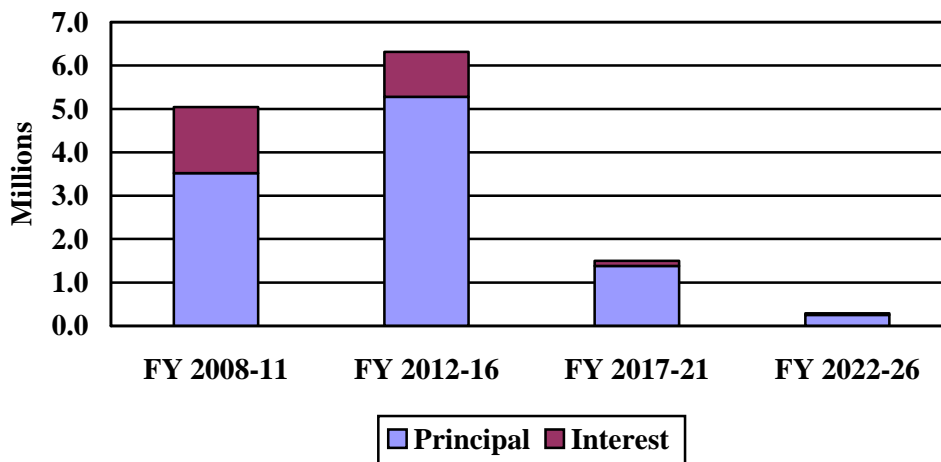
2007/2008 Annual Budget Electric Utility Fund Expense Summary by Category

	Actual 2005-06	Revised 2006-07	Adopted 2007-08	Percent of Total
Personnel	2,580,259	2,993,937	2,995,945	5.82%
Purchase of Power	33,367,005	30,100,000	37,841,907	73.47%
Contracted Services	633,508	1,015,778	1,046,990	2.03%
Materials and Supplies	349,718	423,943	456,610	0.89%
Other Charges	6,748,590	5,827,969	6,199,591	12.04%
Capital Outlay	480,810	607,556	1,048,300	2.04%
System Improvements	-	-	-	0.00%
Debt Service	1,199,922	1,205,708	1,255,466	2.44%
Operating Transfers	3,509,058	428,000	664,000	1.29%
Total	48,868,870	42,602,891	51,508,810	100.00%

Debt Service

Debt service in the Electric Utility fund during fiscal year 2008 is budgeted at \$1,196,783. As of September 30, 2007, the City of San Marcos has outstanding debt of \$10,430,000 for the purchase of the electric distribution system from LCRA in 1986. The current debt will be repaid annually until fiscal year 2026. Revenue bond covenants and the City's Financial Policy require the City maintain a 1.20 Times Coverage Ratio. The Times Coverage Ratio calculations for enterprise funds can be found in the Miscellaneous and Statistical Section of this document.

12-Year Principal and Interest Payment Schedule



Fund Balance

Fund balance at the end of fiscal year 2008 in the Electric Utility Fund is budgeted at \$12,927,766 or 25.96% of expenses. Due to the increased cost of purchase power and its impact on the electric fund balance percentage, staff recommends maintaining 33% of operating expenses as its new electric fund balance goal. This will insure that four months of operational cost will be covered in case of emergency within the system. Council may want to reconsider the Electric Utility fund balance goal in its Financial Policy during the up coming fiscal year. The Electric Utility, with millions of dollars worth of valuable substations and aboveground distribution facilities, is particularly vulnerable to weather-related disasters.

Municipal Airport Fund

The Municipal Airport has three runways and is situated on 1,356 acres. Additionally, there are 60 acres of maintained parking ramps and 38 City-owned hangars and shelters. Revenue sources such as storage rentals, hangar rentals, storage rentals, gross receipts fees and land leases partially support the daily operational costs. There are more than 235 based aircraft at the airport and more than 135,000 annual takeoffs, landings and approaches.

Revenues and Expenses

The San Marcos Municipal Airport Fund is an enterprise fund supported by revenues from hangar and shelter rentals, commercial and agricultural leases, and a transfer from the General Fund for airport management. The City has also funded a transfer of \$289,667 that will be used as a match towards various FAA grant receipts. The airport serves the general aviation needs of our residents and citizens in the surrounding region. The transfer is used to make up revenue shortfalls in the adopted budget. Other revenues are relatively minor and are simple to forecast. Revenues such as T-

hangar rentals, storage area rentals, facility rentals and shelter rentals are calculated based on the rental charge and the number of rental units rented. Other revenues such as gross receipt revenues are forecasted after reviewing historical data. An announcement in late July 2006 of a federal earmark of \$4.5 million for a new terminal building will provide exciting opportunities for major enhancements at the airport.

The operational budget for the Airport Fund is \$260,489 for fiscal year 2008. The airport works closely with the Texas Department of Transportation and the Federal Aviation Administration.

Solid Waste Collection Utility Fund

The City of San Marcos outsources its residential solid waste collection through the use of a competitive bidding process. The solid waste collection company charges its monthly fee to the City on a per customer basis. This fee is passed on to each resident within the City. The waste collection revenue and expense were previously shown within the General Fund and now has been established as a separate fund.

Revenues and Expenses

The Solid Waste Collection Utility Fund is an enterprise fund supported by assessment of residential waste collection service charges. The utility was created to separate revenues and expenses related to solid waste collection from the General Fund. Projected revenues from service charges are budgeted at \$1,256,503 for fiscal year 2008. Expenditures are \$1,251,573 for solid waste hauling and recycling. Some funds are set aside for a landfill reserve fund.

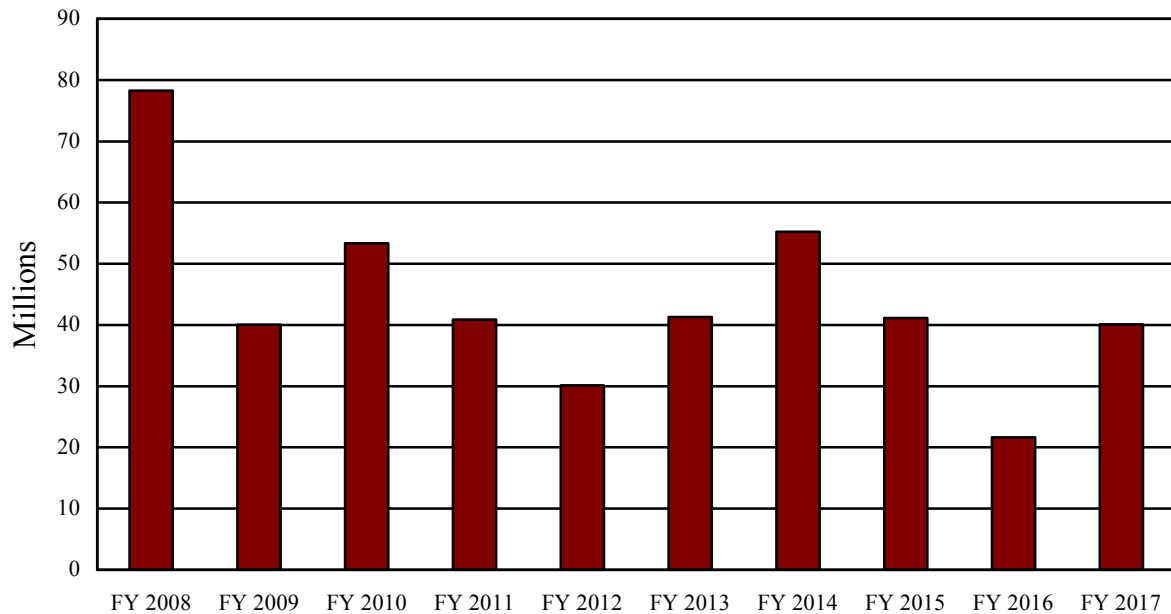
Permanent Funds

The City serves as trustee for funds collected through its cemetery perpetual care fee. This fee is assessed on all municipal cemetery plots sold. Interest earned from the Cemetery Perpetual Care Fund is used to support the maintenance costs at the municipal cemetery. The principal amount of the fund cannot be used for any purpose. This year's interest earnings are at \$27,500 which will be transferred to the Cemetery Operations Fund.

Capital Improvements Program

The City of San Marcos has established an on-going ten-year Capital Improvements Program (CIP) to plan for major capital expenditures and identify funding sources for these projects. The CIP provides a ten-year strategic plan for important infrastructure investments for fiscal year 2008 to fiscal year 2017. The CIP is a budgetary tool for community decision-makers and suggests a variety of possible funding sources, ranging from operating budgets, state and federal grants, to future voter-approved bond programs. The CIP also suggests the particular year in which projects might be authorized. Only the first year of each CIP cycle is as part of the fiscal year's expenditures; the nine subsequent years are considered to be planning years.

Ten-Year Capital Improvements Program Outlay Schedule



Summary

The budget provides San Marcos with a balanced budget of \$136,419,252 to support essential public services and programs. We enter the new fiscal year with the strongest property tax base in our history at \$2.159 billion and healthy fund balances. We will direct our resources to fulfilling the City Council's priorities in providing for our community development, infrastructure and excellent public service for our residents.

Budget Policy Statement

Adopted May 15, 2007

I. Fund Balance Goals

★ Fund Balances

- Goals for fund balances will be at the following levels:
 - General Fund: 25 %
 - Water/ Wastewater Fund: 25 %
 - Electric Utility Fund: 25 %

WATER/ WASTEWATER FUND

- No increase in water/ wastewater rates.
- Allocate pay-as-you-go funds into the Capital Improvements Program (CIP).
- Consider new personnel as recommended by the City Manager.

ELECTRIC UTILITY FUND

- No increase in electric rates.
- Consider new personnel as recommended by the City Manager.

GENERAL FUND

★ Property Tax Rate

- Implement tax rate increase as approved by voters in the 2005 bond election to pay for debt service on approved projects.

★ Revenues

- Continue to use conservative estimates to project increases in sales tax revenues and property tax values.

Sales Tax Projections

2005-2006 (Actual)	2006-2007 (Budgeted After Rebate)	2006-2007 (Anticipated After Rebate)	2007-2008 (Proposed After Rebate)
\$16,232,402	\$14,350,541	\$ 15,972,298	\$ 15,600,000

CAPITAL IMPROVEMENTS PROGRAM

★ CIP/ New Debt

- Continue with the 10-year CIP projects that have been identified.
- Fund \$1,052,000 in debt as well as fund \$5 million for Fire Station.
- Market and sell property City swapped with McCoy's and use money to fund park improvements projects for river bank stabilization.

II. Major Policy Issues

★ Operating Expenses

- Limit department increases for operating expense line items to 3 %.

★ Employee Benefits/ Raises

- Allocate \$ 500,000 and create a merit based system to reward top-performing employees and fund the civil service pay plan.

★ New Personnel

- Consider new personnel as recommended by the City Manager, including four (4) new police officers, one (1) fire department position, and four (4) General Fund positions.

★ Capital Outlay

- Appropriate \$ 900,000 for needed Capital Outlay.

★ Greenspace

- Invest \$ 5,000 in acquiring and developing greenspace.

III. External Programs

★ Hotel/ Motel Fund

- Hold a workshop to discuss the fund structure with representatives of all programs funded from Hotel Occupancy Tax revenues, including the Convention & Visitors Bureau

Board, Main Street Advisory Board, Minority Tourism Board, Arts Commission and the Outlet Malls.

Current Distribution

CVB	45.0%
Arts Commission	4.5%
Main Street	15.5%
Hispanic Chamber	5.5%
Tanger/ Prime Advertising	3.5%
Council Tourism Account	1.0%
Future Conference Center	21.5%
Branding/ Marketing San Marcos	3.5%

★ Social Services

- Fund social service programs at \$ 412,000.
- Do not add additional funding to the Youth Projects line item but keep \$5,000 amount that was budgeted in FY 2006-07.

★ Economic Development

- Hold a special workshop to discuss economic development funding with the Economic Development SM Board, Industrial Development Corporation and the City Council.

★ Lobbying Contracts

- Allocate \$ 300,000 to be used for lobbying efforts.

★ Miscellaneous Issues

- Allocate \$ 250,000 to fund energy efficiency programs, including performing an energy audit to determine energy efficiency improvements that can be made to City-owned facilities and proposed costs; fleet analysis and hybrid vehicle purchase program; and conducting a survey of residents regarding energy efficient options they might use in their homes.
- Consider funding energy efficiency improvements next year.
- Allocate \$ 100,000 for the Beautification Committee to beautify City entryways.
- Allocate \$92,000 as a recurring expense to be used to fund an additional mowing schedule for maintaining City-owned Rights-of-Way.

- Allocate \$25,000 to fund the EMS request for an increase in funding.
- Fund the following one-time expenses:
 - Computer Network - \$300,000
 - Airport Matching Funds - \$304,667
 - Building Repairs at the Activity Center & Police Headquarters - \$335,000
 - Tennis Court Repairs - \$300,000
 - Website redesign - \$73,000

City of San Marcos Financial Policy

I. Purpose

The broad purpose of this policy is to enable the City to achieve and maintain a long-term stable and positive financial condition through the use of sound financial management practices. The watchwords used to epitomize the City's financial management include integrity, prudent stewardship, planning, accountability, full disclosure and communication.

The more specific purpose of this policy is to provide guidelines to the Director of Finance in planning and managing the City's daily financial affairs and in developing recommendations to the City Manager and City Council.

The City Council will annually review and approve this policy as part of the budget process. The scope of this policy covers the operating budget, revenues, expenditures, capital improvements program, financial planning, accounting, auditing, financial reporting, treasury management, debt management, and financial condition and reserves, in order to:

- A. Present fairly and with full disclosure the financial position and results of the financial operations of the City in conformity to generally accepted accounting principles (GAAP).
- B. Determine and demonstrate compliance with finance-related legal and contractual issues in accordance with provisions of the City's Charter, the City's Code of Ordinances, the Texas Local Government Code and other pertinent legal documents and mandates.

II. Operating Budget

- A. Preparation – Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The "budget" is the City's annual financial operating plan. The budget includes all of the operating departments of the governmental funds, special revenue funds, enterprise funds, and permanent funds of the City. The budget includes expenditures for personnel, contracted services, materials and supplies, other charges, operating transfers, social services, indirect costs, capital outlay and debt service. The budget is prepared by the City Manager and Director of Finance with the participation of all the City's Department Directors within the provisions of the City Charter, on a basis that is consistent with GAAP.
- B. Multi-Year Planning – The Director of Finance will prepare a multi-year financial forecast of the General Fund. This forecast is an integral part of developing the budget.

1. Budget – The City Manager presents a budget to the City Council. The budget provides a complete financial plan for the ensuing fiscal year, and shall contain a budget message explaining the budget, containing an outline of the financial policies of the City for the ensuing fiscal year, setting forth the reasons for salient changes from the previous fiscal year in expenditure and revenue items, and explaining any major changes in financial policy.

The budget should include four basic segments for review and evaluation. These segments are: (1) actual revenue and expenditure amounts for the last completed fiscal year, (2) original revenue and expenditure amounts budgeted for the current fiscal year, (3) revenue and expenditure amounts estimated for the current fiscal year, and (4) revenue and expenditure amounts for the ensuing fiscal year.

The City Manager, not less than 30 days prior to the time the City Council makes its tax levy for the current fiscal year, shall file with the City Clerk the budget.

2. Adoption – The City Council shall call and publicize a public hearing to allow for citizen participation. The City Council will subsequently adopt by Ordinance such budget, as it may have been amended, as the City's annual budget effective for the fiscal year beginning October 1st. The budget should be by the City Council not later than 15 days prior to the expiration of the fiscal year.

C. Balanced Budget – The operating budget will be balanced with current revenues, which may include beginning fund balances less required reserves as established by City Council, greater than or equal to current expenditures.

D. Planning – The budget process will be coordinated so as to identify major policy and financial issues for City Council consideration several months prior to the budget adoption date. This will allow adequate time for appropriate decisions and analysis of financial impacts.

E. Reporting – Financial reports will be made available to Department Directors to manage their budgets and to enable the Director of Finance to monitor the overall budget. The Director of Finance will present summary financial and budgetary reports to the City Council to disclose the overall budget and financial condition of the City. The financial and budgetary reports will include comparisons of actual to budget, actual to prior year, appropriate ratios, and graphs to ensure full disclosure and present meaningful information.

F. Control and Accountability – Department Directors will be responsible to ensure that their department budgets will not exceed budgeted amounts. Department Directors will be responsible to ensure revenues generated by activities of their departments meet budgeted amounts.

G. Contingent Appropriation – A provision shall be made in the budget for a contingent appropriation of no more than three percent of total expenditures to be used in case of emergencies or unforeseen circumstances. The contingent appropriation shall be under the control of and distributed by the City Manager after approval of the City Council. A detailed account of contingent appropriation expenditures shall be recorded and reported.

All expenditures of the contingent appropriation will be evaluated using the following criteria:

- Is the request of such an emergency nature that it must be made immediately?
- Why was the item not budgeted in the normal budget process?
- Why the transfer cannot be made within the division or department?

III. Revenue Policies

A. Characteristics – The City Finance Department will strive for the following optimum characteristics in its revenue system:

1. Simplicity – Where possible and without sacrificing accuracy, the revenue system will be kept in simple order to reduce compliance costs for the taxpayer or service recipient.
2. Certainty – There will be a thorough knowledge and understanding of revenue sources to increase the reliability of the revenue system. Consistent collection policies will be enacted to provide assurances that the revenue base will materialize according to budgets and plans.
3. Equity – Equity will be maintained in the revenue system structure; i.e., subsidization between entities, funds, services, utilities, and customer classes will be minimized or eliminated.
4. Revenue Adequacy – There will be a balance in the revenue system; i.e., the revenue base will have the characteristics of fairness and neutrality as it applies to cost of service, willingness to pay, and ability to pay.
5. Administration – The benefits of a revenue source should exceed the cost of levying and collecting that revenue. The cost of collection should be reviewed annually for cost effectiveness as a part of the indirect cost of service analysis. Where appropriate, the administrative processes of state, federal or local governmental collection agencies will be used in order to reduce administrative cost.
6. Diversification and Stability – A diversified revenue system with a stable source of income should be maintained. This will help avoid instabilities in similar revenue sources due to factors such as fluctuations in the economy and variations in the weather.

B. Issues – The following considerations and issues will guide the City Finance Department in its revenue policies concerning specific sources of funds:

1. Cost/Benefit and Financial Impact Analysis for Tax and Fee Abatements – A cost/benefit and financial impact analysis should be performed to assess tax or fee abatement economic development incentives.
2. Accounts Receivable – Accounts receivable procedures will target collection for a maximum of 30 days from service. Accounts past due more than 120 days will be sent to a collection agency. The Director of Finance is authorized to write-off non-collectible accounts that are delinquent for more than 180 days.
3. Non-Recurring Revenues – One-time or non-recurring revenues should not be used to finance current ongoing operations. Non-recurring revenues should be used only for non-recurring expenditures and not be used for budget balancing purposes.
4. Deferrals or Short-Term Loans – Deferrals or short-term loans will not be used for budget balancing purposes.
5. Property Tax Revenues – All real and business personal property located within the City is valued at 100% of the fair market value for any given year based on the current appraisal supplied to the City by the Hays County Tax Appraisal District (HCTAD). A visual reappraisal and reassessment of all real and business personal property will be done every third year. The HCTAD reappraises real and business personal property every year as a standard practice.

Conservatism will be used to estimate property tax revenues. The Hays County Tax Assessor Collector will furnish an estimated property tax collection rate to the Director of Finance. The Finance Department will endeavor with the Tax Assessor Collector to collect one hundred percent (100%) of property taxes levied in each fiscal year.

6. Interest Income – Interest earned from investment of available monies, whether pooled or not, will be distributed to the funds in accordance with the equity balance of the fund from which monies were provided to be invested.
7. User Fees and Service Charges – For services associated with a user fee or service charge, the direct and indirect costs of that service will be offset by a user fee where possible. Department Directors will annually review user fees and service charges to ensure that the costs of services are recouped through user fees and service charges. The City Council will determine how much of the cost of a service should be recovered by fees and service charges.

8. Indirect Cost Allocation – All City funds will include transfers to and receive credits from other funds for general and administrative costs incurred. The most predominant fund that receives credits from other funds is the General Fund. The General Fund receives credits for bearing such costs as administration, legal counsel, finance, personnel, data processing, engineering and other costs. An independent third party will conduct an indirect cost allocation study annually to determine the credits received.
9. Enterprise Fund Rates – The Director of Finance and the Department Directors of each Enterprise Fund will review rates annually to ensure sufficient coverage of operating expenses, meet the legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital.
10. Franchise Fees – The Electric Fund and Water and Wastewater Utility Fund will include franchise fees as a component of utility rates. A 10% Electric Fund and a 9% Water and Wastewater Utility Fund franchise fee are levied on gross sales. The City will aim to reduce these franchise fees to equal those charged to investor-owned utility franchises operating within the City. Currently, the City levies a 5% franchise fee to investor-owned utilities.
11. Intergovernmental Revenues (Federal/State/Local) – All potential grants will be examined for matching requirements and the source of the matching requirements. These revenue sources will be expended only for intended purpose of grant aid. It must be clearly understood that operational requirements set up as a result of a grant or aid could be discontinued once the term and conditions of the project have terminated.
12. Revenue Monitoring – Revenues actually received will be compared to budgeted revenues by the Director of Finance and variances will be investigated. This process will be summarized in the appropriate financial report and reported to the City Manager and City Council.

IV. Budgetary Sales Tax Estimation

- A. The estimated percentage increase in sales tax revenue for the ensuing fiscal year budget will not exceed the actual percentage increase of the most recently completed fiscal year.
- B. The following example illustrates the limitation set by this policy.

Fiscal Year 1 Actual	Fiscal Year 2 Actual	Percentage Increase	Fiscal Year 3 Estimated	Fiscal Year 4	Percentage Increase
\$10,000,000	\$10,500,000	5.0 %	\$11,550,000	\$12,127,500	5.0 %

In the example above, the Fiscal Year 4 Budget is limited to a 5.0% increase, which is the actual percentage increase of the most recently completed fiscal year (Fiscal Year 2).

- C. This policy ensures that the ensuing fiscal year budget contains a sales tax revenue estimate based on actual completed fiscal years only.

V. Budgetary Sales Tax Revenue Shortfall Contingency Plan

- A. The City will establish a plan to address economic situations that cause sales tax revenue to be significantly less than the adopted budget sales tax revenue. The plan is comprised of the following components:
- Indicators – Serve as warnings that potential budgetary sales tax revenue shortfalls are increasing in probability. Staff will monitor state and national economic indicators to identify recessionary or inflationary trends that could negatively impact consumer spending. Staff will develop a monthly report that compares the current month's sales tax revenue to the same month of the previous year. The report will show sales tax revenue by month for the last ten fiscal years.
 - Phases – Serve to classify and communicate the severity of the estimated budgetary sales tax revenue shortfall. Identify the actions to be taken at the given phase.
 - Actions – Preplanned steps to be taken in order to prudently address and counteract the estimated budgetary sales tax revenue shortfall.
- B. The actions listed in phases 1 through 3 are short-term in nature. In the event the underlying economic situation is expected to last for consecutive years, more permanent actions, such as phases 4 and 5, will be taken.
- C. Staff will apprise City Council at the regular City Council meeting immediately following any action taken through this plan. Information such as underlying economic condition, economic indicators, estimated budgetary sales tax revenue shortfall, actions taken and expected duration will be presented to City Council.

- D. The City Council may appropriate fund balance as needed to cover any estimated budgetary sales tax revenue shortfall. Appropriation of fund balance must be carefully weighted and long-term budgetary impacts must be considered in conjunction with the projected length of the economic downturn.
- E. Actions taken through this plan must always consider the impact on revenue generation. Actions taken should reduce expenses well in excess of resulting revenue losses.
- F. The following is a summary of phase classifications and the corresponding actions to be taken.
1. ALERT: The estimated budgetary sales tax revenue shortfall is less than \$200,000, or the estimated annual sales tax revenue is 1% less than the adopted budget.
 - a. Freeze newly created positions.
 - b. Implement a time delay for hiring vacant positions.
 2. MINOR: The estimated budgetary sales tax revenue shortfall is between \$200,000 and \$300,000, or the estimated annual sales tax revenue is 2% less than the adopted budget.
 - a. Implement a managed-hiring program for vacant positions.
 - b. Reduce the number of temporary workers.
 3. MODERATE: The estimated budgetary sales tax revenue shortfall is between \$300,000 and \$400,000, or the estimated annual sales tax revenue is 3% less than the adopted budget.
 - a. Reduce travel and training budgets.
 - b. Reduce office supply budgets.
 - c. Eliminate capital outlay expenses.
 - d. Freeze all computer upgrades and new computer purchases. Replacements for non-working computers are allowed.
 - e. Freeze all external printing and publication expenses, except for legally required notices.
 - f. Scrutinize professional services expenses.
 - g. Scrutinize repairs and maintenance expenses. Examples – vehicles, communications, office equipment, machinery and buildings.
 4. MAJOR: The estimated budgetary sales tax revenue shortfall is between \$400,000 and \$500,000, or the estimated annual sales tax revenue is 4% less than the adopted budget.
 - a. Prepare a Reduction in Force Plan.
 - b. Implement a salary freeze.
 - c. Reduce overtime budgets.
 - d. Eliminate unfunded capital improvement projects.
 - e. Defer payments to City-owned utilities for electricity, street lighting, water and wastewater services.

5. CRISIS: The estimated budgetary sales tax revenue shortfall exceeds \$500,000, or the estimated annual sales tax revenue is 5% less than the adopted budget.
 - a. Service level reductions, elimination of specific programs, reduction-in-force and other cost reduction strategies will be considered.
 - b. Reduce departmental budgets by a fixed percentage or dollar amount.
 - c. Departments will prioritize service levels and programs according to City Council goals and objectives.
 - d. Consider four-day work weeks to reduce personnel costs.
 - e. Reduce external program funding – social service agencies.

VI. Expenditure Policies

A. Appropriations – The point of budgetary control is at the department level budget for all funds. Following formal adoption, the budget is amended as necessary through a submission made by a Department Director to the City Manager. The Department Director forwards a budget amendment form detailing the reason, line items and amounts to be effected to the City Finance Department to verify available dollars. The form is then forwarded to the City Manager who then reviews the amendment for overall appropriate objectives and purposes. If the budget amendment requires a transfer between departments, funds, or requires the use of fund balance or contingent appropriations, the amendment is submitted to City Council for approval; otherwise, the City Manager has the authority to approve or disapprove. Budget amendments requiring the use of fund balance or a transfer between departments or funds shall be formally as an ordinance of the City Council. Budget amendments involving the use of contingent appropriations shall be formally approved by a motion of the City Council.

B. Encumbrance Accounting System – An encumbrance accounting system will be used to alert Department Directors when their maximum budget limits have been reached. Encumbrances are expenditure estimates and will reduce budgeted appropriations in the same manner as an actual expenditure. Once the actual expenditure amount is paid or the encumbrance lapses, the encumbrance will be deleted. Department Directors should use the encumbrance accounting system for all purchases.

C. Personnel Savings – No recognized or significant personnel savings in any Department will be spent by the Department Director without the prior authorization of the City Manager. This control is used to realize personnel savings each year that will be recognized in the budget as a reduction in the current fiscal year's personnel appropriations.

D. Purchasing – All Department Directors will ensure their respective departments comply with the City's Purchasing Manual when purchasing goods or services.

E. Prompt Payment – All invoices approved for payment will be paid by the City Finance Department within thirty (30) calendar days of receipt in accordance with the provisions of State law.

The Director of Finance will establish and maintain payment procedures that will make use of advance payment discounts. Advanced payment discounts will be used in all instances except when the City will earn more interest income than the advance payment discount through investing the idle cash.

VII. Capital Improvements Program – Major Projects

A. Purpose – The Capital Improvements Program (CIP) is a multi-year financial planning tool used to identify and plan for major capital projects which address growth, transportation, public safety, and utility infrastructure issues in conjunction with goals and priorities as determined by City Council. A major capital project generally involves a significant expenditure of funds, beyond operation and maintenance costs, for the acquisition or construction of a needed facility or infrastructure. A major capital project should exceed \$100,000 in cost. The CIP coincides with the adoption of the budget and uses a ten-year projection.

B. Preparation – The CIP will be prepared annually and on a project basis categorized by specific program; i.e., streets, drainage, public safety, public buildings, parks and recreation, water, wastewater and electric. The CIP should contain a comprehensive description of the project, funding sources, the timing of capital projects, and the impact on operations. The CIP will be prepared by the Planning Department and reviewed by the City Manager with the involvement of responsible departments. The CIP will be submitted to the Planning and Zoning (P&Z) Commission for their review. After considerable deliberation including public workshops and hearings to gather citizen participation, the P&Z will approve a recommended CIP for City Council's approval. The City Council reviews the CIP for adherence to goals and priorities and approves the CIP for inclusion in the ensuing fiscal year budget. Capital projects within the first year of the CIP are approved for funding. Maintenance and operational costs related to capital projects are included in the ensuing fiscal year budget.

C. Funding Sources – Where applicable, assessments, impact fees, pro rata charges, or other fees should be used to fund capital projects which have a primary benefit to specific, identifiable property owners.

Recognizing that long-term debt is usually a more expensive financing method, alternative-financing sources will be explored before debt is issued. When debt is issued, it will be used to acquire major assets with expected lives that equal or exceed the average life of the debt issue. The exceptions to this requirement are the traditional costs of issuing the debt, capitalized labor for design and construction of capital projects, and small component parts which are attached to major equipment purchases such as fire trucks. The types of debt issued are listed in Section VIII of this policy.

D. Timing and Expenditure Control – The Director of Finance will work with Department Directors during the fiscal year to schedule the timing of capital projects to insure funds availability. All capital projects must be funded and appropriated. The Finance

Department must certify the availability of resources before any capital project contract is presented to the City Council for approval.

E. Reporting – Financial reports will be made available to Department Directors to manage their capital projects budgets and to enable the Director of Finance to monitor the overall capital projects budget.

VIII. Capital Replacement Reserve Funds

Consistent with its philosophy of keeping its capital facilities and infrastructure systems in good repair and to maximize the asset's useful life, the City should set aside sufficient current revenues to finance ongoing maintenance needs and to provide reserves for periodic replacement and renewal.

- A. The City will establish Capital Replacement Reserve Funds (CRRF) to set aside resources for the future purchases of vehicles, equipment, public buildings and utility system improvements for the General Fund, Water/ Wastewater Utility Fund and Electric Utility Fund.
- B. Resources for the CRRFs will be transferred from the General Fund, Water/ Wastewater Utility Fund and Electric Utility Fund. The transfer amounts will be calculated as follows:
 - 1. General Fund – At least 50% of the previous fiscal year's depreciation expense for vehicles and equipment.
 - 2. Water/ Wastewater Utility Fund – At least 50% of the previous fiscal year's depreciation expense for vehicles and equipment.
 - 3. Electric Utility Fund – At least 50% of the previous fiscal year's depreciation expense for vehicles and equipment.
- C. CRRF resources are restricted to capital expenses for vehicles and equipment that meet the City's capitalization threshold and criteria.

IX. Financial Planning, Accounting, Auditing and Reporting

A. Financial Planning – The Director of Finance provides recommendations for short-term and long-term strategic financial planning to efficiently and effectively use the City's financial resources. This financial planning is achieved in accordance with the goals and priorities of the City Council, the City Manager, and in compliance with applicable laws and GAAP.

B. Accounting System – The Director of Finance is responsible for the development, maintenance and administration of the City's accounting system. Compliance with GAAP and applicable federal, state and local laws and regulations will be maintained. This responsibility also includes the implementation and maintenance of internal accounting controls for the City's financial resources. Functions of the accounting system include

payroll, accounts payable, general ledger, grants, capital projects, fixed assets, accounts receivable, self-insurance, utility billing and collections.

C. Financial Auditing –

1. Qualifications of the Auditor – In conformance with the City's Charter and according to the provisions of Texas Local Government Code, the City will be financially audited annually by an outside independent auditing firm. The auditing firm must demonstrate that it has the breadth and depth of staff to conduct the City's financial audit in accordance with generally accepted auditing standards and contractual requirements. The auditing firm must hold a license under the Civil Statutes of Texas and be capable of demonstrating that it has sufficient staff which will enable it to conduct the City's financial audit. The auditing firm will complete its financial audit within 120 days of the City's fiscal year end. The auditing firm will submit its Management Letter to the City Council within 30 days of the completion of its financial audit. The Management Letter will state the auditing firm's findings of non-compliance and recommendations for compliance.

The Director of Finance shall respond within 60 days in writing to the City Manager and City Council regarding the auditing firm's Management Letter, addressing the findings of non-compliance contained therein.

2. Responsibility of Auditing Firm to City Council – The auditing firm is retained by and is accountable directly to the City Council and will have access to direct communication with the City Council if the City staff is unresponsive to the auditing firm's recommendations or if the auditing firm considers such communication necessary to fulfill its legal and professional responsibilities.

D. Financial Reporting –

1. External Reporting – The City Finance Department will prepare the necessary transmittal letter, financial summaries and tables, notes and miscellaneous financial information contained within the comprehensive annual financial report (CAFR). The auditing firm will audit this financial information for compliance with GAAP. The audited CAFR will be submitted to the City Council for their review and will be made available to the public for inspection.

2. Internal Reporting – The City Finance Department will prepare internal financial reports, sufficient to plan, monitor, and control the City's financial affairs. The City Finance Department will strive for excellence in its financial reporting. The following qualitative characteristics of accounting information will be incorporated in all reports that are prepared:

Definitions of Qualitative Characteristics of Accounting Information:

Bias - Bias in measurement is the tendency of a measure to fall more often on one side than the other of what it represents instead of being equally likely to fall on either side. Bias in accounting measures means a tendency to be consistently too high or too low. Financial reporting will strive to eliminate bias in accounting measures.

Comparability – The quality of information that enables users to identify similarities in and differences between two sets of economic phenomena.

Completeness – The inclusion in reported information of everything material that is necessary for faithful representation.

Conservatism – A prudent reaction to uncertainty to try to insure that uncertainty and risks inherent in financial situations are adequately considered.

Consistency – Conformity from period to period with unchanging policies and procedures.

Feedback Value – The quality of information that enables users to confirm or correct prior expectations.

Materiality – The magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement.

Neutrality – Absence in reported information of bias intended to attain a predetermined result or to induce a particular mode of behavior.

Predictive Value – The quality of information that helps users to increase the likelihood of correctly forecasting the outcome of past or present events.

Relevance – The capacity of information to make a difference in a decision by helping users to form predictions about the outcomes of past, present, and future events or to confirm or correct prior expectations.

Reliability – The quality of information that assures that information is reasonably free from error and bias and faithfully represents what it purports to present.

Representational Faithfulness – Correspondence or agreement between a measure or description and the phenomenon that it purports to represent (sometimes called validity).

Timeliness – Having information available to a decision-maker before it loses its capacity to influence decisions.

Understandability – The quality of information that enables users to perceive its significance.

Verifiability – The ability through consensus among measurers to insure that information

represents what it purports to represent or that the chosen method of measurement has been used without error or bias.

X. Treasury Management

A. Investments – The Director of Finance shall promptly deposit all City funds with the City's depository bank in accordance with the provisions of the current depository bank agreement. The Director of Finance will then promptly invest all funds in any negotiable instrument that the City Council has authorized under the provisions of the State of Texas Public Funds Investment Act and in accordance with the City Council approved Investment Policy.

B. Cash – The City's cash flow will be managed to maximize the cash available to invest. Such cash management will entail the centralization of cash collection centers such as utility bills, building and related permits and licenses, parks and recreation, and other collection offices where appropriate and feasible.

Idle cash position will be determined daily to maximize interest income. The underlying theme will be that idle cash will be invested with the intent to 1) safeguard assets, 2) maintain liquidity, and 3) maximize return.

The City Finance Department will use a facsimile check-signing machine, bearing the signatures of the City Manager and Director of Finance. Internal controls will be established to secure this machine and to prevent its misuse.

The City Manager, Director of Administration, Director of Finance and Assistant Director of Finance are authorized signatories on all City depository bank accounts. Any withdrawal, transfer or payment of City funds requires a minimum of two signatures.

XI. Debt Management

A. Policy Statement – The City Council recognizes the primary purpose of major capital projects is to support provision of services to its residents. Using debt financing to meet the major capital project needs of the community must be evaluated according to two tests - efficiency and equity. The test of efficiency equates to the highest rate of return for a given investment of resources. The test of equity requires a determination of who should pay for the cost of major capital projects. In meeting the demand for major capital projects, the City will strive to balance the load between debt financing and "pay as you go" financing methods. The City Council realizes failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that the amount of debt incurred may have a negative financial impact. The City will achieve an appropriate balance between service demands and the amount of debt incurred. The aforementioned tests and methods of financing will assist the City Council, City Manager and Director of Finance in achieving this appropriate balance.

B. Types of Debt –

1. General Obligation Bonds (GO's) – General obligation bonds will be issued to fund major capital projects of the general government, are not to be used to fund operating needs of the City and are backed by the full faith and credit of the City as well as the ad valorem taxing authority of the City as prescribed by law. The term of a bond issue will not exceed the useful life of the major capital projects funded by the bond issue and will generally be limited to no more than twenty years. GO's must be authorized by a vote of the citizens of the City.

2. Revenue Bonds (RB's) – Revenue bonds will be issued to fund major capital projects necessary for the continuation or expansion of a service which produces a revenue sufficient enough to obtain investment grade ratings and credit enhancement and for which the major capital project may reasonably be expected to provide for a revenue stream to fund the annual debt service requirements. The term of a bond issue will not exceed the useful life of the major capital projects funded by the bond issue and will generally be limited to no more than twenty years. RB's do not need a vote of the citizens of the City.

3. Certificates of Obligation (CO's) and Limited Tax Notes (Notes) – Certificates of obligations will be issued to fund major capital projects, which are not otherwise covered under either General Obligation Bonds or Revenue Bonds. Notes will be used in order to fund capital requirements which the useful life does not exceed seven (7) years as authorized by State law. Debt service for CO's or Notes may be either from general revenues or backed by a specific revenue stream or streams or by a combination of both. The term of the CO's will not exceed the useful life of the major capital projects funded by the certificate issuances and will generally be limited to no more than twenty years. Neither CO's nor Notes require a vote of the citizens of the City.

4. Method of Sale – The Director of Finance will use a competitive bidding process in the sale of bonds unless the nature of the issue or market conditions warrant a negotiated sale. In situations where a competitive bidding process is not elected, the Director of Finance will publicly present the reasons why and will participate with the City's Financial Advisor in the selection of the underwriter or direct purchaser.

C. Analysis of Financing Alternatives – The Director of Finance will explore alternatives to the issuance of debt for major capital projects. These alternatives will include, but are limited to: 1) grants-in-aid, 2) use of fund balance or working capital, 3) use of current revenues, 4) contributions from developers and others, 5) leases, and 6) impact fees.

D. Conditions for Using Debt – Debt financing of major capital projects will be done only when the following conditions exist:

- When non-continuous projects (those not requiring continuous annual appropriations) are desired;

- When it can be determined that future users will receive a benefit from the major capital project;
- When it is necessary to provide basic services to residents and taxpayers (for example, purchase of water rights);
- When total debt, including that issued by overlapping governmental entities, does not constitute an unreasonable burden to the residents and taxpayers.

E. Costs and Fees – All costs and fees related to debt issuance will be paid out of debt proceeds.

F. Debt Limitations – The City maintains the following limitations in relation to debt issuance:

- An Ad Valorem tax rate of \$1.20 per \$100 of assessed value is the maximum municipal tax rate that may be levied for all General Fund tax supported expenditures and debt service.
- Debt payments made solely from ad valorem tax revenue should not exceed 20% of combined General Fund and Debt Service Fund expenditures.
- Total outstanding debt should not exceed 5% of the current year's taxable assessed valuation.

G. Arbitrage Rebate Compliance – The City Finance Department will maintain a system of record keeping and reporting to comply with arbitrage rebate compliance requirements of the Federal tax code.

H. Sound Financing of Debt – When the City utilizes debt financing, it will ensure that the debt is soundly financed by:

- Conservatively projecting the revenue sources that will be used to pay the debt;
- Financing the major capital project over a period not greater than the useful life of the major capital project;
- Maintaining a debt service coverage ratio which ensures that combined debt service requirements will not exceed revenues pledged for the payment of debt; and
- To the extent possible, the City will aim to repay at least 25% of the principal amount of its general obligation debt within five years and at least 50% within 10 years. The City may choose to structure debt repayment so as to wraparound existing debt obligations or to achieve other financial planning goals.

I. Credit Enhancement – The City should seek credit enhancement (letters of credit, bond insurance, surety bonds, etc.) when such credit enhancement proves cost effective. Credit enhancement may be used to improve or establish a credit rating on a debt obligation

even if such credit enhancement is not cost effective if the use of such credit enhancement meets the financial planning goals.

J. Financing Methods – The City maintains the following guidelines in relation to methods of financing used to issue debt:

- Where it is efficient and cost effective, the City will use revenue or other self-supporting bonds in lieu of tax supported/pledged debt instruments.
- When appropriate, the City will issue non-obligation debt, for example, Industrial Development Revenue bonds, to promote community stability and economic growth.

K. Refunding – Periodic reviews of all outstanding debt will be undertaken to determine refunding opportunities. Refunding will be considered if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants, which impinge on prudent and sound financial management.

L. Full and Complete Disclosure – The City of San Marcos is committed to full and complete financial disclosure, and to cooperating with credit rating agencies, institutional and individual investors, City departments, other levels of government, and the general public to share clear, comprehensible and accurate financial information. Official statements accompanying debt issues, comprehensive annual financial reports, and continuous disclosure statements will meet, at a minimum, the standards articulated by the Municipal Standards Rulemaking Board, the National Federation of Municipal Analysts, the Government Accounting Standards Board (GASB), and the Securities Exchange Commission (SEC). The City Finance Department will be responsible for ongoing disclosure to nationally recognized municipal securities information repositories (NRMSIRs). Updates of budget, debt and financial information will be provided to credit rating agencies and investors when new debt is issued.

M. Credit Rating – The City of San Marcos seeks to maintain the highest possible credit ratings for all categories of debt that can be achieved without compromising the delivery of basic City services.

N. Elections – State law regulates which securities may be issued only after a vote of the electors of the City and approved by a majority of those voting on the issue.

1. Election Required – Securities payable in whole or in part from ad valorem taxes of the City except issues such as tax increment securities, certificates of obligation, and limited tax notes.
2. Election Not Required –
 - Short-term notes (12 months or less) issued in anticipation of the collection of taxes and other revenues.

- Securities issued for the acquisition of water rights or capital improvements for water and wastewater treatment.
- Securities payable solely from revenue other than ad valorem taxes of the City.
- Refunding securities issued to refund and pay outstanding securities.

- Tax increment securities payable from ad valorem tax revenue derived from increased valuation for assessment of taxable property within a plan of development or other similar area as defined by applicable State Statutes.

- Certificates of obligation.

- Limited Tax Notes.
- Securities for the construction or improvement of public streets and/or rights-of-way in order to relieve congestion or for public safety matters.

XII. Financial Conditions, Reserves, and Stability Ratios

A. Operational Coverage – The City's Enterprise Funds will comply with all bond covenants and maintain an operational coverage of at least 120%, such that current operating revenues will exceed current operating expenses.

B. Fund Balances/ Working Capital –

The General Fund's fund balance should be at least 25% of the General Fund's annual operating expenditures. This percentage is the equivalent of three months operational expenditures. As a goal, the City will strive to achieve 33% fund balance, or the equivalent of four months of operational expenditures.

The Electric Utility and Water and Wastewater Utility Funds working capital should be maintained at 25% of total operating expenses or the equivalent of four months. This percentage is the equivalent of three months operational expenses. As a goal, the City will strive to achieve 33% fund balance, or the equivalent of four months of operational expenses.

Reserves will be used for emergencies or unforeseen expenditures, except when balances can be reduced because their levels exceed guideline minimums as stated below.

C. Capital and Debt Service Funds –

1. Monies in the Capital Improvement Program Funds should be used within twenty-four months of receipt or within a reasonable time according to construction schedules. Interest income and unspent monies from bond issuances can be used to fund similar projects as outlined by bond covenants. Any remaining monies will be used to pay the bond issuance.

2. Revenues in the Debt Service Fund are based on property tax revenues and interest income. Reserves in the Debt Service Fund are designed to provide funding

B. Department Directors' Responsibilities – Each Department Director is responsible to ensure that good internal controls are followed throughout their Department, that all City Finance Department directives or internal control recommendations are implemented, and that all independent auditor recommendations are addressed.

XIV. Personnel and Training

A. Adequate Personnel – Personnel levels will be adequate for the City Finance Department to operate effectively. Overtime will be used only to address temporary or seasonal demands that require excessive hours. Workload allocation alternatives will be explored before increasing personnel.

B. Training – The City Finance Department will support the continuing education efforts of all personnel. Personnel will be held accountable for communicating, teaching, and sharing with other personnel members all information and training materials acquired from seminars, conferences, and related education efforts.

C. Awards, Credentials, Recognition – The City Finance Department will support efforts and involvement which result in meeting standards and receiving exemplary recitations on behalf of any of the City's fiscal policies, practices, processes, products, or personnel. Certifications may include Certified Government Finance Officer, Certified Public Accountant, Management Accountant, Certified - Internal Auditor, and Certified Cash Manager.

The City Finance Department will strive to maintain a high level of excellence in its policies and procedures. The CAFR and budget will be presented annually to the Governmental Finance Officers Association for evaluation and consideration for the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

Reader's Guide

This section is meant to assist the lay reader in understanding the budget document and components. A summary of the major sections is included in this guide to make reading this document much easier.

Introduction

The Introduction is an opportunity for management to introduce the budget to the City Council and citizenry. There are two sections of the Introduction—the Transmittal Letter and the Executive Summary.

The Transmittal Letter

The Transmittal Letter formally conveys the budget document to the City Council, the governing body for the citizens of San Marcos. A summary of key initiatives is contained within this section.

Executive Summary

This section provides a detailed explanation of revenues, expenses and fund balances within each of the major budgeted funds.

Budget Policy Statement

The City Council formally adopts the Budget Policy Statement through a resolution. Staff uses the statement as a guideline for developing the budget.

City of San Marcos Financial Policy

The City Council reviewed the policy during the 2006 Budget Policy Workshop and no changes were recommended. The financial policy provides long-term, organization-wide guidance from which budgetary and financial decisions are made. The policy is broad in scope and purpose and covers major financial areas such as budgeting, revenues, expenditures, capital improvements program, financial condition and reserves, and internal controls.

Reader's Guide

The Reader's Guide provides a brief summary of the information contained in the various sections of the budget. Supplemental data such as form of government, geographic location, population, demographics is contained within this section. This background information serves to familiarize the reader with the community's demographic and economic profile.

Budget Summary

The Budget Summary is a compilation and summary of all financial information contained in the operating detail section of the budget. All summaries are gross budget presentations—meaning that interfund transfers are included.

Consolidated Fund Balance Statement

The Consolidated Fund Balance Statement is a detailed table that analyzes fund balances for all funds and includes revenue and expense totals for the previous fiscal year and adopted budget.

Consolidated Summary of Major Revenues and Expenses

This summary is a detailed table that lists the major sources of revenue and the major categories of expenses for all funds.

Consolidated Summary of Operating Transfers

This table shows the various operating and indirect transfers made between the various funds within the adopted budget.

Consolidated Revenue, Expense and Fund Balance Comparison

This summary compares three years of revenue, expense and fund balance history (prior year's actual, current year's estimate, and adopted for next year).

Property Tax Valuation and Revenue

This detailed worksheet illustrates the method for calculating property tax revenue by providing information about the tax roll, collection rates and the division of the property tax rate between debt service and operations and maintenance.

Budget Structure

The budget document is divided into the following fund groups. Not all funds reported in the audited financial statements are budgeted. Smaller, less significant, and rarely used funds such as grant and trust and agency funds are not budgeted.

General Fund

The General Fund is the primary operating fund for the City. It is viewed as the general government fund and accounts for a vast number of financial resources, except for resources required to be accounted for in other funds.

Debt Service Fund

The Debt Service Fund is used to account for the debt service portion of property tax revenues received. Debt service taxes are specifically assessed for the payment of general long-term debt principal and interest. The use of a separate fund ensures that debt service tax revenues are not commingled with other revenues and not used for any purpose other than debt repayment.

Special Revenue Funds

Special revenue funds are used to account for the proceeds of certain specific revenue sources that are legally restricted to expenditures for specified purposes. The City utilizes this type of fund to account for revenues such as hotel occupancy tax, grants, special fines authorized by the State, and forfeiture revenue from seized assets.

Hotel Occupancy Tax

The Hotel Occupancy Tax Fund is used to account for a local bed tax of 7%. Tax monies collected are used for tourist development activities in accordance with State law.

Municipal Court Technology

This fund was established in fiscal year 2000 to provide budgeting and accountability for revenues collected from a technology fee assessed through the municipal court system. The Texas Legislature established the fee in its 1999 legislative session to provide a funding source to local municipal courts for future technological enhancements to their respective court systems. The enhancements may include computer systems, network systems, software, imaging systems, electronic kiosks, electronic ticket writers or docket management systems.

Municipal Security Fee

This fund was established in 2006 to provide budgeting and accountability for revenues collected from a security fee assessed through the municipal court system. The fee can only be used to finance security personnel or items used for the purpose of providing security services for the building that houses the Municipal Court.

Seized Assets

This fund provides budgeting and accountability for revenues collected from the sale of forfeited and seized assets belonging to various criminals engaged in certain illegal activities. Revenues from these seized assets are used to fund various technology improvements in our Police Department.

Community Development Block Grant

In fiscal year 1994, the United States Department of Housing and Urban Development designated the City of San Marcos as an Entitlement City for the Community Development Block Grant (CDBG). The program is designed to eliminate slum and blight conditions and to serve the needs of low to moderate-income residents.

Women, Infants and Children Program Fund

The Women, Infants and Children Program provides nutritional food supplements, nutritional counseling, clinical assessments, and education to pregnant women, breast-feeding mothers, infants and children up to five years of age. The City of San Marcos operates a five-county regional WIC program that is funded through the Texas Department of Health and Human Services and the United States Department of Agriculture.

Other Special Revenue Funds

The Cemetery Operations Fund provides for maintenance and upkeep of the historic San Marcos City Cemetery.

Enterprise Funds

Enterprise funds are used to account for governmental activities that are similar to those found in private businesses. The major revenue source for these enterprise funds is the rate revenue generated from the customers who receive the services provided. Expenses for these services are paid for through revenue generated from services provided.

Water/Wastewater Utility

The City of San Marcos operates a superior water production and wastewater collection and treatment system for the community. This fund is used to account for the revenues and expenses of this utility system.

Drainage Utility

The City of San Marcos began assessing a drainage utility rate in fiscal year 2000 to all residential and commercial property located in the City. The drainage charge was established to provide funding for the planning, engineering, construction, maintenance, improvement and reconstruction of drainage projects throughout the City.

Electric Utility

The City of San Marcos purchases and distributes electric power to the San Marcos community. San Marcos has some of the lowest electric rates in Texas and has not raised rates since 1993. The utility operates at a 99.9997% reliability rate and has a system capacity of 145 megawatts.

Municipal Airport

The Municipal Airport has four runways and is situated on 1,356 acres. Additionally, there are 60 acres of maintained parking ramps and 38 City-owned hangars and shelters. Revenue sources such as storage rentals, hangar rentals, storage rentals, gross receipts fees and land leases partially support the daily operational costs. There are more than 235 based aircraft at the airport and more than 135,000 annual takeoffs, landings and approaches.

Waste Collection Utility Fund

The City of San Marcos outsources its residential solid waste collection through the use of a competitive bidding process. The solid waste collection company charges its monthly fee to the City on a per customer basis. This fee is passed on to each resident within the City. The waste collection revenue and expense were previously shown within the General Fund.

Permanent Funds

The City serves as trustee for funds collected through its cemetery perpetual care fee. This fee is assessed on all municipal cemetery plots sold. Interest earned from the Cemetery Perpetual Care Fund is used to support the maintenance costs at the municipal cemetery. The principal amount of the fund cannot be used for any purpose.

Miscellaneous and Statistical

Statistical and supplemental financial data is contained within this section. This background information serves to familiarize the reader with the community's economic profile.

Personnel Roster

The Personnel Roster serves as a summary of the staffing level for all departments. Information is presented in two forms, positions and full-time equivalents (FTE's). An FTE is a unit of measure that converts the hours worked by part-time and seasonal employees into equivalent hours worked by full-time employees. Full-time employees work 2,080 hours annually. An example of an FTE calculation would be a part-time employee that works 1,040 hours annually. The FTE calculation would be 0.5 ($1,040 \div 2,080$).

Glossary

The glossary contains definitions of words used throughout the budget document. Most of the terminology is specific to local government budgeting and accounting and is not readily understood by a reasonably informed lay reader.

Basis of Budgeting

Fund budgets are on a basis consistent with modified and full accrual accounting basis, with exceptions, including that depreciation, amortization and bad debt expenses are not included in the budget, capital purchases are budgeted in the year of purchase, and debt principal is budgeted in the year it is to be paid. The emphasis is on cash transactions in lieu of non-cash transactions, such as depreciation and amortization. The focus is on the net change in working capital.

The General, Debt Service, Special Revenue, and Permanent funds are budgeted on a modified accrual basis, with exceptions as noted above. Revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available”). Substantially all revenues are considered to be susceptible to accrual. Ad valorem, sales, hotel, and franchise tax revenues are susceptible to accrual. Licenses and permits, charges for services, fines and forfeitures, and miscellaneous revenues (except earnings on investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned since they are measurable and available. Expenditures are recognized when the related fund liability is incurred, if measurable and the liability will be liquidated with resources included in the budget, except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period; (4) unmatured interest on long-term debt is recognized when due, and (5) those exceptions noted above.²²²

The Enterprise funds are budgeted on a full accrual basis with exceptions as noted above. Revenues are budgeted in the year they are expected to be earned and expenses are budgeted in the year the liability is expected to be incurred.

Basis of Accounting

Basis of accounting refers to the time at which revenues, expenses and the relates assets and liabilities are recognized in the accounts and reported in the financial statements.

Governmental funds and agency funds are accounted for using the modified accrual basis of accounting, revenues are recorded when susceptible to accrual (i.e., both measurable and available). Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenses, if measurable, are generally recognized when the related fund liability is incurred. Exceptions to this general rule include the unmatured principal and interest on general obligation long-term debt which is recognized when due and accrued vacation and sick leave, which is included in the General Long-Term Debt Account Group. These exceptions are in conformity with generally accepted accounting principles.

Property tax revenues are recognized when they become available. In this case, available means when due, or past due and receivable within the current period and collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Such time thereafter shall not exceed 60 days. Tax collections expected to be received subsequent to the 60-day availability period are reported as deferred revenue.

Sales taxes are recorded when susceptible to accrual (i.e., both measurable and available). Sales taxes are considered measurable when in the custody of the State Comptroller and are recognized as revenue at that time. Other major revenues that are considered susceptible to accrual include utility franchise taxes, grants-in-aid earned and other intergovernmental revenues. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual grant programs are used for guidance. There are essentially two types of intergovernmental revenues. In one, monies must be expended for the specific purpose or project before any amounts will be paid to the City; therefore, revenues are recognized based upon the expenses recorded. In the other, monies are virtually unrestricted as to purpose of expense and are revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt, or earlier, if the susceptible to accrual criteria are met.

The accrual basis of accounting is utilized by the proprietary fund. Under the accrual basis of accounting, revenues are recognized in the accounting period in which they are earned and become measurable (i.e., water billings and accrued interest). Expenses are recorded in the accounting period incurred, if measurable.

Organizational Relationships

A department is a major administrative segment of the City which indicates overall management responsibility for an operation or a group of related operations within a functional area (e.g., Police Department, Parks and Recreation Department, Public Department). The smallest organizational unit budgeted is the division. The division indicates responsibility for one functional area, and in many cases these functional areas are put together to demonstrate a broader responsibility. When this is done, the divisions are combined to make up one department. For example, the Public Works Department is comprised of Public Works Administration, Streets, Traffic, and Vehicle Maintenance.

Budget Amendment

Following formal adoption, the budget is amended as necessary through a submission made by a Department Director to the City Manager. A budget amendment form detailing the reason, line items and amounts to be effected is prepared. The Finance Department reviews the amendment for available dollars and the City Manager reviews the amendment for overall appropriate objectives and purposes. Should appropriations transfer between Departments, Funds, or involve fund balance or Contingency Funds, the amendment is submitted to City Council for approval; otherwise, the City Manager has authority to approve or disapprove. Budget amendments that require City Council approval are formally as an ordinance of the City.

Budget Process

- (a) **Strategic Planning and Visioning** – Early in the budget process, the City Council and administrative staff retreat to discuss community needs and challenges. City Council develops short and long-term priorities as well as a policy statement to use for the current budget and future years.
- (b) **Revenue Projection** – The Finance Department staff develops revenue projections based upon trend analysis, anticipated changes in the local, state and national economies, and discussions with other departments. The revenue projection is used to determine the financial limitations for the development of the budget.
- (c) **Budget Development** – Departments develop a budget that incorporates the goals outlined within the policy statement and the financial limitations as determined through revenue projections.
- (d) **Budget Analysis** – Once department budgets are submitted, a preliminary budget estimate is constructed. Administrative and Finance staff review the preliminary budget and hold department reviews. Funding requests and target levels are discussed in an attempt to reconcile department requests with financial limitations and policy statement goals.
- (e) **Budget** – The City Manager submits a budget that seeks to meet City Council's goals as outlined in the policy statement. Council then reviews the budget for conformity to their overall direction and guidance. Workshops are held to review and discuss the budget. City Council may take action to make changes to the budget.
- (f) **Public Hearings / Budget Adoption** – Public hearings on the budget and tax rate are held to give citizens an opportunity to speak for or against the budget. Citizens also have an opportunity to attend budget workshops that occur prior to the budget adoption. The budget and tax rate take effect on October 1st.

Budget Calendar – FY 2008

March 22, 2007	Citizen Summit and Public Hearing
March 30, 2007	Council Visioning Workshop
April 17, 2007	Public Hearing on Budget Policy Statement
April 27, 2007	Budget Policy Statement Workshop
May 15, 2007	Budget Policy Statement Adoption
May 24, 2007	Budget Kickoff
June 15, 2007	Departmental Budget Deadline
June 18 – 29, 2007	Review of Department Budgets
June 22, 2007	Workshop with Economic Development Providers
June 29, 2007	Workshop with Tourism Services Providers
July 17, 2007	Discuss Budget Meeting Dates with Council
July 25, 2007	Certified Tax Rolls Due
August 3, 2007	Budget Books to Council
August 6, 2007	Record vote on tax rate for Notice of Public Hearing
August 9, 2007	Budget Presentation; Effective tax rate and rollback rate presented to Council
August 13, 2007	Budget Workshop
August 16 and 21, 2007	1st and 2nd Public Hearings on Budget and Tax Rate
September 4, 2007	Budget and Tax Rate Adopted
October 1, 2007	First day of new fiscal year

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DEPARTMENT/RESPONSIBILITY CENTER MATRIX

This matrix shows the correlation between departments and their respective responsibility center. Listed across the top of the matrix are the responsibility centers. The departments are shown along the side. Areas containing a check mark indicate the responsibility of the department.

Department	Responsibility Center			
	General Service	Community Service	Community Development	Public Safety
Administration	✓			
City Clerk	✓			
Legal	✓			
Human Resources	✓			
Finance	✓			
Information Technology	✓			
Code Enforcement				✓
Environmental Health		✓		
Library		✓		
Parks and Recreation		✓		
Environment & Engineering			✓	
Planning and Development			✓	
WIC		✓		
Fire				✓
Police				✓
Public Works			✓	
Water & Wastewater Utility			✓	
Electric Utility			✓	
Municipal Airport			✓	

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DEPARTMENT/DIVISION ASSIGNMENT BY FUND

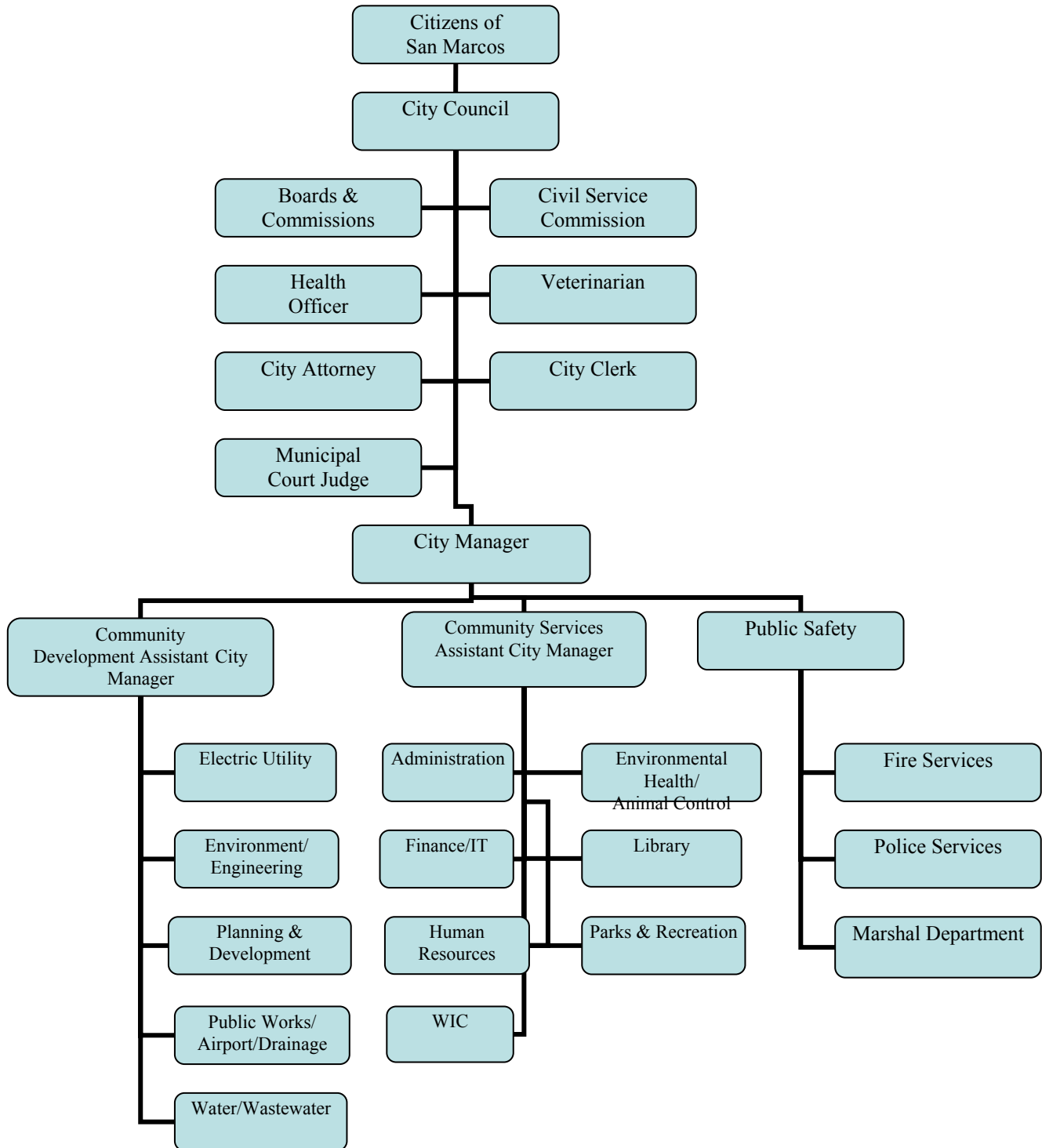
The annual budget is presented by fund. This matrix shows the assignment of departments and divisions by fund within the budget. Listed across the top of the matrix are the major funds. The departments and divisions within each fund are shown below the respective fund.

General Fund	Hotel Occupancy Tax Fund	WIC Program Fund	Water /WW Utility Fund	Electric Utility Fund	Municipal Airport Fund
Administration	Main Street	Administration	Wastewater Collection	Customer Information	Airport
City Clerk		Nutrition		Meter Operations	
Legal		Breastfeeding	Wastewater Treatment Facility Operations	Operations	
Finance				Maintenance	
Municipal Court				Billing & Collections	
Human Resources					
Information Technology			Water Quality Services		
Code Enforcement					
Environmental Health			Water Production/ Wastewater Treatment Facility Maintenance		
Animal Control					
Library					
Parks & Recreation					
Activity Center			Water Distribution Maintenance		
Facilities & Grounds					
Park Rangers			Administration		
Environment & Engineering					
Planning & Development					
Building Inspections					
Fire					
Police Administration					
Police Operations					
Public Works Administration					
Streets					
Traffic Control					
Equipment Services					

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ORGANIZATION CHART



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

COMMUNITY INFORMATION

The City of San Marcos is a Home-Rule municipality operating under the Council-Manager form of government and is approximately 27.8 square miles in size with a residential population of 47,069. The city was incorporated on July 11, 1877. San Marcos is the county seat and principal commercial, educational and recreational center of Hays County. San Marcos is located on Interstate Highway 35 and U.S. Highway 81, and at the intersection of State Highways 80, 142, 21 and 123, midway between the metropolitan areas of San Antonio and Austin. San Marcos attracts millions of visitors annually that shop at the Prime Outlet Mall, Tanger Outlet Mall, and visit the Aquarena Springs Park and Wonder World Park. Beef cattle, sorghums and cotton are the principal sources of agricultural income. Retail sales are the principal source of economic income.

The climate of San Marcos is humid sub-tropical with hot summers. The annual total precipitation is 42.41 inches. Rainfall occurs in late spring and early fall. The mean length of the growing season (without freeze) is 254 days. San Marcos receives about 63% of total possible sunshine annually. San Marcos sits between 650 and 805 feet above sea level.

There are 261.22 lane miles of streets and roads in the city, with approximately 99.9% of these paved. Transportation methods include two bus services, an airport, and two railways. There are three fire stations and one police station in the city.

There are four public elementary schools, four private elementary schools, one public intermediate school, two public junior high schools, 3 private junior high schools, one public high school, two private high schools, and one public alternative education school located in San Marcos.

There are currently 25,975 registered voters within the city limits.

The City's 27,000 square-foot public library houses a collection of over 130,000 volumes. The library collection includes books, videos, audiotapes, computer software, and audiovisual equipment. All residents of San Marcos and Hays County are eligible to borrow materials and use other library services. The library offers a wide array of programs and services including GED and English as a Second Language tutoring for adults, story time and film programs for children, inter-library loan, and reference assistance. The library is open seven days per week and makes its two meeting rooms and thirty internet-accessible computers available for public use.

Recreational Facilities:

Activity Center. 56,000 square-foot facility offering programs to youth, adults and seniors.

Bicentennial Park. 2.94 acres – jogging trail, picnic tables.

Castle Forest. 2.6 acres – undeveloped.

Children's Park. 5.77 acres – picnic facilities jogging trails, playscape, and restroom facilities.

City Park. 7.75 acres – one multi-purpose football/soccer field, recreation hall, picnic facilities, two basketball courts, and playground apparatus.

Dunbar Park. 7.3 acres – recreation center, basketball court, playground apparatus, multi-purpose field, and picnic facilities.

Gary Parkland. 40 acres – 4 lighted softball fields, concession stand, restroom facilities, and 7 multi-size soccer/football fields and concession.

H-E-B Park. 1 acre – picnic facilities and playground apparatus.

Hills of Hays. 2.91 acres – playground, basketball court, and picnic facilities.

Lancaster. 2.315 acres – playground apparatus and basketball court.

Memorial Park. 12.56 acres – public library and new activity center.

Old Wastewater Treatment Plant. 12 acres – undeveloped.

Prospect Park. 9 acres – greenspace, undeveloped.

Ramon Lucio Park. 22.10 acres – 5 lighted little league fields, one lighted pony league field, jogging trails, picnic facilities, and one covered pavilion.

Rio Vista Park. 13.54 acres – swimming pool, 2 covered pavilions, 6 lighted tennis courts, picnic facilities, basketball court, jogging trails, Park Rangers and Fire Marshall.

Rive ridge. 7.4 acres – 2 tennis courts, basketball courts and jogging trail.

San Marcos Riverwalk Park and Fish Hatchery. 3.4 acres with bike and hiking trails.

San Marcos Park and Wildlife Habitat. 8.8 acres – picnic facilities and jogging trails.

Schulle Canyon. 20.9 acres – greenspace, undeveloped.

Sessions Drive. 5 acres – greenspace, undeveloped.

Swift Memorial Park. 0.25 acres – playground apparatus, basketball court and greenhouse.

Verimendi Plaza. 1.25 acres – Charles S. Cock House Museum, Memorial Grove, riverwalk, gazebo, fountain, gardens, foundation and picnic facilities.

Veteran's Memorial Park. 1.25 acres – picnic facilities, one covered pavilion, playground apparatus and basketball court.

Victory Gardens. 0.25 acres – playground apparatus and basketball court.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DEMOGRAPHIC STATISTICS

LAST TEN FISCAL YEARS

Fiscal Year	Population (A)	Hays County Median Family Income	Hays County Median Age	SMCISD School Enrollment (C)	Unemployment Rate for City of San Marcos
1997	32,816	30,167 (G)	26.6 (B)	6,898	4.8 % (D)
1998	33,443	34,440 (G)	29.7 (F)	6,904	4.1 % (D)
1999	34,082	55,400 (G)	30.3 (F)	7,043	4.0 % (H)
2000	34,733 (I)	55,892 (F)	28.4 (I)	7,189	3.4 % (H)
2001	37,396	55,815 (F)	28.4 (F)	7,102	5.4 % (H)
2002	40,514 (A)	45,400 (A)	28.9 (A)	6,960	7.2 % (A)
2003	42,165 (A)	52,195 (F)	28.94 (A)	7,064	5.5 % (H)
2004	44,769 (A)	66,900 (A)	28.94 (A)	7,020	6.8 % (A)
2005	43,994 (A)	67,070 (A)	28.90 (A)	7,200	3.6 % (A)
2006	47,069 (A)	66,376 (A)	28.90 (A)	N/A	4.2% (A)

Sources:

- A City of San Marcos Planning Department.
- B U.S. Department of Commerce; information for Hays County.
- C Superintendent's Average Attendance Report (years reported are September through June).
- D Texas Statement Employment Commission, Economic Research and Analysis Department, January 1991 - Civilian Labor Force Annual Average Data Report.
- E City staff estimate; awaiting release of final census information.
- F Chamber of Commerce, San Marcos, Texas.
- G Fiscal year 1996 changed from Per Capita Income to Median Income.
- H Texas Workforce Commission labor market information.
- I US Census Bureau
- J Texas Education Agency

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

TEN LARGEST TAXPAYERS (2006)

Business Name	Business Category	Assessed Valuation	Percent of Total Assessed Valuation
H.E.B. Distribution Center	Grocery Warehouse	\$ 77,856,950	4.14 %
San Marcos Factory Shops	Retail Center	25,225,345	2.20%
Tanger Factory Outlet Center	Retail Center	23,880,780	1.4%
H.E.B. Grocery Company	Grocery Store	23,575,977	1.34%
CFAN	Airplane Components	22,453,300	1.33%
Grande Communications	Communications	22,070,390	1.33%
University Heights	Apartment Property	21,767,210	1.08%
Melrose Zone II Ltd.	Apartment Property	18,505,640	1.02%
Century Telephone	Telecommunications	18,179,470	.88%
Butler Manufacturing	Manufacturing	15,329,040	.77%
Total		<u>\$268,844,102</u>	<u>15.49 %</u>

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

TEN LARGEST EMPLOYERS (2006)

<u>Business Name</u>	<u>Business Category</u>	<u>Number of Employees</u>
Southwest Texas State University	University	6,406
Prime Outlets San Marcos	Retail Outlet	2,000
Tanger Factory Outlet Center	Retail Outlet	1,540
San Marcos CISD	Education	1,081
Grande Communications	Communications	850
Hays County	County Government	802
Hunter Industries	Manufacturing	650
Central Texas Medical Center	Hospital	580
Gary Job Corps Center	Federal Government	567
H.E.B. Distribution Center	Grocery Warehouse	540

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

TEN LARGEST MANUFACTURERS (2006)

Business Name	Number of Employees
Hunter Industries	650
Wide-Lite Corporation	325
CFAN	260
Butler Manufacturing	225
Goodrich Aerostructures Group	190
Thermon Manufacturing	173
Heldenfels	126
Parkview Metals	75
The Fountain People, Incorporated	72
T.B. Woods	67

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

CONSOLIDATED FUND BALANCE STATEMENT

	Fund Balance 10-01-2006	Estimated Revenues FY 2006-07	Estimated Expenses FY 2006-07	Fund Balance 10-01-2007	Adopted Revenues FY 2007-08	Adopted Expenses FY 2007-08	Fund Balance 09-30-2008
<hr/>							
<u>Governmental Funds</u>							
General Fund	14,165,505	34,564,051	34,848,949	13,880,607	34,546,855	39,223,724	9,203,738
Debt Service Fund	2,245,453	6,109,197	5,013,606	3,341,044	7,243,567	7,118,567	3,466,044
 <u>Special Revenue Funds</u>							
Hotel Occupancy Tax Fund	171,838.00	1,251,595	1,239,354	184,079	1,282,474	1,256,931	209,622
Municipal Court Technology Fund	155,054	26,525	73,659	107,920	35,792	50,000	93,712
Municipal Court Security Fee Fund	1,031	19,224	2,500	17,755	23,625	41,380	(0)
Seized Assets Fund	62,820	5,100	1,500	66,420	5,100	1,500	70,020
CDBG Program Fund	-	531,284	531,284	-	532,495	532,495	-
WIC Program Fund	-	1,561,328	1,561,328	-	1,561,903	1,561,903	-
Cemetery Operations Fund	35,618	85,173	141,125	(20,334)	174,736	154,402	-
 <u>Permanent Funds</u>							
Cemetery Perpetual Care Fund	927,168	76,100	43,800	959,468	80,200	27,500	1,012,168
 <u>Enterprise Funds</u>							
Water & Wastewater Utility Fund	14,615,825	23,939,621	22,650,524	15,904,923	25,310,368	31,583,206	9,632,085
Drainage Utility Fund	1,628,823	1,164,591	859,316	1,934,098	1,293,303	1,557,105	1,670,296
Electric Utility Fund	8,282,615	46,122,942	42,602,891	11,802,666	52,633,909	51,508,810	12,927,765
Municipal Airport Fund	126,964	509,605	392,181	244,388	305,768	550,156	-
Waste Collection Utility Fund	32,131	1,185,839	1,198,659	19,311	1,256,503	1,251,573	24,241
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All Funds	42,450,845	117,152,174	111,160,675	48,442,344	126,286,598	136,419,252	38,309,691

City of San Marcos

Consolidated Summary of Major Revenues and Expenses

2007/2008 Annual Budget

	General Fund	Debt Service Fund	Hotel Occupancy Tax Fund	CDBG Program Fund	WIC Program Fund	Other Special Revenue Funds	Water & Wastewater Utility Fund
Beginning Fund Balance on 10/01/2007	13,880,607	3,341,044	184,079	-	-	154,005	15,904,923
Major Revenues							
Taxes	26,552,139	7,118,567	1,244,816	-	-	-	-
Licenses and Permits	854,195	-	-	-	-	3,000	-
Fines and Penalties	1,286,728	-	-	-	-	63,917	-
Interest Income	500,000	125,000	-	-	-	600	425,000
Cultural and Recreational	606,436	-	-	-	-	-	-
Other Agencies	277,334	-	-	-	-	-	-
Current Services	151,494	-	-	-	-	-	-
Grants	-	-	-	532,495	1,561,903	-	-
Water Service Revenue	-	-	-	-	-	-	11,656,154
Wastewater Service Revenue	-	-	-	-	-	-	11,145,679
Drainage Service Revenue	-	-	-	-	-	-	-
Electric Service Revenue	-	-	-	-	-	-	-
Waste Collection Service Revenue	-	-	-	-	-	-	-
Operating Transfers	4,177,112	-	37,658	-	-	139,136	-
Other Revenues	141,418	-	-	-	-	32,600	2,083,535
One-Time Revenues	-	-	-	-	-	-	-
Total Revenues	34,546,855	7,243,567	1,282,474	532,495	1,561,903	239,253	25,310,368
Available Resources	48,427,462	10,584,612	1,466,553	532,495	1,561,903	393,259	41,215,291
Major Expenses							
Personnel Services	25,929,924	-	92,589	-	1,012,771	-	2,599,838
Contracted Services	4,105,628	-	818,142	532,495	235,229	147,996	5,895,243
Materials and Supplies	2,331,726	-	40,108	-	121,469	8,380	787,199
Other Charges	1,467,210	-	306,092	-	172,433	-	5,994,323
Capital Outlay	1,261,830	-	-	-	-	85,000	499,200
System Improvements	-	-	-	-	-	-	7,612,397
Social Services	412,000	-	-	-	-	-	-
Debt Service	-	7,118,567	-	-	-	-	8,087,708
Operating Transfers	298,406	-	-	-	-	5,906	107,299
One-Time Expenses	3,417,000	-	-	-	-	-	-
Total Expenses	39,223,724	7,118,567	1,256,931	532,495	1,541,903	247,282	31,583,206
Ending Fund Balance on 09/30/2008	9,203,738	3,466,044	209,622	-	20,000	145,977	9,632,085

City of San Marcos

Consolidated Summary of Major Revenues and Expenses

2007/2008 Annual Budget

	Drainage Utility Fund	Electric Utility Fund	Municipal Airport Fund	Waste Collection Utility Fund	Permanent Funds	Total from All Funds
Beginning Fund Balance on 10/01/2007	1,934,098	11,802,666	244,388	19,311	959,468	48,424,589
Major Revenues						
Taxes	-	-	-	-	-	34,915,522
Licenses and Permits	-	-	-	-	-	857,195
Fines and Penalties	12,600	-	-	22,680	-	1,385,925
Interest Income	58,023	472,107	-	-	36,000	1,616,730
Cultural and Recreational	-	-	-	-	-	606,436
Other Agencies	-	-	-	-	-	277,334
Current Services	-	-	156,656	-	-	308,150
Grants	-	-	-	-	-	2,094,398
Water Service Revenue	-	-	-	-	-	11,656,154
Wastewater Service Revenue	-	-	-	-	-	11,145,679
Drainage Service Revenue	1,222,680	-	-	-	-	1,222,680
Electric Service Revenue	-	50,455,876	-	-	-	50,455,876
Waste Collection Service Revenue	-	-	-	1,256,503	-	1,256,503
Operating Transfers	-	-	-	-	-	4,353,906
Other Revenues	-	1,705,926	-	-	44,200	4,007,679
One-Time Revenues	-	-	149,112	-	-	149,112
Total Revenues	1,293,303	52,633,909	305,768	1,279,183	80,200	126,309,278
Available Resources	3,227,401	64,436,575	550,156	1,298,494	1,039,668	174,733,867
Major Expenses						
Personnel Services	-	2,995,945	114,753	-	-	32,745,821
Contracted Services	450,368	38,888,897	36,719	1,233,823	-	52,344,539
Materials and Supplies	-	456,610	18,325	-	-	3,763,817
Other Charges	12,000	6,199,591	90,692	17,750	-	14,260,091
Capital Outlay	-	1,048,300	-	-	-	2,894,330
System Improvements	150,000	-	-	-	-	7,762,397
Social Services	-	-	-	-	-	412,000
Debt Service	840,350	1,255,466	-	-	-	17,302,092
Operating Transfers	-	-	289,667	-	27,500	728,778
One-Time Expenses	-	-	-	-	-	3,417,000
Total Expenses	1,452,718	50,844,810	550,156	1,251,573	27,500	135,630,865
Ending Fund Balance on 09/30/2008	1,774,683	13,591,765	-	46,921	1,012,168	39,103,003

City of San Marcos

Consolidated Summary of Operating Transfers

2007/2008 Annual Budget

Operating Transfers In:

	General Fund	Debt Service Fund	Hotel Occupancy Tax Fund	Grants Fund	CDBG Program Fund	WIC Program Fund	Other Funds
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Operating Transfers Out:							
General Fund	-	-	37,658	-	-	-	3,528,636
Water & Wastewater Utility Fund	-	-	-	-	-	-	-
Electric Utility Fund	-	-	-	-	-	-	-
Municipal Airport Fund	-	-	-	-	-	-	289,667
Permanent Funds	-	-	-	-	-	-	27,500
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Total	-	-	37,658	-	-	-	3,845,803
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City of San Marcos

Consolidated Summary of Operating Transfers

2007/2008 Annual Budget

Operating Transfers In:

	Water & Wastewater Utility Fund	Drainage Utility Fund	Electric Utility Fund	Waste Collection Utility Fund	Municipal Airport Fund	Permanent Funds	Total
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Operating Transfers Out:

General Fund		-		-	149,112		3,715,406
Water & Wastewater Utility Fund	-	-	-	-	-	-	-
Electric Utility Fund	-	-	-	-	-	-	-
Municipal Airport Fund	-	-	-	-	-	-	289,667
Permanent Funds	-	-	-	-	-	-	27,500
Total	-	-	-	-	149,112	-	4,032,573

City of San Marcos

Consolidated Revenue Comparison

2007/2008 Annual Budget

	Actual Fiscal Year 2005-06	Approved Fiscal Year 2006-07	Estimated Fiscal Year 2006-07	Adopted Fiscal Year 2007-08
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<u>Governmental Funds</u>				
General Fund	35,699,793	31,145,397	34,564,051	34,546,855
Debt Service Fund	5,631,485	6,109,197	6,109,197	7,243,567
<u>Special Revenue Funds</u>				
Hotel Occupancy Tax Fund	1,234,110	1,251,595	1,251,595	1,282,474
Municipal Court Technology Fund	31,718	35,100	26,525	35,792
Municipal Court Security Fee Fund	1,031	23,625	19,224	23,625
Seized Assets Fund	13,859	5,100	5,100	5,100
CDBG Program Fund	587,708	531,284	531,284	532,495
WIC Program Fund	1,185,241	1,561,328	1,561,328	1,561,903
Cemetery Operations Fund	111,010	109,566	85,173	174,736
<u>Permanent Funds</u>				
Cemetery Perpetual Care Fund	61,771	48,720	76,100	80,200
<u>Enterprise Funds</u>				
Water/Wastewater Utility Fund	26,978,934	24,855,546	23,939,621	25,310,368
Drainage Utility Fund	1,170,602	1,276,065	1,164,591	1,293,303
Electric Utility Fund	46,107,108	47,986,608	46,122,942	52,633,909
Municipal Airport Fund	467,506	509,605	509,605	305,768
Waste Collection Utility Fund	1,163,161	1,185,839	1,185,839	1,256,503
 Total	 120,445,036	 116,634,574	 117,152,174	 126,286,598

City of San Marcos

Consolidated Expense Comparison

2007/2008 Annual Budget

	Actual Fiscal Year 2005-06	Approved Fiscal Year 2006-07	Estimate Fiscal Year 2006-07	Adopted Fiscal Year 2007-08
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<u>Governmental</u>				
General Fund	31,660,57	34,819,69	34,848,949	39,223,724
Debt Service Fund	4,917,77	5,013,60	5,013,60	7,118,56
<u>Special Revenue Funds</u>				
Hotel Occupancy Tax Fund	1,064,60	1,239,35	1,239,35	1,256,93
Municipal Court Technology Fund	10,88	73,65	73,65	50,00
Municipal Court Security Fee Fund	-	23,62	2,50	41,38
Seized Assets Fund	1,50	1,50	1,50	1,50
CDBG Program Fund	587,70	531,28	531,28	532,49
WIC Program Fund	1,185,24	1,561,32	1,561,32	1,561,90
Cemetery Operations Fund	114,31	141,12	141,12	154,40
<u>Permanent Funds</u>				
Cemetery Perpetual Care Fund	26,40	43,80	43,80	27,50
<u>Enterprise Funds</u>				
Water/Wastewater Utility Fund	23,386,26	22,578,62	22,650,524	31,583,206
Drainage Utility Fund	2,186,38	1,611,86	859,31	1,557,10
Electric Utility Fund	48,868,87	46,841,39	42,602,891	51,508,810
Municipal Airport Fund	405,42	392,18	392,18	550,15
Waste Collection Utility Fund	1,114,22	1,198,65	1,198,65	1,251,57
 Tota	 115,530,164	 116,071,704	 111,160,675	 136,419,252
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City of San Marcos

Consolidated Fund Balance Comparison

2007/2008 Annual Budget

	Actual Fiscal Year 2005-06	Approved Fiscal Year 2006-07	Estimated Fiscal Year 2006-07	Adopted Fiscal Year 2007-08
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<u>Governmental Funds</u>				
General Fund	14,165,505	10,491,203	13,880,607	9,203,738
Debt Service Fund	2,245,453	3,341,044	3,341,044	3,466,044
<u>Special Revenue Funds</u>				
Hotel Occupancy Tax Fund	171,838	184,079	184,079	209,622
Municipal Court Technology Fund	155,054	116,495	107,920	93,712
Municipal Court Security Fee Fund	1,031	1,031	17,755	(0)
Seized Assets Fund	62,820	66,420	66,420	70,020
CDBG Program Fund	-	-	-	-
WIC Program Fund	-	-	-	-
Cemetery Operations Fund	35,618	4,059	(20,334)	-
<u>Permanent Funds</u>				
Cemetery Perpetual Care Fund	927,168	932,088	959,468	1,012,168
<u>Enterprise Funds</u>				
Water/Wastewater Utility Fund	14,615,825	12,190,736	15,904,923	9,632,085
Drainage Utility Fund	1,628,823	1,293,022	1,934,098	1,670,296
Electric Utility Fund	8,282,615	9,427,828	11,802,666	12,927,766
Municipal Airport Fund	126,964	244,388	244,388	-
Waste Collection Utility Fund	32,131	19,311	19,311	24,241
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Total	42,450,845	38,311,704	48,442,344	38,309,691
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City of San Marcos
Property Tax Valuation and Revenue
2007-08 Annual Budget

Total Market Value	\$ 2,159,759,539
Less: Exemptions & Exempt Properties	-
Net Taxable Assessed Valuations	<u>\$ 2,159,759,539</u>

Assessed Value X \$0.5302 Tax Rate	\$ 11,451,045
98.00% Collection Rate	\$ 11,222,024
2.00% Delinquent Rate	\$ 229,021

Total Taxes To Be Collected:

Current Collections		\$ 11,222,024
Delinquent Collections	65.00%	148,864
Penalties and Interest	35.00%	<u>80,157</u>
		\$ 11,451,045

Division of Tax Rate:

Debt Service	62.1652%	\$ 0.3296	\$ 7,118,567
O & M	<u>37.8348%</u>	<u>0.2006</u>	<u>4,332,478</u>
	100.0000%	\$ 0.5302	\$ 11,451,045

General Fund Detail:

Current Ad Valorem	\$ 4,245,828
Delinquent	56,322
Penalties	<u>30,327</u>
	\$ 4,332,478

Debt Service Fund Detail:

Current Ad Valorem	\$ 6,976,196
Delinquent	92,541
Penalties	<u>49,830</u>
	\$ 7,118,567

One-cent equals:	\$ 215,976
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CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND FINANCIAL FORECAST

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Operating Revenues					
Sales Taxes	16,328,533	15,717,711	16,189,242	16,674,920	17,175,167
Ad Valorem Taxes	3,581,162	4,342,478	4,459,852	5,234,994	5,402,074
Other Taxes	7,047,754	6,273,342	5,903,044	5,200,951	5,863,770
Licenses and Permits	930,496	837,446	854,195	949,106	828,821
Fines and Penalties	1,350,571	1,250,714	1,286,728	1,506,515	1,536,645
Interest Income	598,126	500,000	500,000	500,000	500,000
Cultural and Recreational	667,146	600,431	606,436	680,489	687,294
Revenue from Other Agencies	154,608	139,147	277,334	288,869	302,063
Charges from Current Services	159,328	143,395	151,494	162,515	164,030
Other Revenue	143,290	128,961	141,418	146,156	139,268
Reimbursements from Other Funds	4,623,038	4,532,202	4,177,112	4,218,883	4,261,071
Total Operating Revenues	35,584,052	34,465,827	34,546,855	35,563,396	36,860,203
Operating Expenditures					
Personnel Services	21,314,872	23,994,463	25,929,924	27,226,421	28,587,742
Contracted Services	3,253,797	3,836,267	4,105,628	4,187,740	4,271,495
Materials and Supplies	1,690,941	2,202,564	2,331,726	2,378,361	2,425,928
Other Charges	1,029,960	1,326,085	1,467,210	1,496,554	1,526,485
Social Services	383,300	405,000	412,000	412,000	412,000
Operating Transfers	338,844	403,770	298,406	200,000	200,000
Total Operating Expenditures	28,011,714	32,168,150	34,544,894	35,901,075	37,423,649
Operating Income/ (Loss)	7,572,338	2,297,678	1,961	(337,679)	(563,446)
One-Time Revenues					
Prior Period Adjustment	6,603	-	-	-	-
Other Revenue	109,137	98,224	-	-	-
One-Time Expenses					
One-Time Operating Transfers	3,501,072	1,504,340	3,417,000	-	-
Economic Development Incentives	-	500,000	-	-	-
Capital Outlay	147,791	676,459	1,261,830	500,000	500,000
Prior Period Adjustment	-	-	-	-	-
Net Change in Fund Balance	4,039,216	(284,898)	(4,676,869)	(837,679)	(1,063,446)
Beginning Unreserved Fund Balance	10,126,289	14,165,505	13,880,607	9,203,738	8,366,059
Ending Unreserved Fund Balance	14,165,505	13,880,607	9,203,738	8,366,059	7,302,613
Percentage of Operating Expenditures	50.6%	43.2%	26.6%	23.3%	19.5%
Days of Operation	185	157	97	85	71



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

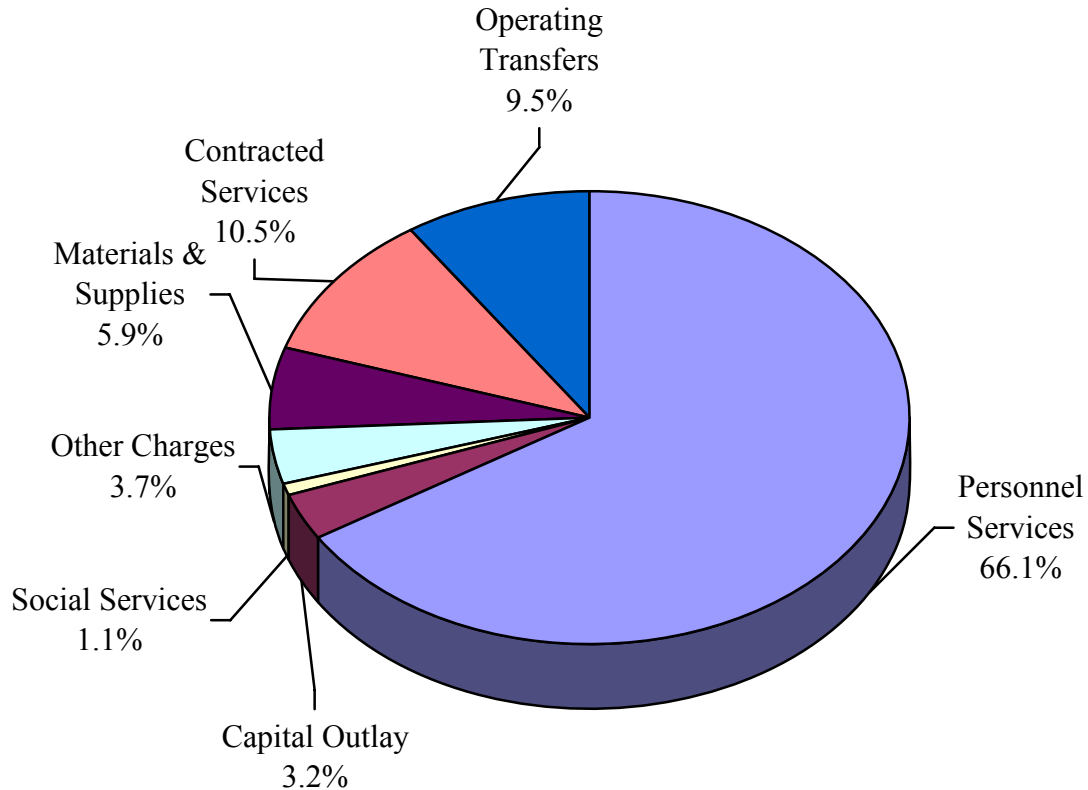
GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Operating Revenues				
Taxes	26,957,449	23,336,379	26,333,530	26,552,139
Licenses and Permits	930,496	803,951	837,446	854,195
Fines and Penalties	1,350,571	1,271,567	1,250,714	1,286,728
Interest Income	598,126	291,355	500,000	500,000
Cultural and Recreational	667,146	699,095	600,431	606,436
Reimbursement from Other Agencies	154,608	151,736	139,147	277,334
Current Services	159,328	131,240	143,395	151,494
Other Revenue	143,290	27,800	128,961	141,418
Reimbursement from Other Funds	4,623,038	4,432,273	4,532,202	4,177,112
Total Operating Revenue	35,584,052	31,145,397	34,465,827	34,546,855
Operating Expenditures				
Personnel Services	21,314,872	23,963,813	23,994,463	25,929,924
Contracted Services	3,253,797	3,788,662	3,836,267	4,105,628
Materials and Supplies	1,690,941	2,122,490	2,202,564	2,331,726
Other Charges	1,029,960	1,341,623	1,326,085	1,467,210
Social Services	383,300	405,000	405,000	412,000
Operating Transfers	338,844	403,770	403,770	298,406
Total Operating Expenditures	28,011,714	32,025,359	32,168,150	34,544,894
Operating Income / (Loss)	7,572,338	(879,962)	2,297,678	1,961
One-Time Revenues				
Prior Year Adjustments	6,603	-	-	-
Other Revenue	109,137	-	98,224	-
One-Time Expenses				
One-Time Operating Transfers	3,501,072	1,504,340	1,504,340	3,417,000
Economic Development Incentives	-	500,000	500,000	-
Capital Outlay	147,791	790,000	676,459	1,261,830
Prior Period Adjustments	-	-	-	-
Net Change in Fund Balance	4,039,216	(3,674,302)	(284,898)	(4,676,869)
Beginning Unreserved Fund Balance	10,126,289	14,165,505	14,165,505	13,880,607
Ending Unreserved Fund Balance	14,165,505	10,491,203	13,880,607	9,203,738
Fund Balance as a Percentage of Operating Expenditures	50.57%	32.76%	43.15%	26.64%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Capital Outlay	Social Services	Total
General Government	1,690,767	286,030	185,463	244,110	0	0	0	2,406,370
Human Resources	643,816	92,402	20,100	19,950	0	0	0	776,268
Finance	2,173,219	702,836	121,611	112,075	0	0	0	3,109,741
PADS	648,911	54,845	20,452	22,143	0	0	0	746,350
Environment & Engineering	1,537,196	151,582	60,842	24,642	0	40,000	0	1,814,244
Fire Services	3,919,451	92,779	192,158	37,100	0	0	0	4,241,488
Police Services	8,753,528	302,561	559,982	62,700	0	180,500	0	9,859,272
Public Works	1,680,565	126,309	520,379	22,100	0	0	0	2,349,353
Community Services	4,222,470	1,058,746	643,599	51,243	0	141,330	0	6,117,388
General Services	660,000	1,237,538	7,140	871,165	3,715,406	900,000	412,000	7,803,249
Total	25,929,923	4,105,628	2,331,726	1,467,228	3,715,406	1,261,830	412,000	39,223,723

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Taxes				
Current Ad Valorem	3,417,126	3,378,762	3,509,539	4,255,828
Delinquent Ad Valorem	62,285	44,820	46,555	56,322
Penalties & Interest	54,371	24,134	25,068	30,327
Other Utility Franchise	683,563	617,085	617,085	629,427
Electric Franchise	3,947,370	3,039,196	3,370,785	3,370,785
Water and Wastewater Franchise	2,107,787	1,891,548	2,002,605	2,052,165
Telephone Franchise	106,066	100,000	100,000	100,000
Solid Waste Hauler Street Use/ Permit Fee	154,656	137,700	137,700	140,000
Sales Tax	16,232,402	13,932,564	16,328,533	15,717,711
Sales Tax - Prime Outlet Expansion	-	720,000	892,422	1,000,000
Sales Tax Rebate - Prime Outlet Expansion	-	(720,000)	(892,422)	(1,000,000)
Mixed Drink	191,823	170,569	195,660	199,573
Total	26,957,449	23,336,379	26,333,530	26,552,139
Licenses & Permits				
Professional & Occupational	45,928	60,000	41,335	42,162
Alcohol Permit	17,853	17,926	16,068	16,389
Pet Licenses	1,066	2,000	959	979
Building Permits	384,709	383,800	346,238	353,163
Mechanical Permits	26,334	25,500	23,701	24,175
Plumbing Permits	30,814	25,500	27,733	28,287
Sign Permits	7,273	4,386	6,546	6,677
Mobile Home Inspection	1,948	1,428	1,753	1,788
Zoning Permits	17,475	25,500	15,728	16,042
Electrical Permits	29,215	31,402	26,294	26,819
Certificate of Occupancy	11,751	4,311	10,576	10,787
Specific Use	28,163	10,750	25,347	25,854
Site Development Permit	38,213	36,516	34,392	35,080
Plat Review--Subdivision	22,159	29,070	19,943	20,342
Variances & Appeals	2,100	4,794	1,890	1,928
Construction Plan Review Fees	96,669	-	87,002	88,742
Temporary Food Service Facilities	-	-	-	-
Food Permits	102,531	81,600	92,278	94,123
Food Handler Certificates	25,610	31,212	23,049	23,510
Septic Tank Permits	6,825	4,700	6,143	6,265
Other Permits	4,053	3,250	3,648	3,721
Architectural Barrier Reviews	720	2,050	648	661
Moving Permits	-	100	-	-
Security Alarm Permits	11,480	11,220	10,332	10,539
Fire Prevention and Protection Permits	17,607	6,936	15,846	16,163
Total	930,496	803,951	837,446	854,195

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Fines & Penalties				
Parking Fines	64,788	124,032	58,309	59,475
Traffic Fines	345,645	459,826	346,281	364,206
Municipal Court Technology Fines	2,579	2,321	2,321	2,368
Other	48,783	37,000	43,905	44,783
Complaints	415,940	503,400	374,346	381,833
Failure to Appear	-	-	-	-
Warrant Fee	35,231	36,807	31,708	32,342
False Alarm Fee	25,115	26,622	22,604	23,056
Defensive Driving Administrative Fee	10,762	14,790	9,686	9,880
Arrest Fee	77,173	43,000	69,456	70,845
Special Expense Fee	306,835	-	276,152	281,675
Dismissal Fee	5,516	9,315	4,964	5,064
Traffic Fee	10,313	13,954	9,282	9,467
Child Safety Fee	1,891	500	1,702	1,736
Total	1,350,571	1,271,567	1,250,714	1,286,728
Interest Income				
Interest Income	598,126	291,355	500,000	500,000
Total	598,126	291,355	500,000	500,000
Cultural and Recreational				
Softball/Athletic Program	40,705	34,000	36,635	37,001
Summer Playground Program	38,615	34,800	34,754	35,101
Lost Books	11,660	9,700	10,494	10,599
Library Fines	53,253	36,200	47,928	48,407
Special Events Fee	450	1,800	405	409
Aquatic	944	1,400	850	858
Building User Fee	71,376	63,750	64,238	64,881
San Marcos Youth Night	2,625	1,605	2,363	2,386
Swimming Lessons	43,433	10,200	39,090	39,481
Hays County Library Donation	60,360	55,360	54,324	54,867
Annual Entry Fees-Resident	89,979	128,616	80,981	81,791
Annual Entry Fees-Non Resident	59,723	69,360	53,751	54,288
Daily Entry Fees-Resident	22,578	22,440	20,320	20,523
Daily Entry Fees-Non Resident	6,153	6,120	5,538	5,593

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Aquatic Entry Fees-Resident	3,060	3,410	2,754	2,782
Racquetball Court	670	800	603	609
Athletic Team Use Fee	33,031	42,840	29,728	30,025
Baby Sitting Fee	1,328	2,400	1,195	1,207
Equipment Rental Fee	758	1,400	682	689
Aerobics Contracts Fee	34,235	34,971	30,812	31,120
Water Aerobics Contracts Fee	8,357	17,486	7,521	7,597
Instructional Contracts Fee	18,166	52,457	16,349	16,513
Lap Swim Fee	84	-	76	76
Senior Activities	(1,010)	-	(909)	(918)
Travel Programs Fee	16,038	19,000	14,434	14,579
Meeting Room Rental - Activity Center	45,828	42,330	41,245	41,658
Equipment Rental-PARD	3,869	5,400	3,482	3,517
AV Equipment Rental	878	1,250	790	798
Total	667,146	699,095	600,431	606,436

Reimbursement from Other Agencies

Land Sales	-	-	-	-
SWTSU - Watershed Protection Program Reimbursement	33,379	35,157	30,041	36,327
SMCISD - School Resource Officer Reimbursement	121,229	116,579	109,106	112,410
Hays County Animal Services Contract Reimbursement	-	-	-	128,597
Total	154,608	151,736	139,147	277,334

Charges for Current Services

Passport Fee	62,100	44,370	55,890	55,890
Animal Pound Charges	19,917	23,460	17,925	18,284
Downtown Parking Lease Spaces	-	11,340	-	11,340
Vital Statistics - Births	42,218	25,500	37,996	33,530
Vital Statistics - Deaths	16,152	11,220	14,537	17,100
Police Fees - Various	18,905	15,000	17,015	15,000
Photographs	-	350	-	350
Criminal Record Name Check	36	-	32	-
Total	159,328	131,240	143,395	151,494

Other Revenues

Auction Sales	32,685	10,000	29,417	10,000
Rebates	13,983	5,000	12,585	7,150
Sale of Maps	760	1,700	684	1,700
Sale of Materials & Services	276	300	248	300
Sale of P&Z Ordinances	152	300	137	300
Prime Outlet Reimbursement	-	-	-	-
Other	20,278	10,000	18,250	10,000
Loan Repayment - JQH	74,408	-	66,967	111,468
NSF Service Charge	748	500	673	500

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Reimbursement from Other Funds				
Water/Wastewater Utility Fund	2,382,511	2,382,511	2,403,390	2,448,535
Electric Utility Fund	1,342,158	1,232,915	1,270,589	1,496,845
Miscellaneous Grants Fund	675,700	608,130	608,130	-
Municipal Airport Fund	64,633	64,633	81,806	83,442
WIC Program Fund	152,408	138,456	162,239	142,383
Cemetery Operations Fund	5,628	5,628	6,048	5,906
Total	4,623,038	4,432,273	4,532,202	4,177,112
Total Operating Revenues	35,584,052	31,145,397	34,465,827	34,546,855
One-Time Revenues				
Prior Year Adjustments	6,603	-	-	-
Other Revenue	109,137	-	98,224	-
Total	115,741	-	98,224	-
Total Revenues	35,699,793	31,145,397	34,564,051	34,546,855
Recap of Revenues:				
Taxes	26,957,449	23,336,379	26,333,530	26,552,139
Licenses & Permits	930,496	803,951	837,446	854,195
Fines & Penalties	1,350,571	1,271,567	1,250,714	1,286,728
Interest Income	598,126	291,355	500,000	500,000
Cultural and Recreational	667,146	699,095	600,431	606,436
Reimbursement from Other Agencies	154,608	151,736	139,147	277,334
Charges for Current Services	159,328	131,240	143,395	151,494
Other Revenue	143,290	27,800	128,961	141,418
Reimbursements from Other Funds	4,623,038	4,432,273	4,532,202	4,177,112
One-Time Revenues	115,741	-	98,224	-
Total Revenues	35,699,793	31,145,397	34,564,051	34,546,855

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
General Government				
Administration				
Personnel Services	615,763	651,468	651,468	736,413
Contracted Services	5,707	14,642	10,642	18,281
Materials and Supplies	14,477	16,820	21,820	16,909
Other Charges	26,764	21,500	25,500	27,050
Capital Outlay	-	-	-	-
Total	662,711	704,430	709,430	798,653
City Clerk				
Personnel Services	325,954	328,572	316,572	360,180
Contracted Services	139,309	213,749	225,749	191,676
Materials and Supplies	53,143	121,000	121,000	148,904
Other Charges	128,822	185,000	185,000	208,760
Capital Outlay	-	29,000	29,000	-
Total	647,228	877,321	877,321	909,520
Legal				
Personnel Services	474,498	508,368	508,368	594,174
Contracted Services	32,621	70,229	70,229	76,073
Materials and Supplies	4,126	10,350	10,350	19,650
Other Charges	6,959	8,000	8,000	8,300
Capital Outlay	-	-	-	-
Total	518,204	596,947	596,947	698,197
Total General Government	1,828,143	2,178,698	2,183,698	2,406,370

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Human Resources Department				
Human Resources				
Personnel Services	599,586	610,016	602,416	643,816
Contracted Services	93,422	90,032	97,632	92,402
Materials and Supplies	18,421	20,700	20,700	20,100
Other Charges	29,612	16,950	16,950	19,950
Capital Outlay	-	-	-	-
Total	741,041	737,698	737,698	776,268
Total Human Resources	741,041	737,698	737,698	776,268
Finance Department				
Finance				
Personnel Services	814,187	894,103	904,103	1,000,024
Contracted Services	201,680	168,985	180,185	183,346
Materials and Supplies	47,394	46,912	38,462	46,494
Other Charges	18,800	32,750	20,000	29,500
Capital Outlay	-	-	-	-
Total	1,082,061	1,142,750	1,142,750	1,259,364
Municipal Court				
Personnel Services	443,293	477,984	477,984	499,841
Contracted Services	26,398	23,236	23,236	26,959
Materials and Supplies	10,863	21,404	21,604	22,234
Other Charges	10,778	12,500	12,300	12,500
Capital Outlay	4,880	-	-	-
Total	496,212	535,124	535,124	561,534
Information Technology				
Personnel Services	444,004	627,612	631,612	673,354
Contracted Services	19,679	491,000	473,000	492,531
Materials and Supplies	45,640	45,197	59,197	52,883
Other Charges	20,734	70,075	70,075	70,075
Capital Outlay	32,322	-	-	-
Total	562,379	1,233,884	1,233,884	1,288,843
Total Finance Department	2,140,652	2,911,758	2,911,758	3,109,742

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Planning & Development Department				
Planning & Development				
Personnel Services	546,910	570,945	570,945	648,911
Contracted Services	15,389	49,998	54,998	54,845
Materials and Supplies	11,099	19,955	19,955	20,452
Other Charges	23,488	22,010	22,010	22,143
Capital Outlay	-	-	-	-
Total Planning & Development Department	596,886	662,908	667,908	746,350
Environment & Engineering Department				
Permit Center				
Personnel Services	256,715	319,598	294,598	569,293
Contracted Services	21,847	19,300	19,300	9,335
Materials and Supplies	10,357	14,875	14,875	24,597
Other Charges	4,136	5,700	5,700	7,000
Capital Outlay	-	-	-	-
Total	293,055	359,473	334,473	610,225
Environment & Engineering				
Personnel Services	674,170	969,594	944,594	967,903
Contracted Services	87,335	54,584	79,584	142,247
Materials and Supplies	30,830	35,263	35,263	36,245
Other Charges	11,674	17,111	17,111	17,624
Capital Outlay	-	125,000	-	40,000
Total	804,009	1,201,552	1,076,552	1,204,019
Total Environment & Engineering Department	1,097,064	1,561,025	1,411,025	1,814,244

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
Fire Services Department				
Fire Operations				
Personnel Services	3,291,607	3,361,311	3,370,311	3,919,451
Contracted Services	63,481	89,728	89,728	92,779
Materials and Supplies	148,992	183,588	215,588	192,158
Other Charges	33,804	34,000	34,000	37,100
Capital Outlay	-	-	-	-
Total	3,537,884	3,668,627	3,709,627	4,241,488
Total Fire Services Department	3,537,884	3,668,627	3,709,627	4,241,488
Police Services Department				
Police Administration				
Personnel Services	2,036,955	2,178,117	2,178,117	2,624,517
Contracted Services	179,809	212,861	208,361	244,798
Materials and Supplies	83,551	98,348	109,136	153,735
Other Charges	25,706	25,800	19,512	27,300
Capital Outlay	-	-	-	150,000
Total	2,326,021	2,515,126	2,515,126	3,200,350
Police Operations				
Personnel Services	5,525,724	5,655,817	5,710,817	6,129,012
Contracted Services	73,357	76,294	76,294	57,763
Materials and Supplies	341,231	376,342	376,342	406,247
Other Charges	32,437	35,300	35,300	35,400
Capital Outlay	-	-	-	30,500
Total	5,972,749	6,143,753	6,198,753	6,658,922
Total Police Services Department	8,298,770	8,658,879	8,713,879	9,859,272

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Proposed 2007/2008
Public Works Department				
Public Works Administration				
Personnel Services	158,938	178,843	178,843	188,231
Contracted Services	24,848	30,927	30,927	31,741
Materials and Supplies	33,174	6,800	6,800	6,900
Other Charges	4,929	5,200	5,200	5,500
Capital Outlay	-	25,000	25,000	-
Total	221,889	246,770	246,770	232,372
Traffic Control				
Personnel Services	216,402	227,811	228,311	224,443
Contracted Services	13,306	23,900	21,255	23,900
Materials and Supplies	37,081	42,525	42,525	44,825
Other Charges	1,379	3,400	3,400	3,400
Capital Outlay	-	-	-	-
Total	268,168	297,636	295,491	296,568
Streets				
Personnel Services	835,147	811,135	816,235	855,857
Contracted Services	45,178	58,668	58,768	60,368
Materials and Supplies	239,966	432,516	423,602	436,299
Other Charges	3,502	5,800	5,800	5,800
Capital Outlay	-	-	11,459	-
Total	1,123,793	1,308,119	1,315,864	1,358,324
Equipment Services				
Personnel Services	370,407	380,810	381,460	412,034
Contracted Services	7,454	10,300	8,950	10,300
Materials and Supplies	28,912	30,632	32,282	32,355
Other Charges	6,954	7,400	7,100	7,400
Capital Outlay	-	-	-	-
Total	413,727	429,142	429,792	462,088
Total Public Works Department	2,027,577	2,281,667	2,287,917	2,349,353

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Proposed 2007/2008
Community Services				
Marshal Department				
Personnel Services	259,078	275,235	275,235	396,863
Contracted Services	31,699	43,672	43,672	44,505
Materials and Supplies	49,501	50,000	50,000	54,541
Other Charges	7,164	8,700	8,700	8,700
Capital Outlay	-	-	-	27,000
Total	347,442	377,607	377,607	531,609
Environmental Health				
Personnel Services	297,562	301,835	301,835	301,809
Contracted Services	17,775	23,932	23,932	25,004
Materials and Supplies	23,477	23,988	23,988	25,382
Other Charges	2,736	3,350	3,350	3,450
Capital Outlay	-	-	-	-
Total	341,550	353,105	353,105	355,645
Animal Services				
Personnel Services	267,125	332,384	332,384	469,066
Contracted Services	16,432	35,409	35,609	38,043
Materials and Supplies	34,410	55,800	55,600	76,542
Other Charges	1,420	4,250	4,250	7,378
Capital Outlay	-	-	-	-
Total	319,387	427,843	427,843	591,029
Library				
Personnel Services	842,981	874,527	874,527	937,516
Contracted Services	34,097	33,684	33,684	37,855
Materials and Supplies	26,748	28,498	28,498	29,915
Other Charges	13,643	13,994	13,994	14,415
Capital Outlay	110,589	111,000	111,000	114,330
Total	1,028,058	1,061,703	1,061,703	1,134,031

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Proposed 2007/2008
Parks & Recreation				
Personnel Services	1,147,659	1,260,598	1,260,598	1,331,801
Contracted Services	164,880	153,490	163,490	176,702
Materials and Supplies	176,318	183,809	213,809	196,187
Other Charges	11,346	9,800	9,800	10,800
Capital Outlay	-	-	-	-
Total	1,500,203	1,607,697	1,647,697	1,715,490
Activity Center				
Personnel Services	358,055	386,397	386,397	405,334
Contracted Services	22,249	26,900	21,900	26,900
Materials and Supplies	77,508	80,920	80,920	84,220
Other Charges	4,382	3,500	3,500	3,500
Capital Outlay	-	-	-	-
Total	462,194	497,717	492,717	519,954
Facilities & Grounds				
Personnel Services	184,303	251,573	251,573	250,769
Contracted Services	571,538	595,250	607,250	636,357
Materials and Supplies	135,852	161,773	161,773	165,201
Other Charges	-	-	-	-
Capital Outlay	-	-	-	-
Total	891,693	1,008,596	1,020,596	1,052,328
Park Rangers				
Personnel Services	44,209	93,544	109,544	129,312
Contracted Services	-	300	300	300
Materials and Supplies	18,396	7,335	11,335	11,611
Other Charges	355	1,475	1,475	3,000
Capital Outlay	-	-	-	-
Total	62,960	102,654	122,654	144,223
PARD Contract Programs				
Contracted Services	47,593	72,000	72,000	73,080
Total	47,593	72,000	72,000	73,080
Total Community Services	5,001,080	5,508,922	5,575,922	6,117,388

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

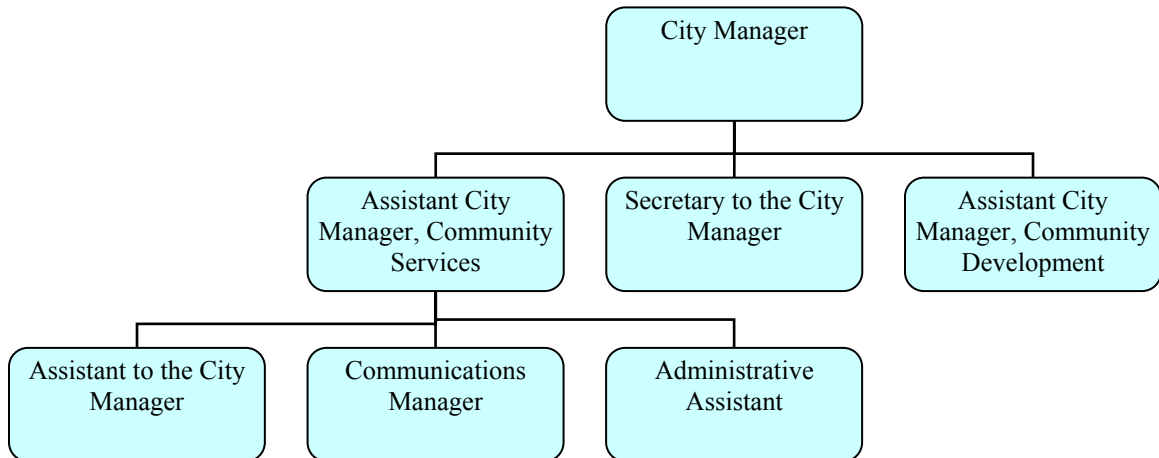
GENERAL FUND

	Actual 2005/2006	Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008
General Services				
Social Services				
Social Services	383,300	405,000	405,000	412,000
Total	383,300	405,000	405,000	412,000
Special Services				
Personnel Services	283,640	1,435,617	1,435,617	660,000
Contracted Services	1,296,714	1,105,592	1,105,592	1,237,538
Materials and Supplies	(10,526)	7,140	7,140	7,140
Other Charges	598,436	1,288,058	1,288,058	871,165
Operating Transfers	3,501,072	1,923,110	1,923,110	3,715,406
Capital Outlay	-	500,000	500,000	900,000
Prior Period Adjustments	-	-	-	-
Total	5,669,336	6,259,517	6,259,517	7,391,249
Total General Services	6,052,636	6,664,517	6,664,517	7,803,249
Total General Fund Expenditures	31,321,733	34,834,699	34,863,949	39,223,724

Summary of Expenditures by Services				
General Government	1,828,143	2,178,698	2,183,698	2,406,370
Human Resources	741,041	737,698	737,698	776,268
Finance	2,140,652	2,911,758	2,911,758	3,109,742
Planning & Development	596,886	662,908	667,908	746,350
Environment & Engineering	1,097,064	1,561,025	1,411,025	1,814,244
Fire Services	3,537,884	3,668,627	3,709,627	4,241,488
Police Services	8,298,770	8,658,879	8,713,879	9,859,272
Public Works	2,027,577	2,281,667	2,287,917	2,349,353
Community Services	5,001,080	5,508,922	5,575,922	6,117,388
General Services	6,052,636	6,664,517	6,664,517	7,803,249
Total General Fund Expenditures	31,321,733	34,834,699	34,863,949	39,223,724

Administration

Department Organization



Mission Statement

The Administration office is responsible for the administration of the City of San Marcos organization including implementing the budget, policies and programs of the City Council. The Administrative staff provides assistance to the Mayor and City Council and other departments, liaison to citizens, businesses and other agencies, economic development coordination, and public information.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	615,763	651,468	651,468	736,413
Contracted Services	5,707	14,642	10,642	18,281
Materials and Supplies	14,477	16,820	21,820	16,909
Other Charges	26,764	21,500	25,500	27,050
Capital Outlay	0	0	0	0
Total	662,711	704,430	709,430	798,653

Goals and Objectives

- To provide leadership and oversight to ensure that the City Council's priorities, policies, and programs are successfully implemented and effectively managed. We are committed to focusing on the Council priorities as established in the Budget Policy Statement.
- To continue to expand communications between city government and its citizens.
- To respond with excellent customer service in a timely fashion to City Council, citizen's inquiries and requests.

What We Accomplished in 2006-07

- Formulation and implementation of City budget and financial policies to encourage sound fiscal management.
- Continued communication with the public using Citizen Survey, Annual Report, quarterly utility bill mailer, City Hall calendar, City Web Page, City email, neighborhood meetings and broadcasting City Council and Planning and Zoning meetings on cable television.
- Projects: Construction of Convention Center Project, Traffic Synchronization projects, Wonder World Drive Overpass, Wonder World Drive Extension, Skate Park, Citizen Survey, Coordinated Council Visioning and Budget Policy Statement Workshop; Wireless Mesh RFP, Airport Improvement Projects, Animal Shelter Expansion, Bond Sale, Yarrington Road Overpass, Development Permit Center; Funding of Sink Creek project; Police Digital Video Camera Project; responded to Council concerns and inquiries;
- Foster Economic Development.
- Development incentives: WideLite, Grande Communications, Kula Media.

What We Plan to Accomplish in 2007-08

- Oversight of City organization including operations, maintenance and planning for future needs.
- Continue to implement Council policy and respond to Council direction.
- Foster strong customer service and efficiency in City organization.
- Strengthen Public:
 - Communications.
 - Oversight of Capital Improvement Programs and special projects.
 - Foster strong leadership throughout the organization.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Citizens' satisfaction with City Government (Generally)	Community Survey	72.6%	71.8%	70%
Maintenance of High Bond Rating	Standard & Poor & Moody's	A+, A, A-1, A-2	A+, A, A-1, A-2	A+, A, A-1, A-2
Communications:				
• Presentations-As requested by Council	#/ year	15	20	25
• Press Releases	#/ year	557	622	650
• Publications	#/ year	20	25	30
City Awards				
• Nominations	#	6	6	6
• Awards Received	#	2	3	3
Citizen Concerns Addressed	#/Month	2,000	2,000	2,000
Special Projects	#/ year	12	14	20

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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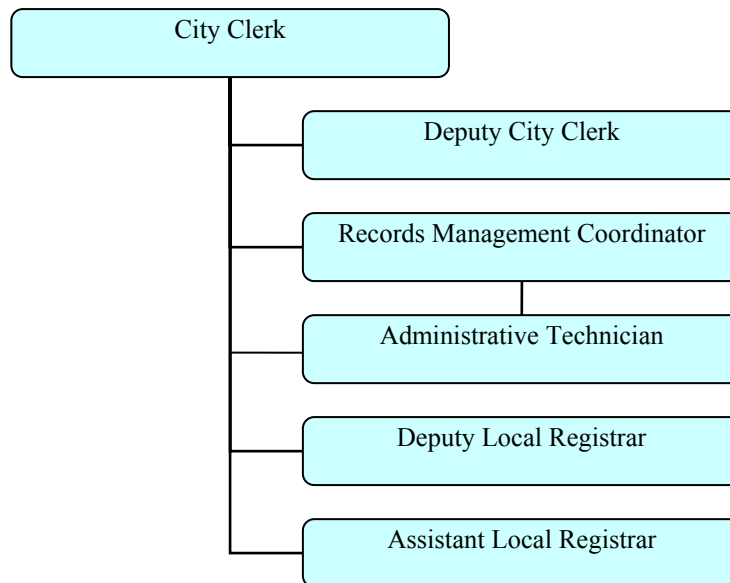
Fund 100 - General Fund

Department 100 - Administration

51100	Salaries	458,213	492,377	492,377	559,437	13.6%
51110	W/C Insurance	775	853	853	1,007	18.0%
51120	Overtime	2,952	600	600	600	0.0%
51190	Medicare	6,758	7,345	7,345	8,376	14.0%
51200	FICA	26,053	28,415	28,415	31,359	10.4%
51210	TMRS	68,650	70,706	70,706	80,326	13.6%
51220	Insurance	39,490	37,660	37,660	37,660	0.0%
51300	Stability Pay	3,672	3,912	3,912	4,448	13.7%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	9,200	9,600	9,600	13,200	37.5%
Total Personnel Services		615,763	651,468	651,468	736,413	13.0%
52100	Printing and Publications	1,557	6,500	3,500	6,500	0.0%
52110	Telephone	2,459	2,600	2,600	4,700	80.8%
52160	Professional Services	321	3,000	2,000	3,000	0.0%
52391	Information Technology Services	1,370	2,542	2,542	4,081	60.5%
Total Contracted Services		5,707	14,642	10,642	18,281	24.9%
53150	Supplies - Other	8,746	10,389	15,389	10,478	0.9%
53160	Supplies - Office	4,779	4,000	4,000	4,000	0.0%
53180	Postage	952	2,431	2,431	2,431	0.0%
Total Materials and Supplies		14,477	16,820	21,820	16,909	0.5%
54140	Dues and Subscriptions	5,151	5,500	5,500	7,050	28.2%
54340	Professional Development	21,613	16,000	20,000	20,000	25.0%
Total Other Charges		26,764	21,500	25,500	27,050	25.8%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Administration		662,711	704,430	709,430	798,653	13.4%

City Clerk

Department Organization



Mission Statement

The City Clerk's office is primarily responsible for giving notice and recording City Council meetings, is designated responsible for certain official records and documents of the City, including minutes of the City Council, ordinances and resolutions, deeds and easements, contracts, birth and death certificate records, the computerized indexing of Council actions and Board appointments, computerized code, keeps abreast of legislative changes in elections, administers all City elections, and the City's Records Management program, provides support services to the City Council, and responds to requests made by the City Manager affecting the daily business operation of the City.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	325,954	328,572	316,572	360,180
Contracted Services	139,309	213,749	225,749	191,676
Materials and Supplies	53,143	121,000	121,000	148,904
Other Charges	128,822	185,000	185,000	208,760
Capital Outlay	0	29,000	29,000	0
Total	647,228	877,321	877,321	909,520

Goals and Objectives

- Educate MuniAgenda users.
- Educate Laserfiche users.
- Educate Records Liaisons
- Implement new Records Management Plan and Record Retention Schedules.
- Implement Laserfiche Project in City Departments.
- Implement new Open Records Policy and Procedures.
- Phase 1 of converting permanent records at Record Center to electronic format; for better access for City Departments.
- Preserve vital records to electronic format.
- Continue electronic indexing of Council records, Code of Ordinance supplements.
- Continuing Staff education in Vital Statistics, Laserfiche, Record Management, City Clerk Certification Program, Passport requirements and Acknowledgment of Paternity Certification.
- Continue Council support.
- Create a user friendly City Clerk website.
- Create a user friendly Board and Commission Volunteer Interest Form.
- Continue serving as liaison in City elections.
- Create a user friendly Election Packet.
- Become a more efficiently run office.

What We Accomplished in 2006-07

- Stored at Record Center 1509 records.
- Destroyed 115 boxes of records in accordance to old Records Retention.
- Implemented MuniAgenda, educated users and provided users instructions.
- Implemented Records Management Plan and adopted a new Records Retention Scheduled.
- Provided Laserfiche access to City Departments.
- Implemented preservation of Vital records.
- Served as liaison in City elections.
- Reclassified City Clerk's Office Staff to current job duties.
- Brought Code of Ordinances current.
- Sponsored Shred Day for citizens to eliminate identity theft.
- Created a work friendly and team orientated environment.
- Became more accessible to public.
- Held Passport Fairs to educate the public on new Federal regulations.
- Adjusted to the increase of Passport demand.
- Remodeled office to better fit the demands of the office.

What We Plan to Accomplish in 2007-08

- Continuing Staff education in Vital Statistics, Laserfiche, Record Management, City Clerk Certification Program, Passport requirements and Acknowledgment of Paternity Certification.
- Continue education with MuniAgenda users.
- Continue education with Laserfiche users.
- Continue education of Records Liaisons.
- Continue implementation of new Records Management Plan and Record Retention Schedules.
- Continue preserving Vital records to electronic format.
- Continue electronic indexing of Council records, Code of Ordinance supplements.
- Continue implementation of Laserfiche in City Departments.
- Implement new Open Records Policy and Procedures.

- Phase 1 of converting permanent records at Record Center to electronic format; for better access for City Departments.
- Staff cross-training and team building.
- Create a user friendly Board and Commission Volunteer Interest Form.
- Create a user friendly City Clerk website
- Continue serving as liaison in City elections. Create a user friendly Election Packet.

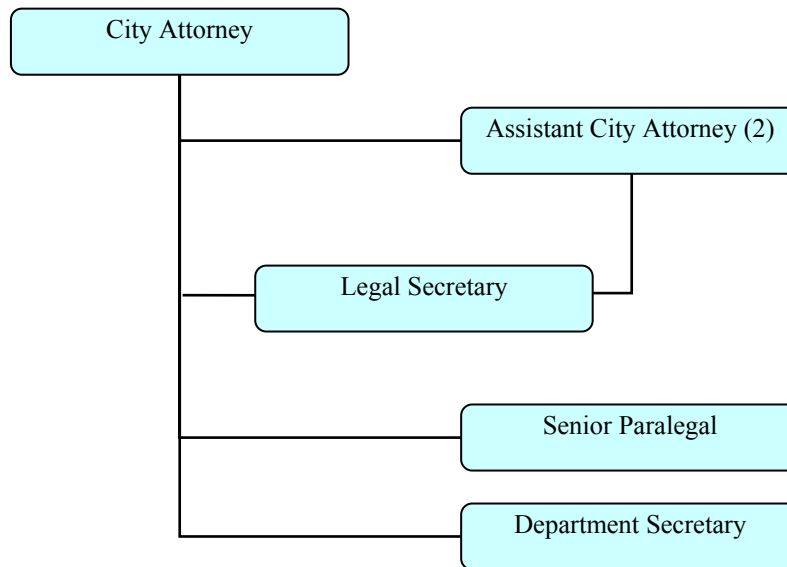
Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Support City Council Meetings:				
Prepare agendas, order meals, transcribe minutes, execution of contracts, agreements, ordinances, resolutions, Citizen comment sign up, prepare proclamations, certificates, awards		75	75	75
Maintain Official Records:				
City Ordinances/Resolutions		168	400	175
Construction Contracts		257	125	315
Code Supplements Submitted		3	120	20
Public and Legal Notices		121	330	200
Code Supplements Updated on website		3	225	20
Support City Boards & Commissions:				
Process Appointments, Oaths, etc		309	375	330
Records Management For Departments:				
Active Records Stored	Boxes	850	1,100	1,509
Destruction Of Records	Boxes	79		300
Map Records Stores	Boxes	465	500	250
Telephone, In-Person Requests, Search Records & Provide Copies				
		57	1,000	250
		171	3,000	300
Passport Services: Process Applications		1,170	1,900	5,000
Preparations for Special Events, gifts, flowers, etc				75
Vital Statistics Records:				
Certified Copies Of Birth And Death Records		6,046	5,000	6,500
Laserfiche electronic conversion of Council records	Vol	5	6	20

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 100 - General Fund						
Department 103 - City Clerk						
51100	Salaries	201,177	212,743	200,743	231,900	9.0%
51110	W/C Insurance	340	397	397	452	13.9%
51120	Overtime	23,384	23,122	23,122	31,072	34.4%
51190	Medicare	4,306	3,529	3,529	3,907	10.7%
51200	FICA	16,824	15,096	15,096	16,700	10.6%
51210	TMRS	43,354	33,793	33,793	37,477	10.9%
51220	Insurance	29,597	32,280	32,280	32,280	0.0%
51300	Stability Pay	1,472	1,612	1,612	392	-75.7%
51350	Car Allowance	5,500	6,000	6,000	6,000	0.0%
Total Personnel Services		325,954	328,572	316,572	360,180	9.6%
52010	Copier Rental	32,302	40,650	40,650	25,000	-38.5%
52100	Printing and Publications	36,208	35,000	35,000	30,000	-14.3%
52110	Telephone	12,849	20,000	20,000	20,600	3.0%
52160	Professional Services	628	12,400	24,400	12,400	0.0%
52390	Maintenance Contract - Office	847	30,000	30,000	25,000	-16.7%
52391	Information Technology Services	9,888	15,699	15,699	16,876	7.5%
52450	Election Expense	46,587	60,000	60,000	61,800	3.0%
Total Contracted Services		139,309	213,749	225,749	191,676	-10.3%
53150	Supplies - Other	21,992	15,000	15,000	25,000	66.7%
53152	Supplies Records Mgmt				33,600	100.0%
53153	Supplies-Vitals/Passports				10,000	100.0%
53160	Supplies - Office	29,520	100,000	100,000	58,124	-41.9%
53154	Supplies-Council				16,000	100.0%
53180	Postage	1,631	6,000	6,000	6,180	3.0%
Total Materials and Supplies		53,143	121,000	121,000	148,904	23.1%
54140	Dues and Subscriptions	17,212	30,000	30,000	5,000	-83.3%
54141	Council Dues and Subscriptions				25,900	100.0%
54250	Legal Notices	12,828	21,000	21,000	20,000	-4.8%
54340	Professional Development	9,984	10,000	10,000	18,000	80.0%
54352	Economic Development	3,205	12,000	12,000	12,360	3.0%
54500	Council Related Items	50,074	50,000	50,000	51,500	3.0%
54510	Council Travel - Mayor	10,558	14,000	14,000	16,000	14.3%
54511	Council Travel - Place 1		8,000	8,000	10,000	25.0%
54512	Council Travel - Place 2	4,010	8,000	8,000	10,000	25.0%
54513	Council Travel - Place 3	3,013	8,000	8,000	10,000	25.0%
54514	Council Travel - Place 4	7,309	8,000	8,000	10,000	25.0%
54515	Council Travel - Place 5	4,664	8,000	8,000	10,000	25.0%
54516	Council Travel - Place 6	5,965	8,000	8,000	10,000	25.0%
Total Other Charges		128,822	185,000	185,000	208,760	12.8%
61100	Miscellaneous Equipment	-	29,000	29,000		
Total Capital Outlay		-	29,000	29,000	-	-100.0%
Total City Clerk		647,228	877,321	877,321	909,520	3.7%

Legal

Department Organization



Mission Statement

The mission of the Legal Department is to provide high quality legal services to facilitate policy making by the City Council and City Manager, to ensure the legality of the City's actions, to promote compliance with City regulations, to manage the City's real property interests, to represent the City's interests in litigation and legislative matters, and to provide staffing for the Ethics Review and Charter Review Commissions.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	474,498	508,368	508,368	594,174
Contracted Services	32,621	70,229	70,229	76,073
Materials and Supplies	4,126	10,350	10,350	19,650
Other Charges	6,959	8,000	8,000	8,300
Capital Outlay	0	0	0	0
Total	518,204	596,947	596,947	698,197

Goals and Objectives

- To facilitate City Council decisions by preparing and reviewing agenda materials for Council meetings; and, to provide similar services to the Ethics Review Commission, Charter Review Commission, and other boards and commissions as needed.
- To provide contracting support for City CIP projects and other procurements.
- To support law enforcement and code enforcement efforts of the City through prosecution in the Municipal Court and by working the related departments to keep City ordinances up to date.
- To provide legal services related to the City's real property interests.
- To provide effective support for litigation involving the City's interests.
- To improve the provision of legal services to the City by making efficient use of the latest technology.
- To provide legal services related to economic development.
- To provide all City departments with needed legal services and advice on a timely basis.

What We Accomplished in 2006-07

- We drafted and reviewed a number of ordinances including a major revision of the water conservation rules and river shuttle franchising as well as zoning changes and annexation of several tracts of land. The Legal Department is presently completing the drafting of an ordinance to create a municipal court of record along with associated revisions to related ordinances to set up a civil enforcement system.
- Along with outside counsel, we completed the drafting of all the documents related to the hotel-conference center, including finalization of the contract to build the conference center. We also drafted, reviewed, and negotiated a number of economic development agreements and a set of proposals to secure a wireless network that will cover the City.
- We worked with outside counsel to monitor bills filed in the 2007 legislative session, assisted in writing testimony to be presented to legislative committees, and drafted resolutions in support of legislative activity.
- We provided staffing for meetings of the Ethics Review Commission, Charter Review Commission and Industrial Development Corporation Board.

What We Plan to Accomplish in 2007-08

- We will provide legal services to implement CIP projects, including the Wonder World Drive Extension, Post Road paving and drainage, and Rio Vista paving and drainage.
- We will continue to monitor developments affecting the City's water supply, and represent the City with respect to the San Marcos Springs and River.
- We will provide staffing and support to the Ethics Review Commission, Charter Review Commission and San Marcos Industrial Development Corporation Board, as well as other boards on commissions on an as needed basis.
- We will assist in incorporating 2007 legislative changes into the City's processes and procedures.
- We will continue to provide legal support to all of the City departments in an efficient manner.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Ordinances/Resolutions prepared	#	298	315	340
Written Or Email Communications/Legal Opinions/Interpretation	#	5,000	5,500	6,000
Real Property Documents Prepared or Reviewed	#	200	220	240
Major Contracts Prepared Or Reviewed	#	70	70	80
Minor Contracts Prepared Or Reviewed	#	220	245	260
Staff resources for non-trial Mun Crt matters	<u>Hours</u>	1,600	1,700	1,850
Municipal Court Cases Tried Before Court	#	520	550	600
Board and Commission Meetings Attended	#	25	25	35

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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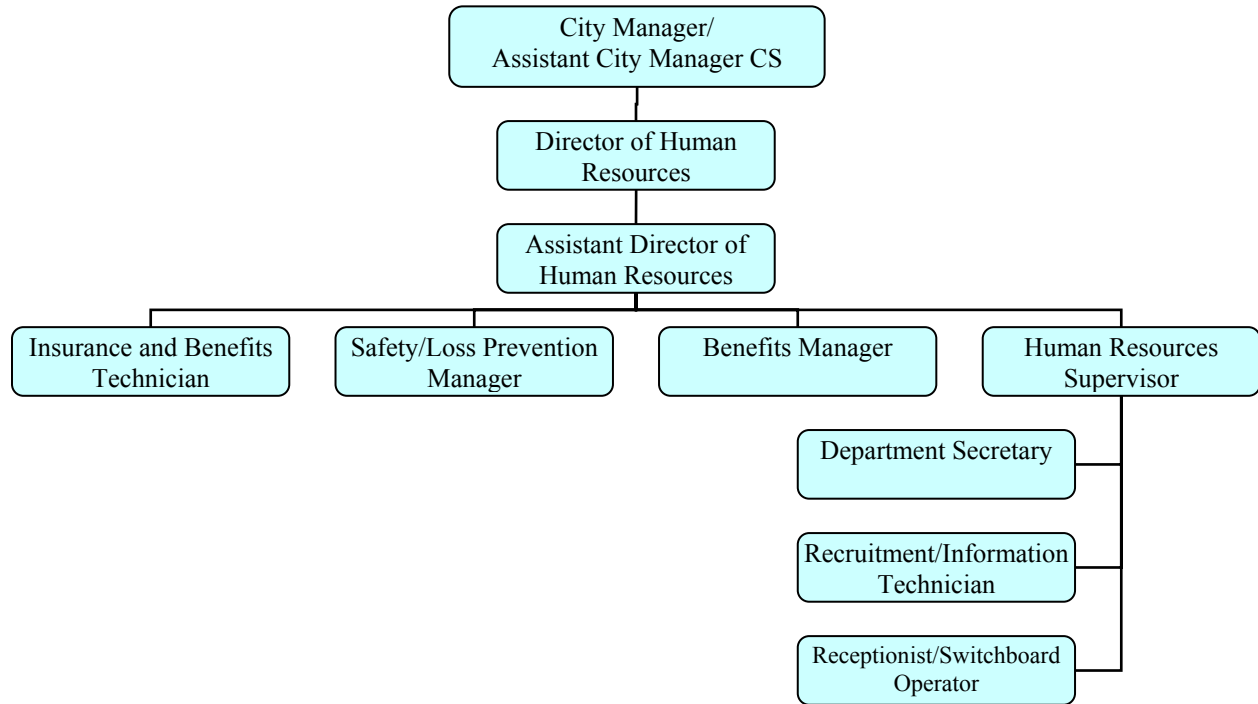
Fund 100 - General Fund

Department 106 - Legal

51100	Salaries	351,878	377,194	377,194	446,950	18.5%
51110	W/C Insurance	594	659	659	801	21.5%
51120	Overtime	2,062	600	600	600	0.0%
51190	Medicare	5,191	5,676	5,676	6,667	17.5%
51200	FICA	21,798	23,943	23,943	25,552	6.7%
51210	TMRS	52,111	54,340	54,340	64,064	17.9%
51220	Insurance	31,238	32,280	32,280	32,280	0.0%
51300	Stability Pay	3,876	4,076	4,076	2,660	-34.7%
51350	Car Allowance	5,750	9,600	9,600	9,600	0.0%
51550	Moving Expense				5,000	100.0%
Total Personnel Services		474,498	508,368	508,368	594,174	16.9%
52030	Legal Books	390	3,000	3,000	3,000	0.0%
52110	Telephone	1,028	2,500	2,500	2,500	0.0%
52230	Special Counsel	4,529	41,000	41,000	41,000	0.0%
52231	Litigation Related Costs	10,553	7,500	7,500	7,500	0.0%
52391	Information Technology Services	1,028	1,429	1,429	1,573	10.1%
52580	Courthouse Recordings	596	500	500	500	0.0%
52720	Legal Reference Services	14,497	14,300	14,300	20,000	39.9%
Total Contracted Services		32,621	70,229	70,229	76,073	8.3%
53150	Supplies - Other	590	2,500	2,500	7,500	200.0%
53160	Supplies - Office	2,799	5,500	5,500	5,500	0.0%
53170	Supplies - Data Processing				4,250	100.0%
53180	Postage	737	1,850	1,850	1,900	2.7%
53300	Repairs - Vehicle / Equipment	-	500	500	500	0.0%
Total Materials and Supplies		4,126	10,350	10,350	19,650	89.9%
54140	Dues and Subscriptions	1,111	2,000	2,000	2,100	5.0%
54340	Professional Development	5,848	6,000	6,000	6,200	3.3%
Total Other Charges		6,959	8,000	8,000	8,300	3.8%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Legal		518,204	596,947	596,947	698,197	17.0%

Human Resources

Department Organization



Mission Statement

The mission of the Human Resources Department is to provide quality service by ensuring a fair and equitable workplace and protecting the assets of the organization through programs and activities.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	599,586	610,016	602,416	643,816
Contracted Services	93,422	90,032	97,632	92,402
Materials and Supplies	18,421	20,700	20,700	20,100
Other Charges	29,612	16,950	16,950	19,950
Capital Outlay	0	0	0	0
Total	741,041	737,698	737,698	776,268

Goals and Objectives

- Manage the Human Resources and Risk Management functions through monitoring existing and developing regulations and requirement and administering and developing appropriate policies and programs.
- Provide quality service to internal and external customers.
- Provide effective training programs for employees and supervisors to meet the current and future needs of the organization.
- Ensure a fair and equitable classification, compensation and benefits package.
- Develop partnerships with departments to protect the assets of the organization through the risk management program and safety coach leadership programs.
- Manage claims filed and assist departments in analyzing operations to minimize financial loss.

What We Accomplished in 2006-07

- Pay program administration – implemented Market study.
- Revision of position job descriptions and reclassifications.
- Expansion of Human Resources information available on the city's web page.
- Employee benefits program renewal, annual open enrollment and study of post employment benefits costs in compliance with GASB requirement.
- Property, casualty and liability exposure summary and coverage renewal.
- Continue developing loss prevention policies and programs to reduce claims cost and prevent future losses.
- Training: New Employee Orientation, Diversity, performance appraisal, customer service, safety coach, loss prevention and supervisory sessions. Ongoing brown bag series.
- Update records departmental retention plan, identification, acquisition and development of implementation plan for paperless office systems including current and archived records.
- Acquisition and initial phase of implementation of a paperless office system. This shall include current records and archived documents.
- Coordination of claims for damage and repairs relating to Tornado in January.
- Assess feasibility of establishing Risk Retention Program.

What We Plan to Accomplish in 2007-08

- Expand Compensation Study to include pay structure, appraisal system.
- Complete Implementation of Human Resources Recruitment Self/Service module.
- Implementation of paperless office system.
- Upgrade of claims software and reporting capability.
- Implementation of Post Employee Benefit study recommendations.
- Change renewal date for benefits program to April.
- Expand wellness program.

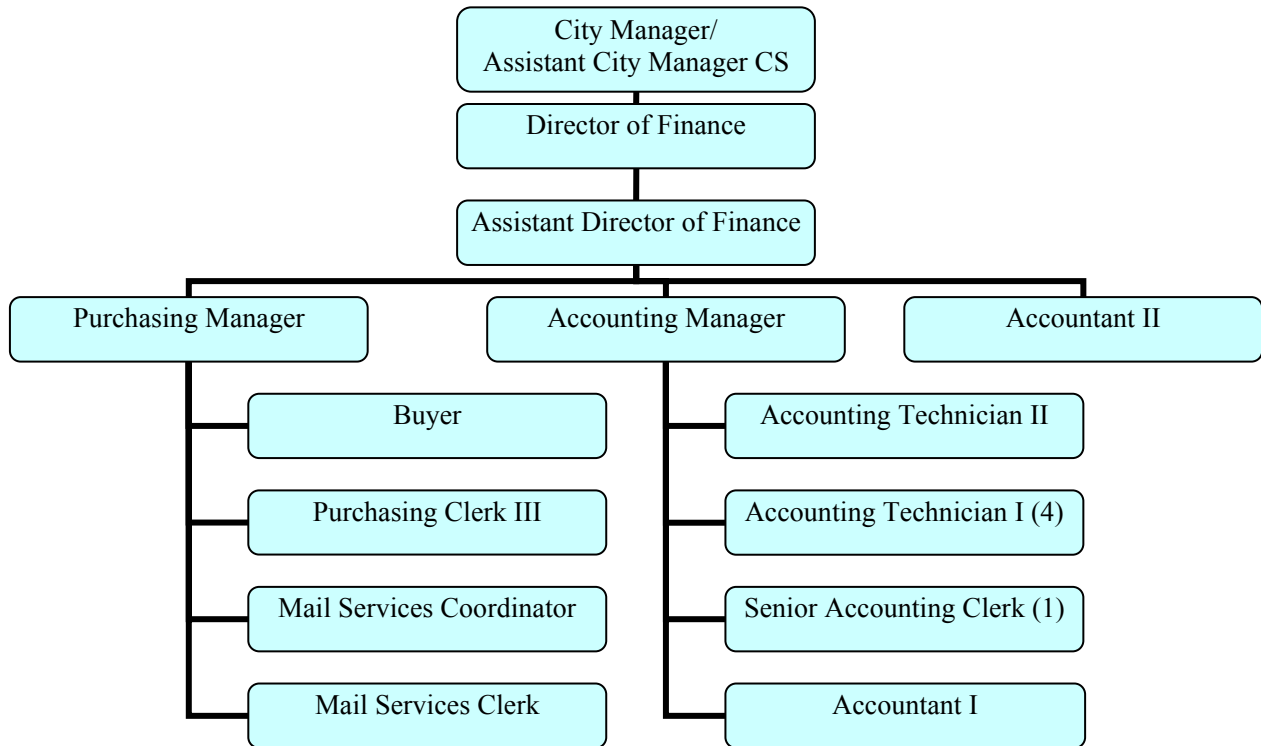
Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Employees	Employee	549	552	560
New Employees Hired	Employee	137	145	160
Separated Employees	Employee	137	140	160
Civil Service Tests:				
Entrance	Test	2	2	2
Promotional	Test	6	7	6
Compensation/Benefit surveys completed	Survey	57	40	40
Assessment Centers Conducted	Events	3	12	10
Performance Evaluations Processed	Evaluations	385	400	450
Write/Revise Job Analysis	Job Anlys	25	40	50
Compensation Classification of position	Position	12	30	15
Training hours provided	Hours	94	80	80
Loss Prevention:				
Site Visits Consultations	Site Visits	160	189	200
Work Status/Case Management:				
Off-duty (including intermittent)	Cases	75	121	130
Modified Duty	Cases	70	71	70
Claims Managed:				
Property/Liability	Claims	55	28	30
Workers' Compensation	Claims	55	54	60
Awards Received	Award	31	33	30
Employee & Special Events	Events	13	10	10

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 100 - General Fund						
Department 119 - Human Resources						
51100	Salaries	442,131	447,768	440,168	472,887	5.6%
51110	W/C Insurance	757	774	774	848	9.6%
51120	Overtime	2,334	4,245	4,245	7,000	64.9%
51190	Medicare	6,378	6,686	6,686	7,093	6.1%
51200	FICA	26,818	28,241	28,241	29,549	4.6%
51210	TMRS	64,473	64,838	64,838	68,827	6.2%
51220	Insurance	48,308	48,420	48,420	48,420	0.0%
51300	Stability Pay	3,212	3,644	3,644	3,792	4.1%
51350	Car Allowance	5,175	5,400	5,400	5,400	0.0%
Total Personnel Services		599,586	610,016	602,416	643,816	5.5%
52100	Printing and Publications	8,241	16,000	16,000	15,000	-6.3%
52110	Telephone	5,100	5,000	5,000	6,000	20.0%
52160	Professional Services	62,679	66,200	73,800	67,546	2.0%
52391	Information Technology Services	17,402	2,832	2,832	3,856	36.2%
Total Contracted Services		93,422	90,032	97,632	92,402	2.6%
53150	Supplies - Other	9,374	9,500	9,500	9,500	0.0%
53160	Supplies - Office	5,942	7,250	7,250	7,600	4.8%
53180	Postage	3,105	3,950	3,950	3,000	-24.1%
Total Materials and Supplies		18,421	20,700	20,700	20,100	-2.9%
54120	Tuition Reimbursement Program	14,030				
54140	Dues and Subscriptions	1,351	2,150	2,150	5,150	139.5%
54340	Professional Development	14,231	14,800	14,800	14,800	0.0%
Total Other Charges		29,612	16,950	16,950	19,950	17.7%
61100	Miscellaneous Equipment		-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Human Resources		741,041	737,698	737,698	776,268	5.2%

Finance

Department Organization



Mission Statement

The Finance Department is responsible for the sound fiscal management of all City assets. The department supervises all revenue collections, property tax administration, purchasing, investments, fixed asset management, Municipal Court administration and financial reporting. The need to keep current in staff training and to retain qualified professionals becomes increasingly more important as the City expands its role in economic development through actively participating in various grant programs, analyzing the feasibility of various economic incentive programs and maintaining an up-to-date status on the various laws that affect finance (fiscal impact fee laws, arbitrage, investments, etc.). The purchasing function of the Finance Department continues to produce greater cost savings and services to other City departments.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	814,187	894,103	904,103	1,000,024
Contracted Services	201,680	168,985	180,185	183,346
Materials and Supplies	47,394	46,912	38,462	46,494
Other Charges	18,800	32,750	20,000	29,500
Capital Outlay	0	0	0	0
Total	1,082,061	1,142,750	1,142,750	1,259,364

Goals and Objectives

- The primary goal of the Finance Department is to assure the public protection and an accounting of its assets. We strive to achieve this by a way of collaboration effort with the departments and staff. It is also a goal of the Finance Department to provide accurate and compliant budgeting, accounting and payroll services to City departments in order to manage the City's resources and meet federal, state and GASB requirements.
- The fundamental objective of the purchasing function is to provide operating departments with the goods/services they need in the right quality and quantity, on a timely basis, as efficiently as possible, at the lowest overall cost, and in compliance with City Charter and applicable State Statutes.
- To achieve this objective, the purchasing function seeks to foster as much competition as possible. In doing so, it adopts the goal of fairness by ensuring that all who wish to compete for the opportunity to sell to the City can do so.
- The goal of integrity is woven through the procurement cycle, so as to maintain public's trust and reduce the City's exposure to criticism and suit. This goal is achieved through the requirement of complying with all applicable legal provisions.
- Purchasing is also responsible for the City's mail distribution.

What We Accomplished in 2006-07

- Awarded the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
- Awarded the Government Finance Officers Association (GFOA) Distinguished Budget Presentation.
- Continue to provide staff support to the Human Services Advisory Board.
- Completed two automated audits of hotel/motels, petty cash and cash drawers, airport contracts and San Marcos/Hays County EMS.
- Participation in continuing education opportunities in order to maintain certification through NIGP.
- A timely and successful Procurement Process for the City.
- Provide exceptional customer service so that interaction between City staff and the public is timely and professional.
- Enable vendors on-line access to vendor registration, download bid documents, blueprints and other ensuing documents.
- All annual contracts are available on the San Marcos "Intranet".
- Additional bidding information (deposit logs, etc) available on the City of San Marcos Internet.
- Implementation of Contract Management Software – a tracking software that allows Engineering, Purchasing, Legal, and Accounting to combine all information on contracts.
- Creation and approval of Purchasing Policy.

What We Plan to Accomplish in 2007-08

- Continue to obtain the Distinguished Budget Presentation Award.
- Continue to obtain the Certificate of Achievement for Excellence in Financial Reporting.
- Continue to provide the timely acquisition of all supplies, materials, and services necessary to support the activities of the City in compliance with City Charter and applicable State Statutes.
- Continue to meet the increased demand of purchasing services that are required for projects and initiatives to be undertaken throughout the City organization.
- Maintain proper administrative structures, policies, procedures and reporting to ensure due diligence in the stewardship of public funds, assets, and service delivery.
- Maintain professionalism with ongoing staff educational upgrades, through courses, seminars, workshops and obtaining certifications.
- To consolidate whenever possible to develop more and better competitive bid specifications.
- Maintain and improve all customer service levels in responding to user departments in a timely manner on all procurement matters. Conduct a customer satisfaction survey.
- In-house training sessions for purchasing procedures.
- Add other user departments to the Contract Management Software Program.
- Provide department level training of Oracle Financials, on screen inquiries, printing reports and account tracking.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Work Days/Audit	Number	2.5	2.5	3
Accounts Payable Transactions Per Accounts Payable Employee/Monthly	Number	683	713	742
Accounts Receivable Transactions Per Accounts Receivable Employee/Monthly	Number	253	268	275
Number Of Checks Disbursed Per Employee Involved In Process	Number	3,458	3,339	3,172
Number Of Procurement Card Transactions Per Employee Involved In Process	Number	4,741	5,215	5,737
Pays Processed Per Payroll Employee/Month	Number	482	485	490
GFOA Distinguished Presentation		Yes	Yes	Yes
GFOA Certificate Of Achievement For Excellence In Financial Reporting		Yes	Yes	Yes
Purchase Orders Processed	Number	2,384	2,400	2,000
Invitation For Bid/Request For Proposals Processed	Number	65	50	50
Cooperative Contract Purchases	Number	30	35	35
Minor Construction Contracts	Number	16	23	25
Annual Contracts maintained	Number	67	58	60
% of annual contracts renewed on time	Percent	100%	98%	100%
# of Packages Received by Mail Services	Number	245,727	261,000	275,000
Mail Cost	Amount	\$48,688.25		
Dollar Amount on P-Card	Amount	\$1,850,056	\$2,212,543	\$2,550,000
Surplus, # of items processed/revenue	Number	\$36,113.51	n/a	n/a

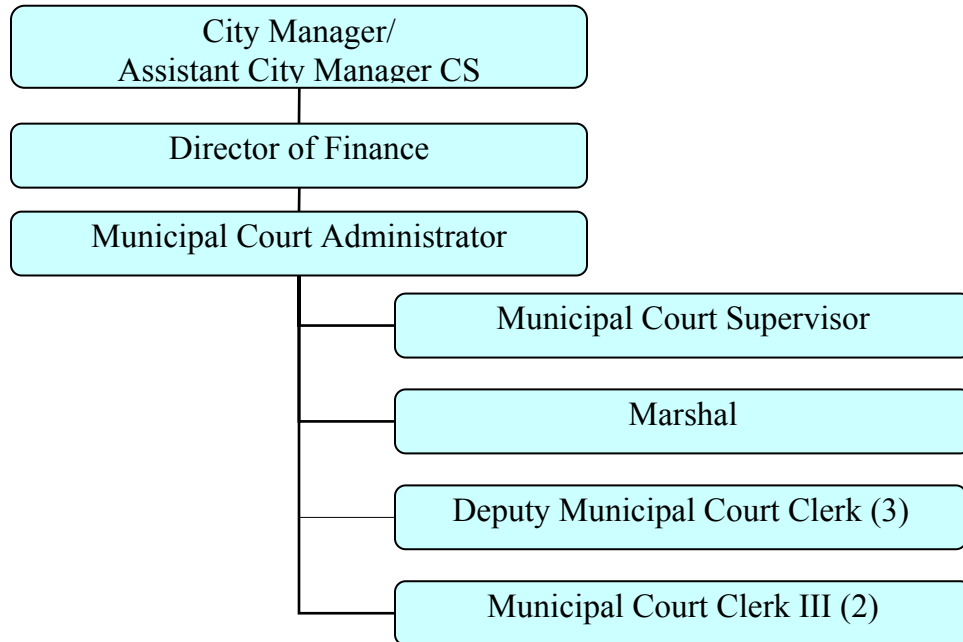
City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund
Department 112 - Finance

51100	Salaries	575,706	641,078	644,078	722,826	12.8%
51110	W/C Insurance	991	1,116	1,116	1,299	16.4%
51120	Overtime	4,639	14,015	21,015	14,015	0.0%
51190	Medicare	11,643	9,677	9,677	10,868	12.3%
51200	FICA	47,376	40,912	40,912	46,309	13.2%
51210	TMRS	85,894	94,213	94,213	105,895	12.4%
51220	Insurance	77,689	80,700	80,700	86,080	6.7%
51300	Stability Pay	7,024	6,992	6,992	7,332	4.9%
51350	Car Allowance	3,225	5,400	5,400	5,400	0.0%
Total Personnel Services		814,187	894,103	904,103	1,000,024	11.8%
52100	Printing and Publications	16,191	18,000	18,000	18,500	2.8%
52110	Telephone	1,098	1,000	1,700	2,000	100.0%
52160	Professional Services	90,874	138,000	148,500	149,000	8.0%
52390	Maintenance Contract - Office	2,466	6,000	6,000	6,500	8.3%
52391	Information Technology Services	91,051	5,985	5,985	7,346	22.7%
Total Contracted Services		201,680	168,985	180,185	183,346	8.5%
53140	Fuel and Lubrication	1,190	1,412	1,412	1,494	5.8%
53150	Supplies - Other	26,200	27,000	18,550	27,300	1.1%
53160	Supplies - Office	6,871	7,000	7,000	7,200	2.9%
53180	Postage	8,711	10,500	10,500	10,000	-4.8%
53300	Repairs - Vehicle / Equipment	4,422	1,000	1,000	500	-50.0%
Total Materials and Supplies		47,394	46,912	38,462	46,494	-0.9%
54140	Dues and Subscriptions	1,015	5,000	3,500	4,000	-20.0%
54340	Professional Development	17,785	27,750	16,500	25,500	-8.1%
Total Other Charges		18,800	32,750	20,000	29,500	-9.9%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Finance		1,082,061	1,142,750	1,142,750	1,259,364	10.2%

Municipal Court

Department Organization



Mission Statement

The mission of the Municipal Court is to serve the public and be a model Municipal Court by being fiscally responsible and maintaining a well-trained staff.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	443,293	477,984	477,984	499,841
Contracted Services	26,398	23,236	23,236	26,959
Materials and Supplies	10,863	21,404	21,604	22,234
Other Charges	10,778	12,500	12,300	12,500
Capital Outlay	4,880	0	0	0
Total	496,212	535,124	535,124	561,534

Goals and Objectives

The San Marcos Municipal Court strives to ensure:

- Access to Justice
 - Relocate the court to a facility that will ensure access to the facility while accommodating various improvements necessary to ensure the safety and security of all parties.
- Expedition and Timeliness
 - Develop and implement standard operating procedures for scheduling and the timely processing of cases
- Equity, Fairness & Integrity
 - Develop court procedures that faithfully adhere to relevant laws, procedural rules and established policies that promote compliance with court orders.
- Independence and accountability
 - Recruit and retain a professional, well-trained, customer service oriented workforce to better serve the needs of the public.

What We Accomplished in 2006-07

- Added one show cause dockets to address defendants not in compliance with court orders.
- Obtained reporting tool to better access data from the court software system.
- Warrant round-Up – March 03, 2007 addressed over 500 cases in warrant status.
- Contracted with Texas work force commission to assist with locating non compliant defendants.
- All staff have completed clerk level I certification testing.

What We Plan to Accomplish in 2007-08

- Begin operations as a Court of record.
- Implement electronic record storage and retrieval.
- Provide 24 hour case payment options.
- Begin evaluation of additional software to for additional case flow management opportunities.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Cases Filed:	#	15,840	14,000	14,500
City Ordinance	#	619	1,400	1,450
Traffic	#	7,793	6,600	6,850
Non Traffic	#	4,710	3,000	3,100
Parking	#	2,718	3,000	3,100
Number Of Trials	#	2,273	1,990	1,980
Revenue	\$	1,470,177	1,475,000	1,485,000
Warrant Roundups:				
Number	#	1	2	2
Revenue	\$	201,895	193,169	195,000
Dispositions:				
Jail Time Served	#	890	600	620
Community Service	#	1,636	1,100	1,050
Cases Appealed to County	#	0	5	4
Dismissed Cases:				
By Jury	#	0	1	1
Recommended by Prosecutor	#	1,112	1,500	1,450
By Judge	#	1,231	1,200	1,150
Proof Insurance	#	1,730	1,400	1,500
Dismissed Cases w/fee:				
Deferred Adjudication	#	1,875	1,000	1,100
Defensive Driving	#	949	675	800
Registration	#	529	511	550

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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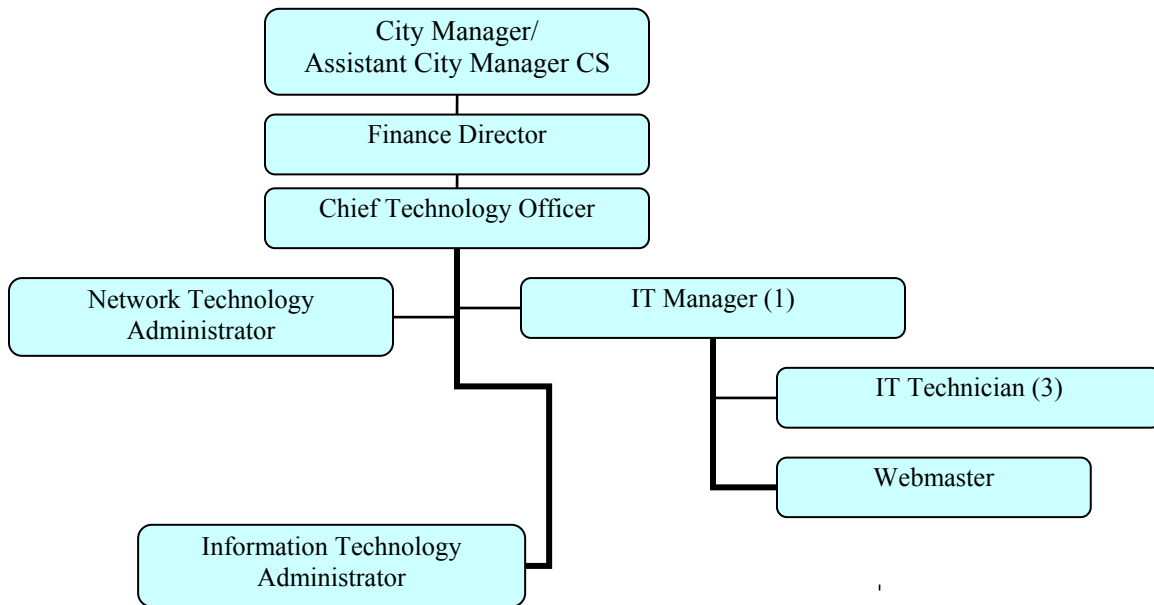
Fund 100 - General Fund

Department 116 - Municipal Court

51100	Salaries	290,888	343,414	343,414	360,422	5.0%
51110	W/C Insurance	599	592	592	1,282	116.5%
51120	Overtime	984	2,078	2,078	2,078	0.0%
51190	Medicare	4,946	5,120	5,120	5,369	4.9%
51200	FICA	20,721	21,898	21,898	22,954	4.8%
51210	TMRS	48,989	48,790	48,790	51,605	5.8%
51220	Insurance	30,782	48,420	48,420	48,420	0.0%
51300	Stability Pay	2,672	1,672	1,672	1,712	2.4%
51310	Unemployment Comp. and Term. Leave	36,962	-	-	-	0.0%
51350	Car Allowance	5,750	6,000	6,000	6,000	0.0%
Total Personnel Services		443,293	477,984	477,984	499,841	4.6%
52030	Legal Books	134	700	700	700	0.0%
52100	Printing and Publications	11,312	9,500	9,500	9,500	0.0%
52110	Telephone	1,901	1,000	1,000	1,000	0.0%
52160	Professional Services	11,431	2,040	2,040	2,081	2.0%
52390	Maintenance Contract - Office	180	2,000	2,000	2,000	0.0%
52391	Information Technology Services	1,440	7,996	7,996	11,678	46.0%
Total Contracted Services		26,398	23,236	23,236	26,959	16.0%
53140	Fuel and Lubrication	124	2,049	2,049	1,665	-18.7%
53150	Supplies - Other	5,749	2,520	2,520	2,520	0.0%
53160	Supplies - Office	1,848	8,835	8,835	8,835	0.0%
53180	Postage	3,142	8,000	8,000	8,214	2.7%
53300	Repairs - Vehicle / Equipment			200	1,000	100.0%
Total Materials and Supplies		10,863	21,404	21,604	22,234	3.9%
54140	Dues and Subscriptions	871	1,500	1,500	1,500	0.0%
54230	Court Costs	1,140	3,000	3,000	3,000	0.0%
54340	Professional Development	1,094	8,000	7,800	8,000	0.0%
54750	Bank Charges	7,673				
Total Other Charges		10,778	12,500	12,300	12,500	0.0%
61100	Miscellaneous Equipment	4,880	-	-	-	0.0%
Total Capital Outlay		4,880	-	-	-	0.0%
Total Municipal Court		496,212	535,124	535,124	561,534	4.9%

Information Technology

Department Organization



Mission Statement

The mission of the Information Technology Department is to oversee and coordinate new and existing technological resources for the City of San Marcos by providing recommendations, implementation and technical support of voice and data information systems.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	444,004	627,612	631,612	673,354
Contracted Services	19,679	491,000	473,000	492,531
Materials and Supplies	45,640	45,197	59,197	52,883
Other Charges	20,734	70,075	70,075	70,075
Capital Outlay	32,322	0	0	0
Total	562,379	1,233,884	1,233,884	1,288,843

Goals and Objectives

- To provide quality IT Support Services to all Departments.
- To provide quality network and data services to all Departments.
- To provide quality application support to all Departments.
- To provide quality telecommunications to the Departments.

What We Accomplished in 2006-07

- Expanded & Remodeled the Server room and Renovated the IT office space.
- Utility Billing upgraded their application.
- Installed Citizens Resource Management software.
- Implemented a Storage Area Network and replaced 66 Panasonic laptops with Coban units with digital video cameras at Police Department.
- Deploy Contract Management Software for Purchasing Division.
- Executed and Deployed remote network and telephones for City Manager and Legal during remodeling of offices.
- Implemented Disk-to-Disk backup solution.
- Upgraded backup policies & software in IT and Police Dept.
- Implemented Storage Area Network solution in IT.
- Implemented Voice over IP in Permit Center and Animal Shelter.
- Put into practice IT Help Desk software.
- Implemented City wide document management software.
- Installed Day Light saving time patches on all computers and servers.
- Selected Automatic Meter Reading vendor and started needs assessment.
- Selected Wireless Mesh vendor and released RFP for network vendor.

What We Plan to Accomplish in 2007-08

- Redesign City Web site.
- Implement Disaster Recovery solution.
- Instigate City-wide Wireless Mesh Network.
- Employ Automatic Meter Reading for Electric and Water Utilities.
- Upgrade Oracle Financials.
- Implement online permitting and inspections for Permit Center.
- Implement online internet registration for Activity Center / Park & Rec activities.
- Redesign fiber network to work with Disaster Recovery solution.
- Implement Network Monitoring utility.
- Upgrade Telephone switches to latest release of operating system.
- Replace various servers.
- Put into operation Microsoft Office 2007 and Microsoft Vista where applicable.
- Upgrade Municipal Court software.
- Upgrade Class software.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Network Uptime	%	98%	98%	99%
Application Uptime	%	97%	98%	95%
Telephone Uptime	%	99%	99%	99%

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City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

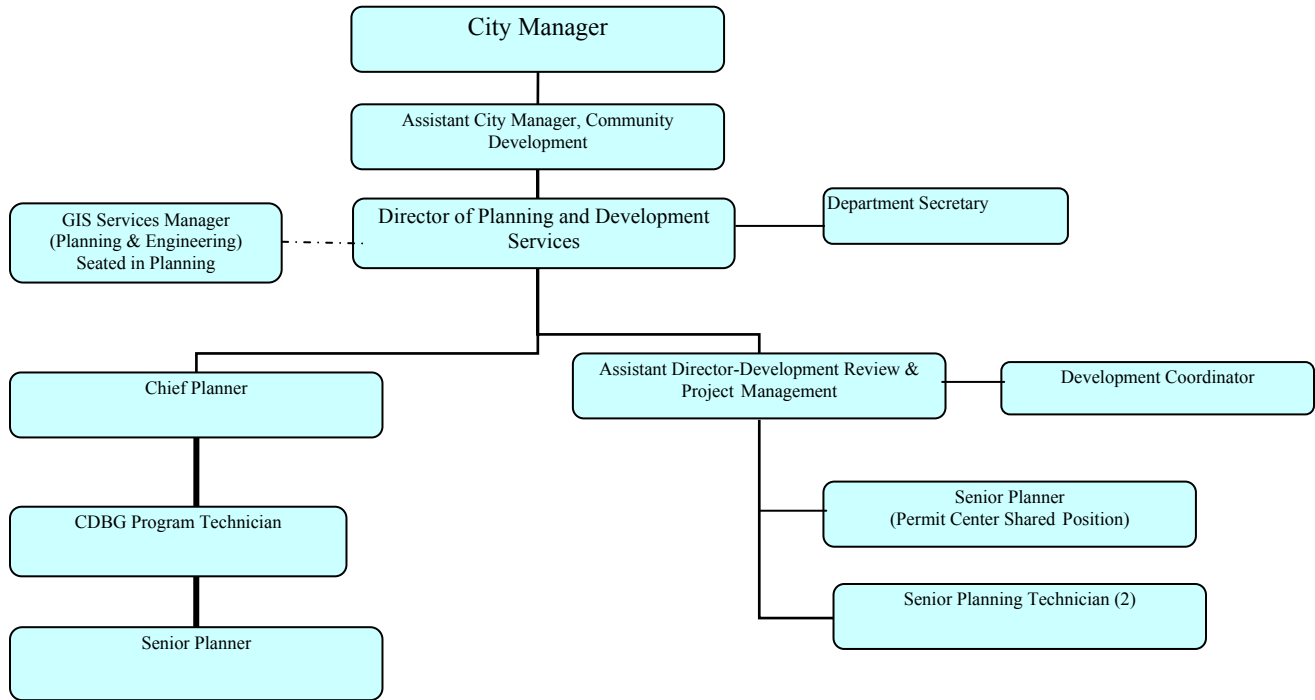
Department 122 - Information Technology

51100	Salaries	334,713	470,993	469,493	508,664	8.0%
51110	W/C Insurance	575	804	804	896	11.4%
51120	Overtime	1,982	6,000	10,000	6,000	0.0%
51190	Medicare	4,771	6,945	6,945	7,491	7.9%
51200	FICA	20,401	29,696	29,696	31,758	6.9%
51210	TMRS	49,314	68,158	68,158	73,518	7.9%
51220	Insurance	30,416	43,040	43,040	43,040	0.0%
51300	Stability Pay	1,832	1,976	1,976	1,988	0.6%
51350	Car Allowance	-	-	1,500	-	0.0%
Total Personnel Services		444,004	627,612	631,612	673,354	7.3%
52100	Printing and Publications	698	2,000	2,000	2,000	0.0%
52110	Telephone	(98,938)	162,000	158,000	162,000	0.0%
52160	Professional Services	26,206	52,000	38,000	62,000	19.2%
52391	Information Technology Services	91,713	275,000	275,000	266,531	-3.1%
Total Contracted Services		19,679	491,000	473,000	492,531	0.3%
53140	Fuel and Lubrication	303	4,097	4,097	3,595	-12.3%
53150	Supplies - Other	29,797	10,000	30,200	18,188	81.9%
53160	Supplies - Office	1,891	7,500	7,500	7,500	0.0%
53170	Supplies - Data Processing	13,332	20,000	13,800	20,000	0.0%
53180	Postage	44	600	600	600	0.0%
53300	Repairs - Vehicle / Equipment	273	3,000	3,000	3,000	0.0%
Total Material and Supplies		45,640	45,197	59,197	52,883	17.0%
54140	Dues and Subscriptions	3,070	4,000	4,000	4,000	0.0%
54340	Professional Development	17,664	66,075	66,075	66,075	0.0%
Total Other Charges		20,734	70,075	70,075	70,075	0.0%
61100	Miscellaneous Equipment	32,322	-	-	-	0.0%
Total Capital Outlay		32,322	-	-	-	0.0%
Total Information Technology		562,379	1,233,884	1,233,884	1,288,843	4.5%



Planning and Development

Department Organization



Mission Statement

To serve today's community development needs, while actively planning for the needs of tomorrow.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	546,910	570,945	570,945	648,911
Contracted Services	15,389	49,998	54,998	54,845
Materials and Supplies	11,099	19,955	19,955	20,452
Other Charges	23,488	22,010	22,010	22,143
Capital Outlay	0	0	0	0
Total	596,886	662,908	667,908	746,351

Goals and Objectives

- To properly manage the growth and development of the community by carrying out adopted Council policies, and providing professional expertise in the area of city planning.
- To provide high quality customer service to the various groups we serve, including builders, developers, land owners, neighborhood groups, city commissions, outside agencies and the citizens of the community.
- To enhance the tax base and livability of the community by encouraging high quality growth and development.
- To improve the quality of life of low to moderate income San Marcos residents through housing, economic development, and public facility/infrastructure projects funded through the Community Development Block Grant Program.

What We Accomplished in 2006-07

- Improved processing and tracking of commitments for voluntary annexations and utility service extensions.
- Selected consultant and initiated work on the Master Plan for Downtown.
- Updated six Sector Plans.
- Drafted a strategic plan for the transition areas around the Texas State Campus.
- Administered 17 ongoing projects through CDBG.
- Funded 3 new projects through CDBG.
- Built 8 homes through the HOME – Owner Occupied Assistance Program.
- Continued staff support for City Boards and Commissions including the Development Process Review Team, the Planning and Zoning Commission, the Historic Preservation Commission, and the Zoning Board of Adjustment.
- Improve thoroughness, consistency and timeliness of development processing with an emphasis on customer service.
- Provided support for the City Convention Center and Embassy Suite project as well as the Davis Lane land trade.
- Completed work required by the City Charter to determine whether an update is required to the City's Comprehensive Plan.
- Initiated consultant study comparing development costs in Central Texas jurisdictions.
- Provided support for design and implementation of new Permit Center.
- Represented the City of San Marcos in regional planning efforts and special projects including the Consolidated Bus System Study, the CAMPO Alternative Growth Strategy, the Envision Central Texas Sustainable Growth Program, and the Austin-San Antonio Commuter Rail Project.
- Strengthened outreach to the community via enhanced liaison activities, newsletter, web and e-list information services and fourteen special community meetings.
- Prepared analyses of development incentives requests.

What We Plan to Accomplish in 2007-08

- Complete the consultant study on comparative development costs. Present information to Council for consideration of changes to the Land Development Code.
- Consider revisions to the City's annexation plan.
- Complete work on the Downtown Master Plan and present it for approval to the Planning Commission and to City Council.
- Strengthen out reach to property owners and incorporate land in the new ETJ into city planning processes.
- Initiate update of the Horizon's Master plan and include new ETJ into city data bases.
- Secure country and city approval of updated 242 agreements.
- Facilitate annexations and extension of utility service areas into the ETJ.
- Coordinate and plan for extended transit services including CARTS, ASCAIRD and TX State Systems.
- Continue to strengthen record keeping and support systems for the permit center and economic development initiatives.

- Fund new projects through CDBG.
- Build or renovate homes through the HOME – Owner Occupied Assistance Program.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Zoning Cases Processed	# Of Cases	54	21	20
Subdivision Plats Processed	# Of Plats	66	56	62
Conditional Use Permits Processed	# Of Cases	33	27	26
Support Of Board And Commission Meetings And Other Public Meetings	# Of Mtgs Staffed	90	90	90
Review Of Building Permits For Compliance With Zoning Ordinance Standards	# Of Plan Sets Reviewed	420	371	353
Review Of Development Permits On Historic Properties	# Of COA's Reviewed	17	13	15
Processing Of Annexations	Acres	319	257	326
Review Of Sign Permit Applications	#	257	132	164
Variances Processed	Cases	34	34	35
Acreage of Land included in Master Plans	Size Of Plans Reviewed	2,386	1,780	2,083

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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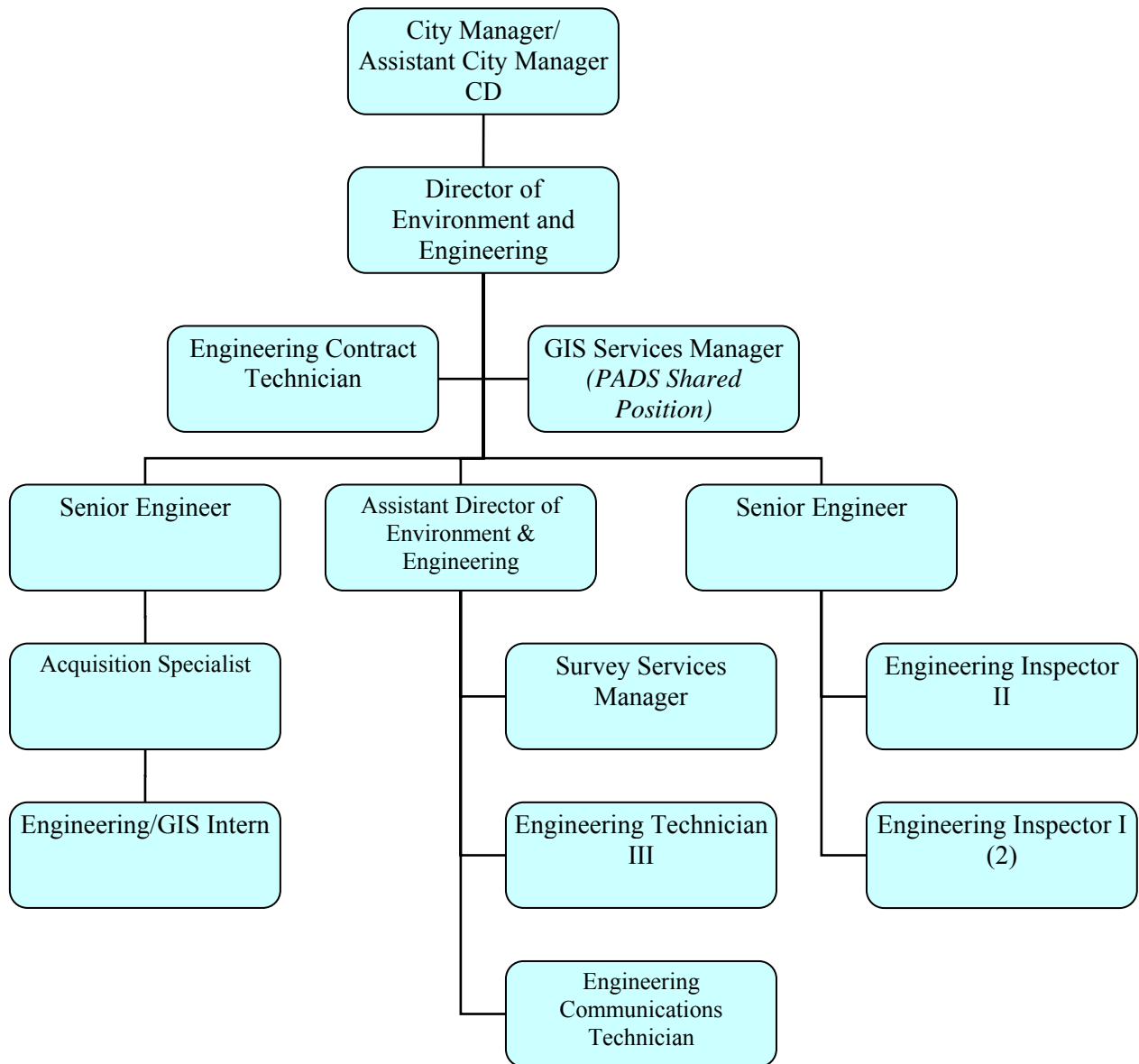
Fund 100 - General Fund

Department 150 - Planning and Development

51100	Salaries	406,786	419,288	419,288	478,703	14.2%
51110	W/C Insurance	698	723	723	850	17.5%
51120	Overtime	4,648	3,666	3,666	3,666	0.0%
51190	Medicare	5,910	6,233	6,233	7,098	13.9%
51200	FICA	25,075	26,651	26,651	30,005	12.6%
51210	TMRS	57,410	60,401	60,401	68,902	14.1%
51220	Insurance	40,018	47,075	47,075	52,455	11.4%
51300	Stability Pay	1,490	1,508	1,508	1,832	21.5%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	-
51350	Car Allowance	4,875	5,400	5,400	5,400	0.0%
Total Personnel Services		546,910	570,945	570,945	648,911	13.7%
52100	Printing and Publications	3,005	8,160	8,160	8,160	0.0%
52110	Telephone	952	2,040	2,040	2,040	0.0%
52160	Professional Services	4,950	28,050	28,050	28,050	0.0%
52300	Contracted Services	-	-	5,000	-	-
52391	Information Technology Services	6,482	11,544	11,544	16,387	42.0%
52580	Courthouse Recordings	-	204	204	208	2.0%
Total Contracted Services		15,389	49,998	54,998	54,845	9.7%
53150	Supplies - Other	4,696	7,205	7,205	7,421	3.0%
53160	Supplies - Office	2,947	5,100	5,100	5,202	2.0%
53170	Supplies - Data Processing	1,519	2,550	2,550	2,627	3.0%
53180	Postage	1,667	4,080	4,080	4,162	2.0%
53300	Repairs - Vehicle / Equipment	-	510	510	520	2.0%
53510	Supplies - Drafting	270	510	510	520	2.0%
Total Materials and Supplies		11,099	19,955	19,955	20,452	2.5%
54140	Dues and Subscriptions	3,654	5,100	5,100	5,202	2.0%
54250	Legal Notices	106	510	510	520	2.0%
54270	Commission Training	8,120	4,250	4,250	4,250	0.0%
54320	Mileage Reimbursement	372	1,020	1,020	1,040	2.0%
54340	Professional Development	11,236	11,130	11,130	11,130	0.0%
Total Other Charges		23,488	22,010	22,010	22,143	0.6%
61400	General Improvement	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Planning and Development		596,886	662,908	667,908	746,350	12.6%

Environment and Engineering

Department Organization



Mission Statement

To provide comprehensive engineering and inspection services to the citizens of San Marcos and other City departments in order to manage the City's infrastructure, protect the environment and insure public health and safety.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	674,170	969,594	944,594	967,903
Contracted Services	87,335	54,584	79,584	142,247
Materials and Supplies	30,830	35,263	35,263	36,245
Other Charges	11,674	17,111	17,111	17,624
Capital Outlay	0	125,000	0	40,000
Total	804,009	1,201,552	1,076,552	1,204,019

Goals and Objectives

Goal of the Engineering Department

To provide comprehensive engineering, survey, mapping and inspection services to the citizens of San Marcos and other City departments in order to manage the City's infrastructure, protect the environment and insure public health and safety.

Development Service Objectives:

- To provide timely and comprehensive review of new development for its impact to the City's water, wastewater, streets and drainage systems.
- To insure development complies with city ordinances and standards.
- To develop design standards and guidelines that facilitates the development process and insures quality construction.
- To increase the city's participation in FEMA's Community Rating System, thereby improving our floodplain management efforts and reducing flood insurance costs to the citizens.
- To maintain and extend the city's survey control network to facilitate the seamless integration of new development information into the city's Geographic Information System (G.I.S).
- To establish and oversee the city's transportation engineering program.

Capital Improvement Program Objectives:

- To complete infrastructure master plans on a timely basis which reflect the needs of a growing community.
- To identify future infrastructure projects based upon growth impacts and maintenance history.
- To communicate effectively with the citizens during the design and construction of C.I.P. projects.
- To coordinate all city easement and ROW surveys to insure integration with G.I.S.
- To include landscaping and other aesthetic considerations in projects where feasible.
- To replace water, wastewater and drainage utilities prior to or in conjunction with street improvement projects.
- Re-assigned job duties to create Engineering Contracts Technician to streamline professional services and construction contract administration with the cooperative efforts of Purchasing and Legal.

Support Services Objectives:

- To respond promptly to citizen complaints and inquiries.
- To implement communication plans to pro-actively disseminate information to the citizens and provide opportunities for their input.
- To continue to provide engineering, survey and G.I.S. services to other city departments.
- To seek opportunities for public/private partnerships in the construction of infrastructure.
- To coordinate and collaborate with SWT, TxDOT, Hays County and SMCISD.
- To continue to maintain and update transportation, storm sewer, water and wastewater infrastructure.

What We Accomplished in 2006-07

Development Service Accomplishments:

- Created the City Permit Center to consolidate permit activities and expedite approvals.
- Implemented Impact software to allow for shared permit and plat tracking with the Planning and Development Services Department. Allows coordination between the two departments on development reviews and provides greater reporting capabilities. Includes telephone scheduling for inspections.
- Update Land Development Code Technical Manual. Provide specific water quality design criteria.
- Expanded design criteria available on the City's web page.
- Updated City's web page.

Capital Improvement Program Accomplishments:

- Completed construction of the Wonder World Railroad Overpass, Comanche Water Line Improvements, El Camino Real Transmission Main Phases 1 & 2, Wastewater Treatment Plant Modifications and Odor Control, Main Lift Station Improvements, Hopkins Street Emergency Waterline Replacement, Purgatory Water Transmission Main, Craddock Street Improvements and Westover Phase 2.
- Began construction on, Post Road Improvements, Sink Creek Interceptor Phase I, Surface Water Treatment Plant Expansion for GBRA, McCarty Lane 16-inch Waterline Phase I, Posey Road (East) Waterline and the Traffic Synchronization Project.
- Leveraged bond approved bike pedestrian funding to obtain over \$750,000 in federal Metropolitan Mobility Funds.
- Completed railroad inventory for use in Quiet Zone Feasibility Study.
- In conjunction with Finance Department obtained Texas Transportation Commission approval for Pass-Through Toll funding for the Wonder World Drive Extension project.
- In conjunction with the Parks and Recreation Department completed design and construction of the Rio Vista Dam Maintenance and Whitewater Improvement Project on emergency.
- Continue right-of-way acquisition and design on Wonder World Drive Extension project.
- Continue design on El Camino Real Transmission Main Phase 3A, Posey Road (West) Waterline; Continue design and right-of-way acquisition of Rio Vista Street and Utility Improvement Project, Castle Forrest Drainage Channel Repair and N. LBJ Improvement projects.
- Re-assigned job duties to create Engineering Contracts Technician to streamline professional services and construction contract administration with the cooperative efforts of Purchasing and Legal.

Support Services Accomplishments:

- Responded to over 48 traffic complaints and 26 drainage complaints.
- Established project complaint database to track number and type of complaints associated with City projects.
- Provided mapping and technical support for economic development activities.
- Conducted over 6 public meetings for public input on capital improvement project design. Provided monthly Project Status Report on departmental web page and issued over 10 press releases on projects.
- Provided technical support to the Transportation Advisory Board, Planning and Zoning Commission, and Bond Advisory Committee.
- Represented City on CAMPO's Technical Advisory Committee and attended Austin/San Antonio Rail Commuter Rail District and Capital Area Rural Transportation Planning Organization (CARTPO) meetings.
- Coordinated with TxDOT on joint projects including Traffic Synchronization Project, Loop 82 RR Overpass, Hopkins/Thorpe Lane Improvements, Ranch Road 12 Widening, Old Bastrop/SH 123 Intersection Improvements, Wonder World Drive RR Overpass and Wonder World Extension.
- Coordinated with Hays County on Old Bastrop Hwy, Posey Rd, McCarty Rd and Redwood Road Improvements.
- Established cooperative projects with Texas State on Hutchison Drainage, Sessom Reconstruction and Peques/State Street Intersection.

What We Plan to Accomplish in 2007-08

Development Services:

- Re-allocate job duties to provide additional personnel for development permit review. Reduce average initial permit review time to 10 days.
- Complete update study for water and wastewater impact fees.
- Provide technical support and contract administration on conference center project.
- Fine tuned process and submittal requirements to facilitate development under the new Land Development Code.

Capital Improvement Program:

- Complete construction of El Camino Real Transmission Main Phases 3A, Comanche Street Waterline Improvements, Comanche Wastewater Replacement, McCarty 16-inch Waterline Phase I, Post Road Improvements and Surface Water Treatment Plant Expansion for GBRA.
- Inspect and address all outstanding issues related to the Traffic Signal Synchronization project prior to completion and prior to the City taking over maintenance.
- Complete design and right-of-way acquisition for the Wonder World Extension project.
- Complete Flood Protection Plan funded through Texas Water Development Board Grant.
- Begin construction on Riverside MLK Interceptor, Rio Vista Street & Utility project, Hutchison Drainage Improvements, Concho Street Wastewater, Nevada Street Wastewater Improvements, Castle Forrest Drainage Channel Improvements and McCarty 16-inch Waterline Phase 2.
- Begin design on Davis Lane Wastewater and Sanitary Sewer Evaluation Survey for Wastewater Subareas 19 & 21.

Support Services:

- Provide technical support, contract for maintenance, and continue to train in-house staff for traffic signals operations and maintenance.
- Continue to pursue state and federal funds for transportation projects in San Marcos. Look at joint applications with Hays County and Texas State University.
- Remain active in regional transportation planning to ensure City's needs are represented.
- Improve accuracy and detail of information in G.I.S. and facilitate its use by other City departments.
- Develop mapping tools to facilitate preparation of informative and visually pleasing maps/exhibits.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Traffic/Parking Problem Consultations	Each	76	48	85
Traffic Counts	Location	93	33	95
C.I.P. Projects Complete Or In Progress	Each	36	51	55
Cost Of C.I.P. Projects In Design Or Construction	Dollars	\$8.5 Mil	\$20.7 Mil	\$25 Mil
Development Plans Reviewed	Each	246	280	325
Public Meetings Staffed	Each	100	100	100

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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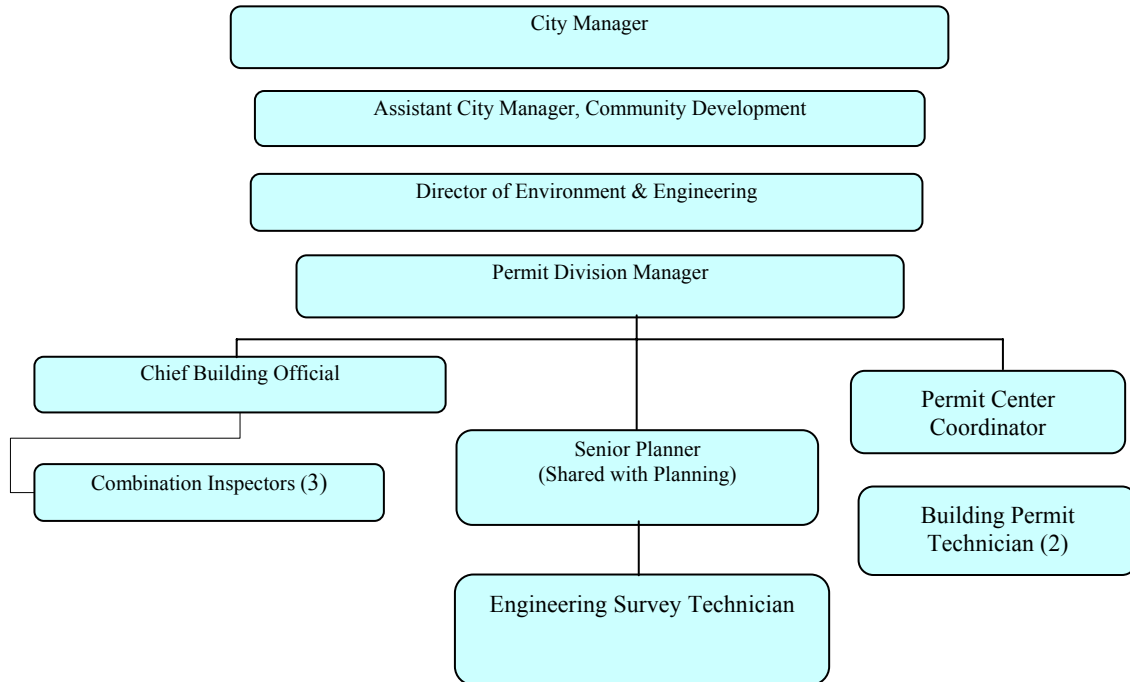
Fund 100 - General Fund

Department 145 - Environment & Engineering

51100	Salaries	490,983	724,769	699,769	724,100	-0.1%
51110	W/C Insurance	1,808	2,439	2,439	2,436	-0.1%
51120	Overtime	3,495	4,628	4,628	4,628	0.0%
51190	Medicare	6,915	10,703	10,703	10,690	-0.1%
51200	FICA	29,566	45,773	45,773	45,575	-0.4%
51210	TMRS	71,546	102,466	102,466	102,054	-0.4%
51220	Insurance	61,266	69,940	69,940	69,940	0.0%
51300	Stability Pay	3,416	3,476	3,476	3,080	-11.4%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	5,175	5,400	5,400	5,400	0.0%
Total Personnel Services		674,170	969,594	944,594	967,903	-0.2%
52100	Printing and Publications	905	765	765	788	3.0%
52110	Telephone	8,606	11,220	11,220	11,557	3.0%
52160	Professional Services	59,522	16,473	16,473	16,967	3.0%
52300	Contracted Services	-	-	25,000	85,000	100.0%
52391	Information Technology Services	18,302	23,576	23,576	25,308	7.3%
52470	Survey and Maps	-	2,550	2,550	2,627	3.0%
Total Contracted Services		87,335	54,584	79,584	142,247	160.6%
53140	Fuel and Lubrication	6,553	6,781	6,781	7,933	17.0%
53150	Supplies - Other	11,209	13,386	13,386	13,788	3.0%
53160	Supplies - Office	6,300	6,120	6,120	6,304	3.0%
53180	Postage	338	510	510	525	2.9%
53240	Repairs - Building	30	-	-	-	0.0%
53300	Repairs - Vehicle / Equipment	2,527	4,692	4,692	3,808	-18.8%
53340	Uniforms	382	918	918	946	3.1%
53420	Supplies - Survey	601	612	612	630	2.9%
53510	Supplies - Drafting	2,890	2,244	2,244	2,311	3.0%
Total Materials and Supplies		30,830	35,263	35,263	36,245	2.8%
54140	Dues and Subscriptions	526	1,530	1,530	1,576	3.0%
54340	Professional Development	10,910	14,612	14,612	15,050	3.0%
54910	Safety Items	238	969	969	998	3.0%
Total Other Charges		11,674	17,111	17,111	17,624	3.0%
61050	Light Vehicles	-	-	-	-	0.0%
61100	Miscellaneous Equipment	-	125,000	-	40,000	-68.0%
Total Capital Outlay		-	125,000	-	40,000	-68.0%
Total Environment & Engineering		804,009	1,201,552	1,076,552	1,204,019	0.2%

Permit Center

Department Organization



Mission Statement

The Permit Center Division administers building safety codes for the City of San Marcos. The mission of the Division is the fair, courteous and consistent administration of codes and ordinances. These codes and ordinances are provided for the health, safety and welfare of the citizens of the community.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	256,715	319,598	294,598	569,293
Contracted Services	21,847	19,300	19,300	9,335
Materials and Supplies	10,357	14,875	14,875	24,597
Other Charges	4,136	5,700	5,700	7,000
Capital Outlay	0	0	0	0
Total	293,055	359,473	334,473	610,225

Goals and Objectives

- To protect the health and safety and quality of life of the citizens of San Marcos through the effective administration of adopted building and development codes.
- To provide a single point of contact for post entitlement procedures within the community.
- To be responsive to the needs of our customers by coordinating and performing timely reviews of permit applications for post entitlement permits.
- To provide the City with qualified Building Inspectors through annual training ladder and code testing / certification programs.
- Comply with local and State laws regarding contractor qualification and licensing requirements.
- To assist applicants in complying with the requirements of the Americans with Disability Act.

What We Accomplished in 2006-07

- Established Permit Center to provide the development community with an integrated point for permit processing.
- Provided education classes about changes in building codes and City Ordinances for the general public and local contractors.
- Issued permits and coordinated with construction team for \$58,000,000 Embassy Suites Hotel and City Conference Center.
- Provided services to outlet mall owners and tenants after damaging hailstorm to facilitate the reopening of businesses as quickly as possible.
- Issued permits for new construction and remodel projects valued at more than \$120,000,000.

What We Plan to Accomplish in 2007-08

- Greatly shorten review time for Site Preparation and Building Permits.
- Further utilize the capabilities of IMPACT and GIS systems.
- Coordinate and optimize inspection services processes for Public Improvement Construction Projects, Site Development, Backflow Prevention, and Irrigation System Installation.
- Work with City Webmaster to develop Customer-friendly web site for Permit Center.
- Develop outreach program for communication of policy decisions to developers, contractors, and design professionals.

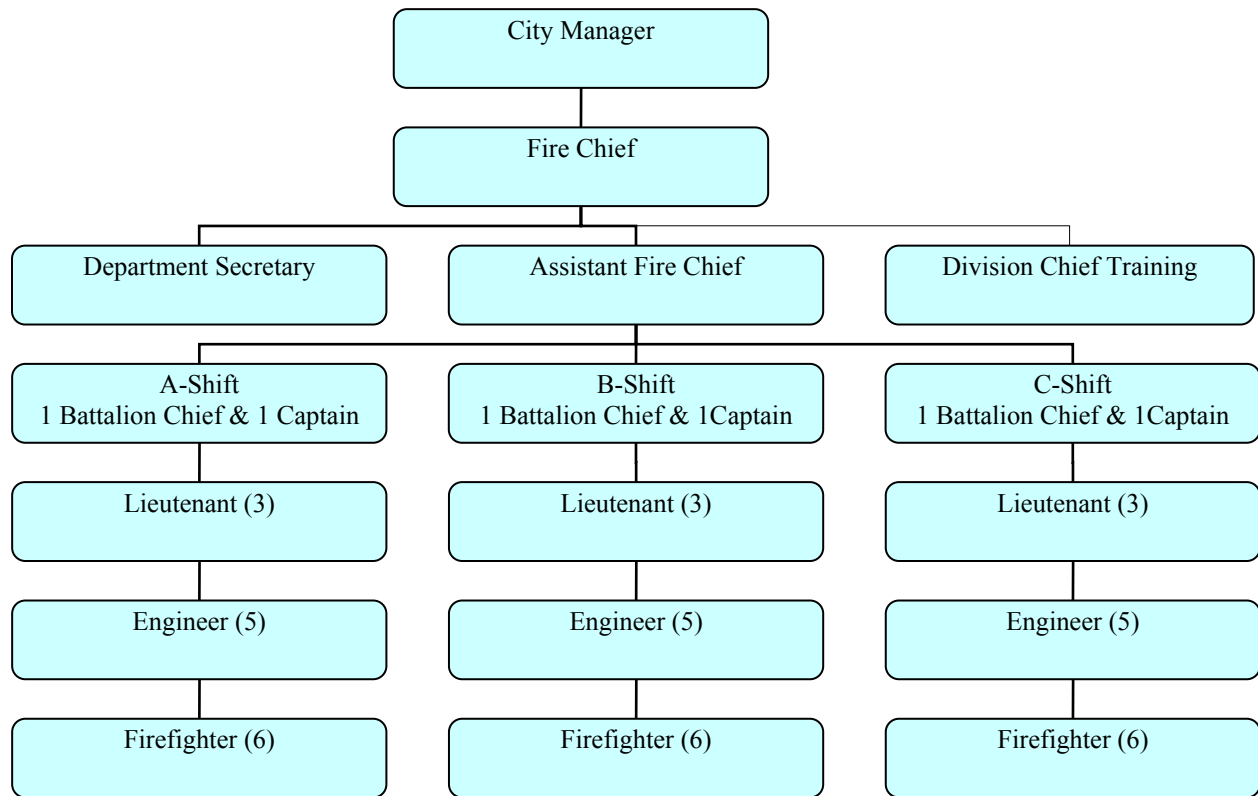
Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Average 1 st Review Time for Building Permits	# of days	15	n/a	12
Average 1 st Review Time for Site Preparation Permits	# of days	18	n/a	15
% of Building Permit Applications Reviewed	%	50	n/a	85
% of Site Preparation Permit App. Reviewed	%	50	n/a	85

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 100 - General Fund						
Department 151 - Permit Center						
51100	Salaries	187,344	233,093	208,093	423,621	81.7%
51110	W/C Insurance	895	1,056	1,056	1,600	51.5%
51120	Overtime	-	-	-	-	0.0%
51190	Medicare	2,630	3,405	3,405	6,177	81.4%
51200	FICA	11,244	14,562	14,562	26,415	81.4%
51210	TMRS	27,101	33,422	33,422	60,628	81.4%
51220	Insurance	25,961	32,280	32,280	48,420	50.0%
51300	Stability Pay	1,540	1,780	1,780	2,432	36.6%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		256,715	319,598	294,598	569,293	78.1%
52100	Printing and Publications	1,426	3,000	3,000	3,090	3.0%
52110	Telephone	2,736	3,600	3,600	4,500	25.0%
52160	Professional Services	6,586	1,000	1,000	1,030	3.0%
52350	Building Rental	10,800	11,000	11,000	-	-100.0%
52390	Maintenance Contract - Office	125	500	500	515	3.0%
52391	Information Technology Services	-	-	-	-	0.0%
52650	Repairs - Communication	174	200	200	200	0.0%
52660	Repairs - Building and Equipment	-	-	-	-	0.0%
Total Contracted Services		21,847	19,300	19,300	9,335	-51.6%
53140	Fuel and Lubrication	4,686	4,995	4,995	5,867	17.5%
53150	Supplies - Other	1,631	3,580	3,580	12,000	235.2%
53160	Supplies - Office	995	1,200	1,200	1,500	25.0%
53170	Supplies - Data Processing	-	500	500	515	3.0%
53180	Postage	189	500	500	515	3.0%
53300	Repairs - Vehicle / Equipment	2,027	3,000	3,000	3,000	0.0%
53340	Uniforms	829	1,100	1,100	1,200	9.1%
Total Materials and Supplies		10,357	14,875	14,875	24,597	65.4%
54140	Dues and Subscriptions	555	700	700	1,000	42.9%
54340	Professional Development	3,581	5,000	5,000	6,000	20.0%
Total Other Charges		4,136	5,700	5,700	7,000	22.8%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Permit Center		293,055	359,473	334,473	610,225	69.8%

Fire Operations

Department Organization



Mission Statement

The Fire Rescue Department is committed to the people, property and environment of San Marcos from the harm of fires, life-threatening medical emergencies and sudden dangerous physical conditions that threaten our health and safety. We serve the public with efficiency and effectiveness.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	3,291,607	3,361,311	3,370,311	3,919,451
Contracted Services	63,481	89,728	89,728	92,779
Materials and Supplies	148,992	183,588	215,588	192,158
Other Charges	33,804	34,000	34,000	37,100
Capital Outlay	0	0	0	0
Total	3,537,884	3,668,627	3,709,627	4,241,488

Goals and Objectives

Our goals and objectives revolve around our mission statement which says:

- San Marcos Fire Rescue is dedicated to providing well-trained, motivated and diverse team of professionals who deliver excellence in prevention, educational programs, and emergency response service to our community in a safe, responsible and efficient manner.
- Our goals for the coming fiscal year include the addition of a full time Training Chief position, three additional firefighter positions, to begin construction on our new fire station, and to follow our goals and objectives set forth in Strategic Master Plan.

What We Accomplished in 2006-07

- Provided Fire Rescue, EMS and Safety services to thousands of shoppers at the Outlet Malls during Tax-Free and Thanksgiving weekends.
- Provided life and fire safety education opportunities to thousands of citizens with public education outreach programs.
- Actively participated in all community activities and programs to include; the renovation of Rio Vista Falls, National Night Out, our own “Fired Up About Reading” program at the Library, and many others.
- Completed an Insurance Service Organization (ISO) re-classification survey of the City of San Marcos. We will know the results of the survey in about 120 days. This should result in a reduction of the property insurance premiums paid by all residential and commercial property owners in the City.
- Successfully mitigated many emergency situations through education, engineering, enforcement, economic incentives and emergency response activities. Emergency response calls ranged from one of the largest structure fires in the history of San Marcos at the Pike house Fire to several water and other type life saving rescues.

What We Plan to Accomplish in 2007-08

- We plan to have a working smoke detector in every building in the City of San Marcos that has sleeping quarters.
- We plan to continue active involvement in community programs to enhance public safety and security.
- We plan to provide equitable emergency services to all of the citizens of our City with the relocation of fire station number 1. This move will reduce response times to the far north regions of the City of San Marcos.
- We plan to secure funding for the construction of fire station number 5 to be built on the Blanco Vista property already granted to the City of San Marcos.
- We plan to secure property for fire station number 6 in the Outlet Mall, new Hotel/Conference Center, High School area.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Total Calls For Service	# of incidents	2,468	3,168	3,700
Public Fire Prevention & Life Safety Education	# of people contacted	11,306	12,000	12,000
Response Time Average	# of min. to respond	5.36	5.00	5.00
Per Capita Cost for Fire and Rescue Services	Per Capita Cost	\$77.24	\$74.74	\$76.00
Fleet Fuel Consumption	# of gls	16,281.3	18,000	18,000
Percentage of structure fires confined to the room of origin	% confined to room	79%	70%	70%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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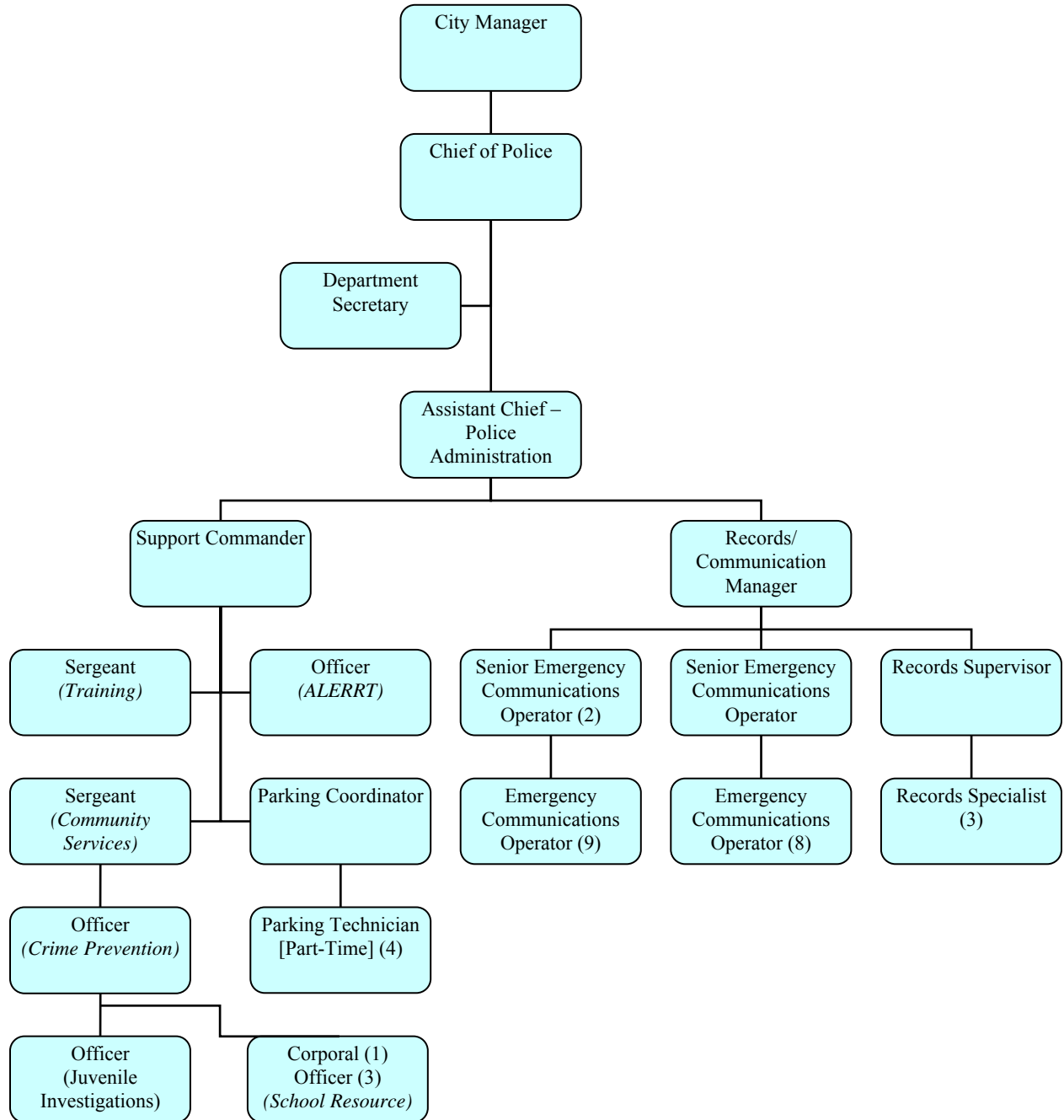
Fund 100 - General Fund

Department 155 - Fire Operations

51100	Salaries	2,234,181	2,287,186	2,287,186	2,667,244	16.6%
51110	W/C Insurance	31,963	32,469	32,469	41,511	27.8%
51120	Overtime	200,517	207,554	216,554	223,743	7.8%
51190	Medicare	34,559	36,526	36,526	42,284	15.8%
51200	FICA	147,768	149,250	149,250	172,871	15.8%
51210	TMRS	352,068	358,434	358,434	414,953	15.8%
51220	Insurance	275,328	258,240	258,240	279,760	8.3%
51300	Stability Pay	22,764	24,152	24,152	25,028	3.6%
51310	Unemployment Comp. and Term. Leave	(11,109)	-	-	-	
51320	Market / Merit / COLA Increase		-	-	44,557	
51380	Pension Fund - Reserves	3,568	7,500	7,500	7,500	0.0%
Total Personnel Services		3,291,607	3,361,311	3,370,311	3,919,451	16.6%
52010	Copier Rental	983	1,200	1,200	1,200	0.0%
52100	Printing and Publications	1,200	1,200	1,200	1,200	0.0%
52110	Telephone	9,824	15,090	15,090	17,000	12.7%
52130	Equipment - Rent / Lease	27,862	27,862	27,862	27,862	0.0%
52160	Professional Services	17,172	34,146	34,146	34,146	0.0%
52390	Maintenance Contract - Office	390	500	500	750	50.0%
52391	Information Technology Services	2,827	4,130	4,130	5,021	21.6%
52650	Repairs - Communication	3,123	5,250	5,250	5,250	0.0%
52870	Towing Charges	100	350	350	350	0.0%
Total Contracted Services		63,481	89,728	89,728	92,779	3.4%
53120	Chemicals	1,500	3,500	3,500	4,500	28.6%
53140	Fuel and Lubrication	37,610	40,708	40,708	45,318	11.3%
53150	Supplies - Other	20,545	36,824	36,824	36,824	0.0%
53160	Supplies - Office	2,592	3,600	3,600	4,000	11.1%
53180	Postage	215	600	600	716	19.3%
53240	Repairs - Building	19,261	26,550	26,550	26,550	0.0%
53300	Repairs - Vehicle / Equipment	42,390	45,250	77,250	45,250	0.0%
53340	Uniforms	24,879	26,556	26,556	29,000	9.2%
Total Materials and Supplies		148,992	183,588	215,588	192,158	4.7%
54140	Dues and Subscriptions	2,500	2,500	2,500	2,500	0.0%
54340	Professional Development	30,304	30,000	30,000	32,600	8.7%
54910	Safety Items	1,000	1,500	1,500	2,000	33.3%
Total Other Charges		33,804	34,000	34,000	37,100	9.1%
61050	Light Vehicles		-	-	-	0.0%
61070	Fire and Rescue Equipment		-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Fire Operations		3,537,884	3,668,627	3,709,627	4,241,488	15.6%

Police Administration Services

Department Organization



Mission Statement

The Administrative Division of the Police Department is responsible for 911 emergency communications, training, school resource, juvenile, crime prevention, accreditation, grant administration, records and administrative supervision and coordination of all activities and operations within the Police Department.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	2,036,955	2,178,117	2,178,117	2,624,517
Contracted Services	179,809	212,861	208,361	244,798
Materials and Supplies	83,551	98,348	109,136	153,735
Other Charges	25,706	25,800	19,512	27,300
Capital Outlay	0	0	0	150,000
Total	2,326,021	2,515,126	2,515,126	3,200,350

Goals and Objectives

- Provide 24/7 operation of the 911 Communications Center
- Depending on staffing levels in 911, work toward a separation of call taking from radio operations.
- Coordinate training for all members of the police department.
- Continue to manage, in cooperation with SMCISD, the School Resource Officer program.
- Conduct a minimum of 2 Citizen Police Academy classes.
- Maintain active involvement and cooperation with citizen groups and neighborhood associations.
- Maintain our staffing levels in Records without any additional programs added.
- Continue with our attendance at various Recruiting events in order to attempt to attract the most qualified police candidates.

What We Accomplished in 2006-07

- Through our CadMine software, continued the notification verified noise complaints with local property managers.
- Conducted 20th and 21st Citizen Police Academy classes.
- Continued partnership with Texas State University and the Hays County Sheriff's Dept on ALERRT.
- Continued partnership with SMCISD on the School Resource Officer program.
- Continued review and updates of the departments Policy Manual.
- Attended recruiting fairs throughout the state.

What We Plan to Accomplish in 2007-08

- Continue the School Resource Officer Program with SMCISD providing funding for 50% of the personnel costs.
- Conduct a minimum of 2 Citizen Police Academy classes.
- Provide a minimum of 40 hours of continuing education for each sworn member of the department.
- Attend a minimum of 3 recruiting events throughout state.

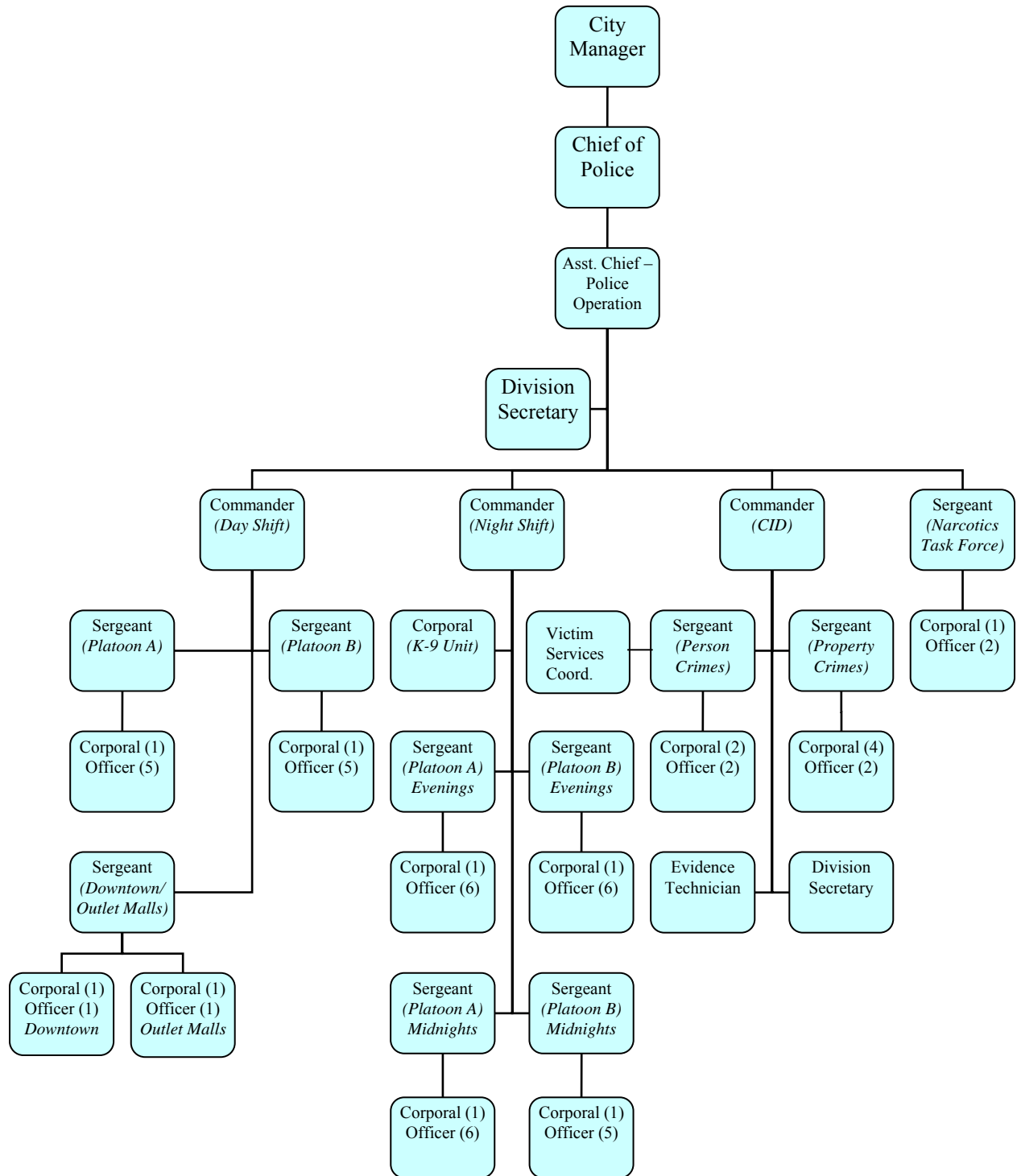
Performance Measures

Performance Indicators	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Peace Officer Training – Department Goal Of 40 Hours Per Officer Per Year	% Completed	85%	32%	100%
Crime Prevention Contacts	#	150	175	195
Citizen Police Academy Graduates	#	24	39	50
Incidents For Police Department	#	66,615	65,211	68,472
Average Response Time For Priority 1 Calls*	Minutes	4.93	5.18	5.44
Calls Dispatched For San Marcos Fire Department *	#	2,609	2,689	2,824
Calls Dispatched For Hays County EMS*	#	4,824	5,078	5,332

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 100 - General Fund						
Department 165 - Police Administration						
51100	Salaries	1,387,341	1,534,140	1,534,140	1,711,727	11.6%
51110	W/C Insurance	19,095	17,474	17,474	16,699	-4.4%
51120	Overtime	105,595	54,739	54,739	54,739	0.0%
51190	Medicare	21,324	23,486	23,486	26,087	11.1%
51200	FICA	91,179	100,437	100,437	111,543	11.1%
51210	TMRS	212,922	223,081	223,081	248,085	11.2%
51220	Insurance	169,999	193,680	193,680	209,820	8.3%
51300	Stability Pay	12,620	13,800	13,800	15,348	11.2%
51320	Market / Merit / COLA Increase	-	-	-	213,188	100.0%
51340	Assignment Pay	16,880	17,280	17,280	17,280	0.0%
Total Personnel Services		2,036,955	2,178,117	2,178,117	2,624,517	20.5%
52100	Printing and Publications	1,731	4,300	2,800	4,800	11.6%
52110	Telephone	27,329	25,000	25,000	38,200	52.8%
52115	Mobile Communications	20,549	35,600	35,600	43,000	20.8%
52130	Equipment - Rent / Lease	58,202	65,000	65,000	67,000	3.1%
52160	Professional Services	14,992	15,000	12,000	16,500	10.0%
52390	Maintenance Contract - Office	1,714	1,500	1,500		
52391	Information Technology Services	46,002	55,461	55,461	64,298	15.9%
52900	City Share - School Crossing	9,290	11,000	11,000	11,000	0.0%
Total Contracted Services		179,809	212,861	208,361	244,798	15.0%
53140	Fuel and Lubrication	21,049	22,898	22,898	25,748	12.4%
53150	Supplies - Other	19,077	26,000	24,000	27,000	3.8%
53160	Supplies - Office	9,349	7,000	7,288	7,250	3.6%
53180	Postage	3,351	5,000	5,000	5,500	10.0%
53240	Repairs - Building	37			46,350	100.0%
53280	Repairs - E/Communication	5,332	6,000	6,000	6,000	0.0%
53300	Repairs - Vehicle / Equipment	9,844	7,500	14,500	9,000	20.0%
53340	Uniforms	1,948	2,000	2,000	5,000	150.0%
53360	Supplies - Armory	13,564	21,950	27,450	21,887	-0.3%
Total Materials and Supplies		83,551	98,348	109,136	153,735	56.3%
54140	Dues and Subscriptions	1,366	800	781	800	0.0%
54340	Professional Development	24,340	25,000	18,731	26,500	6.0%
Total Other Charges		25,706	25,800	19,512	27,300	5.8%
61040	Computer Equipment		-	-	-	0.0%
61050	Light Vehicles		-	-	-	0.0%
61100	Miscellaneous Equipment		-	-	150,000	100.0%
Total Capital Outlay		-	-	-	150,000	100.0%
Total Police Administration		2,326,021	2,515,126	2,515,126	3,200,350	27.2%

Police Operation Services

Department Organization



Mission Statement

The San Marcos Police Operations division is charged with the responsibility of protection of life and property, identification and apprehension of offenders, and recovery of lost and stolen property. The Operations Division addresses those responsibilities through pro-active patrol, responding to calls for service, directing traffic, investigating accidents, conducting criminal investigations, providing emergency response, and participating in other community service activities. The division conducts narcotic investigations, provides K-9 services and operates the Crime Stoppers Program.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	5,525,724	5,655,817	5,710,817	6,129,012
Contracted Services	73,357	76,294	76,294	57,763
Materials and Supplies	341,231	376,342	376,342	406,247
Other Charges	32,437	35,300	35,300	35,400
Capital Outlay	0	0	0	30,500
Total	5,972,749	6,143,753	6,198,753	6,658,922

Goals and Objectives

- The Operations Division consists of two entities: The Patrol function, which responds to immediate calls for service, and the Criminal Investigation Division, which performs follow-up investigations on cases generated by patrol officers. While the Patrol and Criminal Investigation functions serve two different roles, they are similarly joined in their mission. That mission is to maintain the public order, protect life and property, and to serve the community through legal and ethical means.
- Officers in these functions perform their duties by detecting and arresting offenders, utilizing proactive crime prevention methods, recovering lost or stolen property, assisting those in need, and participating in hands-on community involvement through problem solving.

What We Accomplished in 2006-07

- Coban Digital Video Recording – The Department purchased 66 digital video recording systems to outfit every marked patrol unit in the fleet. The Coban system provides state-of-the-art digital recording and enables officers to upload their videos to a server at SMPD. Videos can be viewed and later saved to disk from desktop computers at the station. This system will make the process of recording, storing and retrieving mobile video recordings much more efficient and professional.
- Outlet Malls – The Outlet Mall presents special challenges to us two times a year, once at Tax Free Weekend (the first weekend in August) and the second, what is called Black Friday, or, the day after Thanksgiving. The malls experience explosive growth in shoppers with approximately 220,000 vehicles moving through the malls over those 2 weekends and approximately 625,000 shoppers. This growth requires us to add extra officers during these times. Additionally, we worked extremely close with TxDOT and the City's Traffic Dept. to shut down exit ramps on IH-35 and redirect traffic around key points around the malls. This year, the majority of stores in both malls opened at midnight on Thanksgiving night flooding both malls with shoppers and very heavy traffic counts. Traditional night staffing levels were challenged and a plan for 2007 has already been established to address the midnight shoppers. We will continue to manage increasing mall traffic through effective incident command, traffic direction, and community liaison.

- Emotionally Disturbed Persons – The lack of funding and resources has resulted in law enforcement handling the burden to find inpatient and outpatient services for the mentally ill. On average, it takes six (6) hours for at least one on-duty and one off-duty officer called in on overtime to commit and transport a person in need of services to either Austin State Hospital, NIX in San Antonio, and even Terrell State Hospital near Dallas. SMPD continues to lead the way to improve efficiency in the delivery of services between SMPD, Scheib Mental Health Facility, and CTMC.
- Noise and Party Management – the Noise and Host Responsibilities ordinances continue to help provide long-term solutions to loud noise and parties that disturb residential areas. SMPD has established very good relationships with many property owners and management companies who are willing to get involved in resolving repeat noise locations. The department again joined other City departments in a Nuisance Abatement Program in the Sagewood area.
- Body Armor – Through use of the Bulletproof Vest Partnership Grant, the Department has purchased new body armor for every officer and effective May 1, 2007, officers are required to wear their body armor while in uniform.
- Austin Area Tactical Commanders Group – SWAT Commanders from Austin PD, Travis County Sheriff's Office, Williamson County Sheriff's Office and the Hays County/San Marcos SWAT Team formed this working group to exchange information, plan large scale training exercises and pursue unique grant funding opportunities. Commander Terry Nichols represents the Hays County SWAT Team with this group.
- Armored Vehicle – Through the efforts of Commander Terry Nichols and then Commander Warren Zerr, the department obtained a donated armored vehicle from AT Systems for the joint City of San Marcos/Hays County SWAT Team. The vehicle has been modified, painted, equipped and is ready for deployment.
- Sex Offender Registration Program – The Sex Offender Registration Compliance Program serves as the core of an aggressive enforcement program related to sex offenders. The Criminal Investigation Division collaborates with the Patrol Division in making compliance checks on local registered sex offenders. If the compliance check finds an offender to be in non-compliance, a Detective actively works the case, obtains an arrest warrant and the offender is arrested. Since inception of the compliance checks, voluntary compliance has increased and remains consistent and accurate.
- Crime Victims Services – SMPD lost its Coordinator in January of this year and was not able to fill the position until June. The new Coordinator is a long time counselor in San Marcos working at Hays-Caldwell Council on Alcohol and Drug Abuse. We maintain ten volunteers who assist the Coordinator in reaching out to victims of crime in San Marcos.
- Family Justice Center – The Family Justice Center project is being headed up by Sergeant Penny Dunn. The purpose of the center is to create a multi-agency facility where the victims of domestic violence can have several areas of need met. Some of the agencies committed to have staff at the Justice Center are: SMPD, Hays County Sheriff's Office, Hays County DA's Office, Hays County Health Department, Hays County Women's Center, SMPD Chaplain Program, and Texas State University. The Family Justice Center will be a part of The Village located on Hunter Road. Agencies that intend to participate in The Village include the San Marcos Ministerial Alliance, Home Spun, Hays County Area Food Bank, Hays-Caldwell Council on Alcohol and Drug Abuse, Community Action, and CFPO-Police Athletic League Youth Sports.
- Domestic Violence Investigation Team – The DIVT team is comprised of six patrol officers, two detectives and one CID sergeant. The DIVT team's purpose is to conduct more thorough and detailed investigations of domestic violence when responding to the initial crime scene. The DIVT team set up the guidelines and parameters for all patrol officers to increase the number of successful prosecutions of offenders committing acts of family violence.
- Digital Interview Recorders – The Criminal Investigations Division researched and purchased two digital recording systems for the two interview rooms. These systems allow us to record onto DVDs and replace VHS tapes. The system brings higher quality recordings and easier storage for the evidence technician. The system also allows us to record every interview we conduct.
- New Investigative Internet Tools – The Criminal Investigation Division started utilizing Leads Online and Public Data Search to provide the most current search tools for criminal investigators. Leads Online allows investigators to run down leads on pawned items in the Central Texas area. Public Data Search allows investigators to use the power of the internet in checking vehicle registrations, residential ownership and work information on people from public sources of information.

- Evidence Technician Tools – Starting at the end of 2007, the SMPD evidence technician will have access to the DPS AFIS system. AFIS stands for Automated Fingerprint Identification System. After it is up and running, SMPD will be able to compare fingerprints on file at DPS over the internet instead of the evidence technician or an investigator driving to the Austin DPS lab to submit fingerprint evidence and wait for the results. This will be a tremendous time saver for the investigators.
- Sergeant Penny Dunn was named “Officer of the Year” by the 100 Club of Central Texas.
- Officer Don Lee and K-9 Odin won (3) gold and (1) silver medal in the Texas Police Olympics.
- The annual SMPD/SMFD basketball game raised \$3,000 for the Rudy G. Mesa Scholarship Fund at Texas State University.
- The annual Christmas Breakfast sponsored by the department and CPAAA celebrated its 10th anniversary.

What We Plan to Accomplish in 2007-08

- Increase staffing to provide an adequate level of police service.
- Provide essential training as required by law for department personnel.
- Continue work with agencies and entities for resources and funding to address issues associated with emotionally disturbed persons.
- Continue work and involvement in the Family Justice Center.
- Continue training for new detectives assigned to Criminal Investigations.
- Continue grant funding for the Victim Services program.
- Continue recruiting and adding to the volunteers in the Crime Victims Services unit
- Continue Sexual Offender compliance checks.
- Update research data on incidents related to domestic violence.
- Assist with Department training for investigation of domestic violence, sexual assault, child abuse, police tactics, and police driving.

Performance Measures

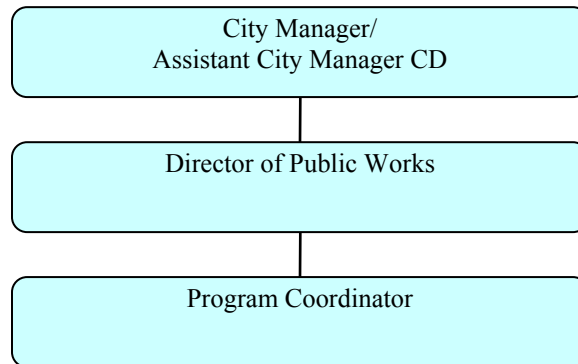
	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Calls for service	#	22,582	24,840	27,324
Officer initiated contacts	#	30,669	24,696	31,483
Active cases assigned to detectives	#	914	865	900
Cases sent to District Attorney for prosecution	#	1,405	1,400	1,460
Noise complaints	#	2,584	2,815	3,068
Traffic accidents	#	3,036	3,304	3,634
Traffic stops	#	16,555	12,828	17,664

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 100 - General Fund						
Department 166 - Police Operations						
51100	Salaries	3,632,970	3,850,054	3,850,054	4,203,384	9.2%
51110	W/C Insurance	90,063	82,019	82,019	82,737	0.9%
51120	Overtime	378,021	325,000	380,000	325,000	0.0%
51190	Medicare	58,514	61,882	61,882	67,077	8.4%
51200	FICA	250,337	250,423	250,423	272,574	8.8%
51210	TMRS	597,899	597,945	597,945	648,078	8.4%
51220	Insurance	432,156	395,430	395,430	433,090	9.5%
51300	Stability Pay	35,245	37,384	37,384	37,592	0.6%
51340	Assignment Pay	50,519	55,680	55,680	59,480	6.8%
Total Personnel Services		5,525,724	5,655,817	5,710,817	6,129,012	8.4%
52100	Printing and Publications	897	1,000	1,000	1,500	50.0%
52110	Telephone	11,284	26,463	26,463	26,463	0.0%
52130	Equipment - Rent / Lease	37,383	22,431	22,431	3,400	-84.8%
52160	Professional Services	23,033	25,650	25,650	25,650	0.0%
52870	Towing Charges	760	750	750	750	0.0%
Total Contracted Services		73,357	76,294	76,294	57,763	-24.3%
53140	Fuel and Lubrication	157,416	182,003	182,003	196,498	8.0%
53150	Supplies - Other	49,492	43,825	43,825	48,225	10.0%
53160	Supplies - Office	415	-	-	-	0.0%
53170	Supplies - Data Processing	-	-	-	-	0.0%
53240	Repairs - Building	388	-	-	-	0.0%
53250	Repairs - Collision	4,454	4,500	4,500	4,500	0.0%
53300	Repairs - Vehicle / Equipment	99,237	84,000	84,000	108,500	29.2%
53340	Uniforms	28,228	60,514	60,514	47,024	-22.3%
53400	Supplies - K/9	1,601	1,500	1,500	1,500	0.0%
53410	Supplies - Photo Lab	-	-	-	-	0.0%
Total Materials and Supplies		341,231	376,342	376,342	406,247	7.9%
54140	Dues and Subscriptions	845	1,300	1,300	1,400	7.7%
54330	Investigation Costs	4,000	4,000	4,000	4,000	0.0%
54340	Professional Development	27,592	30,000	30,000	30,000	0.0%
Total Other Charges		32,437	35,300	35,300	35,400	0.3%
61050	Light Vehicles	-	-	-	18,500	100.0%
61100	Miscellaneous Equipment	-	-	-	12,000	100.0%
Total Capital Outlay		-	-	-	30,500	100.0%
Total Police Operations		5,972,749	6,143,753	6,198,753	6,658,922	8.4%



Public Works Administration

Department Organization



Mission Statement

The Administration Division provides planning, direction and administrative support services for all divisions within the Public Works Department, including streets and drainage, vehicle maintenance, and inspections.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	158,938	178,843	178,843	188,231
Contracted Services	24,848	30,927	30,927	31,741
Materials and Supplies	33,174	6,800	6,800	6,900
Other Charges	4,929	5,200	5,200	5,500
Capital Outlay	0	25,000	25,000	0
Total	221,889	246,770	246,770	232,372

Goals and Objectives

- Maintain commitment to Department Objectives by focusing on core essential services.
- Continue implementation of residential solid waste on-call complaint line
- Ensure reliable quality residential solid waste collection services through effective tracking measures.
- Provide quality and responsive customer service.
- Operate a facility for the Citizens of San Marcos to drop off Household Hazardous Waste (HHW) for proper disposal.
- Successfully complete the Hopkins sidewalks funded by CDBG funds.
- Exercise tight fiscal responsibility through close budgetary monitoring.
- Continue staff support for the Transportation Advisory Board, the Bond Advisory Committee, and the Airport Commission.
- Continue to review building plans for proper drainage charges on new commercial and residential buildings.

What We Accomplished in 2006-07

- Continual audit of drainage utility accounts to ensure proper revenue collection.
- Successfully conducted a one day Household Hazardous Waste collection event for San Marcos and Hays County residents.
- Received grant from Capital Area Council of Governments and obtained a permanent facility to store household hazardous waste for the citizens of San Marcos and Hays County.
- Successfully staffed the residential solid waste one-call complaint line.
- Continued the Public Works Department Safety Program.
- Provided staff support to the Bond Advisory Committee, the Transportation Advisory Board, and the Airport Commission.
- Completed the Safe Routes to School sidewalks around Crockett School.
- Successfully collected fees from the Commercial Solid Waste Haulers permitted in San Marcos for street maintenance.

What We Plan to Accomplish in 2007-08

- Continue successful operations of the Household Hazardous Waste (HHW) Collection facility.
- Continue sidewalk program utilizing grant funding.
- Resolve all residential solid waste complaints within 24 hours or less.
- Exercise tight fiscal responsibility.
- Evaluate all divisions for optimization of operations.
- Continue Executive Management responsibility for the Airport.
- Continue collection of the Commercial Solid Waste Hauler's Fees.
- Continue auditing the drainage utility accounts.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Request for solid waste services or containers from Citizens, or Utility Billing	Actual # Requests	5,250	5,200	5,250
Texas Disposal Service Customer Satisfaction	%	99.99%	99.99%	99.99%
Drainage fees calculated	#	300	200	250
Street Cut Permits issued	#	70	70	70
Site Development, Subdivision, and misc. reviews	#	85	60	85
# Residential solid waste customer accounts	#	6,368	6,598	6,850
Curbside recycling diverted from landfill	tons	499	500	550
Paper, glass, plastic and metal dropped off at Green Guy Recycling	tons	2,830	5,500	6,000
Household Hazardous Waste customers served	#	367	405	600

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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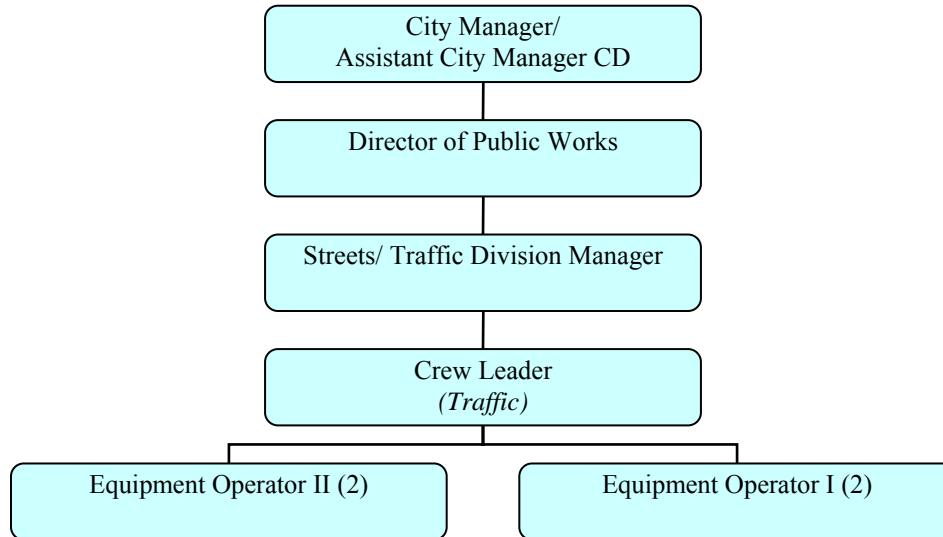
Fund 100 - General Fund

Department 175 - Public Works Administration

51100	Salaries	116,325	129,619	129,619	137,207	5.9%
51110	W/C Insurance	199	225	225	247	9.8%
51120	Overtime	-	-	-	-	0.0%
51190	Medicare	1,684	1,939	1,939	2,050	5.7%
51200	FICA	7,203	8,291	8,291	8,768	5.8%
51210	TMRS	17,124	18,517	18,517	19,611	5.9%
51220	Insurance	12,537	16,140	16,140	16,140	0.0%
51300	Stability Pay	416	512	512	608	18.8%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	3,450	3,600	3,600	3,600	0.0%
Total Personnel Services		158,938	178,843	178,843	188,231	5.2%
52100	Printing and Publications	993	1,000	1,000	1,000	0.0%
52110	Telephone	3,738	3,620	3,620	4,760	31.5%
52160	Professional Services	7,404	12,000	12,000	9,800	-18.3%
52390	Maintenance Contract - Office	1,518	2,200	2,200	2,000	-9.1%
52391	Information Technology Services	7,342	6,367	6,367	8,541	34.1%
52650	Repairs - Communication	668	740	740	640	-13.5%
52760	Environmental Services	3,185	5,000	5,000	5,000	0.0%
Total Contracted Services		24,848	30,927	30,927	31,741	2.6%
53150	Supplies - Other	30,932	2,400	2,400	2,600	8.3%
53160	Supplies - Office	1,547	1,800	1,800	1,800	0.0%
53170	Supplies - Data Processing	409	1,900	1,900	1,800	-5.3%
53180	Postage	286	700	700	700	0.0%
Total Materials and Supplies		33,174	6,800	6,800	6,900	1.5%
54140	Dues and Subscriptions	584	700	700	700	0.0%
54340	Professional Development	4,345	4,500	4,500	4,800	6.7%
Total Other Charges		4,929	5,200	5,200	5,500	5.8%
61060	Heavy Equipment	-	-	-	-	0.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
61410	Survey - New Addition	-	25,000	25,000	-	-100.0%
Total Capital Outlay		-	25,000	25,000	-	-100.0%
Total Public Works Administration		221,889	246,770	246,770	232,372	-5.8%

Traffic Control

Department Organization



Mission Statement

To provide the citizens of San Marcos with a safe driving environment.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	216,402	227,811	228,311	224,443
Contracted Services	13,306	23,900	21,255	23,900
Materials and Supplies	37,081	42,525	42,525	44,825
Other Charges	1,379	3,400	3,400	3,400
Capital Outlay	0	0	0	0
Total	268,168	297,636	295,491	296,568

Goals and Objectives

- Make and install traffic control and street name signs.
- Maintain all parking slots, centerline striping and crosswalks.
- Provide traffic control for natural disasters, accidents, special events and other departments within the city.
- Insure that all city school zone lights and traffic signals are maintained in safe working order.
- Maintain all city pavement markings, turn arrows, stop bars, etc.
- Maintain all city streets clear of vegetation.

What We Accomplished in 2006-07

- Responded quickly to all emergencies, debris in road, signs down, etc.
- Striped centerlines, parking slots and crosswalks.
- Maintained school zone lights and traffic signals.
- Installed signs and barricades and provided traffic control for parades and all other special events (just for fun, Cinco De Mayo, tax free weekend, black friday, etc).
- Assisted in all neighborhood cleanups.

What We Plan to Accomplish in 2007-08

- Strip all streets twice a year.
- Respond quickly to all emergencies.
- Make and install in house signs for traffic control and other departments as needed.
- Continue to provide a safe driving environment for the citizens of San Marcos.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Sign Repair	Each	409	415	420
Street Striping	Miles	60	70	70
Sign Making	Each	90	95	95
Brush & Tree Removal	Each	97	205	100
Set/Remove Barricades	Each	60	64	68
School Zone Light/Traffic Signal Repair	Each	7	6	6
Replace Pavement Markings	Each	25	36	30
Traffic Light Repairs	Each	13	10	10

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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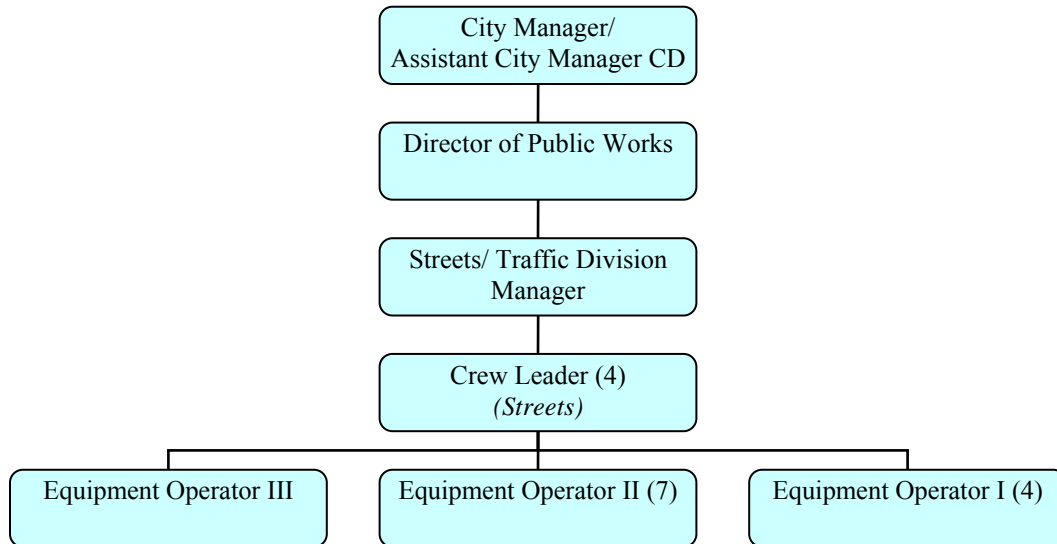
Fund 100 - General Fund

Department 176 - Traffic Control

51100	Salaries	133,862	146,171	146,171	144,311	-1.3%
51110	W/C Insurance	8,841	7,308	7,308	7,183	-1.7%
51120	Overtime	11,318	9,856	10,356	9,856	0.0%
51190	Medicare	2,098	2,303	2,303	2,265	-1.7%
51200	FICA	8,969	9,849	9,849	9,683	-1.7%
51210	TMRS	21,794	22,604	22,604	22,226	-1.7%
51220	Insurance	26,764	26,900	26,900	26,900	0.0%
51300	Stability Pay	2,756	2,820	2,820	2,020	-28.4%
Total Personnel Services		216,402	227,811	228,311	224,443	-1.5%
52110	Telephone	353	700	700	700	0.0%
52130	Equipment - Rent / Lease	90	700	700	700	0.0%
52160	Professional Services	-	9,000	9,000	9,000	0.0%
52380	Repairs - Signalization	12,019	12,000	9,355	12,000	0.0%
52650	Repairs - Communication	844	1,500	1,500	1,500	0.0%
Total Contracted Services		13,306	23,900	21,255	23,900	0.0%
53140	Fuel and Lubrication	6,134	7,372	7,372	7,799	5.8%
53150	Supplies - Other	2,748	5,300	5,300	5,300	0.0%
53160	Supplies - Office	137	400	400	400	0.0%
53300	Repairs - Vehicle / Equipment	3,189	3,500	3,500	3,500	0.0%
53340	Uniforms	2,149	2,400	2,400	2,400	0.0%
53560	Signs and Signals	16,335	16,553	16,553	17,553	6.0%
53570	Traffic Paint	6,389	7,000	7,000	7,873	12.5%
Total Materials and Supplies		37,081	42,525	42,525	44,825	5.4%
54340	Professional Development	20	2,000	2,000	2,000	0.0%
54910	Safety Items	1,359	1,400	1,400	1,400	0.0%
Total Other Charges		1,379	3,400	3,400	3,400	0.0%
61060	Heavy Equipment	-	-	-	-	0.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Traffic Control		268,168	297,636	295,491	296,568	-0.4%

Streets

Department Organization



Mission Statement

To support the City Council mandate and insure that 18 lane miles of City streets are overlaid while doing daily maintenance to insure the citizens of San Marcos have safe and drivable streets.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	835,147	811,135	816,235	855,857
Contracted Services	45,178	58,668	58,768	60,368
Materials and Supplies	239,966	432,516	423,602	436,299
Other Charges	3,502	5,800	5,800	5,800
Capital Outlay	0	0	11,459	0
Total	1,123,793	1,308,119	1,315,864	1,358,324

Goals and Objectives

- Sweep all streets monthly.
- Sweep downtown weekly.
- Respond quickly to all work orders (pot holes, street cuts etc).
- Support other departments as needed and workload allows.
- Continue crack seal program as weather allows.
- Complete 8 lane miles of street reconstruction.

What We Accomplished in 2006-07

- Demolished 7 houses for home grant program.
- Completed 8 lane miles of street reconstruction.
- Prepared site for new building inspections office.
- Cleaned up all downed trees after February ice storm.
- Cleaned up all downed trees after June 4th storm.
- Implemented Storm-sewer maintenance program.

What We Plan to Accomplish in 2007-08

- Continue crack seal program.
- Continue to do daily street maintenance.
- Support other departments as workload allows.
- Continue street sweeping program.
- Street renovation program, 8 lane miles.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Street Sweeping	Miles	2,675	2,800	2,800
Street Cut Repairs	Each	130	108	110
Pot Hole Repair	Each	245	230	210
Street Reconstruction	Miles	8	8	8
Clean Drains	Each	85	90	90
Crack Sealing	Feet	40	15	20
Airport Sweeping	Miles	55	55	55

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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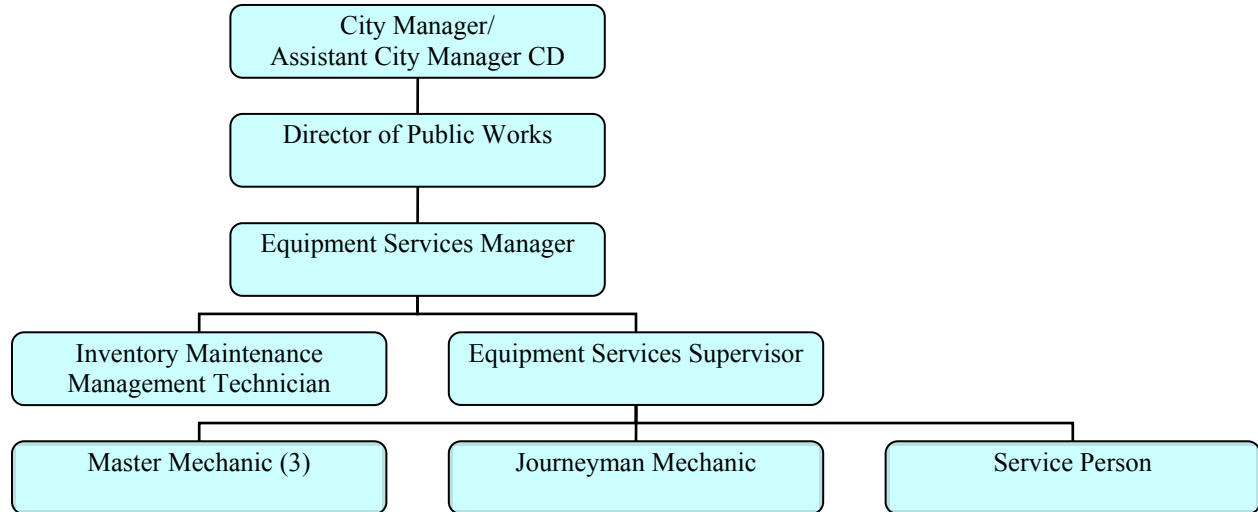
Fund 100 - General Fund

Department 177 - Streets

51100	Salaries	528,898	531,568	531,568	566,115	6.5%
51110	W/C Insurance	34,699	26,256	26,256	27,917	6.3%
51120	Overtime	47,500	30,000	35,100	30,000	0.0%
51190	Medicare	8,162	8,250	8,250	8,762	6.2%
51200	FICA	34,901	35,273	35,273	37,466	6.2%
51210	TMRS	83,108	80,960	80,960	85,985	6.2%
51220	Insurance	91,187	91,460	91,460	91,460	0.0%
51300	Stability Pay	6,692	7,368	7,368	8,152	10.6%
Total Personnel Services		835,147	811,135	816,235	855,857	5.5%
52110	Telephone	3,893	3,500	5,600	4,800	37.1%
52130	Equipment - Rent / Lease	28,587	28,588	28,588	28,588	0.0%
52160	Professional Services	2,180	2,500	2,500	2,500	0.0%
52650	Repairs - Communication	2,985	3,760	3,760	4,160	10.6%
52670	Street Maintenance	3,571	4,000	2,000	4,000	0.0%
52680	Sidewalks	3,962	16,320	16,320	16,320	0.0%
Total Contracted Services		45,178	58,668	58,768	60,368	2.9%
53100	Asphalt	-	20,658	20,273	21,658	4.8%
53110	Overlay Asphalt	-	125,000	125,000	125,000	0.0%
53111	Street Use/ Permit Fee Overlay Asphalt	129,995	140,000	140,000	140,000	0.0%
53140	Fuel and Lubrication	47,659	51,617	51,617	52,400	1.5%
53150	Supplies - Other	8,670	11,500	11,500	12,500	8.7%
53160	Supplies - Office	94	400	400	400	0.0%
53170	Supplies - Data Processing	-	-	-	-	0.0%
53300	Repairs - Vehicle / Equipment	40,606	43,800	43,800	44,800	2.3%
53340	Uniforms	6,145	8,800	8,800	8,800	0.0%
53800	Base Materials	5,312	22,621	17,092	22,621	0.0%
53830	R C Tack Oil & Emulsion	1,485	8,120	5,120	8,120	0.0%
Total Materials and Supplies		239,966	432,516	423,602	436,299	0.9%
54340	Professional Development	2,704	2,800	2,800	2,800	0.0%
54910	Safety Items	798	3,000	3,000	3,000	0.0%
Total Other Charges		3,502	5,800	5,800	5,800	0.0%
61050	Light Vehicles	-	-	7,645	-	0.0%
61060	Heavy Equipment	-	-	3,814	-	0.0%
61100	Miscellaneous Equipment	-	-	-	-	-
Total Capital Outlay		-	-	11,459	-	0.0%
Total Streets		1,123,793	1,308,119	1,315,864	1,358,324	3.8%

Equipment Services

Department Organization



Mission Statement

To provide service to all of City of San Marcos departments and divisions that own equipment and vehicles by repairing and maintaining vehicles and equipment through all phases of repairs to include rebuilding and replacing major assemblies. We cover all repairs from tire repairs to major overhauls to vehicle renovation.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	370,407	380,810	381,460	412,034
Contracted Services	7,454	10,300	8,950	10,300
Materials and Supplies	28,912	30,632	32,282	32,355
Other Charges	6,954	7,400	7,100	7,400
Capital Outlay	0	0	0	0
Total	413,727	429,142	429,792	462,089

Goals and Objectives

- Provide premier service support for “CORE “ business objectives.
- Maintain high customer satisfaction rates.
- Provide “top-quality” technical craftsmanship, while optimizing costs.
- Increase technician’s billable hours productivity.
- Determine fleet availability for each vehicle/equipment class.
- Optimize operational efficiency through advanced technological systems.
- Develop quantifiable operational performance measures.
- Provide timely 24 / 7 service support and road call responses.
- Provide comprehensive technical training and certification opportunities for staff.
- Promote usage of alternative fuels and vehicles; emphasize fuel economy and emission reduction initiatives.
- Achieve a perfect safety record—“0” preventable accidents and “0” lost time injuries.

What We Accomplished in 2006-07

- Provided level-one customer service and quality craftsmanship for over 450 vehicles/equipment--Exceeded annual goals for vehicle/equipment uptime rate/ technician’s billable hours productivity by 1.5%.
- Progressive scheduled preventive maintenance (PM) program—1.5% increase in scheduled PM services for both on-road light, heavy, and off-road equipment. Extended synthetic oil usage and oil sampling procedures to 98% of fleet assets.
- Procured highly versatile mobile lift system--increased fleet floor service capability by 68%. Marked improvement in service diagnostic triage, decreased vehicle downtime, and reduced possible mechanic injury-risks.
- Developed City fuel conservation strategies—set target fuel consumption rate for minus 3% or 5940 gallons.
- Facilitated installation of Maximo Fleet Maintenance Module—current maintenance management system.
- Mechanics completed 5 OEM, 3 vendor-sponsored, and 17 in-house training sessions.
- Maintained a hazard free environment—proper containerization and handling of hazardous materials.

What We Plan to Accomplish in 2007-08

- Provide premier service support for “CORE “ business objectives -- partner with other Department customers to successfully achieve their operational fleet goals and objectives.
- Provide “top-quality” technical craftsmanship-- control labor/parts costs; monitor quality service assurance program; increase scheduled preventative maintenance program by 10%; improve vehicle availability rates; track re-works/returns; and streamline operational reports.
- Evaluate existing fleet management technology and work flows to determine both near- and long-term functionality and support capability of multi-modal business processes and programs.
- Provide oversight on fleet procurement / specifications writing and warranty/recall recovery.
- Expand current “inventory lift” program--vendors replace obsolete parts with useable parts of equal value.
- Fund technical training for specialized OEM and vehicle service training classes.
- Perform a fleet baseline evaluation and conduct a vehicle usage analysis.
- Analyze cost efficiencies and emissions standards of fleet assets utilizing renewable energy technology.
- Achieve a perfect safety record—“0” preventable accidents and “0” lost time injuries.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
PM Services Light Vehicles/Equipment	Each	256	320	350
PM Services Heavy Vehicles	Each	128	160	175
Unscheduled Maintenance	Each	1,138	1,141	1,165
Work Orders Completed	Each	2,366	2,655	2,950
Return Rate (APWA benchmark is 2 percent)	Percent	1.05	1.10	1.05
Total Fleet Size	Each	413	450	466
Technician Billable Hours	Percent	83	85	86
Average Equipment On-Line Availability	Percent	94.5	96	97
Scheduled Preventative Maintenance Ratio	Percent	n/a	36	45

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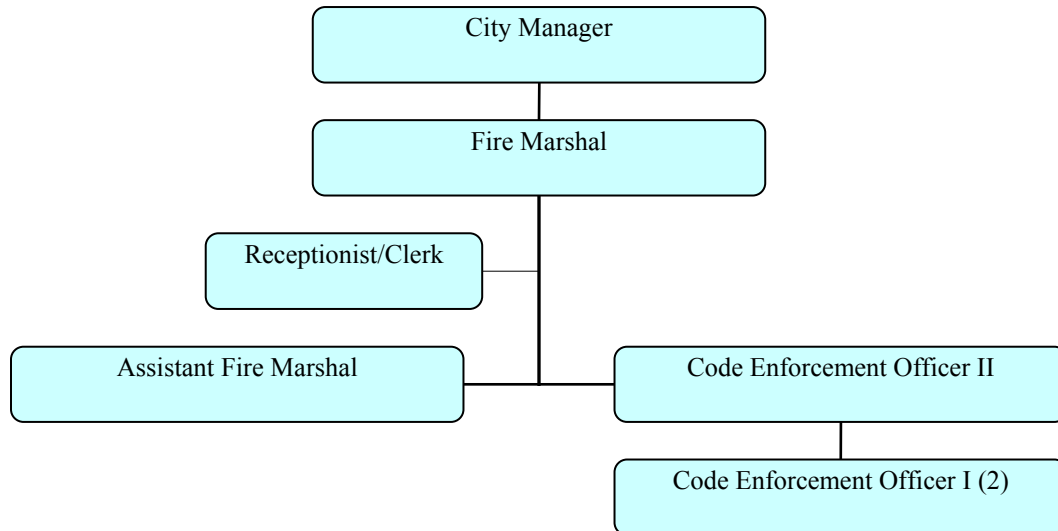
Fund 100 - General Fund

Department 179 - Equipment Services

51100	Salaries	257,406	262,974	262,974	289,057	9.9%
51110	W/C Insurance	3,919	4,322	4,322	3,349	-22.5%
51120	Overtime	10,019	8,372	9,022	8,372	0.0%
51190	Medicare	3,889	3,967	3,967	4,350	9.7%
51200	FICA	16,630	16,964	16,964	18,602	9.7%
51210	TMRS	38,888	38,931	38,931	42,691	9.7%
51220	Insurance	36,708	43,040	43,040	43,040	0.0%
51300	Stability Pay	2,948	2,240	2,240	2,572	14.8%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
Total Personnel Services		370,407	380,810	381,460	412,034	8.2%
52100	Printing and Publications	163	300	300	300	0.0%
52110	Telephone	1,481	2,000	2,000	2,000	0.0%
52130	Equipment - Rent / Lease	4,863	5,000	3,650	5,000	0.0%
52160	Professional Services	499	2,000	2,000	2,000	0.0%
52650	Repairs - Communication	448	1,000	1,000	1,000	0.0%
52660	Repairs - Building and Equipment	-	-	-	-	0.0%
Total Contracted Services		7,454	10,300	8,950	10,300	0.0%
53140	Fuel and Lubrication	4,366	5,852	5,852	6,305	7.7%
53150	Supplies - Other	12,009	12,180	12,180	13,200	8.4%
53160	Supplies - Office	494	600	600	600	0.0%
53170	Supplies - Data Processing	2,785	3,000	3,000	3,000	0.0%
53300	Repairs - Vehicle / Equipment	4,791	4,000	5,650	4,250	6.3%
53340	Uniforms	4,467	5,000	5,000	5,000	0.0%
53450	Supplies - Welding	-	-	-	-	0.0%
Total Materials and Supplies		28,912	30,632	32,282	32,355	5.6%
54140	Dues and Subscriptions	474	300		300	0.0%
54340	Professional Development	4,028	4,600	4,600	4,600	0.0%
54910	Safety Items	2,452	2,500	2,500	2,500	0.0%
Total Other Charges		6,954	7,400	7,100	7,400	0.0%
61060	Heavy Equipment	-	-	-	-	0.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Equipment Services		413,727	429,142	429,792	462,088	7.7%

Marshal Department

Department Organization



Mission Statement

The mission of the Marshal Department is to provide the highest quality service with the greatest efficiency. The Marshal Department strives to conduct comprehensive code enforcement that fosters voluntary compliance, effects prompt correction of noted violations, and that is consistent, fair and equitable in its application. Compliance is gained by focusing public education on the City's codes and state laws relevant to nuisance, zoning, environment and consumer health standards.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	259,078	275,235	275,235	396,863
Contracted Services	31,699	43,672	43,672	44,505
Materials and Supplies	49,501	50,000	50,000	54,541
Other Charges	7,164	8,700	8,700	8,700
Capital Outlay	0	0	0	27,000
Total	347,442	377,607	377,607	531,609

Goals and Objectives

- The goal of San Marcos Emergency Management Division is to safely provide efficient and economical emergency prevention and response services to our citizens.
- We strive to protect the lives, property, and environment from harm created by natural or man-made disasters.
- We are dedicated to enforce code related ordinances striking a balance between the needs of our long-term citizens and transient populations.
- We pride ourselves on our relationship with our customers through comprehensive programs designed to meet and exceed their expectations. We listen first and actively seek input and feedback from our citizens, making customer service second only to the safety of our personnel.
- We will set goals and objectives that focus on creative and innovative solutions to any and all problems. We will actively participate in our community projects and programs, even those not traditionally a part of the Fire or Emergency Service.

What We Accomplished in 2006-07

- We have certified our comprehensive Hazard Mitigation program for the City.
- We have obtained an Advanced Readiness certification from the State of Texas Department of Emergency Management – Texas Department of Public Safety.
- We have completed and continue to participate in the regional Homeland Security Task Force program.
- We have participated, and intend to expand, the nuisance abatement program within the City in an effort to enhance quality of life for its citizens.
- We have completed numerous advanced training efforts enhancing our readiness in the catastrophic responses involving Chemical, Radiological, Biological, Nuclear, and Explosive incidents.
- We have readied an updated comprehensive construction codes and regulation document to facilitate construction within the city.

What We Plan to Accomplish in 2007-08

- We plan to streamline the complaints process adding a component that ensures communication back to the customer regarding disposition of complaints.
- We plan to streamline the overall inspections process maintaining a “one stop shop” concept. The inspectors/investigators will upgrade our response ability and increase our delivery of services to our citizens.
- We plan to increase our training and professional development program to include more broad based courses and increased certification levels for our personnel.
- We plan to implement new methodologies to deal with continuous code compliance issues and enhance the planning capability related to Emergency Management.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
R-1 (SF6) Multi Family Enforcement	Cases	0	150	150
Junk Vehicle Removed	#	0	819	500
Fire Inspections	Cases	323	641	700
Plan Reviews-Fire	#	94	131	140
Visual Inspections Code Enforcement	#	0	725	800
Litter Enforcement	Cases	0	184	300
Miscellaneous Enforcement	#	0	525	700
Parking on Yards/Grass	#	0	129	300
Education (Fire/Codes/Other)	#	7,000	8,900	8,500

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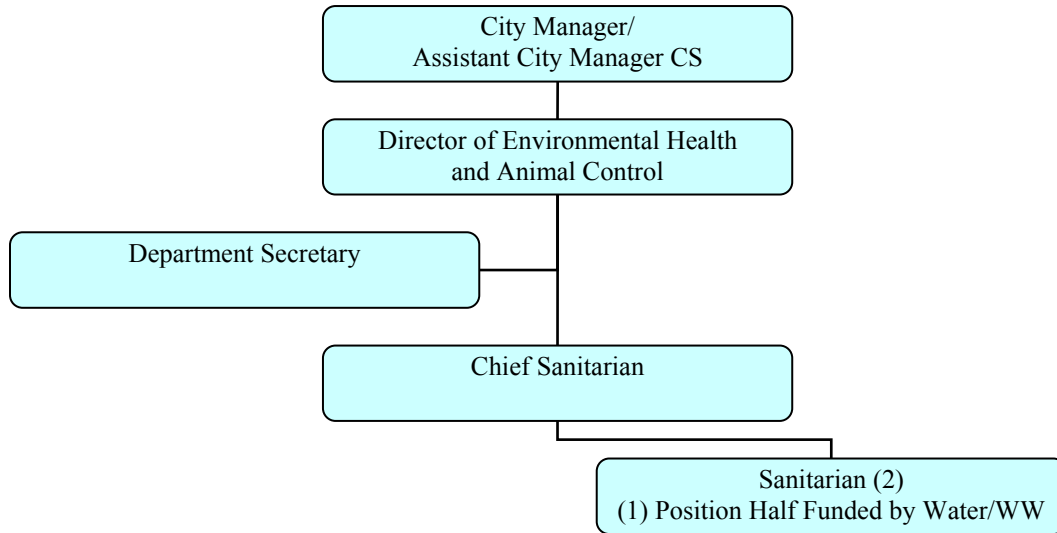
Fund 100 - General Fund

Department 124 - Marshal Department

51100	Salaries	182,405	201,844	201,844	289,765	43.6%
51110	W/C Insurance	2,199	346	346	3,818	1003.6%
51120	Overtime	10,277	5,000	5,000	5,000	0.0%
51190	Medicare	2,849	3,014	3,014	4,293	42.4%
51200	FICA	12,191	12,889	12,889	18,353	42.4%
51210	TMRS	28,573	29,582	29,582	42,122	42.4%
51220	Insurance	19,684	21,520	21,520	32,280	50.0%
51300	Stability Pay	900	1,040	1,040	1,232	18.5%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		259,078	275,235	275,235	396,863	44.2%
52010	Copier Rental	697	1,200	1,200	1,200	0.0%
52100	Printing and Publications	2,346	1,200	1,200	1,200	0.0%
52110	Telephone	8,729	14,000	14,000	14,000	0.0%
52130	Equipment - Rent / Lease	5,250	6,000	6,000	6,000	0.0%
52160	Professional Services	12,774	15,000	15,000	15,000	0.0%
52390	Maintenance Contract - Office	-	500	500	500	0.0%
52391	Information Technology Services	1,798	5,122	5,122	5,955	16.3%
52650	Repairs - Communication	-	500	500	500	0.0%
52870	Towing Charges	105	150	150	150	0.0%
Total Contracted Services		31,699	43,672	43,672	44,505	1.9%
53120	Chemicals	-	-	-	-	0.0%
53140	Fuel and Lubrication	11,226	15,000	15,000	14,541	-3.1%
53150	Supplies - Other	20,919	11,000	11,000	11,000	0.0%
53160	Supplies - Office	1,247	3,000	3,000	7,000	133.3%
53180	Postage	675	1,000	1,000	1,000	0.0%
53240	Repairs - Building	6,156	6,000	6,000	6,000	0.0%
53300	Repairs - Vehicle / Equipment	2,730	12,000	12,000	12,000	0.0%
53340	Uniforms	6,548	2,000	2,000	3,000	50.0%
Total Materials and Supplies		49,501	50,000	50,000	54,541	9.1%
54140	Dues and Subscriptions	70	700	700	700	0.0%
54340	Professional Development	6,962	7,000	7,000	7,000	0.0%
54910	Safety Items	132	1,000	1,000	1,000	0.0%
Total Other Charges		7,164	8,700	8,700	8,700	0.0%
61050	Light Vehicles	-	-	-	27,000	100.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	27,000	100.0%
Total Marshal		347,442	377,607	377,607	531,609	40.8%

Environmental Health

Department Organization



Mission Statement

The City of San Marcos Environmental Health Department is responsible for the promotion and protection of the public health and general welfare of the citizens of San Marcos by protecting and enforcing quality standards and codes of environmental health for the community. All programs and activities are aimed at environmental protection, health education promotion and disease prevention.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	297,562	301,835	301,835	301,809
Contracted Services	17,775	23,932	23,932	25,004
Materials and Supplies	23,477	23,988	23,988	25,382
Other Charges	2,736	3,350	3,350	3,450
Capital Outlay	0	0	0	0
Total	341,550	353,105	353,105	355,645

Goals and Objectives

- We strive to provide outstanding services of promotion and protection of the public health and general welfare of citizens of San Marcos through enforcement of standards and codes of Environmental Health.
- We strive to be successful managers of time, talent, and treasure that is aimed at environmental protection, health education, and disease prevention.

What We Accomplished in 2006-07

- Six Large Neighborhood Cleanup Events, One of these was a Bobcat Build location.
- Ten assisted cleanup efforts for individual residents that had code compliance issues.
- Inspection of every food service operation according to code.
- Collected 264 river samples to monitor bacteria counts for safe recreational use of the SM River.
- Responded to one thousand, one hundred, and twenty-eight complaints on nuisance lots, vehicles and signs.
- Responded to four food recall alerts from the Department of State Health Services regarding spinach, beef, and pet food.

What We Plan to Accomplish in 2007-08

- Update and make improvements to website.
- Six Neighborhood cleanup events and 10 assisted cleanups for individual residents.
- Develop grease trap inspection and regulation criteria.
- Purchase new software system for tracking and file maintenance of all EH issues.
- Continue to provide inspection, regulation, and maintenance contract management on all septic systems in our jurisdiction.
- Continue to provide inspection, regulation, and educational services for all food service operations.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Food Establishment Inspections	# Year	807	1,400	1,400
Food Handler Training	# Trained	1,687	1,800	2,000
Food Service Permits	# Permitted	431	450	475
River Samples Collected	# Collected	264	264	264
Vector Control	# Acres Treated	112	500	350
Septic System/Grease Trap Inspections	# Year	686	694	720
Day Care Centers/Group Homes Inspections	# Year	41	39	40
Code Compliance	# Of Cases	1,128	700	710
Neighborhood Cleanups (Large And Mini)	# Year	31	16	18

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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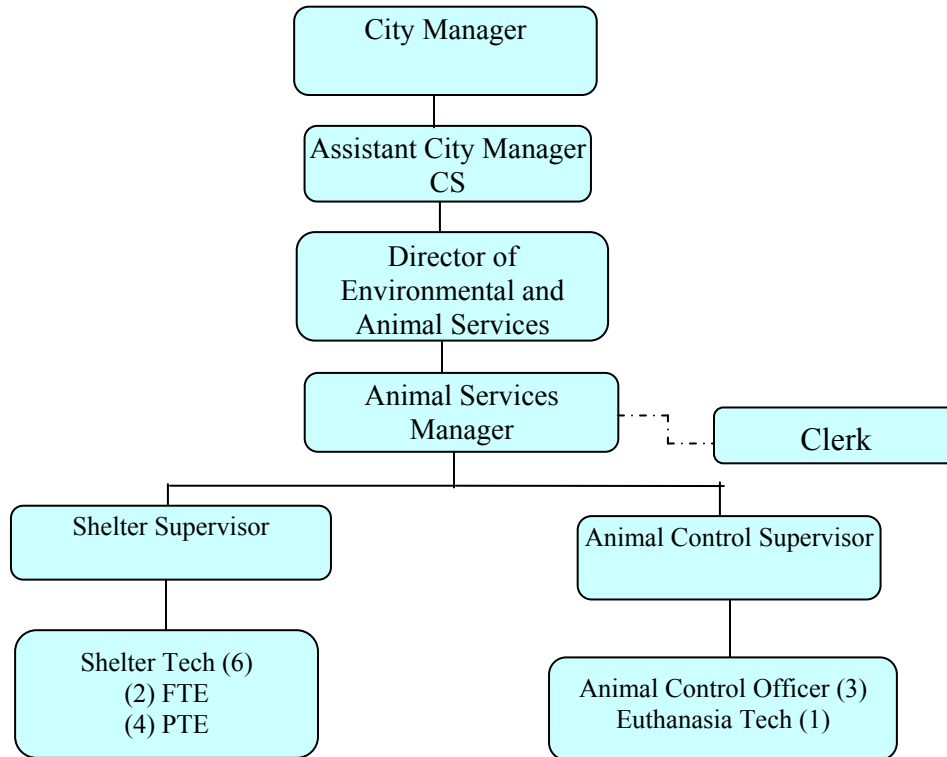
Fund 100 - General Fund

Department 125 - Environmental Health

51100	Salaries	219,858	219,606	219,606	219,721	0.1%
51110	W/C Insurance	922	698	698	766	9.7%
51120	Overtime	(237)	-	-	2,000	100.0%
51190	Medicare	3,200	3,268	3,268	3,300	1.0%
51200	FICA	13,683	13,977	13,977	14,108	0.9%
51210	TMRS	32,044	31,566	31,566	31,868	1.0%
51220	Insurance	22,662	26,900	26,900	24,210	-10.0%
51300	Stability Pay	1,980	2,220	2,220	2,236	0.7%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	3,450	3,600	3,600	3,600	0.0%
Total Personnel Services		297,562	301,835	301,835	301,809	0.0%
52100	Printing and Publications	1,488	1,500	1,500	1,500	0.0%
52110	Telephone	2,099	2,450	2,450	3,000	22.4%
52160	Professional Services	13,079	18,000	18,000	18,167	0.9%
52391	Information Technology Services	1,109	1,982	1,982	2,337	17.9%
Total Contracted Services		17,775	23,932	23,932	25,004	4.5%
53120	Chemicals	-	160	160	250	56.3%
53140	Fuel and Lubrication	3,744	3,968	3,968	4,650	17.2%
53150	Supplies - Other	16,338	16,110	16,110	16,632	3.2%
53160	Supplies - Office	1,122	750	750	800	6.7%
53170	Supplies - Data Processing		200	200	200	0.0%
53180	Postage	996	1,500	1,500	1,550	3.3%
53300	Repairs - Vehicle / Equipment	928	650	650	650	0.0%
53340	Uniforms	349	650	650	650	0.0%
Total Materials and Supplies		23,477	23,988	23,988	25,382	5.8%
54140	Dues and Subscriptions	350	350	350	400	14.3%
54340	Professional Development	2,386	3,000	3,000	3,050	1.7%
Total Other Charges		2,736	3,350	3,350	3,450	3.0%
61100	Miscellaneous Equipment		-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Environmental Health		341,550	353,105	353,105	355,645	0.7%

Animal Services

Department Organization



Mission Statement

The Animal Services Division's mission is to protect the citizens of San Marcos from zoonosis diseases and to protect tangible property from animal related damage and to offer the public a State licensed quarantine facility for the quarantine of suspected rabies cases. The City of San Marcos Animal Shelter is a full service shelter with 24 dog runs, euthanasia facilities, cat holding facilities, quarantine runs for dogs and an isolation room for quarantine cats. These facilities are coordinated and maintained 365 days per year. The Animal Services Division provides response calls for service involving stray animals, non-domestic or wild animals, dead or injured animals, animal related bite cases, and cruelty and neglect investigations.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	267,125	332,384	332,384	469,066
Contracted Services	16,432	35,409	35,609	38,043
Materials and Supplies	34,410	55,800	55,600	76,542
Other Charges	1,420	4,250	4,250	7,378
Capital Outlay	0	0	0	0
Total	319,387	427,843	427,843	591,029

Goals and Objectives

- To provide assistance to the citizens of San Marcos in a manner that protects the health and safety of both the citizens and their pets.
- In order to provide this service we will continue to manage all resources placed in our trust at the highest possible level.

What We Accomplished in 2006-07

- Completed phase I of the shelter master plan.
- Increased euthanasia by injection and reduced use of Carbon monoxide.
- Implemented a partnership with area veterinarians for spay/neuter services of all adopted pets from shelter.
- Initiated a task force to review and make suggested changes to animal ordinance.
- Held a low cost rabies clinic.
- Held the first ever Spay Day USA in San Marcos.
- Begin partnership with Hays County and Kyle for (10) ten year interlocal agreement for shelter service.
- Assisted with the 4th annual Mutt Strutt.
- Assisted with 1st annual Bark in the Park.
- Assisted with Pet Fest 2007.
- Added shelter staff as per interlocal agreement.

What We Plan to Accomplish in 2007-08

- Implement spay and neuter plan at shelter.
- Continue to utilize methods that will reduce the use of carbon monoxide as the primary form of euthanasia.
- Complete expansion of Shelter.
- Implement changes to animal code suggested by task force.
- Conduct low cost Rabies clinic.
- Conduct Spay Day San Marcos.
- Add shelter staff required for EBI.
- Phase II of the Shelter master plan.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Animal Intake from San Marcos	#	3,091	2,900	2,900
Animal Intake from Hays County	#	n/a	2,500	2,700
Animal Intake from Kyle	#	n/a	600	625
Animals Euthanized	#	1,834	2,320	2,000
Animals Adopted	#	570	500	700
Animals Returned to Owners/Released/Transferred	#	609	1,000	1,200
Dead Animal Pick-up	#	293	300	300
Calls for Service	#	14,272	15,729	15,800
Visitors To The Shelter	#	14,362	16,740	16,800

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

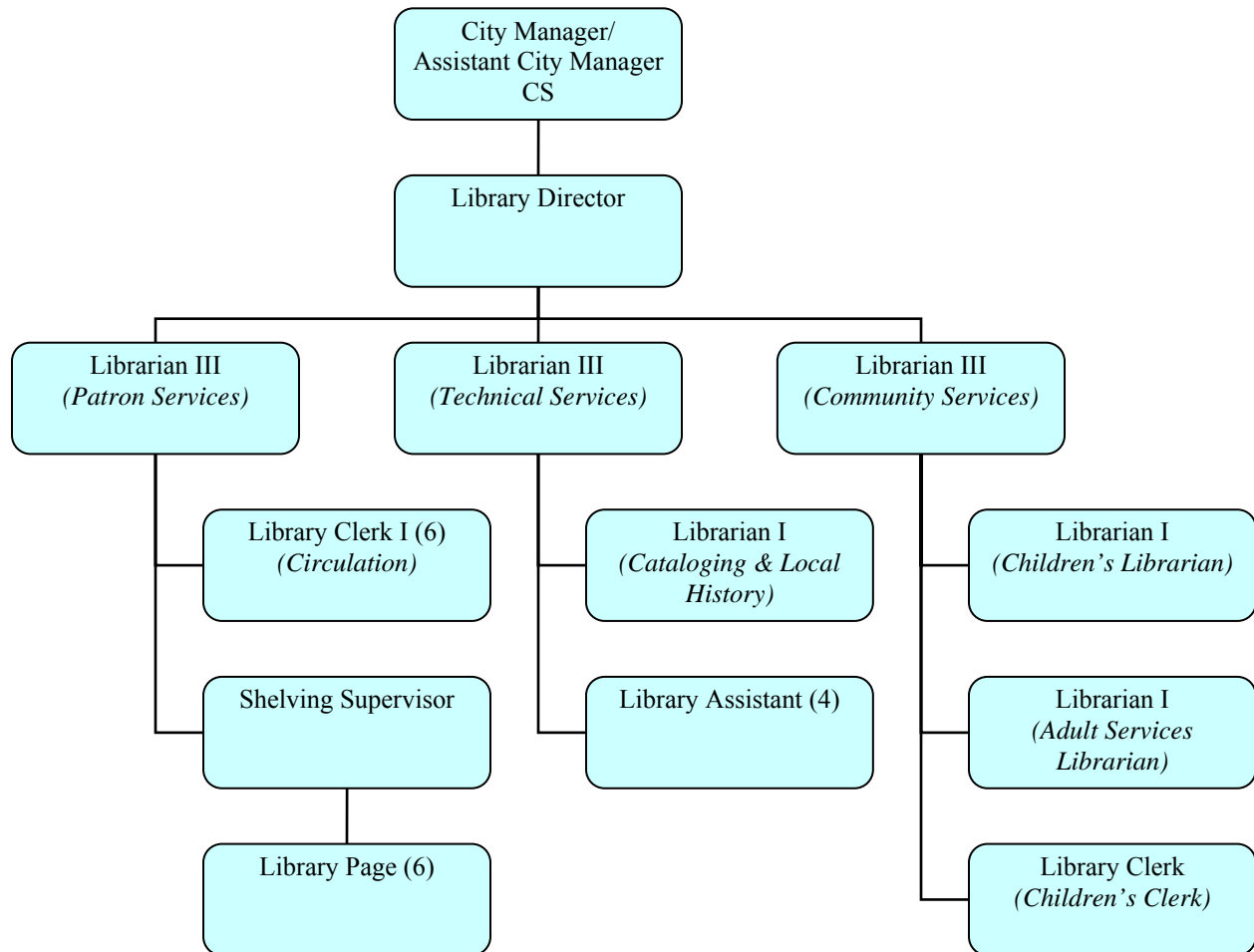
Department 126 - Animal Services

51100	Salaries	175,000	228,201	228,201	324,970	42.4%
51110	W/C Insurance	1,891	2,661	2,661	3,664	37.7%
51120	Overtime	17,391	9,134	9,134	9,636	5.5%
51190	Medicare	2,705	3,466	3,466	4,882	40.9%
51200	FICA	11,564	14,822	14,822	20,866	40.8%
51210	TMRS	24,721	29,316	29,316	43,927	49.8%
51220	Insurance	32,338	43,040	43,040	59,180	37.5%
51300	Stability Pay	1,515	1,744	1,744	1,940	11.2%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	
Total Personnel Services		267,125	332,384	332,384	469,066	41.1%
52100	Printing and Publications	251	300	300	309	3.0%
52110	Telephone	3,534	4,580	5,330	4,717	3.0%
52160	Professional Services	10,799	25,000	24,450	26,950	7.8%
52390	Maintenance Contract - Office	1,217	2,000	2,000	2,060	3.0%
52391	Information Technology Services	576	3,379	3,379	3,852	14.0%
52650	Repairs - Communication	55	150	150	155	3.3%
Total Contracted Services		16,432	35,409	35,609	38,043	7.4%
53120	Chemicals	2,242	6,000	6,000	6,180	3.0%
53140	Fuel and Lubrication	13,705	14,000	17,500	29,888	113.5%
53150	Supplies - Other	10,622	22,900	18,200	23,587	3.0%
53160	Supplies - Office	911	2,600	2,600	2,678	3.0%
53240	Repairs - Building	1,605	3,000	3,000	3,090	3.0%
53300	Repairs - Vehicle / Equipment	2,544	2,100	2,450	2,163	3.0%
53340	Uniforms	2,781	5,200	5,850	8,956	72.2%
Total Materials and Supplies		34,410	55,800	55,600	76,542	37.2%
54140	Dues and Subscriptions	225	250	250	258	3.2%
54340	Professional Development	1,195	4,000	4,000	7,120	78.0%
Total Other Charges		1,420	4,250	4,250	7,378	73.6%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Animal Services		319,387	427,843	427,843	591,029	38.1%



Library

Department Organization



Mission Statement

OUR MISSION is to enrich, inform, educate, and entertain our diverse community by providing free, equitable, and convenient access to books, magazines, films, computer resources, and pleasant facilities for meetings and study. We take pride in offering both children and adults truly excellent customer service and developing innovative programs to help them achieve their educational goals and discover the joy of reading.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	842,981	874,527	874,527	937,516
Contracted Services	34,097	33,684	33,684	37,855
Materials and Supplies	26,748	28,498	28,498	29,915
Other Charges	13,643	13,994	13,994	14,415
Capital Outlay	110,589	111,000	111,000	114,330
Total	1,028,058	1,061,703	1,061,703	1,134,031

Goals and Objectives

- To acquire, organize, maintain, and make available an outstanding collection of library materials and computer resources to serve the diverse needs and interests of our community.
- To provide exemplary customer service in order to help patrons quickly locate the information and library materials they need.
- To provide the community with assistance in using computers, the Internet, and basic software applications.
- To serve as a center for adult basic education by offering free literacy, GED, ESL, and computer skills classes.
- To encourage children and adults to discover the joy of reading and learning by offering storytimes, reading programs, concerts, informal classes, and other interesting activities at the library.
- To collect, preserve, and make available archival materials about the history of San Marcos and Hays County.
- To provide our citizens with access to the resources of other libraries by offering interlibrary loan services and TexShare cards.
- To maintain comfortable, attractive reading rooms and meeting rooms for citizen use.
- To work with the Friends of the Library, public schools, the university, and other organizations in order to enhance our ability to serve the community.

What We Accomplished in 2006-07

- Library visitor count topped 375,000 and 5,500 new borrowers signed up for library cards.
- Circulation of books, films, and magazines totaled more than 384,000. We implemented new municipal court procedures to recover non-returned materials.
- Our reference librarians provided research assistance to over 34,000 patrons and our public Internet terminals were used over 147,000 times.
- Approximately 6,000 new items were selected, ordered, cataloged, and processed for the library collection; 4,000 lost, damaged, and out-of-date items were withdrawn; and new areas were created for young adult and Spanish language materials.
- We received a \$6,000 Loan Star grant to build our collection of books on CD and continue our participation in the TexShare database program.
- We are making great progress toward our goal of transferring our local history files to acid-free paper and digitizing historic photographs for the library's online catalog.
- Children's program attendance topped 24,000 at storytimes, puppet shows, craft programs, and other activities. Over 4,500 children's books were delivered to area daycares.
- Adult program attendance was over 11,000 for computer classes, language classes, concerts, tax aid, and our literacy, GED, and ESL program.
- Our meeting rooms were used by community organizations over 400 times this year.

- We received summer reading program sponsorships from Grande, the San Marcos Kiwanis Club, and Friends of the Library.
- We implemented new email-based programs to inform patrons about new books, library activities, overdue materials, and available "hold" books.
- The Friends of the Library purchased tables to facilitate the use of laptop computers at the library, new landscaping, outdoor benches, and the installation of end-panel computer catalogs.
- Volunteers worked over 7,700 hours at the library this year.
- For the seventh consecutive year, the library received the highest satisfaction ranking of any service in the city's annual Community Outreach Survey.

What We Plan to Accomplish in 2007-08

- Replace the part-time library clerk who was lost during the FY 2003 city-wide reduction in force. By replacing this position, we will be able to reassign our children's clerk to the programming duties which she was originally hired to do.
- Work with local Head Start centers on the "Every Child Ready to Read" grant, a family literacy project aimed at low income families.
- Raise funds through the Friends of the Library to add ten more computers to our computer lab in the adult learning center.
- Select, order, and catalog approximately 5,000 new items for the library collection and continue withdrawing older, little-used materials in order to conserve shelving space.
- Continue using volunteers to provide daycare storytimes, computer classes, tax aid services, and other library programs.
- Work with the new city webmaster to improve the library web pages by providing better links to new books, online request forms, and bibliographies.
- Continue progress on digitizing local history photographs and making them available via the Internet.
- Continue filing monthly municipal court complaints to recover non-returned library materials.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Customers visit the library on a regular basis because it is a pleasant place with a good collection and convenient hours of operation.	# of Visitors	388,537	376,900	388,500
The library collection is well used because it is stocked with materials that our citizens want and need.	Items Borrowed	396,039	384,200	396,000
Users of the library receive friendly, helpful assistance with their research and computer questions.	Reference Assistance Provided	33,806	34,800	35,000
The library provides citizens with access to the Internet and other important computer applications.	Use Of Computers	151,911	147,300	150,000
The library takes an active role in providing educational and recreational activities for children in our community.	#	25,466	24,700	25,500
The library provides adults with opportunities for informal lifelong learning.	Attendance	12,065	11,700	12,000
The library provides our citizens with opportunities to be involved in meaningful volunteer work.	# Hours	7,951	7,700	7,900
The library collection is up-to-date and well organized. It is well stocked with materials that meet the needs of our growing community.	Volumes	140,250	142,000	144,000
The library is used by a large segment of the San Marcos Community.	New Borrowers	6,423	5,500	5,500

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

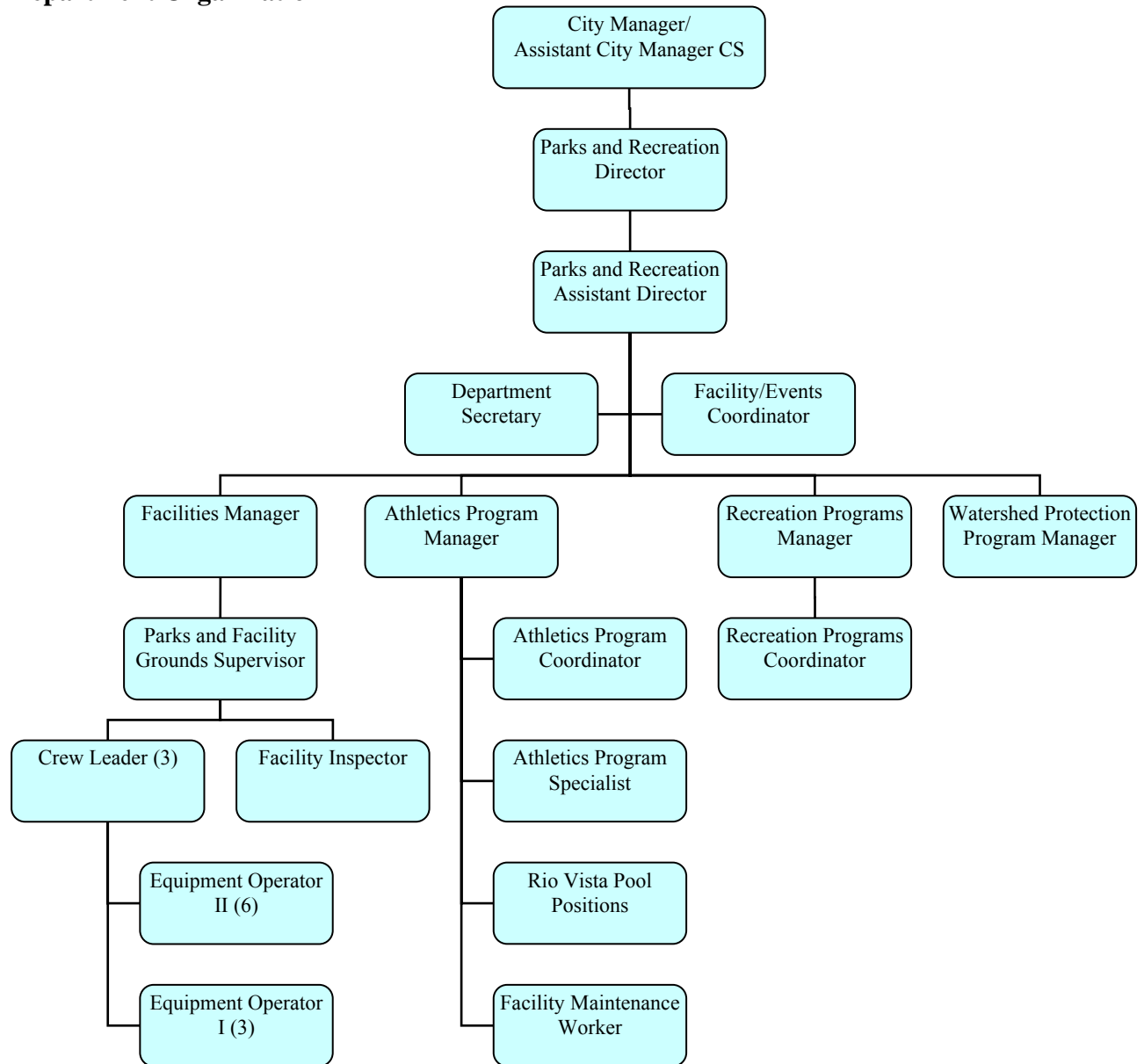
Department 130 - Library

51100	Salaries	609,955	627,592	627,592	675,113	7.6%
51110	W/C Insurance	1,217	1,103	1,103	1,187	7.6%
51120	Overtime	36	-	-	-	0.0%
51190	Medicare	8,724	9,306	9,306	9,999	7.4%
51200	FICA	37,303	39,791	39,791	42,755	7.4%
51210	TMRS	84,087	85,691	85,691	91,786	7.1%
51220	Insurance	89,651	96,840	96,840	102,220	5.6%
51300	Stability Pay	8,558	10,604	10,604	10,856	2.4%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	
51350	Car Allowance	3,450	3,600	3,600	3,600	0.0%
Total Personnel Services		842,981	874,527	874,527	937,516	7.2%
52100	Printing and Publications	1,220	1,244	1,244	1,280	2.9%
52110	Telephone	692	1,020	1,020	1,000	-2.0%
52170	Microfilming	1,770	1,805	1,805	1,860	3.0%
52391	Information Technology Services	28,785	27,952	27,952	32,515	16.3%
52722	Book Bindery Services	1,630	1,663	1,663	1,200	-27.8%
Total Contracted Services		34,097	33,684	33,684	37,855	12.4%
53150	Supplies - Other	7,287	7,419	7,419	7,640	3.0%
53160	Supplies - Office	11,382	11,613	11,613	11,960	3.0%
53180	Postage	6,579	7,936	7,936	8,175	3.0%
53300	Repairs - Vehicle / Equipment	1,500	1,530	1,530	2,140	39.9%
Total Materials and Supplies		26,748	28,498	28,498	29,915	5.0%
54130	Periodicals	11,421	11,699	11,699	12,050	3.0%
54320	Mileage Reimbursement	622	663	663	685	3.3%
54340	Professional Development	1,600	1,632	1,632	1,680	2.9%
Total Other Charges		13,643	13,994	13,994	14,415	3.0%
61090	Books and Materials	110,589	111,000	111,000	114,330	3.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		110,589	111,000	111,000	114,330	3.0%
Total Library		1,028,058	1,061,703	1,061,703	1,134,031	6.8%



Parks and Recreation

Department Organization



Mission Statement

The Parks and Recreation Division's mission is to provide leisure opportunities for all citizens of San Marcos. These opportunities are best met by maintaining and developing the parks and facilities in an attractive, accessible and safe condition.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	1,147,659	1,260,598	1,260,598	1,331,801
Contracted Services	164,880	153,490	163,490	176,702
Materials and Supplies	176,318	183,809	213,809	196,187
Other Charges	11,346	9,800	9,800	10,800
Capital Outlay	0	0	0	0
Total	1,500,203	1,607,697	1,647,697	1,715,490

Goals and Objectives

- To maintain current level of services.
- To continue to improve customer satisfaction.
- To update the Parks Master Plan.
- To continue park improvement projects.
- To reconstruct Rio Vista Tennis courts.
- To complete phase II of the Skate Park.
- To continue to evaluate the efficiency of the department and to find innovative methods to improve services provided to the community.
- To increase community awareness and involvement in our local ecology, learn about resource conservation and the importance of preserving the San Marcos and Blanco Rivers and their watersheds.
- To provide outdoor recreation and environmental educational programs for adults and youth within the community
- To provide a local source for indigenous and adapted plant species for use in city properties, along the San Marcos River, and elsewhere in the community.

What We Accomplished in 2006-07

- The Parks and Recreation Department utilized over 5000 hours of Community Service Restitution hours to assist with various park projects.
- Assisted San Marcos Youth Baseball/Softball Association with player registration and league administration.
- Over 150,000 people utilized the park system during the year with the completion of Rio Vista Falls.
- The Parks and Recreation Department maintained a total of 949 acres of parkland, in which 692 acres are accessible to the public.
- Completed the transformation of Rio Vista Falls.
- Completed the phase I of the San Marcos Skate Park
- Completed Conway Park improvement project.
- Acquire the 251 acres above Springlake for greenspace.
- Completed trail system and amenities in lower Purgatory Creek Park.
- Completed the upgrade of the parks for a new city-wide parks map.
- Conducted two river cleanups filling up over 100 bags of trash.
- Submitted San Marcos Habitat Conservation Plan to US Fish & Wildlife Service.
- Developed a partnership with Lion's Club to remove elephant ears from river bank.
- Restored aquatic nursery to provide source of natives for bank propagation.
- Conducted youth environmental educational programs, and adult workshops on sustainable landscaping and habitat conservation to over 400 community members.
- Conducted nature tours and seminars to introduce sustainable techniques, wildscaping practices and low-impact development for commercial and residential properties to over 200 people.

- Increased and maintained new inside and outside demonstrations and exhibits of plant and animal species.
- Developed a full day camp for local youth and continued to expand our youth programs.
- Held the 3rd Annual Wildflower Fiesta Gardening Festival and Plant Sale on May 12, 2006.
- Expanded the Crook Park trail system.
- Developed the Native Niche nursery, a local source of native plants that will be used by the City and sold to the community to support the City of San Marcos Nature Center.
- Continued to grow organic fruits and vegetables to donate to the Hays County Women's Shelter.
- Continued the park restoration/erosion control projects along the river corridor.
- Developed a sensory garden to enhance the wildlife habitat and existing educational programs.
- Maintained the 10,000 sq. ft. Iris Display Garden.
- Continued to develop and grow our programs locally and regionally.
- Continued to expand river and trail access connecting local parks and green spaces.
- Continued to increase participation and revenue from our current programs through increasing diversity and quality.
- Submitted a grant for a children's garden.
- Began developing the COOP (TPWD) grant to fund the day camps.
- Developed a partnership with the Nature and Heritage Tourism department at the University.

What We Plan to Accomplish in 2007-08

- To complete the Park and Open Space Master Plan.
- To continue to improve customer satisfaction.
- To complete El Camino Real park development project.
- To complete Rio Vista Tennis courts re-construction project.
- To complete Phase II of the San Marcos Skate Park.
- To purchase the 251 acres above Aquarena Springs.
- To continue to make bank improvements to the San Marcos River.
- To continue to evaluate the efficiency of the department and to find innovative ways to provide high levels programs and parks to the citizens of San Marcos.
- Develop a community-based stakeholder group for the protection of the San Marcos River.
- Complete a map of every park for the community to view and/or purchase.
- Complete trail system in Ringtail Ridge Park.
- Complete a grant for funds for upper Purgatory Creek Park development.
- Complete bank stabilization project in San Marcos River.
- Begin implementation of the San Marcos River Habitat Conservation Plan.
- Develop a volunteer group for exotic plant and sediment removal in the San Marcos River.
- Extend area of elephant ear removal by volunteer groups.
- Develop a Schoolyard Habitat program for local schools.
- Build a butterfly house to use an educational exhibit.
- Submit the COOP (TPWD) grant to fund the day camps.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Parkland - Regional	acres	135	135	135
Parkland - Neighborhood	acres	59	59	59
Parkland – Green Space	acres	714	714	965
Special Populations Programs	Programs	8	8	8
	Participants	1,700	1,958	2,000
Travel Group Programs	Programs	12	12	12
	Participants	600	535	600
Youth Recreation Programs	Programs	7	7	7
	Participants	1,200	1,200	1,200
Special Events Programs	Programs	6	6	9
	Participants	6,900	7,100	10,000
50+ Programs	Programs	71	78	75
	Participants	3,000	3,190	3,100
Special Events, Community Events Supported by PARD	Events	11	9	9
	Participants	110,000	107,000	107,000
Facility Rentals – Dunbar, City Park, Fish Hatchery, etc.	Rentals	1,169	1,400	1,400
	Attendance	139,531	150,000	150,000
	Revenue	\$129,710	\$140,000	\$140,000
Incoming and Outgoing Phone Calls From PARD Main Line	Incoming	11,306	11,500	12,000
	Outgoing	7,336	7,500	8,000
City Board and Commission Meetings	Boards	6	6	6
	Meetings	64	64	64
Workshops, Seminars and Tours	Revenue	\$3,750	\$4,375	\$5,000
	Participants	150	175	200
Spring Plant Sale	Revenue	n/a	\$1,500	\$2,500
Wildflower Fiesta Spring Gardening Festival	Revenue	\$2,000	\$1,500	\$3,000
	Participants	200	100	200
Fall Plant Sale	Revenue	\$1,400	\$1,600	\$2,000
Native Plant Sales, Fundraisers and Gazebo Rentals	Revenue	\$500	\$2,000	\$5,000
Youth Groups and School Visits	Revenue	n/a	\$1,800	\$3,600
	Participants	600	900	1,200
Spring Break Day Camp	Revenue	\$2,000	\$3,500	\$4,200
	Participants	16	25	30
Summer Day Camps – 3 Sessions	Revenue	\$7,500	\$9,375	\$11,700
	Participants	60	75	90
River Clean Ups – Fall and Spring	Participants	175	225	300

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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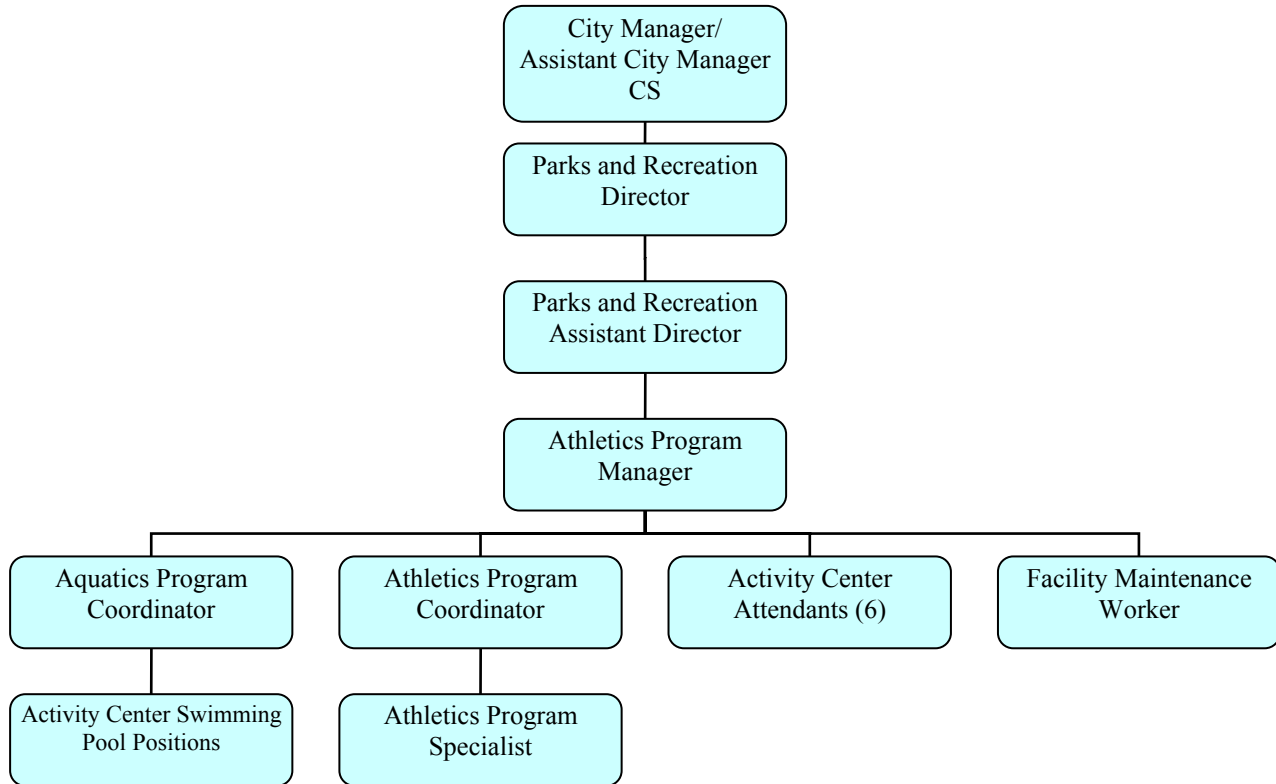
Fund 100 - General Fund

Department 135 - Parks and Recreation

51100	Salaries	819,884	898,491	898,491	961,901	7.1%
51110	W/C Insurance	8,870	12,075	12,075	10,861	-10.1%
51120	Overtime	42,672	40,943	40,943	40,943	0.0%
51190	Medicare	12,232	13,825	13,825	14,726	6.5%
51200	FICA	52,304	59,094	59,094	62,547	5.8%
51210	TMRS	106,045	114,934	114,934	120,479	4.8%
51220	Insurance	93,101	107,600	107,600	107,600	0.0%
51300	Stability Pay	7,376	8,236	8,236	7,344	-10.8%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	5,175	5,400	5,400	5,400	0.0%
Total Personnel Services		1,147,659	1,260,598	1,260,598	1,331,801	5.6%
52100	Printing and Publications	4,884	6,000	6,000	6,000	0.0%
52110	Telephone	10,371	9,000	9,000	9,000	0.0%
52130	Equipment - Rent / Lease	30,000	30,000	30,000	30,000	0.0%
52160	Professional Services	38,010	29,500	29,500	29,500	0.0%
52390	Maintenance Contract - Office	1,457	1,600	1,600	1,600	0.0%
52391	Information Technology Services	13,174	14,540	14,540	17,752	22.1%
52650	Repairs - Communication	65	250	250	250	0.0%
52910	Officials	39,989	30,000	40,000	50,000	66.7%
52920	Softball Field	5,000	5,000	5,000	5,000	0.0%
52930	Senior Programs	21,930	27,600	27,600	27,600	0.0%
Total Contracted Services		164,880	153,490	163,490	176,702	15.1%
53120	Chemicals	4,957	7,000	7,000	7,000	0.0%
53121	Chemicals - Pools	10,259	12,000	12,000	12,000	0.0%
53140	Fuel and Lubrication	15,628	11,309	11,309	19,687	74.1%
53150	Supplies - Other	45,205	51,000	81,000	55,000	7.8%
53160	Supplies - Office	5,989	6,000	6,000	6,000	0.0%
53180	Postage	8,081	8,000	8,000	8,000	0.0%
53240	Repairs - Building	64,910	65,000	65,000	65,000	0.0%
53260	River Cleanup	2,445	2,500	2,500	2,500	0.0%
53300	Repairs - Vehicle / Equipment	15,667	17,000	17,000	17,000	0.0%
53340	Uniforms	3,177	4,000	4,000	4,000	0.0%
Total Materials and Supplies		176,318	183,809	213,809	196,187	6.7%
54140	Dues and Subscriptions	1,685	2,600	2,600	2,600	0.0%
54340	Professional Development	6,158	5,200	5,200	6,200	19.2%
54750	Bank Charges	1,632	-	-	-	-
54910	Safety Items	1,871	2,000	2,000	2,000	0.0%
Total Other Charges		11,346	9,800	9,800	10,800	10.2%
61050	Light Vehicles	-	-	-	-	0.0%
61060	Light Vehicles	-	-	-	-	0.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Parks and Recreation		1,500,203	1,607,697	1,647,697	1,715,490	6.7%

Activity Center

Department Organization



Mission Statement

The mission of the Activity Center is to provide leisure activities in athletics, aquatics and fitness for the citizens of San Marcos. The Activity Center will provide a meeting facility to accommodate a variety of needs for the community. These activities and opportunities will be delivered at the highest level possible with the resources provided.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	358,055	386,397	386,397	405,334
Contracted Services	22,249	26,900	21,900	26,900
Materials and Supplies	77,508	80,920	80,920	84,220
Other Charges	4,382	3,500	3,500	3,500
Capital Outlay	0	0	0	0
Total	462,194	497,717	492,717	519,954

Goals and Objectives

- Customer Service: 1) use evaluation process, customer input, 2) positive public interactions.
- Increase Marketing: 1) use of e-mails, mailouts, demos, presentations etc... 2) produce mass marketing plan – city wide, TV website, 3) use of CLASS software to directly advertise.
- Increase Memberships/facility usage: 1) target renewals, 2) customer input, evaluations, surveys.
- Safe, well maintained facility: 1) daily inspections, 2) upkeep of equipment, 3) monthly inspection and review.
- Staff Development: 1) staff involvement in related tasks, 2) staff recognition, 3) get staff to buy into departmental goals, 4) use of productive staff meetings.

What We Accomplished in 2006-07

- Offered 12 Youth programs for ages 3-12.
- Offered 15 Adult programs.
- Offered two ASA State Tournaments.
- Upgraded Preventative Maintenance service of fitness equipment.
- Implemented background checks and improved coaches' training in all youth sports programs.
- Expanded working relationships with SMYBSA and SMAYSO and performed board duties. Performed registration duties for both organizations.
- Successfully maintained Water Aerobics contract with private contractor.
- Re-established youth and adult Tennis Program.
- Offered 16 Aquatic programs

What We Plan to Accomplish in 2007-08

- Continue to offer quality programming.
- Continue to decrease expenditures-increase revenue.
- Improve registration procedures by offering online registration.
- Continue to show increase in numbers by offering a wider variety of programs.
- Continue to improve Activity Center operations.
- Re-establish participation in Texas Amateur Athletic Foundation (TAAF).
- Continue expansion and innovation of aquatics program.
- Increase the number of enrichment programs.
- Establish youth golf program.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Youth Athletics	Programs	11	13	15
	Participants	15,000	16,500	18,000
Adult Athletics	Programs	15	18	20
	Participants	32,000	35,000	36,500
Aquatics Programs - Natatorium	Programs	16	16	19
	Participants	3,000	5,000	6,000
Memberships	Members	2,600	2,800	2,900
Non-member facility usage	Average			
	per month	7,800	8,000	8,100
Rio Vista Pool Rental	Rentals	60	52	52
	Participants	4,000	3,000	3,000
Rio Vista Pool Visitors	Visitors	40,000	30,000	40,000
Rio Vista Swim Lessons	Sessions	4	4	4
	Participants	3,600	3,700	3,700

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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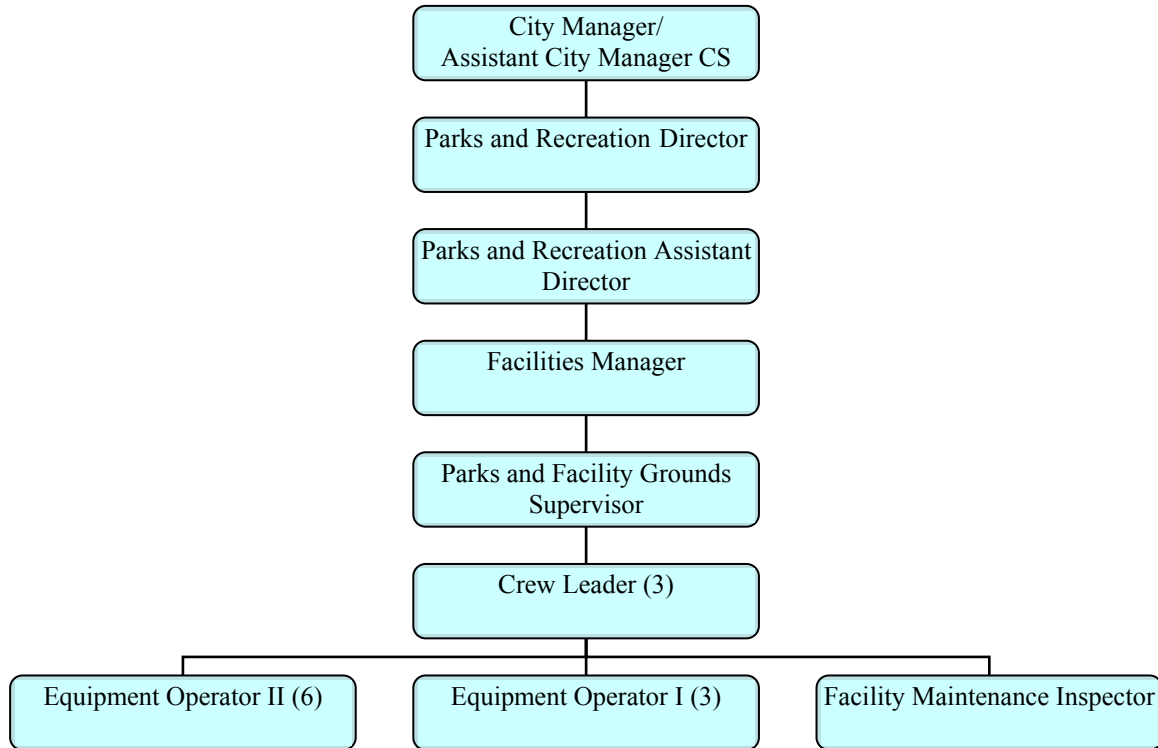
Fund 100 - General Fund

Department 136 - Activity Center

51100	Salaries	255,181	263,823	263,823	279,056	5.8%
51110	W/C Insurance	3,000	4,452	4,452	3,438	-22.8%
51120	Overtime	3,915	6,645	6,645	6,645	0.0%
51190	Medicare	3,783	3,936	3,936	4,167	5.9%
51200	FICA	16,176	16,826	16,826	17,818	5.9%
51210	TMRS	30,000	30,647	30,647	33,342	8.8%
51220	Insurance	45,134	59,180	59,180	59,180	0.0%
51300	Stability Pay	866	888	888	1,688	90.1%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	
Total Personnel Services		358,055	386,397	386,397	405,334	4.9%
52110	Telephone	3,555	3,700	3,700	3,700	0.0%
52130	Equipment - Rent / Lease	2,257	3,200	3,200	3,200	0.0%
52160	Professional Services	11,834	15,000	10,000	15,000	0.0%
52390	Maintenance Contract - Office	4,603	5,000	5,000	5,000	0.0%
Total Contracted Services		22,249	26,900	21,900	26,900	0.0%
53120	Chemicals	5,000	5,000	5,000	5,000	0.0%
53150	Supplies - Other	40,754	43,700	43,700	45,000	3.0%
53160	Supplies - Office	4,971	5,000	5,000	5,000	0.0%
53240	Repairs - Building	26,783	27,220	27,220	29,220	7.3%
Total Material and Supplies		77,508	80,920	80,920	84,220	4.1%
54400	Team Registrations	2,700	3,500	3,500	3,500	0.0%
54750	Bank Charges	1,682				
Total Other Charges		4,382	3,500	3,500	3,500	0.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Activity Center		462,194	497,717	492,717	519,954	4.5%

Facilities and Grounds

Department Organization



Mission Statement

The mission of the Facilities and Grounds Division is the administration and implementation of a comprehensive maintenance program of all City owned facilities, public grounds, easements, right of ways, and drainage areas.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	184,303	251,573	251,573	250,769
Contracted Services	571,538	595,250	607,250	636,357
Materials and Supplies	135,852	161,773	161,773	165,201
Other Charges	0	0	0	0
Capital Outlay	0	0	0	0
Total	891,693	1,008,596	1,020,596	1,052,327

Goals and Objectives

- Maintain all City Facilities in the most effective way possible.
- Continue to build on the facility access and security network.
- Continue to build on the facility HVAC control network. (Energy savings)
- Continue to build on the irrigation control network.
- Monitor and evaluate all city maintenance contracts.
- Continue ADA renovations.
- Maintain current level of service.

What We Accomplished in 2006-07

- Completed renovation of City Hall (Administration, Legal, and City Clerk) and Municipal Building (Info. Tech).
- Hired part time contract inspector.
- Refinished gym and racquetball court floor.
- Pavilion A replaced at Rio Vista Park.
- Completed minor renovations at Public Works Administration building.
- Completed storm damage repairs at Police Department.
- Replaced audience seats in the Council Chambers.
- Card entry system and cameras on line in collection areas at Municipal Building and SMEU.
- Replaced fence at Pony complex.
- Computerized irrigation system at City Hall

What We Plan to Accomplish in 2007-08

- Continue to add facilities to HVAC computer network.
- Continue to add irrigation systems to computer network.
- Conduct energy audit of city facilities.
- Maintain city facilities in the most efficient manner.
- Computerize work order system.
- Continue ADA renovations as funds allow.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Acres Of Public Grounds Maintained	Acres	120	120	120
Facility Maintenance	Facilities	35	35	36
Janitorial Contract	Sq. Ft.	214,000	217,000	217,000
Lawn Maintenance	Acres	80	80	80
ROW's, Drainage Acres, Alleys	Acres	1,200	1,500	1,500

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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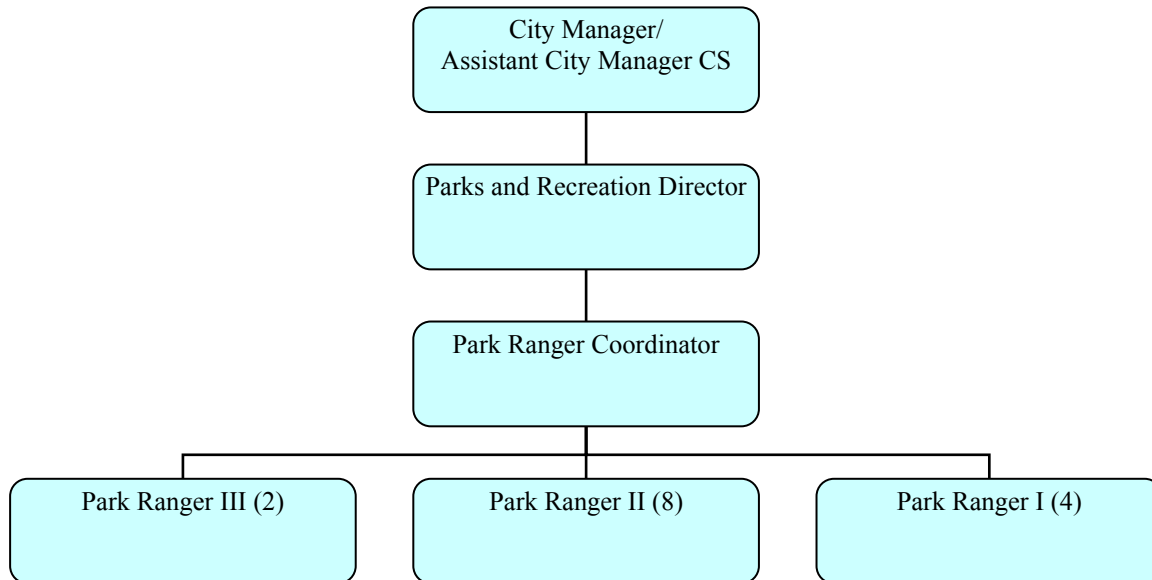
Fund 100 - General Fund

Department 138 - Facilities and Grounds

51100	Salaries	114,822	159,326	159,326	157,956	-0.9%
51110	W/C Insurance	2,030	2,843	2,843	2,833	-0.4%
51120	Overtime	15,157	17,586	17,586	17,586	0.0%
51190	Medicare	1,833	2,575	2,575	2,565	-0.4%
51200	FICA	7,837	11,011	11,011	10,970	-0.4%
51210	TMRS	18,495	25,272	25,272	25,179	-0.4%
51220	Insurance	23,609	32,280	32,280	32,280	0.0%
51300	Stability Pay	520	680	680	1,400	105.9%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
Total Personnel Services		184,303	251,573	251,573	250,769	-0.3%
52110	Telephone	7	200	200	200	0.0%
52130	Equipment - Rent / Lease	8,523	10,000	10,000	10,000	0.0%
52160	Professional Services	177,467	167,300	174,300	192,700	15.2%
52180	River Maintenance	9,640	31,000	36,000	31,000	0.0%
52650	Repairs - Communication		500	500	500	0.0%
52860	Janitorial Services	375,901	386,250	386,250	401,957	4.1%
Total Contracted Services		571,538	595,250	607,250	636,357	6.9%
53120	Chemicals	4,168	10,000	10,000	10,000	0.0%
53140	Fuel and Lubrication	11,159	15,173	15,173	12,501	-17.6%
53150	Supplies - Other	21,444	29,000	29,000	30,000	3.4%
53240	Repairs - Building	78,884	85,400	85,400	90,500	6.0%
53300	Repairs - Vehicle / Equipment	19,443	19,200	19,200	19,200	0.0%
53340	Uniforms	754	3,000	3,000	3,000	0.0%
Total Material and Supplies		135,852	161,773	161,773	165,201	2.1%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Facilities and Grounds		891,693	1,008,596	1,020,596	1,052,328	4.3%

Park Rangers

Department Organization



Mission Statement

The Park Ranger program is a valuable tool in addressing the needs of the City's parks and its patrons. Multi-tasked Park Rangers are available during peak days and nights to provide assistance, enforce rules, administer medical aid, oversee park usage, maintain trails, monitor river activity, provide educational background, promote San Marcos, direct traffic and parking, locate lost children, provide rescue service, secure loose animals, and just give a happy greeting to a passerby. The Ranger has only one job requirement and that is to help people recreate. At the same time, the Rangers are required to balance the issues of all visitors, impact to the land/resources, and safety.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	44,209	93,544	109,544	129,312
Contracted Services	0	300	300	300
Materials and Supplies	18,396	7,335	11,335	11,611
Other Charges	355	1,475	1,475	3,000
Capital Outlay	0	0	0	0
Total	62,960	102,654	122,654	144,223

Goals and Objectives

- The creation of the Park Ranger program was a valuable tool in addressing the needs of the park and its patrons. Multi-tasked Rangers were available during peak days and nights to provide assistance, enforce rules, administer medical aid, oversee park usage, maintain trails, monitor river activity, provide educational background, and promote San Marcos. They also direct traffic and parking, locate lost children, provide rescue services, secure loose animals, and just give a happy greeting to a passerby. The Ranger has only one job requirement and that is to HELP PEOPLE RECREATE. At the same time, the Ranger is required to balance the issues of all visitors, impact to the land/resources, and safety.

What We Accomplished in 2006-07

- The Park Ranger program has had a noticeable impact on the park system and the city as a whole. This impact is noted by the comments received from the patrons, the reduction of litter, and the overall reduction in criminal activity. This was accomplished by the high visibility of the Rangers in the park. The visibility allowed the patron to voluntarily comply with city ordinances as well as allow them to locate and communicate questions/concerns they may have. But most of all, with just the presents of the Rangers, we were able to increase to overall sense of security and comfort level of everyone in the park.

What We Plan to Accomplish in 2007-08

- We plan on providing the same service and coverage to better the experience of the park patrons. We hope to increase year round Ranger coverage to better serve the park patrons. We hope to employ one or two full time Rangers to help provide continuous coverage and help take the program to a higher level of proficiency.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Bike Patrol	Miles	2,000	1,500	2,000
Canoe	Hours	0	0	0
Kayak	Hours	100	300	300
Foot Patrol	Miles	6,000	7,000	6,000
ATV	Hours/ Miles	2,000/4,000	700/6,000	800/8,000
Vehicle	Miles	15,000	10,000	20,000
Medical Calls	Services	125	32	50
Law Enforcement	Citations/ Arrests	3,000/30	1,000/21	2,000/30

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

Department 139 - Park Rangers

51100	Salaries	30,236	66,830	70,830	87,592	31.1%
51110	W/C Insurance	487	1,194	1,194	1,774	48.6%
51120	Overtime	11,262	7,956	19,956	19,654	147.0%
51190	Medicare	418	1,084	1,084	1,553	43.3%
51200	FICA	1,786	4,640	4,640	6,650	43.3%
51210	TMRS	20	6,460	6,460	6,710	3.9%
51220	Insurance	-	5,380	5,380	5,380	0.0%
51300	Stability Pay	-	-	-	-	0.0%
Total Personnel Services		44,209	93,544	109,544	129,313	38.2%
52160	Professional Services	-	300	300	300	0.0%
Total Contracted Services		-	300	300	300	0.0%
53120	Chemicals	-	80	80	80	0.0%
53150	Supplies - Other	13,755	3,455	6,455	7,731	123.8%
53160	Supplies - Office	681	800	800	800	0.0%
53300	Repairs - Vehicle / Equipment	2,193	1,000	1,000	1,000	0.0%
53340	Uniforms	1,767	2,000	3,000	2,000	0.0%
Total Material and Supplies		18,396	7,335	11,335	11,611	58.3%
54340	Professional Development	355	1,475	1,475	3,000	103.4%
Total Other Charges		355	1,475	1,475	3,000	103.4%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Park Rangers		62,960	102,654	122,654	144,224	40.5%

PARD Contract Programs

Department Organization

The Parks and Recreation Department contracts with various instructors to provide a wide variety of programs to the community. These instructors bill all students separately. The City is given 30% of the instructors gross collections in exchange for providing the facilities used for classroom instruction.

Mission Statement

The Contract Programs division is used to show the various contract amounts for programs such as aerobics and other instructional programs.

Expenditure by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	0	0	0	0
Contracted Services	47,593	72,000	72,000	73,080
Materials and Supplies	0	0	0	0
Other Charges	0	0	0	0
Capital Outlay	0	0	0	0
Total	47,593	72,000	72,000	73,080

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Aerobic Fitness Programs/Land & Water Aerobics	Participants Revenue	6,000 \$43,196	6,000 \$43,000	6,000 \$43,000
Contract Leisure Programs	Programs Revenue	6 \$17,100	8 \$20,000	10 \$22,000

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

Department 140 - Contract Programs

52310	Water Aerobics Contracts	10,582	12,000	12,000	
52320	Aerobics Contracts	24,659	24,000	24,000	37,080
52330	Instructional Contracts	12,352	36,000	36,000	36,000
Total Contracted Services		47,593	72,000	72,000	73,080
Total Contract Programs		47,593	72,000	72,000	73,080



Social Services

Department Organization

The Social Services Division is used to account for social service program expenditures.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Social Services	383,300	405,000	405,000	412,000
Total	383,300	405,000	405,000	412,000

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

Department 185 - Social Services

57010	CASA of Central Texas		10,000	10,000	12,000	20.0%
57012	E Café	8,000	8,000	8,000	7,000	-12.5%
57013	Friends Lend Other Wings (FLOW)	6,000	6,000	6,000	-	-100.0%
57015	Casa Esperanza		-	-	-	0.0%
57030	CCA-Senior Nutrition Program	6,500	7,000	7,000	8,000	14.3%
57031	Price Senior Center	-				
57032	CCA-Prescription Assistance Program	30,000	30,000	30,000	27,000	-10.0%
57040	CCA-Georgia Street Senior Citizens Center	15,000	5,000	5,000	5,000	0.0%
57042	SMCISD PEP Program	10,000	10,000	10,000	10,000	0.0%
57043	Texas State - Safe at Home	2,910	3,210	3,210	3,000	-6.5%
57050	Greater San Marcos Youth Council	35,090	30,000	30,000	39,500	31.7%
57060	Hays/Caldwell Council Alcohol & Drug Abuse	27,000	30,000	30,000	35,000	16.7%
57070	Hays/Caldwell Women's Center	55,000	60,000	60,000	70,000	16.7%
57090	Homespun Early Childhood Intervention	17,500	17,500	17,500	18,500	5.7%
57095	Nosotros Le Gente (We the People)	5,000	5,000	5,000	5,000	0.0%
57100	Retired Senior Volunteer Program	3,500	3,500	3,500	3,500	0.0%
57110	Hays County Area Food Bank	30,000	35,000	35,000	40,000	14.3%
57120	San Marcos Housing Authority	17,500	20,000	20,000	22,500	12.5%
57130	San Marcos Youth Services Bureau	20,000	20,000	20,000	15,000	-25.0%
57140	Scheib Opportunity Center	30,000	30,000	30,000	30,000	0.0%
57150	Southside Community Center	64,300	69,790	69,790	57,000	-18.3%
57170	Youth Projects		5,000	5,000	-	-100.0%
57190	Society of St. Vincent de Paul				4,000	100.0%
Total Social Services		383,300	405,000	405,000	412,000	1.7%

Special Services

Department Organization

The Special Services Division is used to account for a variety of non-direct expenditures. Examples of expenditures include utilities, insurance, bank charges and operating transfers.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	283,640	1,435,617	1,435,617	660,000
Contracted Services	1,296,714	1,105,592	1,105,592	1,237,538
Materials and Supplies	(10,526)	7,140	7,140	7,140
Other Charges	598,436	1,288,058	1,288,058	871,165
Operating Transfers	3,501,072	1,923,110	1,923,110	3,715,406
Capital Outlay	0	500,000	500,000	900,000
Prior Period Adjustment	0	0	0	0
Total	5,669,336	6,259,517	6,259,517	7,391,249

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

Department 190 - Special Services

51310	Unemployment Comp. and Term. Leave	283,640	160,000	160,000	160,000	0.0%
51320	Market / Merit / COLA Increase	-	1,275,617	1,275,617	500,000	-60.8%
Total Personnel Services		283,640	1,435,617	1,435,617	660,000	-54.0%
52100	Printing and Publications	10,024	35,000	35,000	45,000	28.6%
52121	Heat - City Hall	6,696	4,702	4,702	6,891	46.6%
52122	Heat - Activity Center	24,673	14,861	14,861	18,919	27.3%
52123	Heat - Library	2,135	1,561	1,561	2,186	40.0%
52125	Heat - Fire Department	10,308	8,262	8,262	10,238	23.9%
52126	Heat - Other Buildings	4,651	3,386	3,386	4,504	33.0%
52141	Power and Light - Flood Control	-	306	306		
52142	Power and Light - Municipal Building	50,386	46,147	46,147	47,211	2.3%
52143	Power and Light - City Hall	37,021	32,043	32,043	34,614	8.0%
52144	Power and Light - Activity Center	97,155	92,048	92,048	90,138	-2.1%
52146	Power and Light - Library	57,057	55,763	55,763	52,841	-5.2%
52147	Power and Light - Police Department	198,913	167,272	167,272	174,008	4.0%
52148	Power and Light - Fire Department	26,149	18,805	18,805	20,551	9.3%
52149	Power and Light - Other Buildings	146,367	100,859	100,859	132,511	31.4%
52150	Utilities - Water and Sewer	112,561	68,340	68,340	70,363	3.0%
52153	Water and Sewer - City Hall	11,766	6,028	6,028	8,296	37.6%
52154	Water and Sewer - Activity Center	15,532	4,488	4,488	11,427	154.6%
52156	Water and Sewer - Library	22,218	10,710	10,710	17,230	60.9%
52157	Water and Sewer - Police	13,303	13,240	13,240	11,779	-11.0%
52158	Water and Sewer - Fire	8,391	5,834	5,834	6,005	2.9%
52159	Water and Sewer - Other Bldgs	122,820	78,193	78,193	104,871	34.1%
52160	Professional Services	23,393	45,000	45,000	45,000	0.0%
52391	Information Technology Services	-	54,672	54,672	56,397	3.2%
52710	Street Lighting	215,620	158,072	158,072	183,580	16.1%
52730	Maintenance - Municipal Complex	79,575	80,000	80,000	82,978	3.7%
Total Contracted Services		1,296,714	1,105,592	1,105,592	1,237,538	11.9%
53150	Supplies - Other	(10,526)	5,100	5,100	5,100	0.0%
53151	Supplies - Cable TV	-	2,040	2,040	2,040	0.0%
Total Material and Supplies		(10,526)	7,140	7,140	7,140	0.0%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 100 - General Fund

Department 190 - Special Services (continued)

54120	Tuition Reimbursement Program	2,666	12,700	12,700	13,000	2.4%
54160	Insurance	138,090	185,130	185,130	190,000	2.6%
54180	EMS Contribution	240,000	250,000	250,000	275,000	10.0%
54181	Crimestoppers Contribution	15,000	15,000	15,000	15,000	0.0%
54185	CARTS	69,996	70,000	70,000	80,000	14.3%
54186	Commerative Air Force Contribution	19,754	19,754	19,754	-	-100.0%
54187	Clean Air Force Contribution	6,224	6,224	6,224	6,224	0.0%
54188	Rail District	49,500	49,500	49,500	49,500	0.0%
54189	Envision Central Texas	-	5,000	5,000	5,000	0.0%
54190	Energy Assistance Fund	(19,480)	-	-	-	0.0%
54210	Assessment Centers	16,245	6,250	6,250	6,500	4.0%
54215	Market Study	5,616			16,666	100.0%
54260	Training - Supervisory	1,757	2,500	2,500	2,575	3.0%
54351	Special Projects	2,744	9,000	9,000	9,000	0.0%
54355	Special Economic Development Projects		500,000	500,000		
54361	Veteran's Day Parade				5,000	100.0%
54363	Sights & Sounds				30,000	100.0%
54365	Summerfest Tourism Fireworks				10,000	100.0%
54370	Special Events	10,349	10,000	10,000	10,000	0.0%
54600	Contingency Funds	20,819	100,000	100,000	100,000	0.0%
54750	Bank Charges	6,636	27,500	27,500	27,500	0.0%
54870	ADA Compliance / Training	-	1,000	1,000	1,000	0.0%
54890	Customer Service Training	1,000	1,000	1,000	1,500	50.0%
54915	Safety Program	4,201	5,000	5,000	5,000	0.0%
54920	Employee Recognition	1,963	5,700	5,700	5,700	0.0%
54940	Employee Group Activities	5,356	6,800	6,800	7,000	2.9%
Total Other Charges		598,436	1,288,058	1,288,058	871,165	-32.4%
58110	Op Trsfr - Hotel/Motel Fund (110)	17,188	19,104	19,104	37,658	97.1%
58200	Op Trsfr - Public Safety Grant (200)		-	-	-	0.0%
58210	Op Trsfr - Grants Fund (210)	187,500	-	-	-	0.0%
58245	Op Trsfr - Seized Assets Fund (245)		-	-	-	0.0%
58250	Op Trsfr - CDBG Program Fund (250)		-	-	-	0.0%
58260	Op Trsfr - Grants Fund (260)		15,000	15,000	-	-100.0%
58270	Op Trsfr - Other Misc.Grants (270)	72,150				
58420	Op Trsfr - General Fund CIP (420)	2,902,578	1,504,340	1,504,340	3,417,000	127.1%
58680	Op Trsfr - Airport Fund (680)	257,994	354,500	354,500	149,112	-57.9%
58685	Op Trsfr - Solid Waste Collection Fund (685)	-	-	-	-	0.0%
58840	Op Trsfr - Cemetery Ops Fund (840)	63,662	30,166	30,166	111,636	270.1%
Total Operation Transfers		3,501,072	1,923,110	1,923,110	3,715,406	93.2%
61100	Miscellaneous Equipment	-	500,000	500,000	900,000	80.0%
Total Capital Outlay		-	500,000	500,000	900,000	80.0%
81000	Prior Period Adjustment	-	-	-	-	0.0%
Total Prior Period Adjustments		-	-	-	-	0.0%
Total Special Services		5,669,336	6,259,517	6,259,517	7,391,249	18.1%



City of San Marcos

2007-08 ANNUAL BUDGET

DEBT SERVICE FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Current Ad Valorem	5,221,208	5,889,013	5,889,013	6,976,196
Delinquent Ad Valorem	80,533	78,120	78,120	92,541
Penalties and Interest	63,811	42,064	42,064	49,830
Interest Income	253,717	100,000	100,000	125,000
Total Operating Revenues	5,619,269	6,109,197	6,109,197	7,243,567
Operating Expenditures				
Principal Payments	3,030,000	3,190,000	3,190,000	3,935,000
Interest Payments	1,881,070	1,809,856	1,809,856	2,280,232
Fiscal Agent Fees	6,700	13,750	13,750	13,750
Callable Debt	-	-	-	889,585
Total Operating Expenditures	4,917,770	5,013,606	5,013,606	7,118,567
Operating Income/ (Loss)	701,499	1,095,591	1,095,591	125,000
One-Time Revenues				
One-Time Operating Transfers	12,216	-	-	-
Net Change in Fund Balance	713,715	1,095,591	1,095,591	125,000
Beginning Unreserved Fund Balance	1,531,738	2,245,453	2,245,453	3,341,044
Ending Unreserved Fund Balance	2,245,453	3,341,044	3,341,044	3,466,044
Fund Balance as a Percentage of Total Expenditures	45.66%	66.64%	66.64%	48.69%
Total Outstanding Tax Supported Debt	37,220,000	40,415,000	40,415,000	48,620,000

Outstanding Tax Supported Debt	Original Principal
Series 1995 General Obligation Refunding Bonds (Tax Supported Portion)	
Series 1999 Combination Tax and Revenue Certificates of Obligation	
Series 1999 General Obligation Refunding & Improvement Bonds (Tax Supported Portion)	11,870,000
Series 2000 Combination Tax and Revenue Certificates of Obligation	1,200,000
Series 2000 General Obligation Bonds	1,225,000
Series 2000-A Combination Tax and Revenue Certificates of Obligation	1,255,000
Series 2001 Combination Tax and Revenue Certificates of Obligation	7,225,000
Series 2002 Combination Tax and Revenue Certificates of Obligation	1,565,000
Series 2003 Combination Tax and Revenue Certificates of Obligation (Tax Supported Portion)	6,870,000
Series 2004 Combination Tax and Revenue Certificates of Obligation (Tax Supported Portion)	2,550,000
Series 2005 Combination Tax and Revenue Certificates of Obligation (Tax Supported Portion)	6,225,000
Series 2007 General Obligation Bonds	1,895,000
Series 2007B Combination Tax and Revenue Certificates of Obligation (Tax Supported Portion)	9,815,000
Total	51,695,000

Fund Balance as a Percentage of Total Original Principal Amount for Outstanding Tax Supported Debt 6.70%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 310 - Debt Service Fund
Division 400 - 1994 General Obligation Bonds

71150	Principal Payments	300,000		-	0.0%
71200	Interest Payments	16,950		-	0.0%
71300	Fiscal Agent Fees	504		-	0.0%
Total		317,454	-	-	0.0%

Fund 310 - Debt Service Fund
Division 409 - 1995 General Obligation Refunding Bonds

71150	Principal Payments	1,205,000	430,000	430,000	-	-100.0%
71200	Interest Payments	86,375	23,113	23,113	-	-100.0%
71300	Fiscal Agent Fees	504	1,250	1,250	-	-100.0%
Total		1,291,879	454,363	454,363	-	-100.0%

Fund 310 - Debt Service Fund
Division 410 - 1999 Certificates of Obligation

71150	Principal Payments	460,000	720,000	720,000		
71200	Interest Payments	47,560	29,160	29,160		
71300	Fiscal Agent Fees	716	1,250	1,250		
Total		508,276	750,410	750,410	-	-100.0%

Fund 310 - Debt Service Fund
Division 411 - 1999 General Obligation Refunding Bonds

71150	Principal Payments	470,000	1,290,000	1,290,000	1,555,000	20.5%
71200	Interest Payments	516,585	497,785	497,785	444,250	-10.8%
71300	Fiscal Agent Fees	716	1,250	1,250	1,250	0.0%
Total		987,301	1,789,035	1,789,035	2,000,500	11.8%

Fund 310 - Debt Service Fund
Division 412 - 2000 General Obligation Bonds

71150	Principal Payments	55,000	60,000	60,000	60,000	0.0%
71200	Interest Payments	73,545	69,220	69,220	65,995	-4.7%
71300	Fiscal Agent Fees	716	1,250	1,250	1,250	0.0%
Total		129,261	130,470	130,470	127,245	-2.5%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 310 - Debt Service Fund
Division 413 - 2000 Certificates of Obligation

71150	Principal Payments	55,000	55,000	55,000	55,000	0.0%
71200	Interest Payments	72,176	70,658	70,658	67,770	-4.1%
71300	Fiscal Agent Fees	716	1,250	1,250	1,250	0.0%
Total		127,892	126,908	126,908	124,020	-2.3%

Fund 310 - Debt Service Fund
Division 414 - 2000A Certificates of Obligation

71150	Principal Payments	55,000	55,000	55,000	60,000	9.1%
71200	Interest Payments	74,303	67,770	67,770	66,828	-1.4%
71300	Fiscal Agent Fees	769	1,250	1,250	1,250	0.0%
Total		130,071	124,020	124,020	128,078	3.3%

Fund 310 - Debt Service Fund
Division 415 - 2001 Certificates of Obligation

71150	Principal Payments	200,000	340,000	340,000	800,000	135.3%
71200	Interest Payments	334,625	324,625	324,625	309,325	-4.7%
71300	Fiscal Agent Fees	318	1,250	1,250	1,250	0.0%
Total		534,943	665,875	665,875	1,110,575	66.8%

Fund 310 - Debt Service Fund
Division 416 - 2002 Certificates of Obligation

71150	Principal Payments	60,000	65,000	65,000	70,000	7.7%
71200	Interest Payments	67,798	64,648	64,648	61,235	-5.3%
71300	Fiscal Agent Fees	1,289	1,250	1,250	1,250	0.0%
Total		129,087	130,898	130,898	132,485	1.2%

Fund 310 - Debt Service Fund
Division 417 - 2003 Certificates of Obligation

71150	Principal Payments	70,000	70,000	70,000	285,000	307.1%
71200	Interest Payments	302,503	299,528	299,528	296,553	-1.0%
71300	Fiscal Agent Fees	156	1,250	1,250	1,250	0.0%
Total		372,659	370,778	370,778	582,803	57.2%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 310 - Debt Service Fund
Division 418 - 2004 Certificates of Obligation

71150	Principal Payments	100,000	105,000	105,000	110,000	4.8%
71200	Interest Payments	102,465	99,465	99,465	96,315	-3.2%
71300	Fiscal Agent Fees	300	1,250	1,250	1,250	0.0%
Total		202,765	205,715	205,715	207,565	0.9%

Fund 310 - Debt Service Fund
Division 419 - 2005 Certificates of Obligation

71100	New Debt Payments	-	-	-	-	0.0%
71150	Principal Payments	-	-	-	240,000	100.0%
71200	Interest Payments	186,185	263,884	263,884	263,884	0.0%
71300	Fiscal Agent Fees		1,250	1,250	1,250	0.0%
Total		186,185	265,134	265,134	505,134	90.5%

Fund 310 - Debt Service Fund
Division 420 - 2007B Combination Tax & Revenue

71150	Principal Payments	-	-	-	555,000	100.0%
71200	Interest Payments	-	-	-	509,755	100.0%
71300	Fiscal Agent Fees	-	-	-	1,250	100.0%
Total		-	-	-	1,066,005	100.0%

Fund 310 - Debt Service Fund
Division 421 - 2007 General Obligation Bonds

71150	Principal Payments	-	-	-	145,000	100.0%
71200	Interest Payments	-	-	-	98,324	100.0%
71300	Fiscal Agent Fees	-	-	-	1,250	100.0%
Total		-	-	-	244,574	100.0%

Summary

Principal Payments	3,030,000	3,190,000	3,190,000	3,935,000	23.4%
Interest Payments	1,881,070	1,809,856	1,809,856	2,280,232	26.0%
Fiscal Agent Fees	6,700	13,750	13,750	13,750	0.0%
New Debt Payments	-	-	-	-	
Total	4,917,770	5,013,606	5,013,606	6,228,982	24.2%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA LAST TEN FISCAL YEARS

Fiscal Year	Population	Assessed Value	Gross Bonded Debt	Debt Service Funds	Net Bonded Debt	Percent of Net Debt to Assessed Value	Net Debt Per Capita
1997	32,816	866,436,147	25,020,000	428,962	24,591,038	2.84 %	629.33
1998	33,443	976,372,471	22,995,000	508,167	22,486,833	2.30 %	566.98
1999	34,082	1,047,032,829	26,920,000	874,541	26,045,459	2.31 %	653.24
2000	34,733	1,128,395,453	29,850,000	1,192,880	28,657,120	2.54 %	700.49
2001	37,396	1,219,167,665	35,865,000	1,372,308	34,492,692	2.83 %	922.36
2002	40,514	1,642,492,799	33,715,000	1,167,908	32,547,092	1.98 %	803.35
2003	42,165	2,002,253,418	33,000,000	1,155,867	31,844,133	1.60 %	760.31
2004	44,769	2,053,043,231	37,380,000	1,109,256	36,270,744	1.77 %	810.18
2005	43,994	1,806,957,939	40,030,000	1,531,736	38,498,264	2.13 %	875.08
2006	47,069	1,870,714,884	40,415,000	1,557,638	38,857,362	1.91%	825.54

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL BONDED DEBT TO TOTAL GENERAL GOVERNMENT EXPENDITURES LAST TEN FISCAL YEARS

Fiscal Year	Principal	Interest	Total Debt Service	Total General Governmental Expenditures	Ratio of Total Debt Service to General Governmental Expenditures
1997	1,335,000	1,185,146	2,520,146	24,229,598	10 %
1998	1,410,000	1,101,647	2,511,647	25,398,174	10 %
1999	1,495,000	913,576	2,408,576	29,495,856	8 %
2000	1,570,000	1,718,330	3,288,330	31,996,692	10 %
2001	1,730,000	1,763,608	3,493,608	40,034,176	9 %
2002	2,150,000	2,174,434	4,324,434	41,323,034	10 %
2003	2,515,000	1,720,522	4,235,522	40,788,569	10 %
2004	2,630,000	1,789,783	4,419,783	38,807,884	11 %
2005	2,810,000	1,808,161	4,618,161	45,263,436	10 %
2006	3,030,000	1,887,770	4,917,770	43,664,381	11%

* Includes expenditures of the General, Special Revenue, Debt Service, Capital Projects, and Permanent Funds.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

COMPUTATION OF LEGAL DEBT MARGIN

SEPTEMBER 30, 2007

State Law Limit – 10% of Taxable Assessed Value

Actual taxable assessed value at September 30, 2007		\$ 2,159,759,539
Debt limit – 10% of taxable assessed value		215,975,953
Total general obligation debt outstanding	\$ 51,695,000	
Less: Debt Service Fund balance	<u>3,341,044</u>	
Debt applicable to debt limit		<u>48,353,956</u>
Legal debt margin		<u>\$ 167,621,997</u>

City of San Marcos Financial Policy Limit – 5% of Taxable Assessed Value

Actual taxable assessed value at September 30, 2007		\$ 2,159,759,539
Debt limit – 5% of taxable assessed value		107,987,976
Total general obligation debt outstanding	51,695,000	
Less: Debt Service Fund balance	<u>3,341,044</u>	
Debt applicable to debt limit		<u>48,353,956</u>
Debt margin – Financial Policy		<u>\$ 59,634,020</u>

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

SUMMARY OF OUTSTANDING DEBT

AS OF SEPTEMBER 30, 2007

Issue	Purpose	Interest Rate	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
1999 GO Bonds	Refunding of 1992A and 1994 GO Bonds. Improving streets, land acquisition, fire station construction and related equipment.	4.56 %	12,795,000	02/01/1999	08/15/2019	11,870,000
2000 GO Bonds	Land acquisition for street construction.	5.83 %	1,500,000	02/01/2000	08/15/2020	1,225,000
2000 Combination Tax & Revenue	Renovating and improving streets and related expenses.	5.82 %	1,500,000	02/01/2000	08/15/2020	1,200,000
2000A Certificates of Obligation	Constructing, reconstructing and improving streets and other related expenses.	5.62 %	1,500,000	03/15/2000	08/15/2020	1,255,000
2001 Certificates of Obligation	Street renovation and improvements.	4.55 %	8,025,000	08/25/2001	08/25/2020	7,225,000
2002 Certificates of Obligation	Greenspace land acquisition.	4.10 %	1,800,000	09/15/2002	09/15/2022	1,565,000
2003 Certificates of Obligation	Constructing, reconstructing and improving streets and other related expenses	4.42 %	7,010,000	12/10/2003	8/15/2023	6,870,000
2004 Certificates of Obligation	Constructing, reconstructing and improving streets and other related expenses.	4.09 %	2,650,000	12/13/2004	8/15/2024	2,550,000
2005 Certificates of Obligation	Constructing, reconstructing and improving streets and other related expenses.	4.45 %	6,225,000	01/10/2006	08/15/2025	6,225,000
2007 General Obligation Bonds	Constructing, reconstructing and improving streets and other related expenses.	4.25%	1,895,000	06/15/2007	08/15/2026	1,895,000
2007 B Combination Tax & Revenue Certificates	Constructing, reconstructing and improving streets and other related expenses.	4.25	9,815,000	06/15/2007	08/15/2026	9,815,000
	Total General Obligation Debt		\$ 54,715,000			\$ 51,695,000

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL OBLIGATION DEBT SERVICE REQUIREMENTS

SEPTEMBER 30, 2007

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	3,935,000	2,280,232	6,215,232
2009	2,650,000	2,024,399	4,674,399
2010	2,765,000	1,911,641	4,676,641
2011	2,860,000	1,796,464	4,656,464
2012	2,975,000	1,674,606	4,649,606
2013	3,060,000	1,545,744	4,605,744
2014	3,155,000	1,412,171	4,567,171
2015	2,805,000	1,272,479	4,077,479
2016	2,900,000	1,147,271	4,047,271
2017	3,015,000	1,015,584	4,030,584
2018	3,135,000	877,189	4,012,189
2019	3,255,000	730,345	3,985,345
2020	2,825,000	577,050	3,402,050
2021	1,940,000	444,185	2,384,185
2022	2,040,000	356,065	2,396,065
2023	1,990,000	262,169	2,252,169
2024	1,445,000	169,974	1,614,974
2025	1,310,000	102,944	1,412,944
2026	870,000	41,325	911,325
Total	<u>\$ 48,930,000</u>	<u>\$ 19,641,837</u>	<u>\$ 68,571,837</u>



CITY OF SAN MARCOS

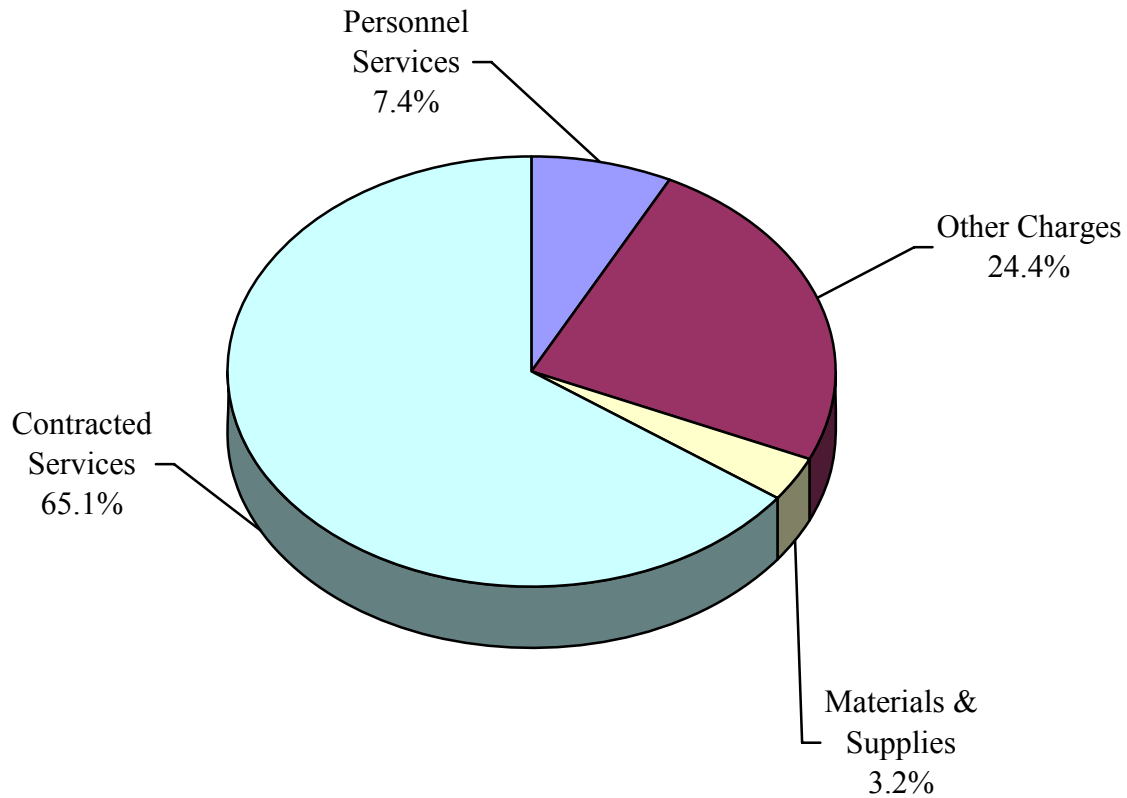
2007-08 ANNUAL BUDGET

HOTEL OCCUPANCY TAX FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Hotel Occupancy Tax	1,209,177	1,232,491	1,232,491	1,244,816
Penalties	190	-	-	-
Interest Income	7,555	-	-	-
Operating Transfer - General Fund	17,188	19,104	19,104	37,658
Total Operating Revenues	1,234,110	1,251,595	1,251,595	1,282,474
Operating Expenditures				
Arts Funding - 4.5%	-	55,462	55,462	56,017
San Marcos CVB - 45.0%	665,047	554,621	554,621	560,167
Hispanic COC - 5.5%	72,551	67,787	67,787	68,465
Outlet Mall Advertising Program - 3.5%	36,609	50,000	50,000	50,432
Branding/ Marketing San Marcos Program - 3.5%	22,439	43,137	43,137	43,569
Tourist Account - 1.0%	8,200	12,325	12,325	12,448
Future Conference Center - 21.5%	2,716	264,986	264,986	267,635
Main Street Program - 15.5%	156,879	191,036	191,036	198,198
Other Contracted Services	100,162	-	-	-
Total Operating Expenditures	1,064,602	1,239,354	1,239,354	1,256,931
Operating Income/ (Loss)	169,508	12,241	12,241	25,543
One-Time Expenses				
Performing Arts Center Partnership	-	25,000	25,000	-
Summerfest Tourism Fireworks	-	10,000	10,000	-
Sights and Sounds	4,100	24,100	24,100	-
Sales Tax Rebate - Prime Visitor's Center	-	10,000	10,000	-
State Softball Tournaments	-	10,000	10,000	-
Arts Resource Team	-	4,000	4,000	-
Total One-Time Expenses	4,100	83,100	83,100	-
Net Change in Fund Balance	169,508	12,241	12,241	25,543
Reserved for Unspent Allocations - Arts Funding	(166,125)	-	-	-
Reserved for Unspent Allocations - Outlet Mall Advertising	(22,539)	-	-	-
Reserved for Unspent Allocations - Future Conference Ctr.	(191,612)	-	-	-
One-Time Expenses				-
Beginning Fund Balance - Reserved and Unreserved	382,606	171,838	171,838	184,079
Ending Unreserved Fund Balance	171,838	184,079	184,079	209,622
Ending Fund Balance Reserve for Conference Center				
Fund Balance as a Percentage of Total Expenditures	16.14%	14.85%	14.85%	16.68%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET
HOTEL OCCUPANCY TAX FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Capital Outlay	Total
Other Tourism Programs	0	778,650	0	280,083	0	1,058,733
Main Street Program	92,589	39,492	40,108	26,009	0	198,198
Total	92,589	818,142	40,108	306,092	0	1,256,931

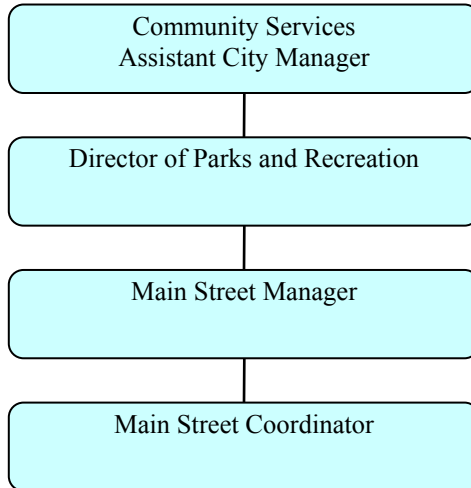
City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 110 - Hotel Occupancy Tax Fund
Department 300 - Other Tourism Programs

52060	Arts Funding Contract		55,462	55,462	56,017	1.0%
52062	San Marcos CVB Tourism Contract	665,047	554,621	554,621	560,167	1.0%
52064	Hispanic COC Tourism Contract	72,551	67,787	67,787	68,465	1.0%
52066	Outlet Mall Advertising Program	36,609	50,000	50,000	50,432	0.9%
52067	Branding/ Marketing San Marcos	22,439	43,137	43,137	43,569	1.0%
52230	Special Counsel	100,162	-		-	0.0%
Total Contracted Services		896,808	771,007	771,007	778,650	1.0%
54362	Tourist Account	8,200	12,325	12,325	12,448	1.0%
54364	Future Conference Center	2,716	264,986	264,986	267,635	1.0%
Total Other Charges		10,916	277,311	277,311	280,083	1.0%
52091	Performing Arts Center Partnership	-	25,000	25,000	-	-100.0%
52094	Summerfest Tourism Fireworks	-	10,000	10,000	-	-100.0%
52096	Sights and Sounds	4,100	24,100	24,100	-	-100.0%
52097	Sales Tax Rebate - Prime Visitor's Center	-	10,000	10,000	-	-100.0%
52098	State Softball Tournament	-	10,000	10,000	-	-100.0%
52099	Arts Resource Team	-	4,000	4,000	-	-100.0%
Total One-Time Expenses		4,100	83,100	83,100	-	-100.0%
Total Other Tourism Programs		911,824	1,131,418	1,131,418	1,058,733	-6.4%

Main Street

Department Organization



Mission Statement

The mission of the San Marcos Main Street Program is to enhance the cultural identity, historical significance and economic stability of our community through a comprehensive downtown revitalization program of design, economic restructuring, organization and promotion.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	85,713	89,390	89,390	92,589
Contracted Services	27,573	37,455	37,455	39,492
Materials and Supplies	26,177	38,940	38,940	40,108
Other Charges	17,416	25,251	25,251	26,009
Capital Outlay	0	0	0	0
Total	156,879	191,036	191,036	198,198

Goals and Objectives

- To preserve and promote the unique character of downtown for the citizens of San Marcos and its visitors in order to enhance the cultural identity, historical significance and economic stability of our community through a comprehensive downtown revitalization program with input and participation by downtown and community stakeholders.

In order to comply with the mandated “Four-Point Approach” of the National Trust for Historic Preservation’s Main Street Program, the San Marcos Main Street Program’s objectives are:

Design

- To improve and preserve all aspects of the downtown environment to include buildings, infill and new development compatibility, storefronts, signs, public improvements, and landscaping, enhancing the visual quality and economic viability of the commercial district while capitalizing on downtown’s best assets.

Organization

- To build partnerships, consensus, and cooperation among community groups, stakeholders, and individuals who have a role in the revitalization process and assemble human and financial resources to implement revitalization efforts.

Promotion

- To market the downtown district’s unique characteristics to customers, potential investors, prospective businesses and tourists by creating a positive image through marketing, special events and promotions, printed materials, advertising and other public relation strategies.

Economic Restructuring

- To strengthen and protect downtown’s existing assets while expanding and diversifying its economic base to meet new and existing opportunities and challenges.

What We Accomplished in 2006-07

- Designated as a 2007 National Main Street City by the National Trust and the Texas Historical Commission by achieving identified standards of performance based on the Main Street Four Point Approach.
- Downtown benefited from more than \$1,000,000 in private sector reinvestment during the past year.
- Developed a free architectural assistance program to assist downtown business and building owners.
- Implemented, printed and distributed marketing materials and placed state and national advertising for targeted markets resulting in hundreds of inquiries. Provided information to downtown stakeholders through monthly newsletter.
- Provided staffing for Downtown Parking Board, Main Street Board, and supported various organizations such as the Calaboose Museum, Downtown Association, Small Business Council, Texas Downtown Association, among others.
- Worked with new and existing businesses and potential investors on historic tax credits, available properties, Incentive grants and other development and business issues.
- Continued programs such as annual Board Development, Bobcat Build, Gold and Platinum Cards with SMCISD, Texas State design students historic building redesign projects, Downtown Directory publication, security lighting, and façade Incentive Grants.
- Supported and promoted downtown through events such as Women Entrepreneur Program, Eddie Durham Jazz Festival, Sights & Sounds of Christmas, Texas Natural & Western Swing Festival, and Business Expo.
- Supported downtown master planning process.
- Monitored and provided lease information for downtown parking lot. Lot fully leased.

What We Plan to Accomplish in 2007-08

- Meet identified standards of performance for designation as a National Main Street City.
- Respond and assist tourists, businesses, investors, and downtown community for information, technical and economic information.
- Continue monitoring and leasing downtown parking lot. Explore and support improvements to downtown parking, alleys accessibility for delivery trucks, traffic patterns, and safety issues, and pedestrian accessibility.
- Implement and/or support effective promotional strategies through special events targeted at visitors and the community.
- Continue to staff/support organizations such as the Downtown Parking Board, Small Business Council of the Chamber, Main Street Board, Downtown Association and others.
- Improve Main Street's website.
- Develop marketing and recruitment strategies based on the master plan's market analysis results.
- Continue promotion of downtown through advertising and marketing programs.
- Assist with the development and implementation of downtown master plan.
- Facilitate architectural assistance and façade grant programs to downtown businesses and building owners targeting historic properties and the unique character of downtown.
- Work with the Downtown Association and the City to improve cleanliness, beautification, and landscaping to create a more pedestrian friendly downtown area.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Phone Requests For Information, Materials, Services	Number	3,520	3,000	3,000
Special Events Supported	Number	9	7	7
Programs/Projects	Number	19	18	18
Total Downtown Reinvestment (Public And Private Sectors)	Dollars	\$2,436,291	\$1,000,000	\$1,000,000
Private Sector Only Reinvestment		\$2,425,826	\$1,000,000	\$900,000
Private Sector Expenditures For Downtown Building Rehabilitation	Dollars	\$810,826	\$286,000	\$250,000
Private Sector Expenditures For Downtown Buildings Purchased	Dollars	\$1,615,000	\$500,000	\$500,000
Economic Development Contacts	Number	15	10	10

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 110 - Hotel Occupancy Tax Fund
Department 301 - Main Street Program

51100	Salaries	67,386	69,477	69,477	71,963	3.6%
51110	W/C Insurance	115	118	118	127	7.6%
51120	Overtime	46			-	0.0%
51190	Medicare	996	1,019	1,019	1,059	3.9%
51200	FICA	4,259	4,359	4,359	4,526	3.8%
51210	TMRS	7,969	8,209	8,209	8,498	3.5%
51220	Insurance	4,138	5,380	5,380	5,380	0.0%
51300	Stability Pay	804	828	828	1,036	25.1%
Total Personnel Services		85,713	89,390	89,390	92,589	3.6%
52100	Printing and Publications	5,237	8,300	8,300	8,940	7.7%
52110	Telephone	829	1,450	1,450	1,450	0.0%
52160	Professional Services	15,593	20,631	20,631	21,500	4.2%
52350	Building Rental	5,400	5,400	5,400	5,400	0.0%
52390	Maintenance Contract - Office		1,000	1,000	1,000	0.0%
52391	Information Technology Services	514	674	674	1,202	78.3%
Total Contracted Services		27,573	37,455	37,455	39,492	5.4%
53150	Supplies - Other	14,131	19,795	19,795	20,000	1.0%
53160	Supplies - Office	1,394	2,000	2,000	2,500	25.0%
53180	Postage	3,290	4,200	4,200	4,200	0.0%
53210	Advertising	7,362	12,945	12,945	13,408	3.6%
Total Materials and Supplies		26,177	38,940	38,940	40,108	3.0%
54140	Dues and Subscriptions	467	1,452	1,452	1,509	3.9%
54170	Main Street - Incentive/ Promotion Program	531	1,500	1,500	3,700	146.7%
54280	Texas Natural	7,693	11,145	11,145	10,500	-5.8%
54340	Professional Development	4,243	3,854	3,854	4,000	3.8%
54370	Special Events	4,482	7,300	7,300	6,300	-13.7%
Total Other Charges		17,416	25,251	25,251	26,009	3.0%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Main Street Program		156,879	191,036	191,036	198,198	3.7%



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

MUNICIPAL COURT TECHNOLOGY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Technology Fee	30,602	34,600	24,495	35,292
Interest Income	1,116	500	2,029	500
Total Operating Revenues	31,718	35,100	26,525	35,792
Operating Expenditures				
Materials and Supplies	10,880	-	-	-
Total Operating Expenditures	10,880	-	-	-
Operating Income/ (Loss)	20,837	35,100	26,525	35,792
One-Time Expenditures				
Capital Outlay	-	73,659	73,659	50,000
Net Change in Fund Balance	20,837	(38,559)	(47,134)	(14,208)
Beginning Unreserved Fund Balance	134,217	155,054	155,054	107,920
Ending Unreserved Fund Balance	155,054	116,495	107,920	93,712
Fund Balance as a Percentage of Total Expenditures	1425.10%	100.00%	100.00%	100.00%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 240 - Municipal Court Technology Fund
Department 334 - Technology Fee

52391	Maint. Contract Data Processing	1,144			
53150	Supplies - Other	9,736	-	-	-
Total Materials and Supplies		10,880	-	-	-
61040	Computer Equipment	-	73,659	73,659	50,000
Total Capital Outlay		-	73,659	73,659	50,000
Total Technology Fee		10,880	73,659	73,659	50,000
					-32.1%
					-32.1%
					-32.1%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

MUNICIPAL COURT SECURITY FEE FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Technology Fee	1,031	23,625	19,000	23,625
Interest Income	-	-	224	-
Total Operating Revenues	1,031	23,625	19,224	23,625
Operating Expenditures				
Materials and Supplies	-	23,625	2,500	6,380
Total Operating Expenditures	-	23,625	2,500	6,380
Operating Income/ (Loss)	1,031	-	16,724	17,245
One-Time Expenditures				
Capital Outlay	-	-	-	35,000
Net Change in Fund Balance	1,031	-	16,724	(17,755)
Beginning Unreserved Fund Balance	-	1,031	1,031	17,755
Ending Unreserved Fund Balance	1,031	1,031	17,755	(0)
Fund Balance as a Percentage of Total Expenditures	100.00%	4.36%	710.19%	0.00%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 241 - Municipal Court Security Fee Fund
Department 333 Municipal Court Special Fees

53150	Supplies - Other	-	23,625	2,500	6,380	
	Total Materials and Supplies	-	23,625	2,500	6,380	
61040	Computer Equipment	-	-	-	35,000	100.0%
	Total Capital Outlay	-	-	-	35,000	100.0%
	Total Security Fee	-	23,625	2,500	41,380	75.2%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

SEIZED ASSETS FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Seized Assets	13,240	5,000	5,000	5,000
Interest Income	619	100	100	100
Total Operating Revenues	13,859	5,100	5,100	5,100
Operating Expenditures				
Contracted Services	1,500	1,500	1,500	1,500
Total Operating Expenditures	1,500	1,500	1,500	1,500
Operating Income/ (Loss)	12,359	3,600	3,600	3,600
One-Time Operating Revenues				
One-Time Operating Transfers	-	-	-	-
Net Change in Fund Balance	12,359	3,600	3,600	3,600
Beginning Unreserved Fund Balance	50,461	62,820	62,820	66,420
Ending Unreserved Fund Balance	62,820	66,420	66,420	70,020
Fund Balance as a Percentage of Total Expenditures	4187.98%	4427.98%	4427.98%	4667.98%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 245 - Seized Assets

Department 278 - Special Services

52130	Equipment - Rent / Lease		-	-	-	0.0%
52160	Professional Services	1,500	1,500	1,500	1,500	0.0%
Total Contracted Services		1,500	1,500	1,500	1,500	0.0%
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Total Special Services		1,500	1,500	1,500	1,500	0.0%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Grant Revenue	587,708	531,284	531,284	532,495
Total Operating Revenues	587,708	531,284	531,284	532,495
Operating Expenditures				
CDBG Project Expenditures	587,708	531,284	531,284	532,495
Total Operating Expenditures	587,708	531,284	531,284	532,495
Operating Income/ (Loss)	-	-	-	-
Net Change in Fund Balance	-	-	-	-
Beginning Unreserved Fund Balance	-	-	-	-
Ending Unreserved Fund Balance	-	-	-	-
Fund Balance as a Percentage of Total Expenditures	0.00%	0.00%	0.00%	0.00%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 250 - Community Development Block Grant Fund
Department 335 - Community Development Block Grant

56079	Crime Victim's Assistance	-	-	-	0.0%	
56099	Housing Buy-Down Program	-	-	-	0.0%	
56114	Parkland Acq. and Imprvmnts. - FY 02	-	-	-	0.0%	
56129	Park Improvements - FY 03	-	-	-	0.0%	
56144	The Village (Salaries)- FY 04	-	-	-	0.0%	
56145	Community Action ADA Parking - FY 04	-	-	-	0.0%	
56146	LBJ Museum - FY 04	-	-	-	0.0%	
56148	The Village (Land)- FY 04	-	-	-	0.0%	
56149	Southside Rehabilitation Program - FY 04	-	-	-	0.0%	
56152	Program Administration - FY 04	-	-	-	0.0%	
56153	COSM Health Department - FY 05	-	-	-	0.0%	
56155	Sidewalk Construction - FY 05	-	-	-	0.0%	
56157	Southside Community Center - FY 05	-	-	-	0.0%	
56158	The Village - Program Delivery - FY 05	-	-	-	0.0%	
56159	Program Administration - FY 05	-	-	-	0.0%	
56160	Housing Purchase/ Rehabilitation Program	19,166		-	0.0%	
56161	Southside C.C. Housing Rehabilitation Program	90,000		-	0.0%	
56162	Family Justice Center - Phase I	66,000		-	0.0%	
56163	Street Minor Reconstruction Program	175,000		-	0.0%	
56164	Hopkins Street Sidewalk - Phase II	82,839		-	0.0%	
56165	Neighborhood Sidewalks	37,161		-	0.0%	
56166	Program Administration - FY 06	117,542		-	0.0%	
	Southside Community Center Housing Rehab	-	90,000	90,000	85,000	-5.6%
	Hopkins Bridge Phase III	-	311,027	311,027		
	Guadalupe Sidewalk Project - Additional Funds	-	24,000	24,000		
	Habitat for Humanity	-			70,000	100.0%
	The Village of San Marcos	-			283,460	100.0%
	Program Administration	-	106,257	106,257	94,035	-11.5%
Total Community Development Block Grant		587,708	531,284	531,284	532,495	0.2%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WOMEN, INFANTS AND CHILDREN PROGRAM FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Grant Revenue	1,185,241	1,561,328	1,561,328	1,561,903
Total Operating Revenues	1,185,241	1,561,328	1,561,328	1,561,903
Operating Expenditures				
Personnel Services	772,434	1,018,531	1,018,531	1,012,771
Contract Services	165,115	233,097	233,097	235,229
Materials and Supplies	73,523	120,511	120,511	121,469
Other Charges	174,169	189,189	189,189	172,433
Capital Outlay	-	-	-	20,000
Total Operating Expenditures	1,185,241	1,561,328	1,561,328	1,561,903
Operating Income/ (Loss)	-	-	-	-
Net Change in Fund Balance	-	-	-	-
Beginning Unreserved Fund Balance	-	-	-	-
Ending Unreserved Fund Balance	-	-	-	-
Fund Balance as a Percentage of Total Expenditures	0.00%	0.00%	0.00%	0.00%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

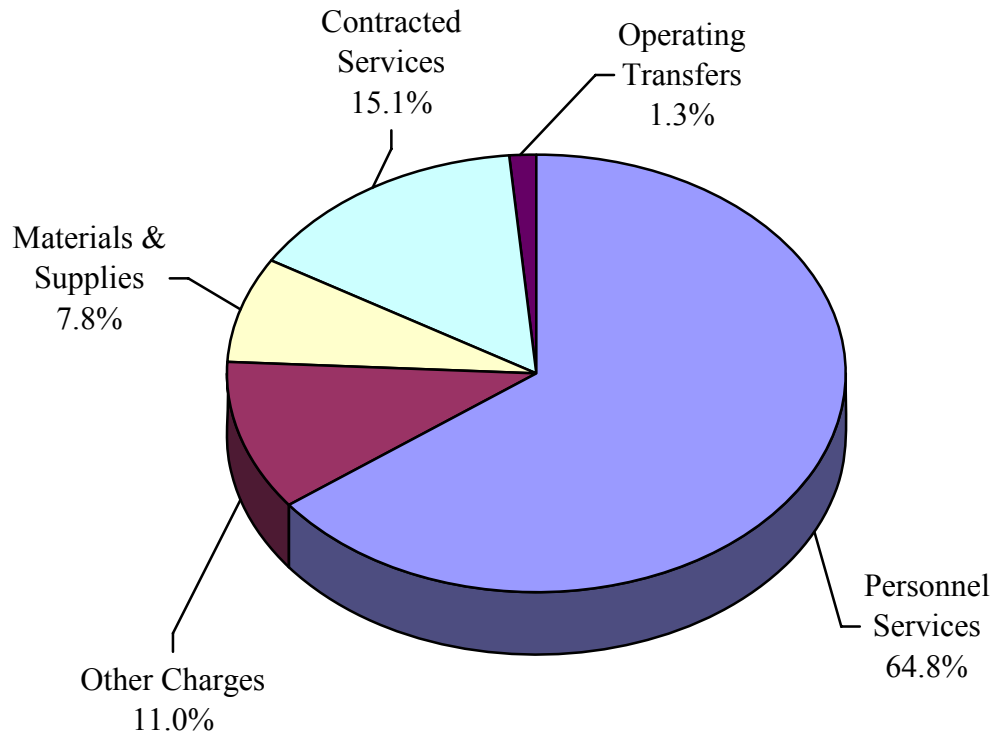
WOMEN, INFANTS AND CHILDREN PROGRAM FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
WIC Administration				
Personnel Services	553,341	602,664	602,664	576,990
Contracted Services	131,586	162,997	162,997	169,129
Materials and Supplies	67,198	105,911	105,911	106,869
Other Charges	128,178	133,156	133,156	117,226
Capital Outlay	-	-	-	20,000
Total	880,303	1,004,728	1,004,728	990,214
WIC Nutritional Education				
Personnel Services	160,860	335,978	335,978	350,122
Contracted Services	32,419	54,600	54,600	54,600
Materials and Supplies	1,142	10,000	10,000	10,000
Other Charges	32,890	47,461	47,461	44,765
Total	227,311	448,039	448,039	459,487
WIC Lactation				
Personnel Services	58,233	79,889	79,889	85,659
Contracted Services	1,110	15,500	15,500	11,500
Materials and Supplies	5,183	4,600	4,600	4,600
Other Charges	13,101	8,572	8,572	10,443
Total	77,627	108,561	108,561	112,202
Total WIC Expenditures	1,185,241	1,561,328	1,561,328	1,561,903
Recap of WIC Expenditures				
WIC Administration	880,303	1,004,728	1,004,728	990,214
WIC Nutritional Education	227,311	448,039	448,039	459,487
WIC Lactation	77,627	108,561	108,561	112,202
Total WIC Expenditures	1,185,241	1,561,328	1,561,328	1,561,903

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

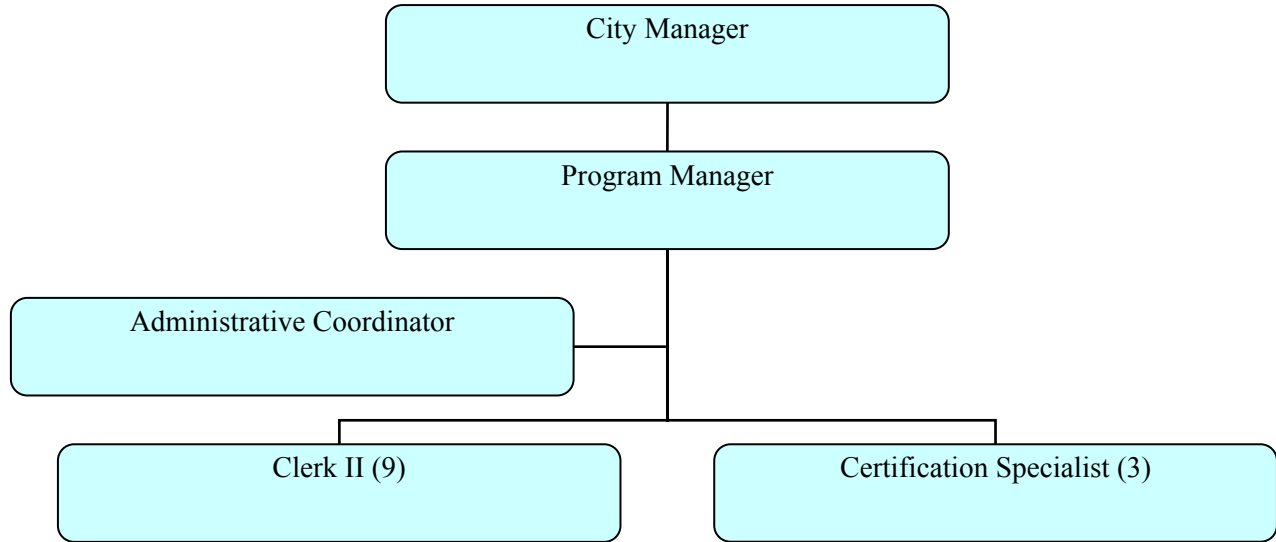
WOMEN, INFANTS AND CHILDREN PROGRAM FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Total
Administration	576,990	169,129	106,869	117,226	20,000	990,214
Nutritional Education	350,122	54,600	10,000	44,765	0	459,487
Lactation	85,659	11,500	4,600	10,443	0	112,202
Total	1,012,771	235,229	121,469	172,434	20,000	1,561,903

WIC Program – Administration

Department Organization



Mission Statement

The WIC Program will continue to provide counseling, clinical assessments and supplemental foods to all eligible Pregnant Women, Nursing Mothers, Infants and Children up to five years of age who reside in the counties of Hays, Caldwell, Bastrop, Comal and Guadalupe.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	553,341	602,664	602,664	576,990
Contracted Services	131,586	162,997	162,997	169,129
Materials and Supplies	67,198	105,911	105,911	106,869
Other Charges	128,178	133,156	133,156	117,226
Operating Transfers	0	0	0	0
Capital Outlay	0	0	0	20,000
Total	880,303	1,004,728	1,004,728	990,214

Goals and Objectives

Our goal is best defined by our mission statement: To give all eligible families the best start for a life time of well-being by providing nutrition education and breastfeeding support during the critical stages of development.

- To enroll 11,149 participants per month (83% of the estimated potentially eligible population).
- To provide WIC services and food vouchers to 85% (or 9,477) of enrolled participants per month.
- To provide nutrition education to 98% (or 9,287) of families that receive food vouchers each month.
- To ensure that 32% of pregnant women enrolled are enrolled during their first trimester of pregnancy.
- To ensure that 60% of infants (whose mothers were WIC participants while pregnant) are breast-fed at or before the time of their certification of eligibility.
- To make health care referrals to 98% of participants who indicate they have no source of health care.

What We Accomplished in 2006-07

- Enrolled an average of 10,636 participants per month (79.2% of the estimated potentially eligible population).
- Provided WIC services and food vouchers to an average of 9,328 participants (87.7%) per month.
- Provided nutrition education to over 99% of families that received food vouchers each month.
- Enrolled 25.3% of our pregnant participants during their first trimester.
- Provided support to pregnant mothers on WIC so that 67% of their infants were breast-fed at or before the time of their certification of eligibility.
- Made health care referrals to 99% of participants who indicated they had no source of health care.

*figures based on activity from October, 2006 through March, 2007

What We Plan to Accomplish in 2007-08

- To enroll 83% (or 11,149) of the “potential eligible” population per month.
- To provide WIC services and food vouchers to 87% (or 9,700) of enrolled participants per month.
- To provide nutrition education to 98% (or 9,506) of families that receive food vouchers each month.
- To ensure that 32% of pregnant women enrolled are enrolled during their first trimester of pregnancy.
- To ensure that 60% of infants (whose mothers were WIC participants while pregnant) are breast-fed at or before the time of their certification of eligibility.
- To make health care referrals to 98% of participants who indicate they have no source of health care.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Participants Enrolled per Month	Participants	10,414	10,636	11,149
Percent of Families receiving Nutrition Education per month	Families	99.2%	99.1%	98%
Percent of Women Certified in their 1 st Trimester	%Pregnant Women	25.5%	25.3%	32%
Percent of Eligible Clients receiving Food Vouchers per month	Eligible Clients	87%	87.7%	87%
Percent of Clients referred to Health Care	Clients	99%	99%	98%
Percent of Infants Breastfed at or before Certification	%	67.2%	67%	60%
Percent of potential eligibles enrolled per month	%	78.5%	79.2%	83%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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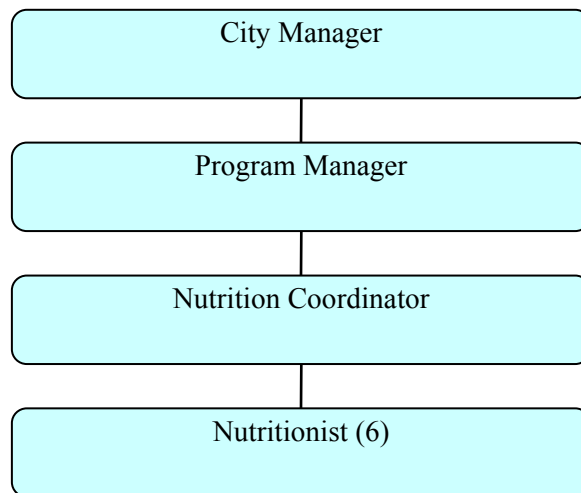
Fund 810 - Women, Infants & Children Program
Department 260 - WIC Administration

51100	Salaries	390,567	351,915	351,915	388,947	10.5%
51110	W/C Insurance	669	603	603	690	14.5%
51120	Overtime	29	4,787	4,787	4,784	-0.1%
51190	Medicare	5,554	5,237	5,237	5,768	10.1%
51200	FICA	23,746	22,401	22,401	24,662	10.1%
51210	TMRS	57,022	51,414	51,414	56,604	10.1%
51220	Insurance	62,928	69,940	69,940	75,320	7.7%
51300	Stability Pay	4,432	4,604	4,604	4,056	-11.9%
51310	Unemployment Comp. and Term. Leave	8,394	8,700	8,700	8,700	0.0%
51320	Market / Merit / COLA Increase	-	83,063	83,063	7,459	-91.0%
Total Personnel Service		553,341	602,664	602,664	576,990	-4.3%
52100	Printing and Publications	2,592	3,000	3,000	3,000	0.0%
52110	Telephone	14,881	20,000	20,000	20,000	0.0%
52130	Equipment - Rent / Lease	1,696	3,000	3,000	3,000	0.0%
52140	Power and Lights	12,474	14,000	14,000	14,000	0.0%
52159	Water and Sewer - Other Bldgs	356	400	400	500	25.0%
52160	Professional Services	278	2,000	2,000	2,000	0.0%
52350	Building Rental	83,861	97,000	97,000	102,000	5.2%
52360	Garbage Collection	533	800	800	800	0.0%
52390	Maintenance Contract - Office	4,500	4,200	4,200	4,200	0.0%
52391	Information Technology Services	1,514	1,797	1,797	2,829	57.4%
52860	Janitorial Services	7,574	14,500	14,500	14,500	0.0%
52880	Security Contract	898	1,500	1,500	1,500	0.0%
52890	Exterminator Service	429	800	800	800	0.0%
Total Contracted Services		131,586	162,997	162,997	169,129	3.8%
53140	Fuel and Lubrication	2,750	2,411	2,411	3,369	39.7%
53150	Supplies - Other	22,794	43,000	43,000	43,000	0.0%
53160	Supplies - Office	14,247	15,000	15,000	15,000	0.0%
53180	Postage	1,105	5,700	5,700	5,700	0.0%
53240	Repairs - Building	6,990	12,000	12,000	12,000	0.0%
53300	Repairs - Vehicle / Equipment	828	5,800	5,800	5,800	0.0%
53470	Supplies - Medical	18,484	22,000	22,000	22,000	0.0%
Total Material and Supplies		67,198	105,911	105,911	106,869	0.9%
54140	Dues and Subscriptions	403	850	850	850	0.0%
54200	Outreach		3,200	3,200	3,200	0.0%
54320	Mileage Reimbursement	3,515	6,000	6,000	7,000	16.7%
54340	Professional Development	10,708	8,600	8,600	8,600	0.0%
54800	Reimbursement to General Fund (100)	113,552	114,506	114,506	97,576	-14.8%
Total Other Charges		128,178	133,156	133,156	117,226	-12.0%
61040	Computer Equipment		-	-	-	0.0%
61050	Light Vehicles		-	-	20,000	100.0%
Total Capital Outlay		-	-	-	20,000	100.0%
Total WIC Administration		880,303	1,004,728	1,004,728	990,214	-1.4%

WIC Program – Nutritional Education

Department Organization

The WIC Program positions provide services for all three functions, Administration, Nutritional Education and Lactation. Time spent for each function is recorded through the payroll process and allocated to each functional budget expense accordingly.



Mission Statement

The Nutritional Education Division of the WIC Program will continue to provide a Health Assessment and Nutritional Counseling to all eligible program participants that are being served by the WIC Program.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	160,860	335,978	335,978	350,122
Contracted Services	32,419	54,600	54,600	54,600
Materials and Supplies	1,142	10,000	10,000	10,000
Other Charges	32,890	47,461	47,461	44,765
Operating Transfers	0	0	0	0
Total	227,311	448,039	448,039	459,487

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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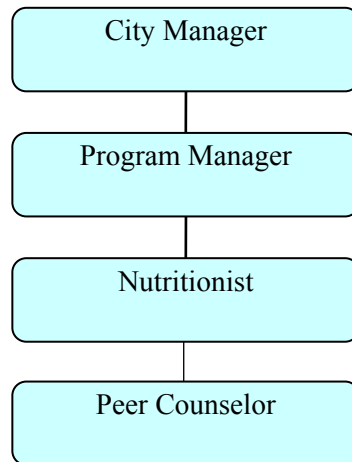
Fund 810 - Women, Infants & Children Program
Department 261 - WIC Nutritional Education

51100	Salaries	115,797	243,278	243,278	255,092	4.9%
51110	W/C Insurance	199	1,299	1,299	1,361	4.8%
51120	Overtime	-	-	-	-	0.0%
51190	Medicare	1,647	3,534	3,534	3,701	4.7%
51200	FICA	7,041	15,109	15,109	15,827	4.8%
51210	TMRS	16,905	34,678	34,678	36,321	4.7%
51220	Insurance	18,643	37,660	37,660	37,660	0.0%
51300	Stability Pay	628	420	420	160	-61.9%
Total Personnel Services		160,860	335,978	335,978	350,122	4.2%
52100	Printing and Publications	788	2,000	2,000	2,000	0.0%
52140	Power and Lights	4,155	6,000	6,000	6,000	0.0%
52350	Building Rental	23,318	38,000	38,000	38,000	0.0%
52860	Janitorial Services	3,788	7,000	7,000	7,000	0.0%
52880	Security Contract	242	1,000	1,000	1,000	0.0%
52890	Exterminator Service	128	600	600	600	0.0%
Total Contracted Services		32,419	54,600	54,600	54,600	0.0%
53150	Supplies - Other	1,142	5,000	5,000	5,000	0.0%
53160	Supplies - Office	-	2,000	2,000	2,000	0.0%
53180	Postage	-	1,000	1,000	1,000	0.0%
53240	Repairs - Building	-	2,000	2,000	2,000	0.0%
Total Materials and Supplies		1,142	10,000	10,000	10,000	0.0%
54140	Dues and Subscriptions	12	1,300	1,300	1,300	0.0%
54320	Mileage Reimbursement		500	500	500	0.0%
54340	Professional Development	3,741	4,000	4,000	4,000	0.0%
54800	Reimbursement to General Fund (100)	29,137	41,661	41,661	38,965	-6.5%
Total Other Charges		32,890	47,461	47,461	44,765	-5.7%
Total WIC Nutritional Education		227,311	448,039	448,039	459,487	2.6%

WIC Program – Lactation

Department Organization

The WIC Program positions provide services for all three functions, Administration, Nutritional Education and Lactation. Time spent for each function is recorded through the payroll process and allocated to each functional budget expense accordingly.



Mission Statement

The WIC Program provides individual and group education to pregnant, postpartum and breastfeeding participants to encourage and sustain the practice of breastfeeding.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	58,233	79,889	79,889	85,659
Contracted Services	1,110	15,500	15,500	11,500
Materials and Supplies	5,183	4,600	4,600	4,600
Other Charges	13,101	8,572	8,572	10,443
Operating Transfers	0	0	0	0
Total	77,627	108,561	108,561	112,202

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 810 - Women, Infants & Children Program
Department 262 - WIC Lactation

51100	Salaries	42,302	56,472	56,472	61,131	8.3%
51110	W/C Insurance	71	301	301	326	8.3%
51120	Overtime	-	-	-	-	0.0%
51190	Medicare	599	819	819	887	8.3%
51200	FICA	2,562	3,501	3,501	3,793	8.3%
51210	TMRS	6,141	8,036	8,036	8,706	8.3%
51220	Insurance	6,558	10,760	10,760	10,760	0.0%
51300	Stability Pay	-	-	-	56	100.0%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		58,233	79,889	79,889	85,659	7.2%
52100	Printing and Publications	1,110	500	500	500	0.0%
52160	Professional Services	-	15,000	15,000	11,000	-26.7%
Total Contracted Services		1,110	15,500	15,500	11,500	-25.8%
53150	Supplies - Other	5,183	4,000	4,000	4,000	0.0%
53160	Supplies - Office	-	500	500	500	0.0%
53180	Postage	-	100	100	100	0.0%
Total Materials and Supplies		5,183	4,600	4,600	4,600	0.0%
54320	Mileage Reimbursement	127	500	500	600	20.0%
54340	Professional Development	3,255	2,000	2,000	4,000	100.0%
54800	Reimbursement to General Fund (100)	9,719	6,072	6,072	5,843	-3.8%
Total Other Charges		13,101	8,572	8,572	10,443	21.8%
Total WIC Lactation		77,627	108,561	108,561	112,202	3.4%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

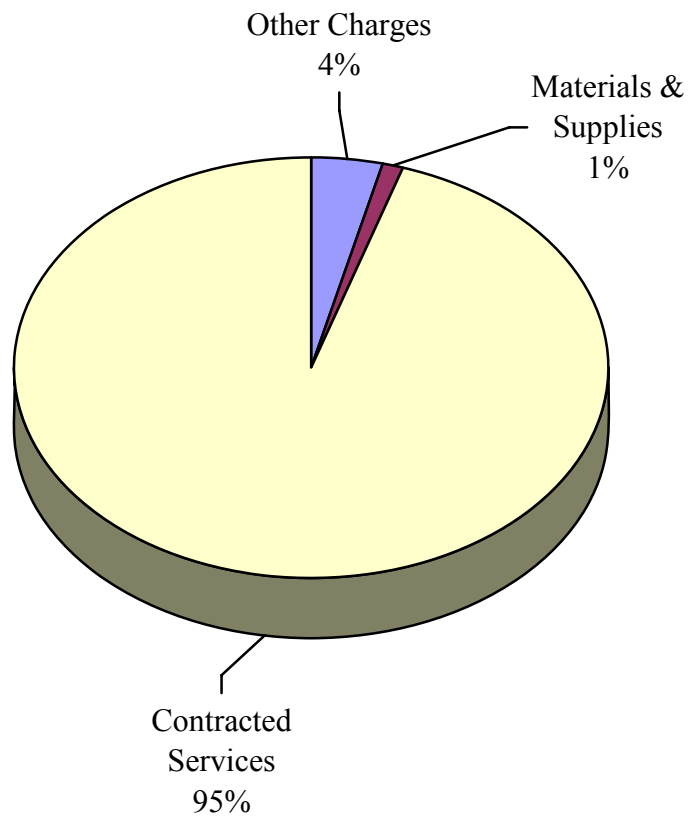
CEMETERY OPERATIONS FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Burial Permits	1,050	2,500	500	2,500
Monument Permits	-	500	500	500
Other Revenue	-	-	-	-
Interest Income	328	-	207	-
Sale of Cemetery Lots	19,570	32,600	10,000	32,600
Sale of Memorial Plaques	-	-	-	-
Total Operating Revenues	20,948	35,600	11,207	35,600
Operating Expenditures				
Contracted Services	107,218	118,077	118,077	146,496
Materials and Supplies	1,471	2,000	2,000	2,000
Reimbursement to Other Funds	5,628	6,048	6,048	5,906
Total Operating Expenditures	114,317	126,125	126,125	154,402
Operating Income/ (Loss)	(93,369)	(90,525)	(114,918)	(118,802)
One-Time Operating Revenues				
Operating Transfer - General Fund	63,662	30,166	30,166	111,636
Operating Transfer - Cemetery Perpetual Care Fund	26,400	43,800	43,800	27,500
One-Time Operating Expenditures				
One-Time Operating Transfers	-	15,000	15,000	-
Net Change in Fund Balance	(3,307)	(31,559)	(55,952)	20,334
Beginning Unreserved Fund Balance	38,925	35,618	35,618	(20,334)
Ending Unreserved Fund Balance	35,618	4,059	(20,334)	-
Fund Balance as a Percentage of Total Expenditures	31.16%	3.22%	-16.12%	0.00%

CITY OF SAN MARCOS

2007-08 Annual Budget

CEMETERY OPERATIONS FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Total
Administration	0	146,496	2,000	5,906	0	154,402

Cemetery Operations

Department Organization

There are no specific positions budgeted within the Cemetery Operations Fund. This fund is used to account for maintenance expenses required to keep the City Cemetery in good condition. The actual maintenance is provided by an area contractor.

Mission Statement

The cemetery division is responsible for the maintenance and development of the cemetery. The requested budget will provide resources for the maintenance and general improvements that are needed to maintain the cemetery in an attractive and accessible condition.

Expenditures by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	0	0	0	0
Contracted Services	107,218	118,077	118,077	146,496
Materials and Supplies	1,471	2,000	2,000	2,000
Other Charges	5,628	6,048	6,048	5,906
Operating Transfers	0	15,000	15,000	0
Capital Outlay	0	0	0	0
Total	114,317	141,125	141,125	154,402

Goals and Objectives

- To continue to the cemetery beautification project.
- To ensure that construction of any new facilities are consistent with the Master plan.
- To continue fence improvements along Ranch Road 12.
- To ensure that the citizens interests are fully represented in the development and care of the cemetery.
- To assist the friends of the cemetery in raising funds for beautification projects.

What We Accomplished in 2006-07

- Opened an additional 100 lot spaces.
- Completed phase II of the entrance fence.
- Completed annual spring and fall clean up.
- Continued phase II of tree pruning project.

What We Plan to Accomplish in 2007-08

- To continue beautification projects.
- To continue tree pruning projects.
- To continue phase III of entrance fence project.
- To Open survey and open 100 additional lots in the front section of the cemetery.
- To continue the general maintenance and upkeep of the cemetery.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Grounds Maintenance	Acres	40	40	40
Open Additional Lots for Sale	# of lots	100	100	100

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 840 - Cemetery Fund

Department 280 - Cemetery Operations

52300	Contracted Services	4,000	4,000	4,000	4,000	0.0%
52390	Maintenance Contract - Office	85,700	90,000	90,000	102,674	14.1%
52391	Information Technology Services	-	1,177	1,177	1,922	63.3%
52660	Repairs - Building and Equipment	878	2,100	2,100	2,100	0.0%
52700	Maintenance - General	16,640	20,800	20,800	35,800	72.1%
Total Contracted Services		107,218	118,077	118,077	146,496	24.1%
53150	Supplies - Other	1,471	2,000	2,000	2,000	0.0%
Total Materials and Supplies		1,471	2,000	2,000	2,000	0.0%
54800	Reimbursement to General Fund (100)	5,628	6,048	6,048	5,906	-2.3%
Total Other Charges		5,628	6,048	6,048	5,906	-2.3%
58420	Op Trsfr - General Fund CIP (420)	-	15,000	15,000		
Total Operating Transfers		-	15,000	15,000	-	-100.0%
61400	General Improvement	-	-	-		
Total Capital Outlay		-	-	-	-	0.0%
Total Cemetery Operations		114,317	141,125	141,125	154,402	9.4%



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER / WASTEWATER UTILITY FUND FINANCIAL FORECAST

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Operating Revenues					
Interest Income	717,673	601,544	425,000	385,283	328,167
Water Service Revenue	11,965,082	10,435,219	11,656,154	11,860,137	12,067,689
Wastewater Service Revenue	11,027,079	10,566,939	11,145,679	11,340,728	11,539,191
Charges from Other Services	2,167,435	2,221,309	1,374,179	1,437,749	1,464,713
Other Revenue	1,101,664	114,610	709,356	955,303	953,957
Total Operating Revenues	26,978,934	23,939,621	25,310,368	25,979,201	26,353,717
Operating Expenses					
Personnel Services	1,945,238	2,478,051	2,599,838	2,729,830	2,866,321
Contracted Services	2,941,930	6,023,621	5,895,243	6,331,729	6,526,138
Materials and Supplies	738,858	837,467	787,199	810,815	835,139
Other Charges	1,990,158	706,250	743,623	765,932	788,910
Franchise Fee	2,002,605	2,002,605	2,052,165	2,088,078	2,124,619
Reimbursement to Other Funds	3,153,390	3,153,390	3,198,535	3,223,020	3,247,751
Debt Service	6,193,222	6,165,940	8,087,708	10,272,718	10,913,420
Total Operating Expenses	18,965,402	21,367,324	23,364,310	26,222,121	27,302,298
Operating Income / (Loss)	8,013,531	2,572,297	1,946,058	(242,921)	(948,581)
One-Time Revenues					
Edwards Aquifer Authority Reimbursement	-	-	-	-	-
SWTP Reservation Charge	-	-	-	-	-
Prior Period Adjustment	-	-	-	-	-
Operating Transfers	-	-	-	-	-
One-Time Expenses					
Capital Outlay	298,627	253,200	499,200	185,000	185,000
System Improvements	-	1,030,000	7,612,397	1,000,000	-
One-Time Operating Transfers	680,625	-	107,299	-	-
Prior Period Adjustment	3,441,611	-	-	-	-
Net Change in Fund Balance	3,592,668	1,289,097	(6,272,838)	(1,427,921)	(1,133,581)
Beginning Unreserved Fund Balance	11,023,157	14,615,825	15,904,923	9,632,085	8,204,164
Ending Unreserved Fund Balance	14,615,825	15,904,923	9,632,085	8,204,164	7,070,583
Percentage of Operating Expenses	77.1%	74.4%	41.2%	31.3%	25.9%
Days of Operation	281	272	150	114	95

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER / WASTEWATER UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Interest Income	717,673	447,739	601,544	425,000
Water Service Revenue	11,965,082	11,414,720	10,435,219	11,656,154
Wastewater Service Revenue	11,027,079	10,836,452	10,566,939	11,145,679
Pretreatment Program	1,192,169	456,412	1,100,000	250,000
Connections-Water	36,088	31,683	36,512	32,317
Connections-Sewer	32,111	23,047	6,459	23,508
Effluent Revenue	129,270	37,778	114,907	118,354
Wholesale Water Sales	394,603	400,000	600,000	600,000
Wheeling Sales	30,619	-	-	-
Penalties	352,575	255,148	363,431	350,000
EAA Surface Water Reimbursement	55,950	-	-	-
Sales of Materials	-	5,000	27	5,000
Other Revenue	934,214	-	40,000	-
NSF Service Charges	4,665	2,884	5,355	2,971
Service Charges	83,776	90,579	69,228	71,304
Landscaping	270	-	-	-
Pretreatment Permits	-	-	-	-
Tower Rental	22,790	42,000	-	-
Debt Service Reimbursement (Series 2006 and 2006A)	-	812,104	-	630,081
Total Operating Revenues	26,978,934	24,855,546	23,939,621	25,310,368
Operating Expenses				
Personnel Services	1,945,238	2,483,151	2,478,051	2,599,838
Contracted Services	2,941,930	5,951,221	6,023,621	5,895,243
Materials and Supplies	738,858	808,067	837,467	787,199
Other Charges	7,146,153	5,859,245	5,862,245	5,994,323
Debt Service	6,193,222	6,165,940	6,165,940	8,087,708
Total Operating Expenses	18,965,402	21,267,624	21,367,324	23,364,310
Operating Income/ (Loss)	8,013,531	3,587,922	2,572,297	1,946,058
One-Time Revenues				
Edwards Aquifer Authority Reimbursement				-
SWTP Reservation Charge	-	-	-	-
Prior Period Adjustment	-	-	-	-
Operating Transfers	-	-	-	-
One-Time Expenses				
One-Time Operating Transfers	680,625	-	-	107,299
Capital Outlay	298,627	281,000	253,200	499,200
System Improvements	-	1,030,000	1,030,000	7,612,397
Prior Period Adjustment	3,441,611	-	-	-
Net Change In Fund Balance	3,592,668	2,276,922	1,289,097	(6,272,838)
Beginning Unreserved Fund Balance	11,023,157	9,913,814	14,615,825	15,904,923
Ending Unreserved Fund Balance	14,615,825	12,190,736	15,904,923	9,632,085
Fund Balance as a Percentage of Total Expenses	77.07%	57.32%	74.44%	41.23%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER / WASTEWATER UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Wastewater Collection				
Personnel Services	536,559	779,797	782,297	906,056
Contracted Services	168,809	168,085	170,885	188,151
Materials and Supplies	267,899	315,628	322,628	285,082
Other Charges	17,780	24,500	24,500	25,700
Capital Outlay	237,513	87,000	77,000	142,000
Total	1,228,560	1,375,010	1,377,310	1,546,989
Wastewater Treatment Facility Operations				
Personnel Services	6,364	-	-	-
Contracted Services	7,736	-	-	-
Materials and Supplies	4,953	-	-	-
Other Charges	29,615	-	-	-
Capital Outlay	-	-	-	-
Total	48,668	-	-	-
Water Quality Services				
Personnel Services	194,466	188,885	188,885	257,367
Contracted Services	84,354	212,352	212,352	224,070
Materials and Supplies	24,768	21,881	21,881	32,164
Other Charges	2,559	7,750	7,750	7,750
Capital Outlay	26,496	22,000	22,000	35,200
Total	332,643	452,868	452,868	556,551
Water Production / WW Treatment Facility Maint.				
Personnel Services	16,473	-	-	-
Contracted Services	4,486	-	-	-
Materials and Supplies	2,769	-	-	-
Other Charges	123	-	-	-
Capital Outlay	-	-	-	-
Total	23,851	-	-	-
Water Distribution Maintenance				
Personnel Services	738,434	781,052	781,052	854,238
Contracted Services	127,532	414,824	484,624	253,590
Materials and Supplies	381,799	407,291	425,091	404,928
Other Charges	21,250	25,900	25,900	26,200
Capital Outlay	18,390	172,000	154,200	167,000
Total	1,287,405	1,801,067	1,870,867	1,705,956

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

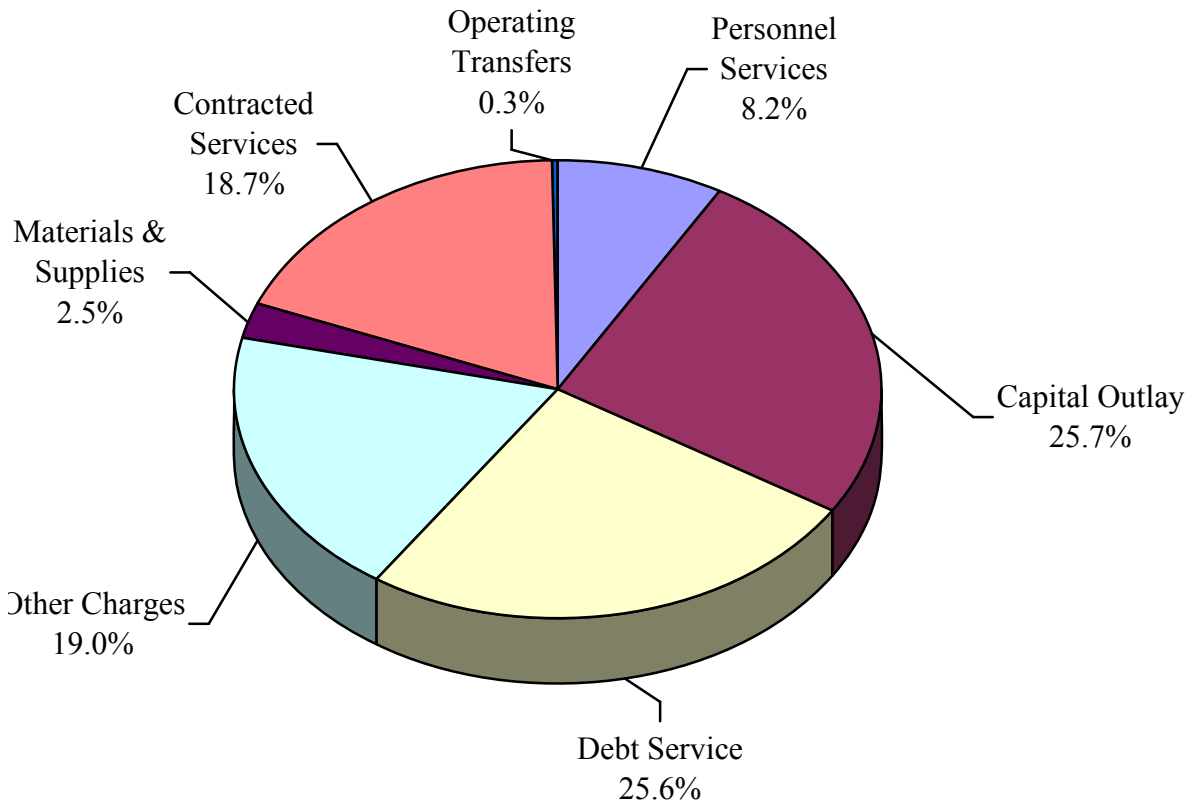
WATER / WASTEWATER UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Water/Wastewater Administration				
Personnel Services	441,310	514,681	507,081	506,950
Contracted Services	80,788	83,287	83,087	61,824
Materials and Supplies	53,600	55,620	60,220	57,325
Other Charges	40,392	39,900	42,900	50,312
Capital Outlay	16,118	-	-	10,000
Total	632,209	693,488	693,288	686,411
Special Services				
Personnel Services	11,633	218,736	218,736	75,227
Contracted Services	2,468,226	5,072,673	5,072,673	5,167,608
Materials and Supplies	3,069	7,647	7,647	7,700
Other Charges	7,034,434	5,761,195	5,761,195	5,884,361
Operating / Administrative Transfers	680,625	-	-	107,299
Capital Outlay	110	-	-	145,000
System Improvements	-	1,030,000	1,030,000	7,612,397
Prior Period Adjustments	3,441,611	-	-	-
Total	13,639,708	12,090,251	12,090,251	18,999,592
Debt Service				
Principal Payments	3,140,000	3,195,000	3,195,000	3,620,000
Interest Payments	3,038,031	2,957,190	2,957,190	3,914,376
Fiscal Agent Fees	15,191	13,750	13,750	13,750
New Debt Issued	-	-	-	539,582
Total	6,193,222	6,165,940	6,165,940	8,087,708
Total Water/Wastewater Utility Fund Expenses	23,386,266	22,578,624	22,650,524	31,583,206
Summary of Expenses by Department				
Wastewater Collection	1,228,560	1,375,010	1,377,310	1,546,989
Wastewater Treatment Facility Operations	48,668	-	-	-
Water Quality Services	332,643	452,868	452,868	556,551
Water Production/ WW Treatment Facility Maintenance	23,851	-	-	-
Water Distribution Maintenance	1,287,405	1,801,067	1,870,867	1,705,956
Water/ Wastewater Administration	632,209	693,488	693,288	686,411
Special Services	13,639,708	12,090,251	12,090,251	18,999,592
Debt Service	6,193,222	6,165,940	6,165,940	8,087,708
Total Water/Wastewater Utility Fund Expenses	23,386,266	22,578,624	22,650,524	31,583,206

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER / WASTEWATER UTILITY FUND

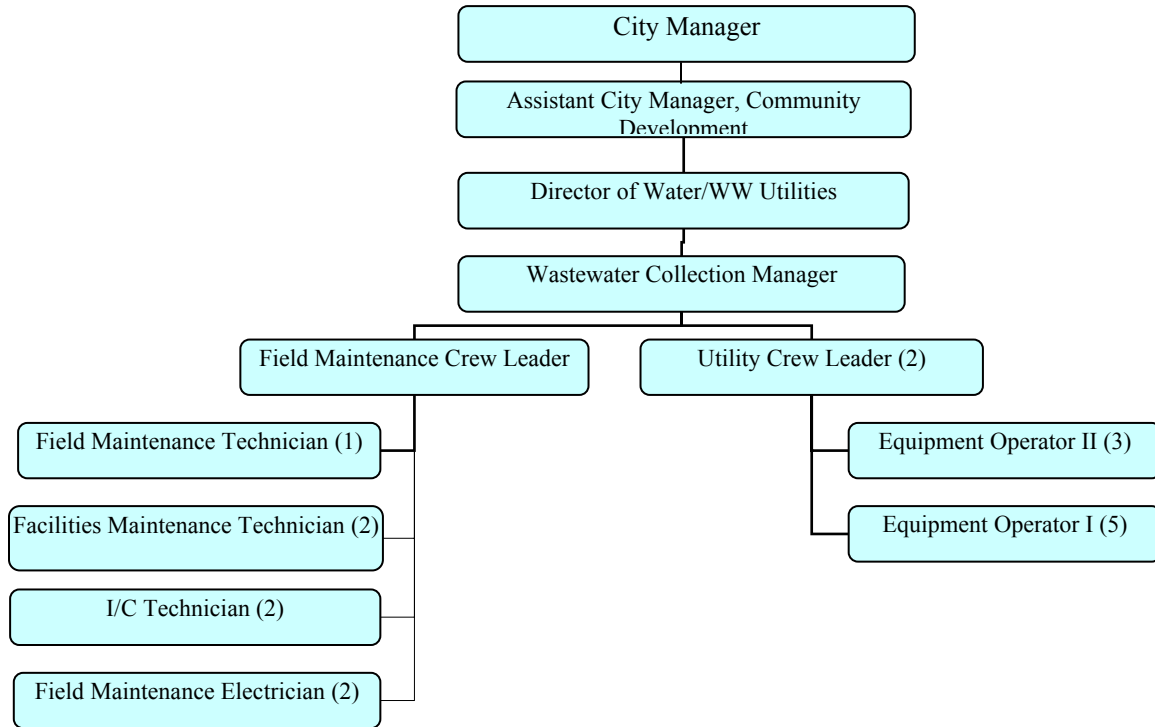


Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Capital Outlay*	Debt Service	Total
Wastewater Collection	906,056	188,151	285,082	25,700	0	142,000	0	1,546,989
Wastewater Treatment Facility Operations	0	0	0	0	0	0	0	0
Water Quality Services	257,367	224,070	32,164	7,750	0	35,200	0	556,551
Water Production/ WW Treatment Facility Maint.	0	0	0	0	0	0	0	0
Water Distribution & Maintenance	854,238	253,590	404,928	26,200	0	167,000	0	1,705,956
Administration	506,950	61,824	57,325	50,312	0	10,000	0	686,411
Special Services	75,227	5,167,608	7,700	5,884,361	107,299	7,757,397	8,087,708	27,087,300
Total	2,599,838	5,895,243	787,199	5,994,323	107,299	8,111,597	8,087,708	31,583,207

* Includes One-Time System Improvements of \$7,612,397 for future debt issuance.

Wastewater Collection

Department Organization



Mission Statement

Provide wastewater collection service for the citizens of the City of San Marcos and operate and maintain the collection system in a safe, efficient and healthy manner.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	536,559	779,797	782,297	906,056
Contracted Services	168,809	168,085	170,885	188,151
Materials and Supplies	267,899	315,628	322,628	285,082
Other Charges	17,780	24,500	24,500	25,700
Capital Outlay	237,513	87,000	77,000	142,000
Total	1,228,560	1,375,010	1,377,310	1,546,989

Goals and Objectives

- Provide wastewater collection services to the citizens of San Marcos.
- Operate and maintain the collection system in a safe, efficient and healthy manner.
- Respond to all emergency and non-emergency calls 24 hours a day.
- Protect the health and safety of the community and environment.
- GPS of Manholes, Clean Outs and Sample Ports.
- Continue video inspection of city mains and services.
- Continue grease and root control program.
- Expand on preventative maintenance program.

What We Accomplished in 2006-07

- Increased our grease and odor control efforts.
- Responded to over 1,500 wastewater calls.
- 180 repairs to the collection system.
- Installed security fencing around 20 lift stations.
- Installed radio frequency communications to our SCADA system.
- Installed over 40 new clean outs.
- Added additional grease control sites.
- Developed preventative program to clean mains and treat for grease control.

What We Plan to Accomplish in 2007-08

- Make necessary repairs to the collection system.
- Chemically treat for grease, odor and root problems in the collection system.
- Continue GPS of the Wastewater System.
- Start up of a Clean Out installation program.
- Continue television inspection of sewer mains to identify deteriorated lines and manholes.
- Upgrade security and improve deteriorated conditions of lift stations.
- Continue 24 hour response to all emergency and non-emergency calls.
- Comply with all applicable State, Federal and local mandates.
- Flow monitoring.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Wastewater Taps	Each	17	20	20
Sewer Main & Service Repairs	Each	55	75	100
Install Clean Outs	Each	25	40	60
Manhole Repairs	Each	30	25	50
Clear Sewer Mains and Services	Each	334	350	350
Repair Clean Outs and Sample Ports	Each	58	75	100
Line Locates	Each	518	600	600
Chemical Feed Maintenance	Each	20	60	100
GPS Survey	Each	968	300	400
Sewer Monitor/Preventative Maintenance	Each	247	300	300
Video Inspections	Each	62	150	150

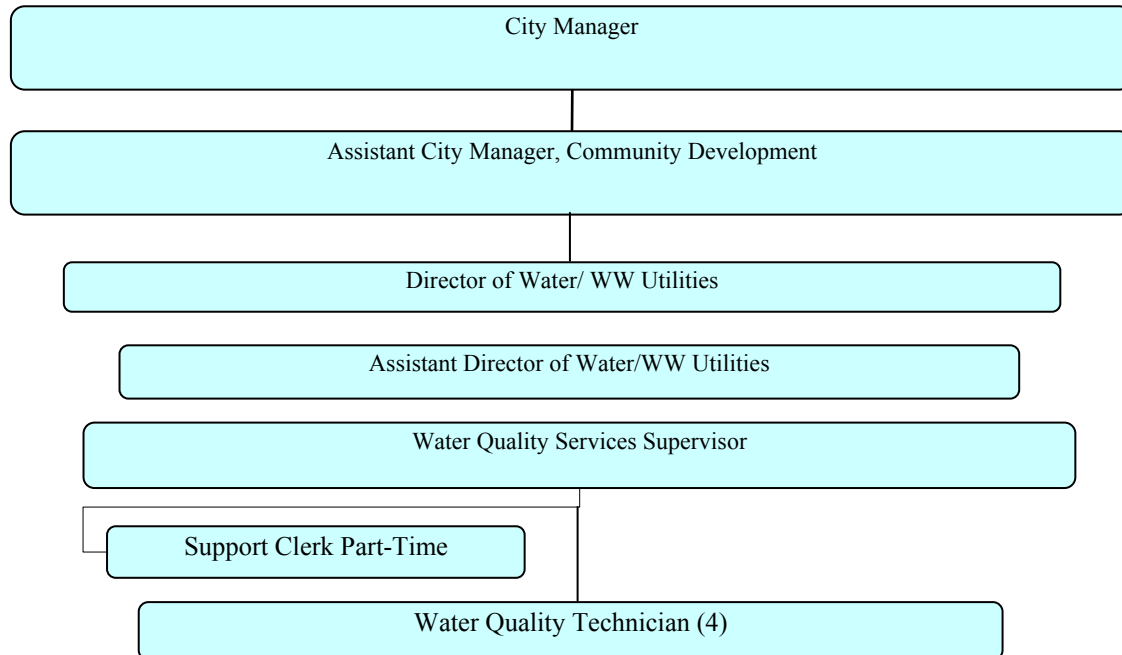
City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Department 200 - Wastewater Collection

51100	Salaries	346,384	492,855	492,855	591,222	20.0%
51110	W/C Insurance	5,390	11,221	11,221	13,101	16.8%
51120	Overtime	34,942	58,770	61,270	58,770	0.0%
51190	Medicare	5,414	8,056	8,056	9,470	17.6%
51200	FICA	23,149	34,445	34,445	40,499	17.6%
51210	TMRS	55,408	79,058	79,058	92,950	17.6%
51220	Insurance	61,940	91,460	91,460	96,840	5.9%
51300	Stability Pay	3,932	3,932	3,932	3,204	-18.5%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		536,559	779,797	782,297	906,056	16.2%
52110	Telephone	10,343	12,000	11,800	17,000	41.7%
52130	Equipment - Rent / Lease	5,108	6,000	10,500	6,000	0.0%
52140	Power and Lights	123,096	112,000	112,000	118,000	5.4%
52160	Professional Services	4,192	30,000	28,500	30,000	0.0%
52300	Contracted Services	24,918				
52391	Information Technology Services	1,152	4,085	4,085	13,151	221.9%
52480	Sewer Line Monitoring	-	-	-	-	0.0%
52650	Repairs - Communication		4,000	4,000	4,000	0.0%
Total Contracted Services		168,809	168,085	170,885	188,151	11.9%
53120	Chemicals	96,626	100,000	100,000	70,000	-30.0%
53140	Fuel and Lubrication	17,217	20,628	20,628	23,782	15.3%
53150	Supplies - Other	79,300	75,000	73,500	75,000	0.0%
53160	Supplies - Office	786	2,000	2,000	2,000	0.0%
53170	Supplies - Data Processing	85	20,000	20,000	16,500	-17.5%
53240	Repairs - Building	2,768	5,000	3,500	3,800	-24.0%
53290	Repairs - Manhole	2,728	4,000	4,000	5,000	25.0%
53300	Repairs - Vehicle / Equipment	54,618	65,000	75,000	65,000	0.0%
53340	Uniforms	4,736	9,000	9,000	9,000	0.0%
53800	Base Materials	9,035	15,000	15,000	15,000	0.0%
Total Materials and Supplies		267,899	315,628	322,628	285,082	-9.7%
54140	Dues and Subscriptions	405	1,000	1,000	1,000	0.0%
54290	Mobile Communication System	1,436	2,500	2,500	3,700	48.0%
54340	Professional Development	6,917	13,000	13,000	13,000	0.0%
54910	Safety Items	9,022	8,000	8,000	8,000	0.0%
Total Other Charges		17,780	24,500	24,500	25,700	4.9%
61040	Computer Equipment		-	-	-	0.0%
61050	Light Vehicles	51,229			125,000	100.0%
61060	Heavy Equipment	162,134	75,000	65,000		
61100	Miscellaneous Equipment	24,150	12,000	12,000	17,000	41.7%
Total Capital Outlay		237,513	87,000	77,000	142,000	63.2%
Total Wastewater Collection		1,228,560	1,375,010	1,377,310	1,546,989	12.5%

Water Quality Services

Department Organization



Mission Statement

The Water Quality Services division has the responsibility for administration and enforcement of Industrial Waste Discharge Regulations (Ordinance 1991-55) and implementation of Ordinance 1991-53 pertaining to Industrial User Permit Fees, Surcharge Fees, Commercial Waste Hauler Registration and Waste Receiving Fees.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	194,466	188,885	188,885	257,367
Contracted Services	84,354	212,352	212,352	224,070
Materials and Supplies	24,768	21,881	21,881	32,164
Other Charges	2,559	7,750	7,750	7,750
Capital Outlay	26,496	22,000	22,000	35,200
Total	332,643	452,868	452,868	556,551

Goals and Objectives

- To support the City of San Marcos' responsibility in enforcing the Clean Water Act and the Safe Drinking Water Act. We plan to monitor the wastewater and drinking water to ensure the safety of the city's drinking water supply and to protect the wastewater system, personnel, and effluent discharge to the environment as required by the Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ). This includes 16 permitted users and approximately 300 commercial users. We will inspect and sample industrial and commercial facilities to ensure compliance and provide education to our customers.

What We Accomplished in 2006-07

- We collected over 3000 samples from approximately 300 commercial entities, 16 permitted Industrial Users, the city's water distribution system, and the San Marcos River. We evaluated over 5000 test results and conducted approximately 2700 field tests. We conducted approximately 75 inspections of industrial and commercial users and educated approximately 80 commercial representatives on current issues. We added one Significant Industrial User (SIU) and made two changes in another SIU permit. We issued 6 Administrative Compliance Orders and 3 Notice of Violation for violations of the city's discharge ordinance. We had a TCEQ audit of the city's Pretreatment Program and have begun to implement the required changes. We began the LT2 cryptosporidium sampling program as required by the TCEQ. We also started the Stage 2 modeling plan for disinfection by products. We completed the Endocrine Disruptor Compounds (EDC) study in conjunction with Texas State University.

What We Plan to Accomplish in 2007-08

- We will continue to enforce the Clean Water Act by monitoring the Industrial Users for permit compliance and the commercial users under the surcharge program. We will inspect Industrial Users and investigate undesirable changes in wastewater characteristics. We plan to continue to educate our domestic users through daily communication. We will continue to sample for drinking water quality in our wells and distribution system plus we will continue to monitor the reclaimed water and the San Marcos River. We will continue development of the Stage 2 monitoring plan for disinfection by products and the LT2 plan for cryptosporidium monitoring in our drinking water. We will conduct lead and copper sampling of our drinking water as required by the TCEQ. We will complete all changes of the city's Pretreatment Program as required by the outcome of the TCEQ audit.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Significant Industrial Users Inspections And Reports Prepared	Number	64	68	72
Wastewater Samples Collected And Tested (Tests Performed By Outside Lab)	Number	5,000	5,200	5,600
Water/WW Sample Tests Perform By City Staff	Number	2,710	2,768	3,000
Significant Industrial Permit Actions (Issuances, Transfers, Renewals, Modifications)	Number	16	4	16
Industrial User Surcharge Facility Inspections/Reports	Number	360	360	400
Correspondence Prepared (Letters, Memos, Guides, Surveys)	Number	60	65	75
Working Meetings	Hours	220	225	240
Provide Educational Information – People Reached	Number	315	320	360
Purchase Orders, Check Requests	Number	220	220	230

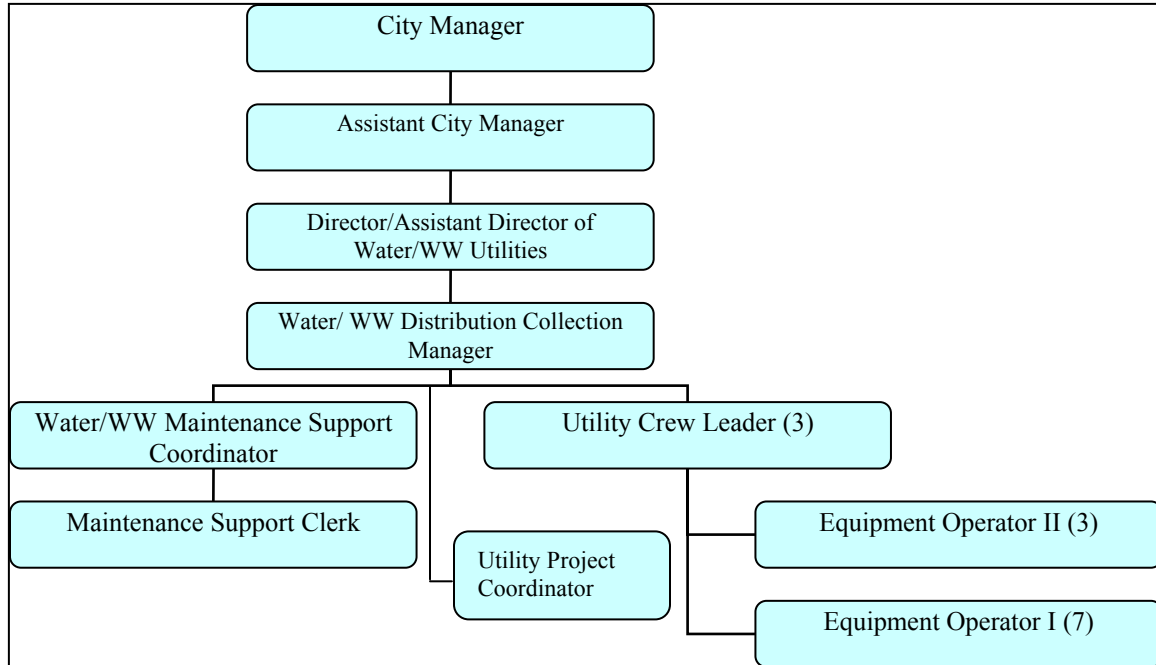
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Fund 610 - Water/Wastewater Utility Fund
Department 202 - Water Quality Services

51100	Salaries	131,532	131,353	131,353	177,878	35.4%
51110	W/C Insurance	1,810	1,804	1,804	2,420	34.1%
51120	Overtime	6,790	3,079	3,079	3,079	0.0%
51190	Medicare	1,933	1,969	1,969	2,650	34.6%
51200	FICA	8,264	8,422	8,422	11,328	34.5%
51210	TMRS	19,876	19,330	19,330	25,996	34.5%
51220	Insurance	22,909	21,520	21,520	32,280	50.0%
51300	Stability Pay	1,352	1,408	1,408	1,736	23.3%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	0.0%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		194,466	188,885	188,885	257,367	36.3%
52100	Printing and Publications	380	2,000	2,000	3,200	60.0%
52110	Telephone	2,580	3,500	3,500	4,000	14.3%
52160	Professional Services	80,818	205,000	205,000	210,000	2.4%
52391	Information Technology Services	576	1,852	1,852	6,870	271.0%
Total Contracted Services		84,354	212,352	212,352	224,070	5.5%
53120	Chemicals	303	1,000	1,000	1,000	0.0%
53130	Lab Equipment	2,979	3,000	3,000	3,000	0.0%
53140	Fuel and Lubrication	4,239	4,881	4,881	5,164	5.8%
53150	Supplies - Other	5,426	5,000	5,000	6,000	20.0%
53160	Supplies - Office	725	2,500	2,500	2,500	0.0%
53170	Supplies - Data Processing		500	500	6,000	1100.0%
53180	Postage	350	500	500	3,500	600.0%
53300	Repairs - Vehicle / Equipment	9,513	2,500	2,500	2,500	0.0%
53340	Uniforms	1,232	2,000	2,000	2,500	25.0%
Total Materials and Supplies		24,768	21,881	21,881	32,164	47.0%
54140	Dues and Subscriptions		500	500	500	0.0%
54340	Professional Development	2,389	5,750	5,750	5,750	0.0%
54910	Safety Items	170	1,500	1,500	1,500	0.0%
Total Other Charges		2,559	7,750	7,750	7,750	0.0%
61050	Light Vehicles	26,496	22,000	22,000	22,000	0.0%
61100	Miscellaneous Equipment	-	-	-	13,200	100.0%
Total Capital Outlay		26,496	22,000	22,000	35,200	60.0%
Total Water Quality Services		332,643	452,868	452,868	556,551	22.9%

Water Distribution Maintenance

Department Organization



Mission Statement

The Water Distribution Maintenance Division operates and maintains a water distribution system that provides the community and customers an ample supply of clean, potable water as mandated by state and federal agencies.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	738,434	781,052	781,052	854,238
Contracted Services	127,532	414,824	484,624	253,590
Materials and Supplies	381,799	407,291	425,091	404,928
Other Charges	21,250	25,900	25,900	26,200
Capital Outlay	18,390	172,000	154,200	167,000
Total	1,287,405	1,801,067	1,870,867	1,705,956

Goals and Objectives

- To operate and maintain the water distribution system that provides the community and customers with an ample supply of clean, potable water as mandated by State and Federal agencies.
- Protect the health and safety of the community and environment.
- Respond to all emergency and non-emergency calls in a safe and efficient manner.
- Provide education and training to Water Distribution personnel.
- Continue to survey and monitor the distribution system to minimize water loss.
- Continue to GPS our water system to insure accurate mapping.
- Continue to repair and replace fire hydrants to ensure adequate fire protection.
- Continue to repair and replace isolation water valves to minimize service interruptions during water main repairs.

What We Accomplished in 2006-07

- Installed 200 new water services.
- Repaired, replaced or maintained 263 fire hydrants.
- Changed out over 700 water meters of ten years or older to ensure accuracy.
- Made over 225 repairs to water mains and service lines.
- Tested and repaired the top ten water users' water meters to prevent revenue loss.
- Completed 2,500 work orders on maintenance and repairs on the distribution system.
- Responded to 600 calls for water line locates.
- GPS of over 1,000 points in the Water Distribution System.

What We Plan to Accomplish in 2007-08

- Continue to monitor and reduce unaccounted for water.
- Continue the leak detection survey of 75 linear miles of water mains.
- Continue to GPS all meters, valves and hydrants in the Water Distribution System.
- Continue to upgrade, change out and test meters.
- Prompt repair of all water leaks.
- Respond to all service calls in a safe and timely manner.
- Explore new ideas and products that will realize savings in cost.
- Continue to train and educate coworkers to encourage confidence.
- Increase the number of repair water main valves.
- Focus on repairs and maintenance of fire hydrants.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
New Water Services	Each	211	100	110
Meter Change Outs	Each	533	750	700
Line Locates	Each	565	600	600
Meter Maintenance	Each	932	900	950
Water Main and Water Service Repairs	Each	263	200	200
Fire Hydrant Repairs/Replace	Each	263	200	250
Water Main & Service Relocate/Replace/Extension	Each	4	10	10
Main Valve Repair/Replace	Each	7	16	25

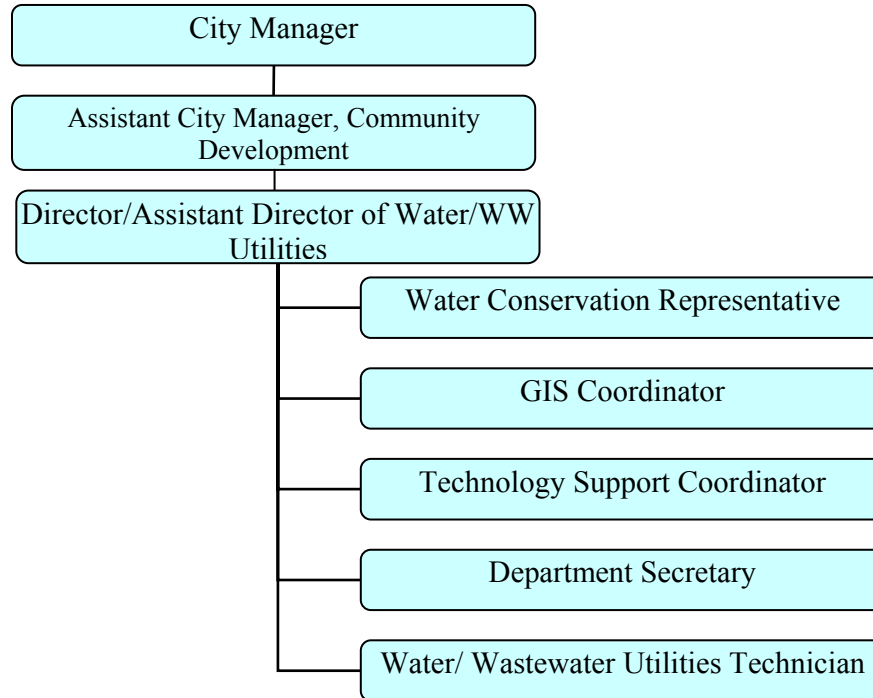
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Fund 610 - Water/Wastewater Utility Fund
Department 204 - Water Distribution and Maintenance

51100	Salaries	467,200	489,195	489,195	547,907	12.0%
51110	W/C Insurance	7,559	7,433	7,433	8,627	16.1%
51120	Overtime	58,362	66,919	66,919	66,919	0.0%
51190	Medicare	7,320	8,117	8,117	8,972	10.5%
51200	FICA	31,299	34,701	34,701	38,364	10.6%
51210	TMRS	75,307	79,643	79,643	88,049	10.6%
51220	Insurance	88,227	91,460	91,460	91,460	0.0%
51300	Stability Pay	3,160	3,584	3,584	3,940	9.9%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		738,434	781,052	781,052	854,238	9.4%
52100	Printing and Publications	1,000	1,000	1,000	2,000	100.0%
52110	Telephone	3,981	8,000	7,800	8,000	0.0%
52130	Equipment - Rent / Lease	20,250	24,000	24,000	24,000	0.0%
52140	Power and Lights	46,431	5,000	5,000	5,000	0.0%
52160	Professional Services	3,145	367,000	437,000	195,000	-46.9%
52300	Contracted Services	47,248	-	-	-	0.0%
52391	Information Technology Services	1,584	4,824	4,824	14,590	202.4%
52650	Repairs - Communication	3,893	5,000	5,000	5,000	0.0%
Total Contracted Services		127,532	414,824	484,624	253,590	-38.9%
53140	Fuel and Lubrication	40,447	43,381	46,381	47,128	8.6%
53150	Supplies - Other	171,176	120,000	157,800	130,000	8.3%
53160	Supplies - Office	1,497	2,000	2,000	2,000	0.0%
53170	Supplies - Data Processing	751	33,810	33,810	26,300	-22.2%
53180	Postage	15	100	100	2,500	2400.0%
53230	Repairs - Water Meters	5,112	10,000	7,000	10,000	0.0%
53300	Repairs - Vehicle / Equipment	45,700	80,000	60,000	75,000	-6.3%
53340	Uniforms	6,100	9,000	9,000	9,000	0.0%
53390	Supplies - Meters	61,214	62,000	62,000	56,000	-9.7%
53440	Supplies - Valves	13,437	17,000	17,000	17,000	0.0%
53800	Base Materials	36,350	30,000	30,000	30,000	0.0%
Total Materials and Supplies		381,799	407,291	425,091	404,928	-0.6%
54140	Dues and Subscriptions	1,453	1,200	1,200	1,500	25.0%
54290	Mobile Communication System	4,830	5,700	5,700	5,700	0.0%
54340	Professional Development	10,908	13,000	13,000	13,000	0.0%
54910	Safety Items	4,059	6,000	6,000	6,000	0.0%
Total Other Charges		21,250	25,900	25,900	26,200	1.2%
61050	Light Vehicles	-	-	-	-	0.0%
61060	Heavy Equipment	-	142,000	124,200	162,000	14.1%
61100	Miscellaneous Equipment	18,390	30,000	30,000	5,000	-83.3%
Total Capital Outlay		18,390	172,000	154,200	167,000	-2.9%
Total Water Distribution and Maintenance		1,287,405	1,801,067	1,870,867	1,705,956	-5.3%

Administration

Department Organization



Mission Statement

Provide planning, direction and administrative support for all divisions within the Water and Wastewater Utilities Department including Water Distribution, Water Production, Wastewater Collection, Wastewater Disposal and Industrial Pretreatment.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	441,310	514,681	507,081	506,950
Contracted Services	80,788	83,287	83,087	61,824
Materials and Supplies	53,600	55,620	60,220	57,325
Other Charges	40,392	39,900	42,900	50,312
Capital Outlay	16,118	0	0	10,000
Total	632,208	693,488	693,288	686,411

Goals and Objectives

To act as the initial contact point for all customer and citizen concerns involving water and/or wastewater. Provide management, technical, fiscal and administrative guidance and support to all divisions within this department.

Personnel within this division:

- Prepare, control and distribute work orders to repair infrastructure problems (water leaks, wastewater problems, water quality concerns, etc.)
- Contact, dispatch and monitor locations of work crews (via radio or telephone) to repair reported infrastructure problems.
- Attend public forums to disseminate information on all on going infrastructure projects as well as receiving comments and suggestions from the general public.
- Provide a public service education program that keeps citizens informed of contemporary issues such as water conservation initiatives.
- Direct and/or approve all department budget preparations and submissions and review expenditures.

What We Accomplished in 2006-07

- Responded to over 10,000 customer calls for service.
- Continue to enhance the cross-connection, backflow prevention program to include GIS address location, field attributes, asset specifications in the City's mapping system and the Maximo ActiveG software.
- Upgrade the mapping system to further increase the precision and accuracy.
- Support numerous public forums with representatives and equipment.
- Provided department personnel software training in ActiveG, Maximo, ArcGIS, Leica GPS RS-500, and ArcPad by the GIS/IT Coordinators for wireless field communications for infrastructure repairs.

What We Plan to Accomplish in 2007-08

- Provide guidance and management to all divisions of Water/Wastewater Utilities.
- Continue the water conservation rebate and incentive programs for both single-family and multi-family residential customers.
- Optimization of wireless communications and electronic field equipment for the water distribution/sewer collection maintenance program and the cross-connection, backflow prevention program.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Citizen Service Requests	Number	3,750	4,500	5,000
Telephone calls and walk in customers				
Work Orders/Service Calls	Number	9,250	9,500	9,750
Review Building Plans/Plats	Number	450	450	450
Correspondence				
Letters, memos, invoices, reports, etc.	Number	800	800	800
Plumbing Retrofit Program (low-flow showerheads and faucet aerators for single and multi-family residential customers)	Number	1,317	2,500	2,500
Residential Water Audits (for single and multi-family customers)	Number	496	500	500
Water Conservation School Education Program	# of students	6,500	6,500	6,500
GIS Data Maintenance – Updated/Created	Number	1,300	4,300	9,300
GPS Data Collection	# of Points	1,715	3,000	5,000

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Department 205 - Water / Wastewater Administration

51100	Salaries	326,372	375,940	368,340	374,644	-0.3%
51110	W/C Insurance	633	652	652	672	3.1%
51120	Overtime	65	3,354	3,354	3,354	0.0%
51190	Medicare	4,705	5,613	5,613	5,590	-0.4%
51200	FICA	20,117	23,995	23,995	23,487	-2.1%
51210	TMRS	47,640	54,311	54,311	54,083	-0.4%
51220	Insurance	35,495	43,040	43,040	37,660	-12.5%
51300	Stability Pay	1,782	2,376	2,376	2,060	-13.3%
51350	Car Allowance	4,500	5,400	5,400	5,400	0.0%
Total Personnel Services		441,310	514,681	507,081	506,950	-1.5%
52100	Printing and Publications	3,988	4,000	4,000	4,000	0.0%
52110	Telephone	3,074	3,330	3,130	3,330	0.0%
52160	Professional Services	40,100	45,000	45,000	35,000	-22.2%
52391	Information Technology Services	33,625	30,957	30,957	19,494	-37.0%
Total Contracted Services		80,788	83,287	83,087	61,824	-25.8%
53150	Supplies - Other	17,407	5,760	6,760	5,925	2.9%
53160	Supplies - Office	1,953	2,000	2,600	2,000	0.0%
53170	Supplies - Data Processing	3,006	16,460	16,460	18,000	9.4%
53180	Postage	2,043	2,000	5,000	2,000	0.0%
53385	Supplies - Water Conservation	29,192	29,400	29,400	29,400	0.0%
Total Materials and Supplies		53,600	55,620	60,220	57,325	3.1%
54140	Dues and Subscriptions	1,919	2,500	2,500	7,500	200.0%
54340	Professional Development	9,950	7,000	10,000	11,500	64.3%
54710	Water Conservation Rebate Program	28,523	30,400	30,400	31,312	3.0%
Total Other Charges		40,392	39,900	42,900	50,312	26.1%
61040	Computer Equipment	16,118			10,000	100.0%
61100	Miscellaneous Equipment				-	0.0%
Total Capital Outlay		16,118	-	-	10,000	100.0%
Total Water/Wastewater Administration		632,209	693,488	693,288	686,411	-1.0%

Special Services

Department Organization

The Special Services Division is used to account for a variety of non-direct expenses. Examples of expenses include utilities, insurance, bank charges and operating transfers.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	11,633	218,736	218,736	75,227
Contracted Services	2,468,226	5,072,673	5,072,673	5,167,608
Materials and Supplies	3,069	7,647	7,647	7,700
Other Charges	7,034,434	5,761,195	5,761,195	5,884,361
Operating Transfers	680,625	0	0	107,299
Capital Outlay	110	1,030,000	1,030,000	7,757,397
Debt Service	6,193,222	6,842,694	6,842,694	7,966,132
Total	16,391,319	18,932,945	18,932,945	26,965,724

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Department 210 - Special Services

51310	Unemployment Comp. and Term. Leave	11,633	24,000	24,000	24,000	0.0%
51320	Market / Merit / COLA Increase	-	194,736	194,736	51,227	-73.7%
Total Personnel Services		11,633	218,736	218,736	75,227	-65.6%
52010	Copier Rental	33,550	20,368	20,368	15,000	-26.4%
52100	Printing and Publications	8,989	45,000	45,000	45,000	0.0%
52130	Equipment - Rent / Lease	-	38,221	38,221	38,221	0.0%
52160	Professional Services	46,313	55,000	55,000	55,000	0.0%
52205	Household Hazardous Waste Program	25,000	25,000	25,000	25,000	0.0%
52340	WWTP O&M - OMI Contract	-	1,557,658	1,557,658	1,633,238	4.9%
52341	WWTP Power Cost - OMI Contract	-	304,587	304,587	300,000	-1.5%
52345	SWTP O&M - GBRA Contract	837,199	961,067	961,067	1,078,117	12.2%
52346	SWTP Power Cost - GBRA Contract	303,654	342,000	342,000	338,410	-1.0%
52347	Raw Water Delivery System O&M	151,805	220,460	220,460	193,248	-12.3%
52391	Information Technology Services	-	54,672	54,672	56,397	3.2%
52440	Edwards Aquifer Litigation	4,102	50,000	50,000	50,000	0.0%
52510	EAA Management Fee	82,207	103,468	103,468	218,400	111.1%
52570	Surface Water	460,000	573,907	573,907	580,750	1.2%
52571	Raw Water Delivery System Debt Service	490,799	656,265	656,265	475,827	-27.5%
52740	Maintenance - Public Works Office	24,608	65,000	65,000	65,000	0.0%
Total Contracted Services		2,468,226	5,072,673	5,072,673	5,167,608	1.9%
53150	Supplies - Other	118	5,500	5,500	5,500	0.0%
53380	Supplies - Copier	2,951	2,147	2,147	2,200	2.5%
Total Materials and Supplies		3,069	7,647	7,647	7,700	0.7%
54120	Tuition Reimbursement Program	2,666	12,700	12,700	13,000	2.4%
54160	Insurance	147,475	153,000	153,000	157,000	2.6%
54190	Energy Assistance Fund	15,000	15,000	15,000	15,000	0.0%
54210	Assessment Centers	5,000	6,250	6,250	6,500	4.0%
54215	Market Study	5,617			16,666	100.0%
54260	Training - Supervisory	1,757	2,500	2,500	2,575	3.0%
54450	W/WW Utility-WWTP	1,493,364			3,585	100.0%
54451	WWTF- Utilities	275,201			3,585	100.0%
54600	Contingency Funds	-	100,000	100,000	100,000	0.0%
54740	Allowance for Bad Debt	162,710	190,000	190,000	190,000	0.0%
54750	Bank Charges	60,180	91,250	91,250	91,250	0.0%
54800	Reimbursement to General Fund (100)	2,382,511	2,403,390	2,403,390	2,448,535	1.9%
54805	Reimbursement to Electric Utility Fund (650)	350,000	750,000	750,000	750,000	0.0%
54870	ADA Compliance / Training	-	1,000	1,000	1,000	0.0%
54890	Customer Service Training	1,000	1,000	1,000	1,000	0.0%
54915	Safety Program	17,095	20,000	20,000	20,000	0.0%
54920	Employee Recognition	1,963	5,700	5,700	5,700	0.0%
54940	Employee Group Activities	5,108	6,800	6,800	6,800	0.0%
54970	Franchise Fee	2,107,787	2,002,605	2,002,605	2,052,165	2.5%
Total Other Charges		7,034,434	5,761,195	5,761,195	5,884,361	2.1%

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 610 - Water/Wastewater Utility Fund						
Department 210 - Special Services (continued)						
58100	Op Trsfr - General Fund (100)		-		24,299	100.0%
58420	Op Trsfr - General Fund CIP (420)	680,625	-		83,000	100.0%
58480	Op Trsfr - Wastewater CIP (480)		-		-	0.0%
58490	Op Trsfr - Fund (490)		-	-	-	
58620	Op Trsfr - Wastewater CIP Fund (620)		-		-	
58630	Op Trsfr - Water CIP (630)		-	-	-	0.0%
58660	Op Trsfr - Electric CIP (660)		-	-	-	0.0%
Total Operating Transfers		680,625	-	-	107,299	100.0%
61100	Miscellaneous Equipment	-			145,000	100.0%
61300	System Improvements		1,030,000	1,030,000	7,612,397	639.1%
61310	Fuel Tank Cleanup	110	-	-	-	0.0%
Total Capital Outlay		110	1,030,000	1,030,000	7,757,397	653.1%
81000	Prior Period Adjustment	3,441,611	-	-	-	0.0%
Total Prior Period Adjustments		3,441,611	-	-	-	0.0%
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Total Special Services		13,639,708	12,090,251	12,090,251	18,999,592	57.1%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Division 460 - 1995 Refunding Revenue Bonds

71150	Principal Payments	-	-	-	0.0%
71200	Interest Payments	-	-	-	0.0%
71300	Fiscal Agent Fees	-	-	-	0.0%
Total		-	-	-	0.0%

Fund 610 - Water/Wastewater Utility Fund
Division 461 - 1998 Refunding Bonds

71150	Principal Payments	270,000	290,000	290,000	
71200	Interest Payments	178,130	18,850	18,850	
71300	Fiscal Agent Fees	716	1,250	1,250	
Total		448,846	310,100	310,100	-100.0%

Fund 610 - Water/Wastewater Utility Fund
Division 463 - 1996A Revenue Bonds

71150	Principal Payments	100,000		-	0.0%
71200	Interest Payments	2,110		-	0.0%
71300	Fiscal Agent Fees			-	0.0%
Total		102,110	-	-	0.0%

Fund 610 - Water/Wastewater Utility Fund
Division 464 - 1996 Revenue Bonds

71150	Principal Payments	-	-	-	0.0%
71200	Interest Payments	-	-	-	0.0%
71300	Fiscal Agent Fees	-	-	-	0.0%
Total		-	-	-	0.0%

Fund 610 - Water/Wastewater Utility Fund
Division 465 - 1996B Revenue Bonds

71150	Principal Payments	250,000	350,000	350,000	0.0%
71200	Interest Payments	147,800	282,658	282,658	-4.8%
71300	Fiscal Agent Fees	567	1,250	1,250	0.0%
Total		398,367	633,908	620,258	-2.2%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Division 466 - 1996C Revenue Bonds

71150	Principal Payments	50,000	20,000	20,000	-	-100.0%
71200	Interest Payments	1,847	510	510	-	-100.0%
71300	Fiscal Agent Fees	567	1,250	1,250	-	-100.0%
Total		52,414	21,760	21,760	-	-100.0%

Fund 610 - Water/Wastewater Utility Fund
Division 467 - 1997 Revenue Bonds

71150	Principal Payments	50,000	150,000	150,000		
71200	Interest Payments	9,642	6,900	6,900		
71300	Fiscal Agent Fees	716	1,250	1,250		
Total		60,358	158,150	158,150	-	-100.0%

Fund 610 - Water/Wastewater Utility Fund
Division 468 - 1999 Revenue Bonds

71150	Principal Payments	270,000	285,000	285,000	295,000	3.5%
71200	Interest Payments	232,133	223,159	223,159	211,616	-5.2%
71300	Fiscal Agent Fees	716	1,250	1,250	1,250	0.0%
Total		502,848	509,409	509,409	507,866	-0.3%

Fund 610 - Water/Wastewater Utility Fund
Division 470 - 2000 Revenue Bonds

71150	Principal Payments	100,000	100,000	100,000	200,000	100.0%
71200	Interest Payments	182,741	178,275	178,275	172,900	-3.0%
71300	Fiscal Agent Fees	716	1,250	1,250	1,250	0.0%
Total		283,457	279,525	279,525	374,150	33.9%

Fund 610 - Water/Wastewater Utility Fund
Division 471 - 2003 Revenue Bonds

71150	Principal Payments	280,000	290,000	290,000	190,000	-34.5%
71200	Interest Payments	218,088	208,200	208,200	195,875	-5.9%
71300	Fiscal Agent Fees		1,250	1,250	1,250	0.0%
Total		498,088	499,450	499,450	387,125	-22.5%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund
Division 472 - 2004 Revenue Bonds

71150	Principal Payments	280,000	290,000	290,000	260,000	-10.3%
71200	Interest Payments	318,974	308,504	308,504	295,454	-4.2%
71300	Fiscal Agent Fees	300	1,250	1,250	1,250	0.0%
Total		599,274	599,754	599,754	556,704	-7.2%

Fund 610 - Water/Wastewater Utility Fund
Division 473 - 2004A Revenue Bonds

71150	Principal Payments	1,350,000	1,235,000	1,235,000	1,270,000	2.8%
71200	Interest Payments	867,745	834,093	834,093	797,042	-4.4%
71300	Fiscal Agent Fees		1,250	1,250	1,250	0.0%
Total		2,217,745	2,070,343	2,070,343	2,068,292	-0.1%

Fund 610 - Water/Wastewater Utility Fund
Division 474 - 2005 Refunding Bonds

71150	Principal Payments	65,000	165,000	165,000	675,000	309.1%
71200	Interest Payments	730,507	728,886	728,886	723,936	-0.7%
71300	Fiscal Agent Fees	300	1,250	1,250	1,250	0.0%
Total		795,807	895,136	895,136	1,400,186	56.4%

Fund 610 - Water/Wastewater Utility Fund
Division 475 - 2005A Revenue Bonds

71150	Principal Payments	75,000	20,000	20,000	80,000	300.0%
71200	Interest Payments	148,314	167,155	167,155	166,455	-0.4%
71300	Fiscal Agent Fees		1,250	1,250	1,250	0.0%
71100	New Debt Payments	-		-	-	0.0%
Total		223,314	188,405	188,405	247,705	31.5%

Fund 610 - Water/Wastewater Utility Fund
Division 476 - 2006 Revenue Bonds

71150	Principal Payments	-	-	-		
71200	Interest Payments	-			361,836	100.0%
71300	Fiscal Agent Fees	7,915	-	-	1,250	100.0%
Total		7,915	-	-	363,086	100.0%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 610 - Water/Wastewater Utility Fund

Division 477 - 2006A Revenue Bonds

71150	Principal Payments	-	-	-	0.0%
71200	Interest Payments	-	-	163,231	100.0%
71300	Fiscal Agent Fees	2,680	-	1,250	100.0%
Total		2,680	-	164,481	100.0%

Fund 610 - Water/Wastewater Utility Fund

Division 478 - Series 2007 Water/WW Revenue Bonds

71150	Principal Payments	-	832,474	832,474	300,000	-64.0%
71200	Interest Payments	-	-	-	557,022	100.0%
71300	Fiscal Agent Fees	-	-	-	1,250	100.0%
Total		-	832,474	832,474	858,272	3.1%

Fund 610 - Water/Wastewater Utility Fund

Department 479 - New Debt Payments

71100	New Debt Payments	-	-	-	539,582	100.0%
Total		-	-	-	539,582	100.0%

Summary

Principal Payments	3,140,000	3,195,000	3,195,000	3,620,000	13.3%
Interest Payments	3,038,031	2,957,190	2,957,190	3,914,376	32.4%
Fiscal Agent Fees	15,191	13,750	13,750	13,750	0.0%
New Debt Payments				539,582	
Total Debt Service	6,193,222	6,165,940	6,165,940	8,087,708	31.2%



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET
DRAINAGE UTILITY FUND
FINANCIAL FORECAST

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Operating Revenues					
Interest Income	102,194	40,721	58,023	50,109	32,343
Drainage Service Revenue	1,053,572	1,111,270	1,222,680	1,228,793	1,234,937
Charges from Other Services	14,836	12,600	12,600	12,600	12,600
Other Revenue	-	-	-	-	-
Total Operating Revenues	1,170,602	1,164,591	1,293,303	1,291,502	1,279,880
Operating Expenses					
Personnel Services	-	40,000	86,189	90,499	95,024
Contracted Services	327,572	357,318	450,368	472,886	496,531
Other Charges	11,176	6,500	18,198	10,000	10,000
Debt Service	442,291	455,498	852,350	642,675	1,310,320
Total Operating Expenses	781,039	859,316	1,407,105	1,216,060	1,911,874
Operating Income / (Loss)	389,563	305,274	(113,802)	75,442	(631,994)
One-Time Revenues					
Prior Period Adjustment	-	-	-	-	-
Operating Transfer to Drainage CIP Fund	-	-	-	-	-
One-Time Expenses					
Capital Outlay	-	-	-	-	-
One-Time Operating Transfers	1,405,345	-	-	-	-
System Improvements	-	-	150,000	-	-
Prior Period Adjustment	-	-	-	-	-
Net Change in Fund Balance	(1,015,782)	305,274	(263,802)	75,442	(631,994)
Beginning Unreserved Fund Balance	2,644,605	1,628,823	1,934,098	1,670,296	1,745,738
Ending Unreserved Fund Balance	1,628,823	1,934,098	1,670,296	1,745,738	1,113,744
Percentage of Operating Expenses	208.5%	225.1%	118.7%	143.6%	58.3%
Days of Operation	761	822	433	524	213

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DRAINAGE UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Interest Income	102,194	40,721	40,721	58,023
Drainage Utility Fee	1,053,572	1,222,744	1,111,270	1,222,680
Penalties	14,836	12,600	12,600	12,600
Other Revenue	-	-	-	-
Total Operating Revenues	1,170,602	1,276,065	1,164,591	1,293,303
Operating Expenses				
Personnel Services	-	-	40,000	86,189
Contracted Services	327,572	357,368	357,318	450,368
Materials and Supplies	-	-	6,500	18,198
Other Charges	11,176	10,000	11,000	12,000
Debt Service	442,291	444,498	444,498	840,350
Total Operating Expenses	781,039	811,866	859,316	1,407,105
Operating Income/ (Loss)	389,563	464,199	305,274	(113,802)
One-Time Revenues				
Residual Transfer from Drainage CIP Fund	-	-	-	-
Prior Period Adjustment	-	-	-	-
One-Time Expenses				
Capital Outlay	-	-	-	-
System Improvements	-	800,000	-	150,000
Operating Transfer to Drainage CIP Fund	1,405,345	-	-	-
Prior Period Adjustment	-	-	-	-
Net Change in Fund Balance	(1,015,782)	(335,801)	305,274	(263,802)
Beginning Unreserved Fund Balance	2,644,605	1,628,823	1,628,823	1,934,098
Ending Unreserved Fund Balance	1,628,823	1,293,022	1,934,098	1,670,296
Fund Balance as a Percentage of Total Expenses	208.55%	159.27%	225.07%	118.70%

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 615 - Drainage Utility Fund						
Department 214 - Drainage Operations						
51100	Salaries	-	-	40,000	59,350	100.0%
51110	W/C Insurance	-	-	-	1,328	100.0%
51120	Overtime	-	-	-	-	0.0%
51190	Medicare	-	-	-	870	100.0%
51200	FICA	-	-	-	3,719	100.0%
51210	TMRS	-	-	-	8,536	100.0%
51220	Insurance	-	-	-	10,760	100.0%
51300	Stability Pay	-	-	-	460	100.0%
51310	Unemployment Comp. and Term. Leave	-	-	-	-	-
51320	Market / Merit / COLA Increase	-	-	-	1,166	100.0%
51350	Car Allowance	-	-	-	-	-
Total Personnel Services		-	-	40,000	86,189	100.0%
52110	Telephone	-	-	300	600	100.0%
52130	Equipment - Rent / Lease	-	-	44,801	50,000	100.0%
52650	Repairs - Communication	-	-	200	400	100.0%
Total Contracted Services		-	-	45,301	51,000	100.0%
53140	Fuel and Lubrication	-	-	1,250	6,698	100.0%
53150	Supplies - Other	-	-	3,200	6,700	100.0%
53160	Supplies - Office	-	-	-	200	100.0%
53300	Repairs - Vehicle / Equipment	-	-	1,750	3,500	100.0%
53340	Uniforms	-	-	300	1,100	100.0%
Total Materials and Supplies		-	-	6,500	18,198	100.0%
54140	Dues and Subscriptions	-	-	-	-	0.0%
54340	Professional Development	-	-	600	1,200	100.0%
54910	Safety Items	-	-	400	800	100.0%
Total Other Charges		-	-	1,000	2,000	100.0%
61060	Heavy Equipment	-	-	233,250	-	0.0%
61300	System Improvements	-	-	-	-	-
Total Capital Outlay		-	-	233,250	-	0.0%
Total Drainage Operations		-	-	326,051	157,387	100.0%

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 615 - Drainage Utility Fund						
Department 215 - Special Services						
52160	Professional Services	277,405	307,368	307,368	399,368	29.9%
52675	Drainage Maintenance	50,167	50,000	4,649		
Total Contracted Services		327,572	357,368	312,017	399,368	11.8%
54740	Allowance for Bad Debt	11,176	10,000	10,000	10,000	0.0%
Total Other Charges		11,176	10,000	10,000	10,000	0.0%
58100	Op Trsfr - General Fund (100)	-	-	-	-	0.0%
58616	Op Trsfr - Drainage CIP Fund (616)	1,405,345	-	-	-	0.0%
Total Operation Transfers		1,405,345	-	-	-	0.0%
61060	Heavy Equipment	-	-	-	-	0.0%
61300	System Improvements	-	800,000	-	150,000	-81.3%
Total Capital Outlay		-	800,000	-	150,000	-81.3%
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Total Special Services		1,744,093	1,167,368	322,017	559,368	-52.1%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 615 - Drainage Utility Fund
Department 220 - 2003 CO Issuance

71150	Principal Payments	30,000	30,000	30,000	120,000	300.0%
71200	Interest Payments	128,997	127,938	127,938	126,663	-1.0%
71300	Fiscal Agent Fees	444	1,250	1,250	1,250	0.0%
Total		159,441	159,188	159,188	247,913	55.7%

Fund 615 - Drainage Utility Fund
Department 221 - 2004 CO Issuance

71150	Principal Payments	140,000	145,000	145,000	150,000	3.4%
71200	Interest Payments	142,550	139,060	139,060	134,710	-3.1%
71300	Fiscal Agent Fees	300	1,250	1,250	1,250	0.0%
Total		282,850	285,310	285,310	285,960	0.2%

Fund 615 - Drainage Utility Fund
Department 222 - 2007 Combination Tax and Revenue CO Issuance

71150	Principal Payments				45,000	100.0%
71200	Interest Payments				88,445	100.0%
71300	Fiscal Agent Fees					
Total		-	-	-	133,445	100.0%

Fund 615 - Drainage Utility Fund
Department 222 - 2007 Revenue Bonds Issuance

71100	New Debt Payments	-			173,032	100.0%
Total		-	-	-	173,032	100.0%

Summary

	Principal Payments	170,000	175,000	175,000	315,000	80.0%
	Interest Payments	271,547	266,998	266,998	349,818	31.0%
	Fiscal Agent Fees	744	2,500	2,500	2,500	0.0%
	New Debt Payments	-	-	-	173,032	100.0%
Total Debt Service		442,291	444,498	444,498	840,350	89.1%



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY FUND FINANCIAL FORECAST

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Operating Revenues					
Interest Income	455,843	335,790	472,107	503,837	501,244
Electric Service Revenue	43,789,224	43,035,683	50,455,876	50,960,435	51,470,039
Charges from Other Services	903,381	755,211	766,510	777,978	789,617
Other Revenue	172,040	187,910	189,417	190,952	192,516
Reimbursements from Other Funds	750,000	750,000	750,000	750,000	750,000
Total Operating Revenues	46,070,488	45,064,594	52,633,909	53,183,201	53,703,416
Operating Expenses					
Personnel Services	2,580,259	2,993,937	2,995,945	3,145,742	3,303,029
Contracted Services	633,508	1,015,778	1,046,990	1,067,930	1,089,288
Purchase of Power	33,367,005	30,100,000	37,841,907	38,220,326	38,602,529
Materials and Supplies	349,718	423,943	456,610	465,743	475,057
Other Charges	2,801,220	1,186,595	1,558,217	1,589,381	1,621,169
Franchise Fee	3,947,370	3,370,785	3,370,785	4,586,439	4,632,304
Reimbursement to Other Funds	3,509,058	1,270,589	1,270,589	1,296,001	1,321,921
Debt Service	1,199,922	1,205,708	1,596,230	1,508,851	1,702,871
Total Operating Expenses	48,388,060	41,567,335	50,137,273	51,880,413	52,748,169
Operating Income / (Loss)	(2,317,573)	3,497,259	2,496,636	1,302,788	955,247
One-Time Revenues					
LCRA Refunds and Rebates	36,620	1,058,348	-	-	-
Residual Transfer from Electric CIP Fund	-	-	-	-	-
Prior Period Adjustment	-	-	-	-	-
One-Time Expenses					
One-Time Operating Transfers	-	-	-	-	-
Capital Outlay	480,810	428,000	1,048,300	500,000	500,000
System Improvements	-	607,556	664,000	800,000	800,000
Net Change in Fund Balance	(2,761,762)	3,520,051	784,336	2,788	(344,753)
Beginning Unreserved Fund Balance	11,044,377	8,282,615	11,802,666	12,587,003	12,589,791
Ending Unreserved Fund Balance	8,282,615	11,802,666	12,587,003	12,589,791	12,245,038
Percentage of Operating Expenses	17.1%	28.4%	25.1%	24.3%	23.2%
Days of Operation	62	104	92	89	85

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Interest Income	455,843	381,783	335,790	472,107
Sales Tax Discount	6,974	4,242	5,884	5,943
Electric Service Revenue	43,789,224	45,958,848	43,035,683	50,455,876
Additional LCRA Increase	-	-	-	-
Connections - Electric	282,300	272,946	188,960	191,794
Reconnection Charges	56,202	42,123	61,009	61,924
Penalties	557,905	442,540	499,358	506,848
Other Revenue	51,495	47,022	58,000	59,160
Pole Attachment Fee	78,060	69,950	106,798	106,798
NSF Service Charges	14,865	6,902	17,217	17,475
Miscellaneous Service Charges	27,620	10,252	5,895	5,983
Reimbursement from Other Funds	750,000	750,000	750,000	750,000
Total Operating Revenues	46,070,488	47,986,608	45,064,594	52,633,909
Operating Expenses				
Personnel Services	2,580,259	2,970,937	2,993,937	2,995,945
Purchase of Power	33,367,005	34,361,504	30,100,000	37,841,907
Contracted Services	633,508	1,025,778	1,015,778	1,046,990
Materials and Supplies	349,718	423,943	423,943	456,610
Other Charges	2,801,220	2,457,184	2,457,184	2,828,806
Franchise Fee	3,947,370	3,370,785	3,370,785	3,370,785
Debt Service	1,199,922	1,205,708	1,205,708	1,255,466
Total Operating Expenses	44,879,002	45,815,839	41,567,335	49,796,510
Operating Income/ (Loss)	1,191,485	2,170,769	3,497,259	2,837,399
One-Time Revenues				
LCRA Refunds and Rebates	36,620	-	1,058,348	-
Residual Transfer from Electric CIP Fund	-	-	-	-
Prior Year Adjustments	-	-	-	-
One-Time Expenses				
One-Time Operating Transfers	3,509,058	428,000	428,000	664,000
Capital Outlay	480,810	597,556	607,556	1,048,300
System Improvements	-	-	-	-
Net Change in Fund Balance	(2,761,762)	1,145,213	3,520,051	1,125,099
Beginning Unreserved Fund Balance	11,044,377	8,282,615	8,282,615	11,802,666
Ending Unreserved Fund Balance	8,282,615	9,427,828	11,802,666	12,927,766
Fund Balance as a Percentage of Operating Expenses	18.46%	20.58%	28.39%	25.96%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Customer Information				
Personnel Services	64,957	66,432	66,432	73,777
Contracted Services	659	21,500	21,500	22,100
Materials and Supplies	6,207	10,260	10,260	10,327
Other Charges	2,866	3,400	3,400	3,460
Capital Outlay	-	-	-	-
Total	74,689	101,592	101,592	109,664
Meter Operations				
Personnel Services	359,759	366,649	366,649	390,309
Contracted Services	6,774	8,229	8,229	8,425
Materials and Supplies	60,423	43,213	48,213	48,310
Other Charges	5,551	5,824	5,824	5,960
Capital Outlay	77,160	118,000	118,000	88,000
Total	509,667	541,915	546,915	541,004
Operations				
Personnel Services	613,100	693,938	716,938	762,341
Purchase of Power	33,367,005	34,361,504	30,100,000	37,841,907
Contracted Services	78,428	125,018	125,018	127,920
Materials and Supplies	22,619	50,173	50,173	42,660
Other Charges	8,191	9,526	9,526	9,800
Capital Outlay	-	70,000	70,000	40,000
Total	34,089,343	35,310,159	31,071,655	38,824,628
Maintenance				
Personnel Services	931,817	997,536	997,536	1,026,214
Contracted Services	231,199	258,737	248,737	255,500
Materials and Supplies	199,596	244,251	239,251	277,019
Other Charges	7,206	9,050	9,050	9,050
Capital Outlay	403,650	409,556	419,556	920,300
Total	1,773,468	1,919,130	1,914,130	2,488,083
Utility Billing & Collections				
Personnel Services	602,879	628,634	628,634	664,272
Contracted Services	170,114	260,000	260,000	321,091
Materials and Supplies	45,197	53,900	53,900	56,095
Other Charges	14,145	29,500	29,500	29,500
Capital Outlay	-	-	-	-
Total	832,335	972,034	972,034	1,070,958

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Special Services				
Personnel Services	7,747	217,748	217,748	79,032
Contracted Services	146,334	352,294	352,294	311,954
Materials and Supplies	15,676	22,146	22,146	22,200
Other Charges	2,763,261	2,399,884	2,399,884	2,771,036
Franchise Fee	3,947,370	3,370,785	3,370,785	3,370,785
Operating Transfers	3,509,058	428,000	428,000	664,000
Capital Outlay	-	-	-	-
System Improvements	-	-	-	-
Total	10,389,446	6,790,857	6,790,857	7,219,007
Debt Service				
Principal Payments	770,000	790,000	790,000	805,000
Interest Payments	429,922	414,458	414,458	447,966
Fiscal Agent Fees	-	1,250	1,250	2,500
New Debt Issued	-	-	-	-
Total	1,199,922	1,205,708	1,205,708	1,255,466
Total Electric Utility Fund Expenses	48,868,870	46,841,395	42,602,891	51,508,810

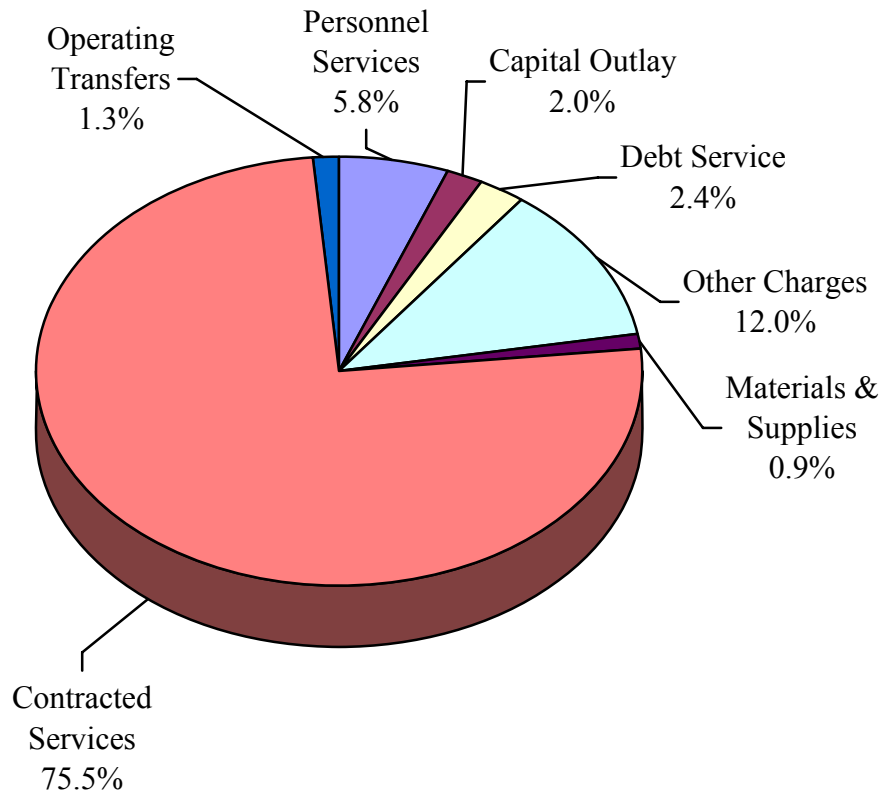
Summary of Expenses by Department

Customer Information	74,689	101,592	101,592	109,664
Meter Operations	509,667	541,915	546,915	541,004
Operations	34,089,343	35,310,159	31,071,655	38,824,628
Maintenance	1,773,468	1,919,130	1,914,130	2,488,083
Utility Billing & Collections	832,335	972,034	972,034	1,070,958
Special Services	10,389,446	6,790,857	6,790,857	7,219,007
Debt Service	1,199,922	1,205,708	1,205,708	1,255,466
Total Electric Utility Fund Expenses	48,868,870	46,841,395	42,602,891	51,508,810

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

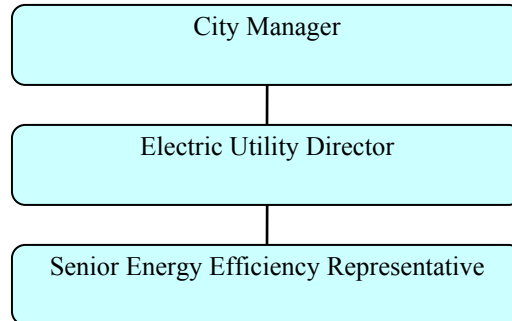
ELECTRIC UTILITY FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Capital Outlay	Debt Service	Total
Customer Information	73,777	22,100	10,327	3,460	0	0	0	109,664
Meter Operations	390,309	8,425	48,310	5,960	0	88,000	0	541,004
Operations	762,341	37,969,827	42,660	9,800	0	40,000	0	38,824,628
Maintenance	1,026,214	255,500	277,019	9,050	0	920,300	0	2,488,083
Billing & Collections	664,272	321,091	56,095	29,500	0	0	0	1,070,958
Special Services	79,032	311,954	22,200	6,141,821	664,000	0	1,255,466	8,474,473
Total	2,995,945	38,888,897	456,611	6,199,591	664,000	1,048,300	1,255,466	51,508,810

Customer Information

Department Organization



Mission Statement

This division responds to customers who need information or assistance involving the safe and efficient use of electricity at their home or business. This response is achieved by providing information through brochures, sample displays, presentations, home and business energy analysis and other teaching opportunities. This division also provides information to all City of San Marcos customers by telephone, mail, fax, e-mail and personal on-site visits. This division exists because the Electric Utility has a generally recognized responsibility to not only provide electricity to customers but, also, to teach and promote the safe and efficient use of electricity.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	64,957	66,432	66,432	73,777
Contracted Services	659	21,500	21,500	22,100
Materials and Supplies	6,207	10,260	10,260	10,327
Other Charges	2,866	3,400	3,400	3,460
Capital Outlay	0	0	0	0
Total	74,689	101,592	101,592	109,664

Goals and Objectives

- To continue the outreach to our younger customers with the “PowerHouse Energy Investigation” program to all 6th grade students (about 500) and the “Louie the Lightning Bug – Safety Around Electricity” to all 2nd grade students in the San Marcos school district.
- To continue developing and distributing customer information brochures, posters and presentations that focus on safety, efficiency and conservation.
- To assist other City departments and staff in serving our customers in a dependable professional manner.
- To investigate how electric energy is used at each City building and to optimize and implement effective means and measures to reduce the energy used on all City of San Marcos facilities.
- To continue to train and certify City employees in CPR (cardio pulmonary resuscitation) Basic First Aid and in AED (automatic external defibrillation) use.
- To continue to gather rainfall and weather data for the City of San Marcos and to distribute this information to City customers and City/State/Federal personnel as needed.

What We Accomplished in 2006-07

- In this the 4th year, the “PowerHouse Energy Investigation” program was presented to almost 500 6th grade students.
- During the 10th year for the “Louie the Lightning Bug” program, it was presented to over 500 2nd grade students in the San Marcos CISD.
- Assisted the Public Works Department in their outreach with water conservation information to customers and referrals for problems or questions.
- Taught and certified 12 City of San Marcos employees in CPR (Cardio Pulmonary Resuscitation)/1st Aid/ and AED (Automatic External Defibrillation).

What We Plan to Accomplish in 2007-08

- Improve and increase number of presentations to customers, citizens and the public at large.
- Increase the number of customers reached with useful information.
- Develop the SFS (Solar for Schools) program outreach to all area schools using an exciting lesson curriculum. This outreach will bring the hope and potential of renewable energy options and technology to our children and to the City of San Marcos.
- Continue presentations to students in the San Marcos school system with the “PowerHouse and Safety Around Electricity” lesson presentations.
- Improve and distribute brochures, hand outs, flyers and other informational pieces as needed.
- Explore ways to promote the customer use of renewable energy and green power as it becomes available for San Marcos Electric Utility Customers.
- Increase Public Power Week recognition and activities.
- Continue to work with the LCRA’s Energy Efficiency Working Group and serve on any respective committees or planning groups.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Residential Energy Analysis and Customer Visits	Visits	42	45	52
Commercial Energy Analysis and Customer Visits	Visits	36	24	24
Customer Safety & Energy Presentations- Louie the Lightning Bug, Power House and Civic Groups	#	30	32	32
Customer Presentations	# of people	1,100	1,050	1,050
City owned facility energy analysis project	# of load calculations	36	34	36
Customer Contacts- phone/email/mail/fax/walk-ins	# of contacts	2,590	2,150	2,275

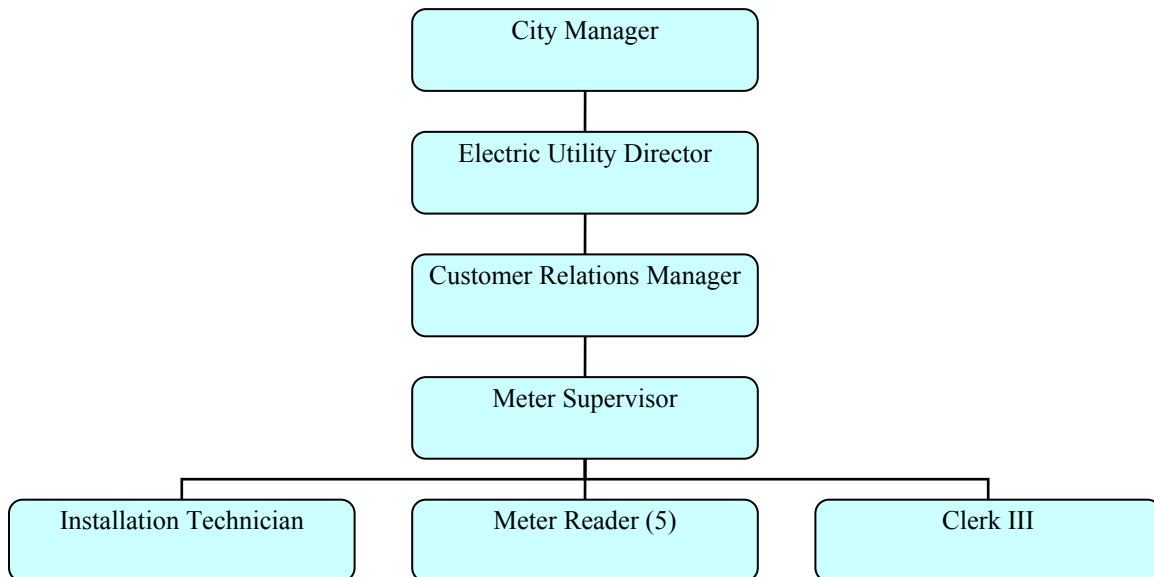
City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 650 - Electric Utility Fund
Department 231 - Customer Information

51100	Salaries	48,943	48,951	48,951	54,891	12.1%
51110	W/C Insurance	311	265	265	311	17.4%
51120	Overtime	-			-	0.0%
51190	Medicare	688	723	723	810	12.0%
51200	FICA	2,941	3,092	3,092	3,464	12.0%
51210	TMRS	7,089	7,097	7,097	7,949	12.0%
51220	Insurance	4,109	5,380	5,380	5,380	0.0%
51300	Stability Pay	876	924	924	972	5.2%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		64,957	66,432	66,432	73,777	11.1%
52100	Printing and Publications	1,485	4,500	4,500	4,600	2.2%
52110	Telephone	-	500	500	500	0.0%
52160	Professional Services	(826)	16,000	16,000	16,500	3.1%
52390	Maintenance Contract - Office	-	500	500	500	0.0%
Total Contracted Services		659	21,500	21,500	22,100	2.8%
53010	Construction Material	30	700	700	700	0.0%
53140	Fuel and Lubrication	575	660	660	697	5.5%
53150	Supplies - Other	3,549	6,000	6,000	6,000	0.0%
53160	Supplies - Office	603	900	900	900	0.0%
53180	Postage	345	1,000	1,000	1,000	0.0%
53300	Repairs - Vehicle / Equipment	1,105	1,000	1,000	1,030	3.0%
Total Materials and Supplies		6,207	10,260	10,260	10,327	0.6%
54140	Dues and Subscriptions	116	400	400	400	0.0%
54340	Professional Development	1,212	1,000	1,000	1,000	0.0%
54910	Safety Items	1,538	2,000	2,000	2,060	3.0%
Total Other Charges		2,866	3,400	3,400	3,460	1.8%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
Total Capital Outlay		-	-	-	-	0.0%
Total Customer Information		74,689	101,592	101,592	109,664	7.9%

Meter Operations

Department Organization



Mission Statement

The Meter Operations Division is responsible for reading all electric and water meters within the San Marcos Electric Utility service area. All connects and disconnects of electric and water meters, per customer request or for nonpayment of bills or insufficient checks, are handled through this division. All service calls to the line maintenance crews are also dispatched through meter operations. This division is also responsible for the maintenance and calibration of the electric meters within our system.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	359,759	366,649	366,649	390,309
Contracted Services	6,774	8,229	8,229	8,425
Materials and Supplies	60,423	43,213	48,213	48,310
Other Charges	5,551	5,824	5,824	5,960
Capital Outlay	77,160	118,000	118,000	88,000
Total	509,667	541,915	546,915	541,004

Goals and Objectives

- To continue strengthening our electrical and general safety practices, so we can achieve six consecutive years with no lost time injuries.
- To continue developing and strengthening our safety practices.
- To read all electric meters accurately, safely, and efficiently.
- To continue developing new practices to strengthen our customer service while in the field or on the telephone.
- To continue cross-training employees in an effort to increase teamwork and productivity.

What We Accomplished in 2006-07

- During FY 2006/07, the SMEU Meter Operations Division read over 359,000 electric and water meters, our dispatchers handled over 3,600 service calls during regular business hours, and the department performed over 14,000 connects for water and/or electric customers.
- Our division supervisor attended Itron's Annual User's Conference in Palm Springs, CA.
- The Personal Protective Equipment program was amended to increase safety precautions for field personnel and raise our safety practices to current standards.
- Light bars were installed on vehicles to increase visibility on roadways.
- Our division supervisor completed a course on Electric Power Principles at the Texas Engineering Extension Service (TEEX) in Bryan, Texas.
- Upon the request of the Customer Relations Manager, the consolidated billing program was expanded to include many accounts for Central Texas Medical Center and Residence Life for Texas State University.

What We Plan to Accomplish in 2007-08

- Selection and implementation of an automated meter reading system to support both electric and water utilities.
- Continue to increase meter reading accuracy.
- Become educated on the operations and functionality of Maximo so we can track job orders electronically.
- Continue developing new practices to strengthen customer relations whether in the office or in the field.
- Work to create a more customer friendly web page for the Electric Utility Department.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Number Of Electric And Water Meters Read Per Month	Number Of Meters	29,435	29,950	30,000
Number Of Electric And Water Meters Read Per Year	Number Of Meters	353,231	359,500	360,000
Customer Requested Electric And Water Connects Performed Per Month	Connects	1,174	1,160	1,200
Customer Requested Electric And Water Connects Performed Per Year	Connects	14,092	14,000	14,400
Annual Number Of Meter Calibration Tests	Tests	693	680	690
Number Of Service Calls Received By Meter Operations Dispatchers During Regular Business Hours	Calls	3,550	3,600	3,650
Non-Pay Disconnects Performed Annually	Disconnect	3,519	4,000	4,000
Non-Pay Reconnects Performed Annually	Reconnects	2,848	3,600	3,600
Meter Reading Accuracy	Percent	99.95%	99.91%	99.93%

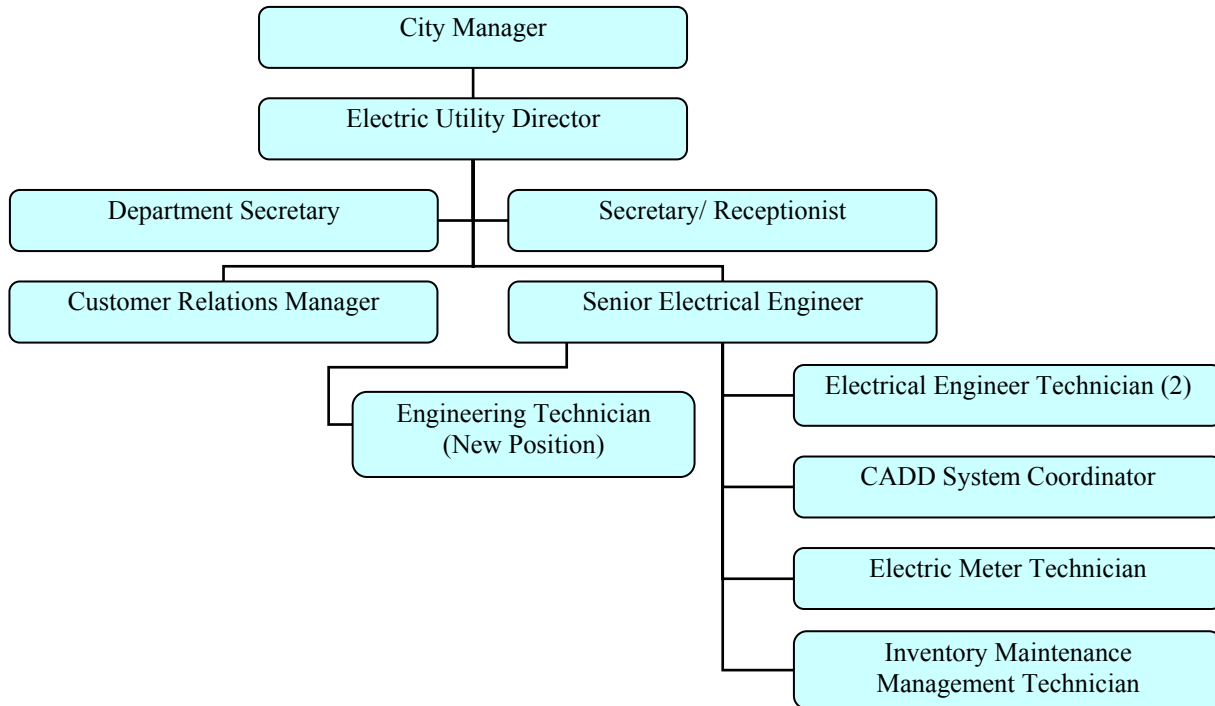
City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 650 - Electric Utility Fund
Department 232 - Meter Operations

51100	Salaries	238,628	246,874	246,874	265,908	7.7%
51110	W/C Insurance	1,420	1,271	1,271	1,433	12.7%
51120	Overtime	15,050	14,252	14,252	14,252	0.0%
51190	Medicare	3,459	3,835	3,835	4,115	7.3%
51200	FICA	14,789	16,398	16,398	17,593	7.3%
51210	TMRS	36,585	37,635	37,635	40,376	7.3%
51220	Insurance	46,824	43,040	43,040	43,040	0.0%
51300	Stability Pay	3,004	3,344	3,344	3,592	7.4%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		359,759	366,649	366,649	390,309	6.5%
52100	Printing and Publications	57	357	357	300	-16.0%
52110	Telephone	889	1,428	1,428	1,475	3.3%
52145	Electric / Water and Wastewater	2,132	1,444	1,444	1,500	3.9%
52160	Professional Services	3,696	5,000	5,000	5,150	3.0%
52200	Disposal Services	-	-	-	-	0.0%
Total Contracted Services		6,774	8,229	8,229	8,425	2.4%
53010	Construction Material	8,140	10,000	10,000	10,300	3.0%
53140	Fuel and Lubrication	10,261	17,083	17,083	18,070	5.8%
53150	Supplies - Other	34,415	10,000	10,000	10,000	0.0%
53160	Supplies - Office	1,261	1,000	1,000	1,200	20.0%
53180	Postage	30	50	50	100	100.0%
53300	Repairs - Vehicle / Equipment	4,921	3,000	8,000	6,500	116.7%
53340	Uniforms	1,395	2,080	2,080	2,140	2.9%
Total Materials and Supplies		60,423	43,213	48,213	48,310	11.8%
54140	Dues and Subscriptions	50	100	100	100	0.0%
54340	Professional Development	4,397	4,500	4,500	4,600	2.2%
54910	Safety Items	1,104	1,224	1,224	1,260	2.9%
Total Other Charges		5,551	5,824	5,824	5,960	2.3%
61050	Light Vehicles		50,000	50,000		
61100	Miscellaneous Equipment	-			-	0.0%
61316	Materials - Meters	77,160	68,000	68,000	88,000	29.4%
Total Capital Outlay		77,160	118,000	118,000	88,000	-25.4%
Total Meter Operations		509,667	541,915	546,915	541,004	-0.2%

Operations

Department Organization



Mission Statement

The Operations Division takes care of the operation, planning, and design of the electrical distribution system for the City of San Marcos, and is the first line of contact with the public, industry and others requesting information on policies and procedures. The Operations Division is not only responsible for the plans and specifications used in the construction of the distribution facilities for the City, but also reviewing outside engineering plans for design and content. This division conducts field studies and engineers the projects for the upgrading of the distribution system, coordinating the work of both office and field personnel to complete the construction projects. This division creates economic cost analysis and technical reports and maintains the distribution mapping as well as drafting of distribution standards and specifications on the computer system. The operations division is also responsible for the installation and utilization of the Supervisory Control and Data Acquisition (SCADA) system as we move toward more automation of the distribution system.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	613,100	693,938	716,938	762,341
Contracted Services	33,445,433	34,486,522	30,225,018	37,969,827
Materials and Supplies	22,619	50,173	50,173	42,660
Other Charges	8,191	9,526	9,526	9,800
Capital Outlay	0	70,000	70,000	40,000
Total	34,089,343	35,310,159	31,071,655	38,824,628

Goals and Objectives

- To continue the maintenance of the electric utility power system operating at the present 99.999% reliability, providing our customers service with minimum interruptions.
- To sustain sufficient funds and resources necessary for operation of the electric system, such as purchasing transformers and maintenance of older overhead and underground electric lines.
- To continue operating within the 90% of system capacity as defined by the Association of Wholesale Customers. The 2006 summer peak of 109 MVA was 73% of the 150 MVA system capacity.
- To stay informed of regulation changes or development by ERCOT (Energy Reliability Council of Texas) or the PUC (Public Utility Commission) and the affects on SMEU.
- To budget monetary reserves to fund unplanned expenditures due to natural or accidental disasters.
- To stay current with necessary rate and cost of service studies.

What We Accomplished in 2006-07

- To date during this fiscal year, the engineering department engineered 60 work authorizations covering the instillation of 76 poles, 58 overhead transformers, 12 pad mount transformers for underground electrical, 190 feet of single phase overhead primary, 2895 linear feet of three phase overhead primary and 700 linear feet of three phase underground primary.
- We have installed underground electrical service to Travis Elementary School, underground electrical service along Saddler Drive, relocated overhead power lines along Post Road, 50% completion on two feeders out of the McCarty Lane Substation, which will provide for the future growth along Wonder World Dr., McCarty Lane and South IH 35. We have installed overhead and underground temporary service to the new Hammonds Hotel project. LCRA has completed the 20 MVA transformer in the Redwood Substation, which will provide SMEU with one new feeder line along Wonder World Dr.
- The engineering department handled 681 customer calls non-outages, 31 planned maintenance job orders and 201 power outage calls, of which 118 (59%) were caused by animals, trees, accidents or weather related. The remaining 41% were equipment/material failures.

What We Plan to Accomplish in 2007-08

- Complete the two feeders out of the McCarty Lane Substation, completing the tie to Clovis Barker Road and South I.H. 35 and new underground feeder to the Convention Center and Hammonds Hotel project.
- Designing and instillation of new underground and overhead three phase power lines to provide service to the new shopping center along South I.H. 35 (Stone Creek project).
- Completion of the overhead feeders and instillation of breakers at the Redwood Substation.
- Work with other city departments to complete infrastructure projects on time and under budget.
- Stay abreast of all new construction developments to ensure timely and professional completion of projects.
- Remain current on all LCRA-related projects, primarily negotiations involving a long-term power provider contract amendment.
- Expand the Key Account program and increase involvement with local organizations and civic groups.

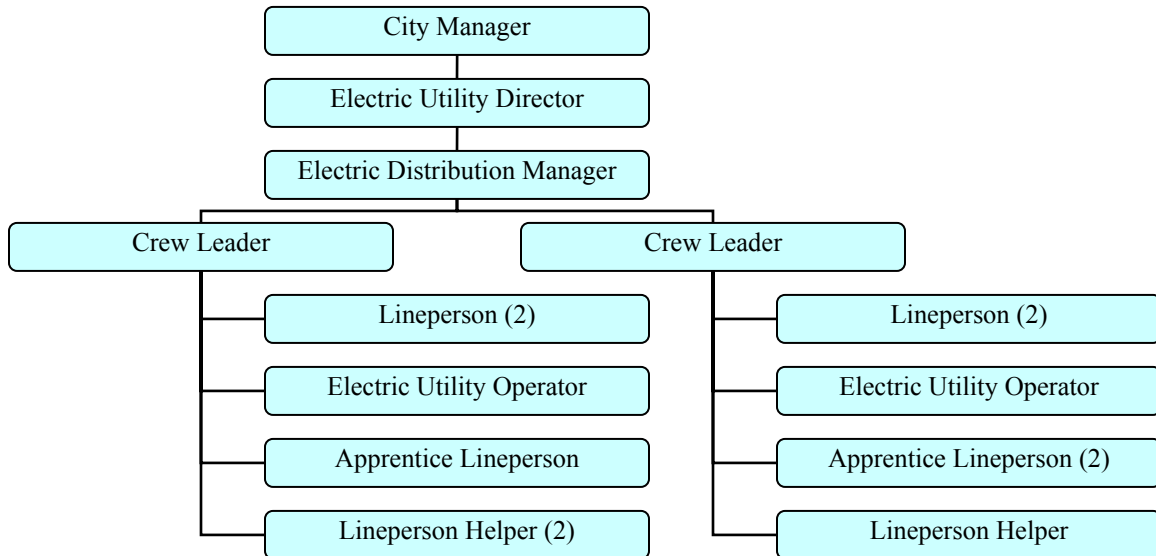
Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Underground Locates – One Call System	Number	1,080	1,200	1,350
Design of Electric Lines both Overhead and Underground	WA's assigned	90	100	105
Street Lights Installed	Number	1,540	1,565	1,568
Pole Contacts	Number	20,071	20,132	20,150
Customer Yard Lights	Number	1,116	1,125	1,126
Consolidated Billing Accounts	Number	80	165	180

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 650 - Electric Utility Fund						
Department 233 - Operations						
51100	Salaries	439,512	502,532	502,532	553,551	10.2%
51110	W/C Insurance	1,481	1,839	1,839	2,150	16.9%
51120	Overtime	8,917	11,360	34,360	11,360	0.0%
51190	Medicare	6,375	7,599	7,599	8,347	9.8%
51200	FICA	27,259	32,496	32,496	35,686	9.8%
51210	TMRS	65,207	74,072	74,072	81,395	9.9%
51220	Insurance	54,691	53,800	53,800	59,180	10.0%
51300	Stability Pay	6,208	6,640	6,640	7,072	6.5%
51350	Car Allowance	3,450	3,600	3,600	3,600	0.0%
51450	CWIP-Labor Transfer	-	-	-	-	0.0%
Total Personnel Services		613,100	693,938	716,938	762,341	9.9%
52000	Purchase of Power	33,367,005	34,361,504	30,100,000	37,841,907	10.1%
52005	Purchase of Power - LCRA Increase	-	-	-	-	0.0%
Total Purchase of Power		33,367,005	34,361,504	30,100,000	37,841,907	10.1%
52050	LCRA - Austin Services	-	5,202	5,202	5,200	0.0%
52100	Printing and Publications	2,192	3,740	3,740	3,740	0.0%
52110	Telephone	8,360	6,898	6,898	7,100	2.9%
52160	Professional Services	64,706	96,000	96,000	98,880	3.0%
52200	Disposal Services	-	-	-	-	0.0%
52390	Maintenance Contract - Office	3,170	13,178	13,178	13,000	-1.4%
Total Contracted Services		78,428	125,018	125,018	127,920	2.3%
53140	Fuel and Lubrication	3,810	4,500	4,500	4,760	5.8%
53150	Supplies - Other	9,891	37,130	37,130	30,000	-19.2%
53160	Supplies - Office	3,895	3,183	3,183	4,000	25.7%
53180	Postage	42	51	51	100	96.1%
53240	Repairs - Building	419				
53300	Repairs - Vehicle / Equipment	3,849	4,566	4,566	3,000	-34.3%
53340	Uniforms	713	743	743	800	7.7%
Total Materials and Supplies		22,619	50,173	50,173	42,660	-15.0%
54140	Dues and Subscriptions	807	969	969	1,000	3.2%
54340	Professional Development	7,264	7,283	7,283	7,500	3.0%
54910	Safety Items	120	1,274	1,274	1,300	2.0%
Total Other Charges		8,191	9,526	9,526	9,800	2.9%
61100	Miscellaneous Equipment	-	-	-	-	0.0%
61050	Light Vehicles	-	70,000	70,000	40,000	-42.9%
Total Capital Outlay		-	70,000	70,000	40,000	-42.9%
Total Operations		34,089,343	35,310,159	31,071,655	38,824,628	10.0%

Maintenance

Department Organization



Mission Statement

The Maintenance Division of San Marcos Electric Utility has the mission to continually update and reconstruct the distribution system to maintain our high reliability factor. This division responds to service interruptions, works in all kinds of weather to restore service when these outages occur, and keeps the system operating uniformly on a daily basis. Maintenance personnel are constantly inspecting the distribution system and describing potential malfunction localities to the operations division for appropriate corrective action. These personnel install transformers and services to new customers. The disposition of their responsibilities exacts a professional manner since they are highly visible as they go about their daily routines.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	931,817	997,536	997,536	1,026,214
Contracted Services	231,199	258,737	248,737	255,500
Materials and Supplies	199,596	244,251	239,251	277,019
Other Charges	7,206	9,050	9,050	9,050
Capital Outlay	403,650	409,556	419,556	920,300
Total	1,773,468	1,919,130	1,914,130	2,488,083

Goals and Objectives

- Work together as a team keeping the reliability of our system at or above the previous year's ratings.
- Make repairs in a timely manner to lessen inconveniences to our customers.
- Show our customers professional attitudes, dedication to service and excellent work ethics.
- Keep up with industry standards and make changes due to technological advances.
- Continue to train up and coming workers, also to instill safety as the most important daily task we face.
- Provide service as efficiently as possible to new customers.

What We Accomplished in 2006-07

- Continued the tree trimming program to help reduce damage and liability to our system.
- Continued maintenance to the distribution system by changing out decayed poles and cross-arms, along with making repairs to equipment which was located through inspections performed.
- Upgraded lines to handle increased load due to normal growth.
- Installed two new feeder lines from the McCarty Lane Substation to pick up the load added in the vicinity of the new Hammonds Hotel and Conference Center and to relieve loading on the Redwood Substation.
- Continued planning for another substation to go on line to handle future load growth north of town.
- Performed in-house safety inspections of our insulated "sticks" and the personal protective grounds.
- Built underground and overhead lines to feed both new residential and new commercial customers.
- Installed new substation feeder controllers along with programming and testing of each.
- Added third transformer in Redwood Substation and put in service along with line alterations required.

What We Plan to Accomplish in 2007-08

- Continue with the in-house CIP program to control costs and keep the quality up to our standards.
- Continue to install and repair streetlights, along with making changes to help keep the need for repairs at a minimal level.
- Do in-house safety testing of our insulated "sticks" and the protective grounds used in daily job activity.
- Build tie lines to assist with balancing load on our system.
- Upgrade existing lines to increase reliability to our customers.
- Provide service to new neighborhoods and commercial establishments with both underground and overhead electrical service.
- Work toward having a no lost time accident year.

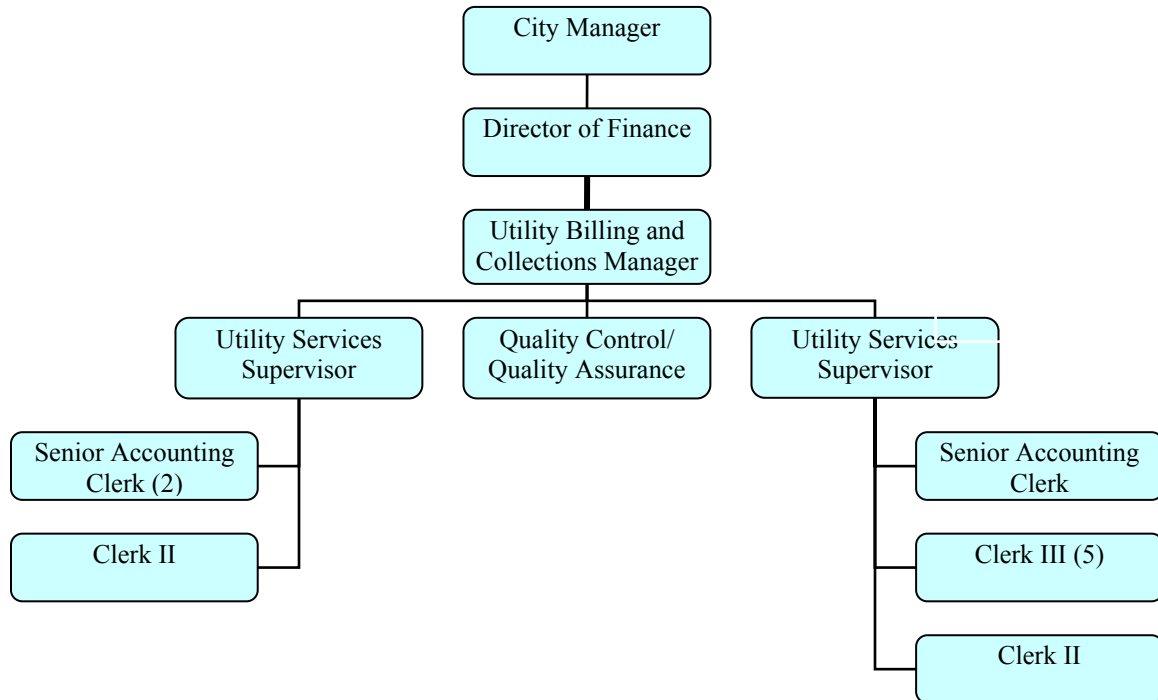
Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Service Calls	Job Orders	1,425	1,500	1,500
Power Outages	Job Orders	362	375	350
Transformers Installed	Units	132	120	120
Poles Installed	Number	168	140	120
Underground Primary Installed	Feet	26,145	20,000	24,000
Overhead Primary Installed	Feet	38,192	52,000	20,000
Average Number of Customers on the System	Meters	19,000	19,500	20,000
Average Outage Time per Customer	Minutes	4.8	3.8	3.5
Lost Time Accidents	Days	0	0	0

City of San Marcos Fiscal Year 2007/2008 Annual Budget		Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
Fund 650 - Electric Utility Fund						
Department 234 - Maintenance						
51100	Salaries	618,628	653,182	653,182	675,416	3.4%
51110	W/C Insurance	4,131	3,702	3,702	4,044	9.2%
51120	Overtime	69,229	79,088	79,088	79,088	0.0%
51190	Medicare	9,818	10,738	10,738	11,076	3.1%
51200	FICA	41,978	45,902	45,902	47,341	3.1%
51210	TMRS	97,638	105,356	105,356	108,665	3.1%
51220	Insurance	82,883	91,460	91,460	91,460	0.0%
51300	Stability Pay	7,512	8,108	8,108	9,124	12.5%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		931,817	997,536	997,536	1,026,214	2.9%
52040	Damages		4,991	4,991	5,000	0.2%
52100	Printing and Publications		515	515	500	-2.9%
52110	Telephone	5,368	6,830	6,830	7,000	2.5%
52160	Professional Services	225,831	246,401	236,401	243,000	-1.4%
Total Contracted Services		231,199	258,737	248,737	255,500	-1.3%
53010	Construction Material	94,941	100,815	100,815	140,000	38.9%
53140	Fuel and Lubrication	38,351	36,226	36,226	42,269	16.7%
53150	Supplies - Other	10,921	24,800	24,800	15,000	-39.5%
53160	Supplies - Office	667	700	700	725	3.6%
53180	Postage	35	51	51	100	96.1%
53300	Repairs - Vehicle / Equipment	51,667	75,612	70,612	72,700	-3.9%
53340	Uniforms	3,014	6,047	6,047	6,225	2.9%
Total Materials and Supplies		199,596	244,251	239,251	277,019	13.4%
54140	Dues and Subscriptions	-	50	50	50	0.0%
54340	Professional Development	2,703	4,000	4,000	4,000	0.0%
54910	Safety Items	4,503	5,000	5,000	5,000	0.0%
Total Other Charges		7,206	9,050	9,050	9,050	0.0%
61050	Light Vehicles	-	65,000	65,000	80,000	23.1%
61060	Heavy Equipment	-			63,000	100.0%
61312	Materials - Customer Extensions	196,428	192,474	192,474	350,000	81.8%
61314	Materials - Street Lighting	5,003	10,710	20,710	21,000	96.1%
61318	Materials - Transformers	201,739	135,252	135,252	400,000	195.7%
61320	Materials - Mercury Vapor Lighting	480	6,120	6,120	6,300	2.9%
Total Capital Outlay		403,650	409,556	419,556	920,300	124.7%
Total Maintenance		1,773,468	1,919,130	1,914,130	2,488,083	29.6%

Utility Billing and Collections

Department Organization



Mission Statement

The Utility Billing and Collection Division is responsible for the billing and collection of all electric, water, wastewater, garbage, cemetery and other accounts. These tasks include billing, collection, customer relations, utility service connections and disconnections, computer data entry, and computer output product initiation, as well as reporting utility data to management.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	602,879	628,634	628,634	664,272
Contracted Services	170,114	260,000	260,000	321,091
Materials and Supplies	45,197	53,900	53,900	56,095
Other Charges	14,145	29,500	29,500	29,500
Capital Outlay	0	0	0	0
Total	832,335	972,034	972,034	1,070,958

Goals and Objectives

- To provide excellent customer service to the utility services customers of the City of San Marcos, with the intention of increasing Customer Loyalty, while billing and collecting for services provide in an accurate efficient manner.
- To provide the staff of the Utility Billing and Collection Department with the training and tools, including automation and technology, to maximize recovery of utility services bills.
- Enhance customer access to utility services payment options through external and remote payment locations, such as HEB and Money Box and continued improvement of the Web and IVR applications.
- Establish Internal Audit procedures for city wide cash handling practices and control.

What We Accomplished in 2006-07

- Continued to improve the Harris eSupport applications for the web-based Online Utility Services, and Interactive Voice Response (IVR) system, which allows customer to inquiry and complete transactions on their accounts remotely.
- Continued customer awareness of services and location of the Utility Billing and Collections Dept, through banners, handouts, and literature provided to them by the cashiers locations.
- Upgraded department telephones to provide all back-office staff access to all incoming calls lines. This allows them to answer any incoming call immediately and eliminate the waiting for it to rotate to their extensions. Customer calls are answered quicker, plus wait-times and unanswered calls are reduced.
- Implemented Audio-Tel remittance processing system that will allow clerks to process mail and night-drop payments in approximately half the time. The system will batch, endorses and images payments and payment coupons for archive purposes, and interface with the Harris/PUBS utility system.

What We Plan to Accomplish in 2007-08

- Complete the upgrade of the Harris/PUBS utility system to the Harris NorthStar 6.2 version. This version is a windows format product which will allow staff to have multiple applications open simultaneously, provide quicker navigation through the utility system and process customer transactions more efficiently.
- Install Harris Executive Information System (EIS) and eDoc with the NorthStar upgrade. EIS is a management reporting tool which provides easy access to managerial reports from the utility system, that are be generated and controlled at the user level. eDoc allows scanned documents and pictures related to individual utility accounts to be attached and viewed in the utility system at the account maintenance level.
- Complete implementation Western Union agreement for the collection and processing of utility customer's payments at HEB and Money Box. This will provide easier payment drop-offs due to the external locations and ability to pay for extended hours.
- Development and implement internal audit procedures, city-wide, for cash handling practices and control.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Electric Accounts	# Month	19,267	19,518	19,811
Water Accounts	# Month	8,825	8,976	9,111
Wastewater Accounts	# Month	7,409	7,506	7,619
Sewer Surcharge Accounts	# Month	229	240	247
Connects And Disconnects	# Month	1,549	1,134	1,168
Direct Draft Account	# Month	747	1,002	1,032
Budget Billing Accounts	Number	83	78	80
Non-Pay Disconnects	# Month	456	558	575
Payments/Cashier/Day	Number	176	178	183
Utility Bill Payments Processed Per Employee	Number	1,638	1,655	1,704
Online Utility Billing & Collections Web Payments Effective Date July 1, 2005	Number	6,057	10,545	11,389
Automated Telephone Payments (IVR) Interactive Voice Response System Effective Date November 1, 2005	Number	1,304	4,172	4,506
Percentage of Automated (Web & IVR) payments to Total Utility Services Customers	Percent	4%	5.3%	5.6%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 650 - Electric Utility Fund
Department - 235 Utility Billing & Collections

51100	Salaries	425,295	426,296	426,296	455,353	6.8%
51110	W/C Insurance	730	752	752	828	10.1%
51120	Overtime	14,850	20,981	20,981	20,981	0.0%
51190	Medicare	6,426	6,572	6,572	6,995	6.4%
51200	FICA	27,478	28,110	28,110	29,917	6.4%
51210	TMRS	63,176	64,515	64,515	68,667	6.4%
51220	Insurance	59,436	75,320	75,320	75,320	0.0%
51300	Stability Pay	5,488	6,088	6,088	6,212	2.0%
51350	Car Allowance	-	-	-	-	0.0%
Total Personnel Services		602,879	628,634	628,634	664,272	5.7%
52100	Printing and Publications	146,163	180,000	180,000	208,900	16.1%
52110	Telephone	2,177	2,000	2,000	2,000	0.0%
52130	Equipment - Rent / Lease	3,021	3,100	3,100		
52145	Electric / Water and Wastewater	2,132	1,500	1,500	1,500	0.0%
52160	Professional Services	10,668	66,000	66,000	60,000	-9.1%
52300	Contracted Services	4,002				
52390	Maintenance Contract - Office	1,951	7,400	7,400	7,400	0.0%
52391	Information Technology Services				41,291	100.0%
52660	Repairs - Building and Equipment		-	-	-	0.0%
Total Contracted Services		170,114	260,000	260,000	321,091	23.5%
53140	Fuel and Lubrication		-	-	300	100.0%
53150	Supplies - Other	27,453	21,500	21,500	22,145	3.0%
53160	Supplies - Office	11,295	25,900	25,900	26,700	3.1%
53180	Postage	6,449	6,500	6,500	6,950	6.9%
Total Materials and Supplies		45,197	53,900	53,900	56,095	4.1%
54140	Dues and Subscriptions	117	1,500	1,500	1,500	0.0%
54340	Professional Development	14,028	28,000	28,000	28,000	0.0%
54740	Bad Debt	-	-	-	-	
Total Other Charges		14,145	29,500	29,500	29,500	0.0%
61020	Office Furniture		-	-	-	
Total Capital Outlay		-	-	-	-	0.0%
Total Utility Billing & Collections		832,335	972,034	972,034	1,070,958	10.2%

Special Services

Department Organization

The Special Services Division is used to account for a variety of non-direct expenses. Examples of expenses include utilities, insurance, bank charges and operating transfers.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	7,747	217,748	217,748	79,032
Contracted Services	146,334	352,294	352,294	311,954
Materials and Supplies	15,676	22,146	22,146	22,200
Other Charges	6,710,631	5,770,669	5,770,669	6,131,821
Operating Transfers	3,509,058	428,000	428,000	663,000
Capital Outlay	0	0	0	0
Debt Service	1,199,922	1,205,708	1,205,708	1,196,783
Total	11,589,368	7,996,565	7,996,565	8,404,790

City of San Marcos					
Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change

Fund 650 - Electric Utility Fund
Department 240 - Special Services

51310	Unemployment Comp. and Term. Leave	7,747	20,000	20,000	20,000	0.0%
51320	Market / Merit / COLA Increase	-	197,748	197,748	59,032	-70.1%
Total Personnel Services		7,747	217,748	217,748	79,032	-63.7%
52010	Copier Rental	-	20,368	20,368	15,000	-26.4%
52100	Printing and Publications	8,987	45,000	45,000	45,000	0.0%
52130	Equipment - Rent / Lease	-	-	-	-	0.0%
52160	Professional Services	65,723	125,000	125,000	125,000	0.0%
52391	Information Technology Services	50,505	106,926	106,926	71,954	-32.7%
52400	Electric Rate Study	-	-	-	-	0.0%
52750	Maintenance - Electric Building	21,119	55,000	55,000	55,000	0.0%
Total Contracted Services		146,334	352,294	352,294	311,954	-11.5%
53150	Supplies - Other	15,676	20,000	20,000	20,000	0.0%
53380	Supplies - Copier	-	2,146	2,146	2,200	2.5%
Total Materials and Supplies		15,676	22,146	22,146	22,200	0.2%
54110	TPPA Membership		15,000	15,000	15,000	0.0%
54115	AWC Membership	9,817	9,000	9,000	9,000	0.0%
54120	Tuition Reimbursement Program	2,666	12,700	12,700	13,000	2.4%
54160	Insurance	162,222	168,300	168,300	173,500	3.1%
54190	Energy Assistance Fund	15,000	15,000	15,000	15,000	0.0%
54210	Assessment Centers	5,000	6,250	6,250	6,500	4.0%
54215	Market Study	5,617	-	-	16,666	100.0%
54260	Training - Supervisory	1,757	2,500	2,500	2,575	3.0%
54350	Economic Development	247,747	244,795	244,795	307,000	25.4%
54355	Special Counsel	84,400	120,000	120,000	180,000	50.0%
54600	Contingency Funds	-	100,000	100,000	100,000	0.0%
54740	Allowance for Bad Debt	910,727	310,000	310,000	310,000	0.0%
54750	Bank Charges	60,176	91,250	91,250	91,250	0.0%
54800	Reimbursement to General Fund (100)	1,232,915	1,270,589	1,270,589	1,496,845	17.8%
54850	Minority Economic Development				-	0.0%
54870	ADA Compliance / Training		1,000	1,000	1,000	0.0%
54890	Customer Service Training	1,000	1,000	1,000	1,000	0.0%
54915	Safety Program	17,145	20,000	20,000	20,000	0.0%
54920	Employee Recognition	1,964	5,700	5,700	5,700	0.0%
54940	Employee Group Activities	5,108	6,800	6,800	7,000	2.9%
Total Other Charges		2,763,261	2,399,884	2,399,884	2,771,036	
54970	Franchise Fee	3,947,370	3,370,785	3,370,785	3,370,785	0.0%
54972	Franchise Fee - LCRA Increase	-	-	-	-	0.0%
Total Franchise Fee		3,947,370	3,370,785	3,370,785	3,370,785	0.0%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Estimated 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 650 - Electric Utility Fund
Department 240 - Special Services (continued)

58100	Op Trsfr - General Fund (100)	280,900			
58420	Op Trsfr - General Fund CIP (420)	664,313	-	-	84,000 100.0%
58620	Op Trsfr - Wastewater CIP (620)		-	-	
58660	Op Trsfr - Electric CIP (660)	2,563,845	428,000	428,000	580,000 35.5%
Total Operation Transfers		3,509,058	428,000	428,000	664,000 55.1%
61300	System Improvements	-			
Total Capital Outlay		-	-	-	- 0.0%
Total Special Services		10,389,446	6,790,857	6,790,857	7,219,007 6.3%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 650 - Electric Utility Fund

Department 441 - 2002 Refunding Revenue Bonds

71150	Principal Payments	770,000	790,000	790,000	805,000	1.9%
71200	Interest Payments	429,922	414,458	414,458	390,533	-5.8%
71300	Fiscal Agent Fees		1,250	1,250	1,250	0.0%
Total		1,199,922	1,205,708	1,205,708	1,196,783	-0.7%

Fund 650 - Electric Utility Fund

Department 442 - 2007B Combination Tax and Revenue Bonds

71150	Principal Payments	-	-	-	-	0.0%
71200	Interest Payments	-	-	-	57,434	100.0%
71300	Fiscal Agent Fees	-	-	-	1,250	100.0%
71100	New Debt Payments	-	-	-	-	0.0%
Total		-	-	-	58,684	100.0%

Summary

Principal Payments	770,000	790,000	790,000	805,000	1.9%
Interest Payments	429,922	414,458	414,458	447,966	8.1%
Fiscal Agent Fees	-	1,250	1,250	2,500	100.0%
New Debt Payments	-	-	-	-	0.0%
Total Debt Service	1,199,922	1,205,708	1,205,708	1,255,466	4.1%



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

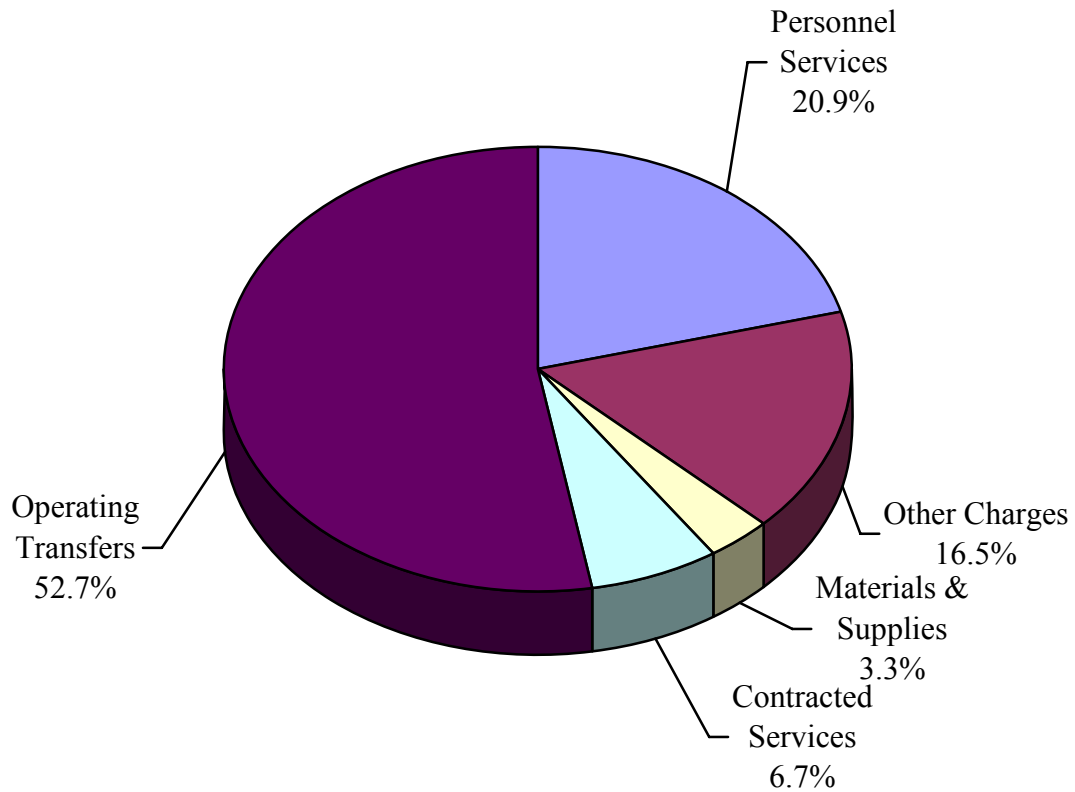
MUNICIPAL AIRPORT FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Interest Income	2,211	-	-	-
Penalties Assessed	130	310	310	313
City-Owned T-Hangar Rentals	41,747	36,000	36,000	36,360
City-Owned Shelter Rentals	7,585	7,560	7,560	7,636
Agricultural Land Lease	10,800	10,800	10,800	10,908
Fuel Flowage Fees	51,283	17,842	17,842	18,020
City-Owned Storage Area Rentals	2,000	1,920	1,920	1,939
Private Hangar/Land Rentals	19,771	16,756	16,756	16,924
Commercial Land/Facility Rentals	67,366	59,366	59,366	59,960
Commercial Gross Receipts	23,554	19,151	19,151	19,343
Commercial Land/Facility Improvement Credits	(16,935)	(14,600)	(14,600)	(14,746)
Total Operating Revenues	209,512	155,105	155,105	156,656
Operating Expenses				
Personnel Services	70,473	104,633	104,633	114,753
Contracted Services	37,713	36,925	33,425	36,719
Materials and Supplies	12,650	14,900	19,150	18,325
Other Charges	71,253	89,056	88,306	90,692
Total Operating Expenses	192,089	245,514	245,514	260,489
Operating Income / (Loss)	17,423	(90,409)	(90,409)	(103,833)
Non-Operating Revenues				
Transfer from General Fund	257,994	354,500	354,500	149,112
One-Time Expenses				
One-Time Operating Transfer	213,334	146,667	146,667	289,667
Net Change in Fund Balance	62,083	117,424	117,424	(244,388)
Beginning Unreserved Fund Balance	64,881	126,964	126,964	244,388
Ending Unreserved Fund Balance	126,964	244,388	244,388	-
Fund Balance as a Percentage of Operating Expenses	66.10%	99.54%	99.54%	0.00%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

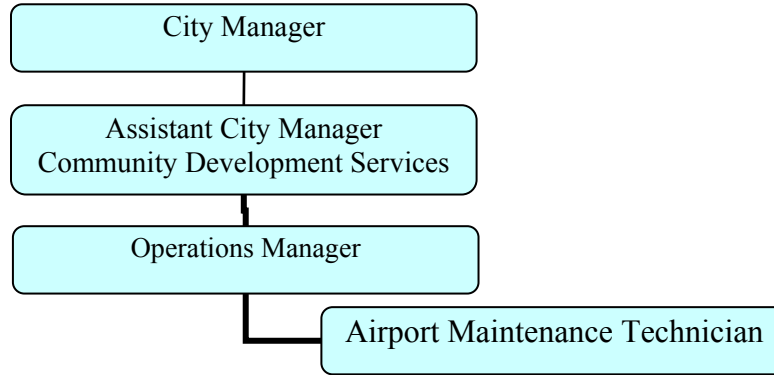
MUNICIPAL AIRPORT FUND



Division	Personnel Services	Contracted Services	Materials & Supplies	Other Charges	Operating Transfers	Total
Administration	114,753	36,719	18,325	90,692	289,667	550,156

Airport Administration

Department Organization



Mission Statement

The San Marcos Municipal Airport provides for the aviation needs of the citizens of San Marcos and the regional community. The Administration of the Airport includes maintaining and improving the physical facilities, ensuring compliance with applicable Federal standards and rules, establishing and enforcing good airport operating practices, marketing, lease negotiation, and planning for short and long range needs of the Airport.

Expenses by Category

	Actual 2005-06	Original Approved 2006-07	Revised 2006-07	Adopted 2007-08
Personnel Services	70,473	104,633	104,633	114,753
Contracted Services	37,713	36,925	33,425	36,719
Materials and Supplies	12,650	14,900	19,150	18,325
Other Charges	71,253	89,056	88,306	90,692
Operating Transfers	213,334	146,667	146,667	289,667
Capital Outlay	0	0	0	0
Total	405,423	392,181	392,181	550,156

Goals and Objectives

- To develop the airport in a way that enhances economic development in the City of San Marcos and the State of Texas.
- To determine the facility needs and associated costs of the airport to meet expected future demands.
- To increase awareness of the role of aviation in the City of San Marcos and promote better understanding of the importance and economic value of the airport.
- To demonstrate the economic value of airports to their communities and the State, and to identify how they can be improved to enhance economic development opportunities.
- To maintain the role of the airport within the State aviation system.
- To provide facility needs and enhancements required for the current and future successes of the airport.
- To examine the ability of existing funding processes to support and enhance transportation goals and develop a master planned airport.

What We Accomplished in 2006-07

- Airport Master Plan update for the “North Side” of the airport changing the focus on this area of the airport to corporate and commercial activity.
- The Airport Terminal Building was remodeled updating and modernizing the interior and amenities provided for pilots and passengers.
- Engineering and design project for the overlay and strengthening of Runway 17/35.
- Air Traffic Control Tower site selection and design completed.

What We Plan to Accomplish in 2007-08

- Construct and begin operating the Air Traffic Control Tower.
- Construction of the overlay and strengthening of Runway 17/35 project.
- Design for the airport perimeter fence project.

Performance Measures

	Unit of Measure	Actual 2005-06	Estimated 2006-07	Projected 2007-08
Airport Availability For Public Use				
24 Hour Increments	Days	365	365	365
Accident Rate	Per Year	0	0	0
Inspection Results	Number	0	0	0
Air Operations Supported				
Aircraft Takeoff, Landing, Or Approach	Number	135,000	150,000	174,000
Based Aircraft Accommodated	Each	235	240	280
Grounds Maintained	Acre	1,356	1,356	1,356
Runways Maintained	Each	3	3	3
Ramp Area Maintained	Acre	60	60	60
City Owned Hangars And Shelters Maintained	Each	38	38	38

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 680 - Municipal Airport Fund
Department 250 - Airport Administration

51100	Salaries	46,876	75,000	75,000	81,328	8.4%
51110	W/C Insurance	81	1,243	1,243	1,352	8.8%
51120	Overtime	-	1,000	1,000	1,300	30.0%
51190	Medicare	1,113	1,103	1,103	1,202	9.0%
51200	FICA	4,551	4,712	4,712	5,139	9.1%
51210	TMRS	11,130	10,815	10,815	11,793	9.0%
51220	Insurance	3,722	10,760	10,760	10,760	0.0%
51300	Stability Pay	900			244	100.0%
51320	Market / Merit / COLA Increase	-	-	-	1,635	100.0%
51350	Car Allowance	2,100			-	0.0%
Total Personnel Services		70,473	104,633	104,633	114,753	9.7%
52100	Printing and Publications	828	1,000	250	500	-50.0%
52110	Telephone	533	1,800	2,550	2,300	27.8%
52140	Power and Lights	25,731	24,000	24,000	24,000	0.0%
52150	Utilities - Water and Sewer	5,701	2,400	2,400	2,400	0.0%
52160	Professional Services	2,483	5,000	1,500	4,000	-20.0%
52391	Information Technology Services	144	225	225	1,019	352.9%
52660	Repairs - Building and Equipment	2,293	2,500	2,500	2,500	0.0%
Total Contracted Services		37,713	36,925	33,425	36,719	-0.6%
53120	Chemicals	750	2,500	2,500	2,000	-20.0%
53140	Fuel and Lubrication	1,784	1,000	3,000	2,525	152.5%
53150	Supplies - Other	9,519	10,000	12,250	11,000	10.0%
53160	Supplies - Office	249	500	500	500	0.0%
53180	Postage	64	300	300	200	-33.3%
53300	Repairs - Vehicle / Equipment	284	-	-	1,500	100.0%
53340	Uniforms	-	600	600	600	0.0%
Total Materials and Supplies		12,650	14,900	19,150	18,325	23.0%
54140	Dues and Subscriptions	215	250	250	250	0.0%
54160	Insurance	4,916	5,000	5,000	5,000	0.0%
54340	Professional Development	1,489	2,000	1,250	2,000	0.0%
54800	Reimbursement to General Fund (100)	64,633	81,806	81,806	83,442	2.0%
Total Other Charges		71,253	89,056	88,306	90,692	1.8%
58670	Op Trsfr - Airport CIP (670)	213,334	146,667	146,667	289,667	97.5%
Total Operating Transfers		213,334	146,667	146,667	289,667	97.5%
Total Municipal Airport Fund		405,423	392,181	392,181	550,156	40.3%



CITY OF SAN MARCOS

2007-08 Annual Budget

WASTE COLLECTION UTILITY FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Residential Garbage Collection Fee	1,036,135	1,062,794	1,062,794	1,131,450
Penalties	23,751	22,680	22,680	22,680
Recycling Collection Fee	102,782	100,365	100,365	102,372
Other Revenue	492	-	-	-
Total Operating Revenue	1,163,161	1,185,839	1,185,839	1,256,503
Operating Expenses				
Contracted Services	1,101,076	1,180,909	1,180,909	1,233,823
Other Charges	13,150	17,750	17,750	17,750
Total Operating Expenses	1,114,225	1,198,659	1,198,659	1,251,573
Operating Income/ (Loss)	48,935	(12,820)	(12,820)	4,930
One-Time Revenues				
One-Time Operating Transfers	-	-	-	-
Prior Period Adjustment	-	-	-	-
Net Change in Fund Balance	48,935	(12,820)	(12,820)	4,930
Reserved for Future Landfill Expenses	(211,374)	-	-	-
Beginning Fund Balance - Reserved and Unreserved	194,570	32,131	32,131	19,311
Ending Unreserved Fund Balance	32,131	19,311	19,311	24,241
Fund Balance as a Percentage of Operating Expenses	2.88%	1.61%	1.61%	1.94%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 685 - Waste Collection Utility Fund
Department 257 - Other Charges

52250	Garbage Contract - Residential Pickup	1,009,516	1,062,794	1,062,794	1,131,450	6.5%
52270	Garbage Contract - Recycle Pickup	91,559	100,365	100,365	102,372	2.0%
Total Contracted Services		1,101,076	1,163,159	1,163,159	1,233,823	6.1%
54740	Bad Debt	13,150	17,750	17,750	17,750	0.0%
Total Other Charges		13,150	17,750	17,750	17,750	0.0%
Total Other Charges		1,114,225	1,180,909	1,180,909	1,251,573	6.0%

CITY OF SAN MARCOS

2007-08 Annual Budget
CEMETERY PERPETUAL CARE TRUST FUND

	Actual 2005/2006	Approved 2006/2007	Revised 2006/2007	Adopted 2007/2008
Operating Revenues				
Interest Income	29,364	16,720	32,000	36,000
Perpetual Care Sales	32,407	32,000	44,100	44,200
Total Operating Revenues	61,771	48,720	76,100	80,200
Operating Expenditures				
Operating Transfers	26,400	43,800	43,800	27,500
Total Operating Expenditures	26,400	43,800	43,800	27,500
Operating Income/ (Loss)	35,371	4,920	32,300	52,700
Net Change in Fund Balance	35,371	4,920	32,300	52,700
Beginning Unreserved Fund Balance	891,797	927,168	927,168	959,468
Ending Unreserved Fund Balance	927,168	932,088	959,468	1,012,168
Fund Balance as a Percentage of Total Expenditures	100.00%	100.00%	100.00%	100.00%

City of San Marcos Fiscal Year 2007/2008 Annual Budget	Actual 2005/2006	Original Approved 2006/2007	Estimated 2006/2007	Adopted 2007/2008	Percent of Change
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Fund 830 - Cemetery Perpetual Care Fund

Department 275 - Cemetery Care

58840	Op Trsfr - Cemetery Ops Fund (840)	26,400	43,800	43,800	27,500	-37.2%
	Total Operating/Administrative Transfers	26,400	43,800	43,800	27,500	-37.2%

Executive Summary

Capital Improvements Program

Section 7.02 of the San Marcos City Charter requires the Planning and Zoning Commission to submit annually to the City Council, not less than 120 days prior to the beginning of the fiscal year, a list of recommended capital improvements found necessary or desirable. In accordance with the city's commitment to best business practices, and pursuant to the charter requirement, the city has established an on-going ten-year Capital Improvements Program (CIP) to plan for capital expenditures and identify funding sources for these projects.

The CIP is a budgetary tool for community decision-makers and suggests a variety of possible project funding sources, ranging from operating budgets, state and federal grants, to future voter approved bond programs. The CIP also suggests the particular year in which projects might be authorized. Since the first year of each CIP cycle is predominately adopted as part of the upcoming fiscal year's expenditures, it is important that the list of first year projects accurately reflects the goals and priorities of the City Council and the capacity of the city to provide the funding. The nine subsequent years in the document are utilized for planning purposes only.

A CIP project generally involves a capital expenditure of public funds, beyond maintenance and operating cost, for the acquisition, construction or improvement of a needed physical facility.

CIP Process

February - City Council Budget Workshop. The City Council adopts a budget policy statement that includes their priorities for the upcoming fiscal year.

February / March - Meeting is held with the Council of Neighborhood Associations to kick-off the Capital Improvements Plan process. The purpose of the meeting is to report on the status of the current CIP and to solicit ideas and suggestions for new projects. All suggestions are compiled and distributed to appropriate city personnel for evaluation and possible inclusion in the upcoming CIP.

March / April - Department Heads prepare their project submittals for inclusion in the CIP. Project Input Forms are compiled by the Planning and Development Services Department and the draft CIP is assembled.

April - The Administrative Review Committee reviews the draft CIP. This committee consists of the City Manager, Deputy City Manager, and the Directors of Finance and Planning and Development Services. The purpose of this review is to evaluate project proposals, coordinate the timing of projects, review funding proposals.

May - Planning and Zoning Commission review. Workshops are held to discuss project proposals and public hearings are held to solicit participation and comments.

June - City Council receives CIP recommendation and incorporates year one into the upcoming budget development process.

City Council Priorities

Each year the CIP reflects the priorities established by the City Council in their budget policy statement. Past CIP's have indicated a strong City Council commitment to upgrading and building the city's water and wastewater systems, and building new facilities to provide better services to the public. Projects such as the new surface water treatment plant reduced the city's dependence on underground water from the Edwards Aquifer. The reconstruction and upgrading of the wastewater treatment plant increased the capacity of the facility and improved the quality of the discharge into the San Marcos River. These and other projects, such as the construction of a new library, fire station, and activity center, were all CIP projects that evolved from a conceptual stage to the fully funded and ready to be bid stage in the first year of the CIP.

The Capital Improvements Program for Fiscal Years 2007/08 to 2015/16 recognizes City Council priorities and demonstrates a commitment to address the growth-related challenges facing the community. Growth issues, the economy, and the quality of life of the citizens are all impacted by the effectiveness of the city's thoroughfare system, and the CIP reflects a focus of future financial resources toward street and drainage projects.

Funding Sources

A variety of funding sources are identified in the CIP. Time constraints, previous commitments, voter approvals, revenues, and fund balances can determine which of the various sources is most appropriate for a particular project. The following definitions were utilized to determine the project funding recommendations contained in the CIP:

General Obligation Bonds (GO's) – Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. GO's are backed by the full faith and credit of the government entity and are repaid through assessment of a property tax levy. GO's are issued only after receiving voter approval.

Certificates of Obligation (CO's) – Debt instruments used to finance capital improvement projects. CO's are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. CO's differ from GO's in that they are approved by the City Council and are not voter approved.

Revenue Bond – Bonds whose principal and interest are payable exclusively from user fees. Revenue bonds are backed by the full faith and credit of the government entity.

General Fund – The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is used as a funding source for projects related to streets, public buildings, parks, and other capital improvements for the general use of the citizenry.

Electric Utility Fund – The fund used to account for operations financed through the sale of electricity. The Electric Utility Fund is used as a funding source for projects related to the electric distribution system.

Water/Wastewater Utility Fund – The fund used to account for operations financed through the sale of water and wastewater treatment. The Water/Wastewater Utility Fund is used as a funding source for projects related to the water and wastewater system.

Grants – Contributions or gifts of cash or other assets from another governmental agency or foundation to be used for a specific purpose, activity or facility.

Operating Budget Impact

The Capital Improvements Program is primarily funded through the issuance of general obligation bonds, revenue bonds, certificates of obligation and grants from external agencies. Funding through annual budget appropriations is rare and used for smaller projects that can be completed within a fiscal year or shortly thereafter. The majority of projects within the CIP are for infrastructure construction, reconstruction and improvements. The operational impact of these projects is minimal other than incorporating those projects into ongoing maintenance and upkeep with other infrastructure assets. Those projects that will affect operation budgets are identified and quantified.

The first year of the CIP is funded through the issuance of debt. The corresponding principal and interest payments are budgeted within the respective fund. Other than debt service payments, there are no other budgeted amounts for operations unless specifically identified. It is rare that a CIP will cause a significant increase in operational expenses. Most operational budgets are increased because of other factors. Although conceptually a physical improvement should reduce operational expenses for repair, the likelihood is that the operational expense will remain budgeted for other needed repair expenses.

Operational impacts for CIP projects listed in years two through ten are estimates and will not impact the adopted budget. These future operational impacts are for planning purposes only and are used to evaluate whether a project receives appropriation.

Proposed Projects **Fund Source** **Prior Funds** **FY 07-08** **FY 08-09** **FY 09-10** **FY 10-11** **FY 11-12**

Airport:

Runway 17-35 Overlay	GF / FAA		\$2,230,000				
Airport Entrance Road	GF / FAA		\$166,667				
T-Hangar Aircraft Storage Building	GF / FAA		\$100,000				
Perimeter Security Fence	GF / FAA			\$150,000	\$1,000,000		
North Side Development	Federal Earmark			\$350,000	\$3,150,000		
Fixed Base Operator (FBO) Facility	Federal Earmark			\$150,000	\$1,350,000		
Terminal Building	Federal Earmark			\$450,000	\$4,050,000		
Perimeter Road	GF / FAA				\$150,000	\$1,350,000	
Aircraft Rescue & Fire Fighting Facility	DHS					\$5,000,000	
Electric Vault Upgrade	GF / FAA					\$1,000,000	
Runway 17-35 Taxiway	GF / FAA						\$3,000,000
Runway 13-31 Parallel Taxiway	GF / FAA						
Airport Lighting Upgrade	RAMP / GF						
Runway 17-35 Legthening	GF / FAA						
Runway 17 CAT I Approach	GF / FAA						
Runway 13-31 Legthening	GF / FAA						
Total:		\$0	\$2,496,667	\$1,100,000	\$9,700,000	\$7,350,000	\$3,000,000

Electric Utility:

Reconductor 4/0 at Stones Camper Sales	E.U. Fund	\$85,000					
Reconductor University Drive Phase 2	E.U. Fund	\$110,000					
Reconductor Feeder San Marcos Sub #170	E.U. Fund	\$133,000					
Reconductor Post Road	E.U. Fund	\$160,000					
Substation #7 Feeder Lines	E. U. Fund	\$138,500					
Breakers for Substation #7	E.U. Fund	\$27,000					
Redwood Substation Bank #3	E.U. Fund	\$455,000		\$95,000			
Test & Maintenance of Power Transformers	E.U. Fund	\$24,000	\$26,000				
Conversion of SM Treatment Center to URD	E.U. Fund		\$80,000				
Hutchison to San Antonio Street Tie Line	E.U. Fund			\$58,500			
Phase III Post Road Relocate - Travis	E.U. Fund			\$85,000			
Relocate Line Cape Rd to Flores	E.U. Fund			\$156,000			
Rio Vista Terrace Line Relocation	E.U. Fund		\$85,000				
Spring Lake Feeder Recloser	E.U. Fund		\$28,000				
Transfer Switch Change Out at Hospital	E.U. Fund			\$72,000			
Upgrade Lines- Springlake Hills Subd.	E.U. Fund		\$135,000				
URD Installation I-35 & McCarty Lane	E.U. Fund		\$150,000				
Multi-Service Center Design & Construction	E.U. Fund		\$26,000	\$2,974,000			
Automated Meter Reading	E.U. Fund		\$50,000	\$35,000	\$35,000	\$35,000	\$35,000
Reconductor Castle Forest Feeder Line	E.U. Fund			\$85,000			
Reconductor Feeder San Marcos Sub #180	E. U. Fund			\$158,000			
Reconductor Ranch Road 12 Feeders	E. U. Fund			\$241,000			
Substation #7	E. U. Fund			\$1,240,000			
Horizons Comprehensive Plan	E. U. Fund			\$90,000			
Change out existing SCADA System	E. U. Fund				\$105,000		
Change out Poles Feeder SM-160 Feeder	E. U. Fund				\$250,000		
Rebuild Hillcrest-Ridgeway Area	E. U. Fund				\$375,000		
McCarty Lane Pole Change Out	E. U. Fund					\$47,000	
Replace Power Bank No. 2 SM Substation	E.U. Fund					\$1,335,000	
Mitchell Street Pole Change Out	E.U. Fund						\$65,000
Replace PWT 2 Redwood Sub	E.U. Fund						\$1,140,000
Replace Power Bank #1 San Marcos Substation	E.U. Fund						
Change out Poles Hopkins Street	E.U. Fund						
Rebuild San Marcos to Loop 82 Dbl Circuit	E.U. Fund						
Total:		\$1,132,500	\$580,000	\$5,289,500	\$765,000	\$1,417,000	\$1,240,000

Proposed Projects	Fund Source	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total Funds
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Airport:

Runway 17-35 Overlay	GF / FAA						\$2,230,000
Airport Entrance Road	GF / FAA						\$166,667
T-Hangar Aircraft Storage Building	GF / FAA						\$100,000
Perimeter Security Fence	GF / FAA						\$1,150,000
North Side Development	Federal Earmark						\$3,500,000
Fixed Base Operator (FBO) Facility	Federal Earmark						\$1,500,000
Terminal Building	Federal Earmark						\$4,500,000
Perimeter Road	GF / FAA						\$1,500,000
Aircraft Rescue & Fire Fighting Facility	DHS						\$5,000,000
Electric Vault Upgrade	GF / FAA						\$1,000,000
Runway 17-35 Taxiway	GF / FAA						\$3,000,000
Runway 13-31 Parallel Taxiway	GF / FAA	\$3,000,000					\$3,000,000
Airport Lighting Upgrade	RAMP / GF		\$1,000,000				\$1,000,000
Runway 17-35 Legthening	GF / FAA			\$2,500,000			\$2,500,000
Runway 17 CAT I Approach	GF / FAA				\$2,000,000		\$2,000,000
Runway 13-31 Legthening	GF / FAA					\$2,500,000	\$2,500,000
Total:		\$3,000,000	\$1,000,000	\$2,500,000	\$2,000,000	\$2,500,000	\$34,646,667

Electric Utility:

Reconductor 4/0 at Stones Camper Sales	E.U. Fund						\$85,000
Reconductor University Drive Phase 2	E.U. Fund						\$110,000
Reconductor Feeder San Marcos Sub #170	E.U. Fund						\$133,000
Reconductor Post Road	E.U. Fund						\$160,000
Substation #7 Feeder Lines	E. U. Fund						\$138,500
Breakers for Substation #7	E.U. Fund						\$27,000
Redwood Substation Bank #3	E.U. Fund						\$550,000
Test & Maintenance of Power Transformers	E.U. Fund	\$40,000	\$56,000				\$146,000
Conversion of SM Treatment Center to URD	E.U. Fund						\$80,000
Hutchison to San Antonio Street Tie Line	E.U. Fund						\$58,500
Phase III Post Road Relocate - Travis	E.U. Fund						\$85,000
Relocate Line Cape Rd to Flores	E.U. Fund						\$156,000
Rio Vista Terrace Line Relocation	E.U. Fund						\$85,000
Spring Lake Feeder Recloser	E.U. Fund						\$28,000
Transfer Switch Change Out at Hospital	E.U. Fund						\$72,000
Upgrade Lines- Springlake Hills Subd.	E.U. Fund						\$135,000
URD Installation I-35 & McCarty Lane	E.U. Fund						\$150,000
Multi-Service Center Design & Construction	E.U. Fund						\$3,000,000
Automated Meter Reading	E.U. Fund	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$365,000
Reconductor Castle Forest Feeder Line	E.U. Fund						\$85,000
Reconductor Feeder San Marcos Sub #180	E. U. Fund						\$158,000
Reconductor Ranch Road 12 Feeders	E. U. Fund						\$241,000
Substation #7	E. U. Fund						\$1,240,000
Horizons Comprehensive Plan	E. U. Fund			\$90,000			\$180,000
Change out existing SCADA System	E. U. Fund						\$105,000
Change out Poles Feeder SM-160 Feeder	E. U. Fund						\$250,000
Rebuild Hillcrest-Ridgeway Area	E. U. Fund						\$375,000
McCarty Lane Pole Change Out	E. U. Fund						\$47,000
Replace Power Bank No. 2 SM Substation	E.U. Fund						\$1,335,000
Mitchell Street Pole Change Out	E.U. Fund						\$65,000
Replace PWT 2 Redwood Sub	E.U. Fund						\$1,140,000
Replace Power Bank #1 San Marcos Substation	E.U. Fund	\$1,220,000					\$1,220,000
Change out Poles Hopkins Street	E.U. Fund		\$370,000				\$370,000
Rebuild San Marcos to Loop 82 Dbl Circuit	E.U. Fund			\$500,000			\$500,000
Total:		\$1,295,000	\$461,000	\$625,000	\$35,000	\$35,000	\$12,875,000

Proposed Projects Fund Source Prior Funds FY 07-08 FY 08-09 FY 09-10 FY 10-11 FY 11-12

Parks and Public Buildings:

Habitat Conservation Plan	CO/grant/earmark	\$420,000	\$439,000		\$520,000	\$1,000,000	\$1,000,000
River Bank Restoration	C of O		\$200,000	\$1,630,000			
Skate Park Phase II	General Funds			\$520,000			
Rio Vista Tennis Courts	General Funds		\$300,000				
Beautification Project	General Funds		\$100,000				
Springlake Greenspace	GO Bonds		\$2,000,000				
Rio Vista Pool - Aquatic Playground Expansion	GO /Rev/Grant			\$270,000			
City Park	GO Bonds			\$1,090,000			
5-mile Dam Soccer Complex	GO Bonds			\$1,000,000			
Construct girls fast pitch softball complex	GO Bonds			\$2,000,000			
Expansion & Renovation of Public Library	GO Bonds			\$681,249	\$8,286,045		
Neighborhood Parks	C of O			\$495,000	\$150,000	\$365,000	\$365,000
Parkland Development	C of O/ GO Bonds	\$424,000			\$1,000,000		
Lucio Park	GO Bonds				\$715,000		
PARD Equipment Storage Facility	C of O				\$290,000		
Renovate softball complex	GO Bonds				\$1,525,000		
Rio Vista Park	GO Bonds				\$1,320,000		
Dunbar Park	Other				\$720,000		
Skate Park	GO Bonds				\$570,000		
Swimming Pool	Grant/ GO Bonds				\$1,220,000		
Bicentennial Park	C of O				\$30,000	\$245,000	
Dog Park	GO Bonds				\$3,000	\$50,000	
Veramendi Plaza	G.O. Bonds				\$65,000	\$535,000	
Renovate youth baseball fields	GO Bonds				\$120,000	\$1,430,000	
Bill and Eleanor Crook Park	GO Bonds					\$30,000	\$250,000
Children's Park	GO Bonds					\$30,000	\$260,000
San Marcos Plaza Park	GO Bonds					\$50,000	\$400,000
Glovers Island Park	GO Bonds						\$25,000
Total:		\$844,000	\$3,039,000	\$7,686,249	\$16,534,045	\$3,735,000	\$2,300,000

Public Safety:

Relocation of Central Fire Station ²	G.O. Bonds/C of O	\$915,000	\$4,085,000				
Replace Engine - Academy St Station ¹	C of O		\$470,000				
Hwy 123 South Fire Station	C of O/ Other			\$750,000			\$400,000
Purchase Second Rescue Unit ¹	C of O				\$400,000		
Blanco Vista Fire Station	C of O/GO Bonds				\$350,000	\$2,760,000	
Replace Engine Broadway Fire Station	C of O					\$550,000	
Replace Rescue Apparatus	C of O					\$400,000	
Outlet Mall/Hotel Conference Center Fire Station	C of O/GO Bonds					\$1,115,000	\$3,050,000
Replace Aerial Apparatus Sutphen	C of O						\$800,000
Airport Fire Station	C of O/ Grant						
Total:		\$915,000	\$4,555,000	\$750,000	\$750,000	\$4,825,000	\$4,250,000

Proposed Projects Fund Source FY 12-13 FY 13-14 FY 14-15 FY 15-16 FY 16-17 Total Funds

Parks and Public Buildings:

Habitat Conservation Plan	CO/grant/earmark	\$1,000,000	\$1,000,000				\$5,379,000
River Bank Restoration	C of O						\$1,830,000
Skate Park Phase II	General Funds						\$520,000
Rio Vista Tennis Courts	General Funds						\$300,000
Beautification Project	General Funds						\$100,000
Springlake Greenspace	GO Bonds						\$2,000,000
Rio Vista Pool - Aquatic Playground Expansion	GO /Rev/Grant						\$270,000
City Park	GO Bonds						\$1,090,000
5-mile Dam Soccer Complex	GO Bonds						\$1,000,000
Construct girls fast pitch softball complex	GO Bonds						\$2,000,000
Expansion & Renovation of Public Library	GO Bonds						\$8,967,294
Neighborhood Parks	C of O	\$365,000	\$335,000				\$2,075,000
Parkland Development	C of O/ GO Bonds						\$1,424,000
Lucio Park	GO Bonds						\$715,000
PARD Equipment Storage Facility	C of O						\$290,000
Renovate softball complex	GO Bonds						\$1,525,000
Rio Vista Park	GO Bonds						\$1,320,000
Dunbar Park	Other						\$720,000
Skate Park	GO Bonds						\$570,000
Swimming Pool	Grant/ GO Bonds						\$1,220,000
Bicentennial Park	C of O						\$275,000
Dog Park	GO Bonds						\$53,000
Veramendi Plaza	G.O. Bonds						\$600,000
Renovate youth baseball fields	GO Bonds						\$1,550,000
Bill and Eleanor Crook Park	GO Bonds						\$280,000
Children's Park	GO Bonds						\$290,000
San Marcos Plaza Park	GO Bonds						\$450,000
Glovers Island Park	GO Bonds	\$175,000					\$200,000
Total:		\$1,540,000	\$1,335,000	\$0	\$0	\$0	\$37,013,294

Public Safety:

Relocation of Central Fire Station ²	G.O. Bonds/C of O						\$5,000,000
Replace Engine - Academy St Station ¹	C of O						\$470,000
Hwy 123 South Fire Station	C of O/ Other	\$3,015,000					\$4,165,000
Purchase Second Rescue Unit ¹	C of O						\$400,000
Blanco Vista Fire Station	C of O/GO Bonds						\$3,110,000
Replace Engine Broadway Fire Station	C of O						\$550,000
Replace Rescue Apparatus	C of O						\$400,000
Outlet Mall/Hotel Conference Center Fire Station	C of O/GO Bonds						\$4,165,000
Replace Aerial Apparatus Sutphen	C of O						\$800,000
Airport Fire Station	C of O/ Grant			\$450,000	\$6,875,000		\$7,325,000
Total:		\$3,015,000	\$0	\$450,000	\$6,875,000	\$0	\$26,385,000

Proposed Projects	Fund Source	Prior Funds	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Streets:							
Hutchison LBJ Street & Sidewalk Reconstruction ²	Revenue Bonds	\$880,000					
N LBJ (Sessom to Holland)	C of O/ Other	\$2,000,000					
Rio Vista Street Reconstruction	C of O/General Fnd	\$1,892,320	\$1,740,000				
Wonder World Drive Widening & Extension	C of O/ TxDOT	\$18,400,000	\$45,315,000				
Wonder World Dr RR Overpass Eminent Domain	C of O		\$250,000				
Aquarena Springs Dr/ IH-35 Turn Lane Improvements	C of O		\$40,227				
Comanche/Sessom & CM Allen/Cheatham Signals	C of O		\$212,000				
McCarty Lane Improvements	C of O		\$1,800,000				
Minor Street Reconstruction Program	General Fund		\$225,000				
Project Management	General Fund		\$150,000				
Sessom Drive Reconstruction	GO Bonds/Campo	\$775,000	\$200,000	\$575,000			
Multi-Service Center Design & Construction	C of O		\$500,000	\$1,000,000			
Victory Gardens Street Reconstruction ²	C of O		\$74,000	\$795,000			
Thorpe Lane - Hopkins Intersection Improvements ²	GO Bonds/ C of O		\$239,000	\$1,166,000			
Bike and Pedestrian Improvements ²	GO Bonds/Campo	\$172,000	\$173,000	\$350,000	\$390,000	\$100,000	\$100,000
Transportation Improvement Participation	C of O	\$157,981	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Traffic Calming	C of O		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
River Ridge Entrance and Exit Ramps	C of O/ CAMPO	\$250,000		\$280,000			
Miscellaneous Intersection Improvements	GO Bonds/ C of O			\$159,000			
Donaldson Street/Transit Center U-turn Imp	C of O			\$212,000			
Horizons Comprehensive Plan	C of O			\$90,000			
Downtown Sidewalks	GO Bonds			\$240,000	\$2,200,000		
Rio Vista Parking	C of O			\$120,000	\$800,000		
Loop 82 RR Overpass & Post Rd Realignment ²	GO Bonds/TxDOT				\$12,062,800		
Ranch Road 12 Widening - Hughson to Holland	C of O				\$1,518,000		
Construction of Reimer & Unnamed Village Road	Grants				\$975,000		
Transportation Master Plan	C of O				\$445,200		
FM 2439 (Hunter Rd) Improvements	GO Bonds/TxDOT				\$278,250	\$2,671,200	
Craddock Avenue Extension	C of O				\$585,650	\$2,120,000	
Downtown Parking Garage	C of O					\$4,000,000	
Wallace Addition Street Reconstruction	GO Bonds					\$2,756,000	
Sidewalks Along Chestnut	C of O					\$17,000	
Repair Cape Road Bridge at San Marcos River	C of O					\$53,000	\$371,000
Railroad Quiet Zone	C of O					\$633,880	
River Road Railroad Overpass Improvements	GO Bonds/ C of O	\$477,000					
River Ridge Extension to Post Road	GO Bonds						
River Ridge Extension to SH 21	GO Bonds/TxDOT						
Dunbar Street Reconstruction	GO Bonds						
SH 21 Bridge Across San Marcos River	GO Bonds/ C of O						
IH-35 River Road Underpass	GO Bonds/ C of O						
Centerpoint/Outlet Mall Intersection Improvements	GO Bonds/ C of O						
Total:		\$25,004,301	\$51,193,227	\$5,262,000	\$19,529,900	\$12,626,080	\$746,000

Proposed Projects	Fund Source	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total Funds
Streets:							
Hutchison LBJ Street & Sidewalk Reconstruction ²	Revenue Bonds						\$880,000
N LBJ (Sessom to Holland)	C of O/ Other						\$2,000,000
Rio Vista Street Reconstruction	C of O/General Fnd						\$3,632,320
Wonder World Drive Widening & Extension	C of O/ TxDOT						\$63,715,000
Wonder World Dr RR Overpass Eminent Domain	C of O						\$250,000
Aquarena Springs Dr/ IH-35 Turn Lane Improvements	C of O						\$40,227
Comanche/Sessom & CM Allen/Cheatham Signals	C of O						\$212,000
McCarty Lane Improvements	C of O						\$1,800,000
Minor Street Reconstruction Program	General Fund						\$225,000
Project Management	General Fund						\$150,000
Sessom Drive Reconstruction	GO Bonds/Campo						\$1,550,000
Multi-Service Center Design & Construction	C of O						\$1,500,000
Victory Gardens Street Reconstruction ²	C of O						\$869,000
Thorpe Lane - Hopkins Intersection Improvements ²	GO Bonds/ C of O						\$1,405,000
Bike and Pedestrian Improvements ²	GO Bonds/Campo						\$1,285,000
Transportation Improvement Participation	C of O	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$2,657,981
Traffic Calming	C of O	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$250,000
River Ridge Entrance and Exit Ramps	C of O/ CAMPO						\$530,000
Miscellaneous Intersection Improvements	GO Bonds/ C of O						\$159,000
Donaldson Street/Transit Center U-turn Imp	C of O						\$212,000
Horizons Comprehensive Plan	C of O			\$90,000			\$180,000
Downtown Sidewalks	GO Bonds						\$2,440,000
Rio Vista Parking	C of O						\$920,000
Loop 82 RR Overpass & Post Rd Realignment ²	GO Bonds/TxDOT						\$12,062,800
Ranch Road 12 Widening - Hughson to Holland	C of O						\$1,518,000
Construction of Reimer & Unnamed Village Road	Grants						\$975,000
Transportation Master Plan	C of O			\$424,000			\$869,200
FM 2439 (Hunter Rd) Improvements	GO Bonds/TxDOT						\$2,949,450
Craddock Avenue Extension	C of O						\$2,705,650
Downtown Parking Garage	C of O						\$4,000,000
Wallace Addition Street Reconstruction	GO Bonds						\$2,756,000
Sidewalks Along Chestnut	C of O						\$17,000
Repair Cape Road Bridge at San Marcos River	C of O						\$424,000
Railroad Quiet Zone	C of O		\$585,120				\$1,219,000
River Road Railroad Overpass Improvements	GO Bonds/ C of O	\$10,361,501					\$10,838,501
River Ridge Extension to Post Road	GO Bonds	\$779,100	\$3,060,750				\$3,839,850
River Ridge Extension to SH 21	GO Bonds/TxDOT		\$3,922,000	\$19,186,000			\$23,108,000
Dunbar Street Reconstruction	GO Bonds			\$1,722,500			\$1,722,500
SH 21 Bridge Across San Marcos River	GO Bonds/ C of O			\$530,000	\$1,590,000	\$15,900,000	\$18,020,000
IH-35 River Road Underpass	GO Bonds/ C of O				\$1,590,000	\$12,190,000	\$13,780,000
Centerpoint/Outlet Mall Intersection Improvements	GO Bonds/ C of O				\$26,500	\$265,000	\$291,500
							\$0
Total:		\$11,415,601	\$7,842,870	\$22,227,500	\$3,481,500	\$28,630,000	\$187,958,979

Proposed Projects	Fund Source	Prior Funds	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Drainage:							
McCarty Lane Drainage Improvements	Rev Bonds	\$50,000	\$600,000				
County and Uhland Road Drainage	Rev Bonds		\$450,000				
Hutchison Drainage	Rev Bonds	\$1,387,000	\$250,000				
Rio Vista Drainage	Rev Bonds	\$1,821,372	\$1,350,000				
Sessom Drive Drainage	Drainage Fund	\$78,750	\$700,000				
Multi-Service Center Design & Construction	Rev Bonds		\$500,000	\$1,000,000			
Victory Gardens Drainage Improvements	Rev Bonds		\$350,860	\$2,337,300			
Stormwater Drainage Improvements	Rev Bonds	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000
Horizons Comprehensive Plan	Rev Bonds			\$90,000			
Bishop and Prospect Drainage	Rev Bonds			\$240,000			
Thorpe Lane Drainage Improvements	Rev Bonds	\$47,700	\$185,500	\$689,000			
S. Bishop Street Drainage Improvements	Rev Bonds				\$233,200	\$1,219,000	
Wallace Addition Drainage Improvements	Rev Bonds					\$1,097,100	
Drainage Master Plan Update	Rev Bonds	\$212,000				\$400,680	
East Guadalupe Drainage Improvements	Rev Bonds					\$286,200	\$1,908,000
River Road Drainage	Rev Bonds						\$946,580
Blanco Gardens Drainage Improvements	Rev Bonds						
Dunbar Drainage Improvements	Rev Bonds						
Sunset Acres Drainage Improvements	Rev Bonds						
Total:		\$3,746,822	\$4,536,360	\$4,506,300	\$383,200	\$3,152,980	\$3,004,580

Proposed Projects	Fund Source	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total Funds
Drainage:							
McCarty Lane Drainage Improvements	Rev Bonds						\$650,000
County and Uhland Road Drainage	Rev Bonds						\$450,000
Hutchison Drainage	Rev Bonds						\$1,637,000
Rio Vista Drainage	Rev Bonds						\$3,171,372
Sessom Drive Drainage	Drainage Fund						\$778,750
Multi-Service Center Design & Construction	Rev Bonds						\$1,500,000
Victory Gardens Drainage Improvements	Rev Bonds						\$2,688,160
Stormwater Drainage Improvements	Rev Bonds	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$1,650,000
Horizons Comprehensive Plan	Rev Bonds			\$90,000			\$180,000
Bishop and Prospect Drainage	Rev Bonds						\$240,000
Thorpe Lane Drainage Improvements	Rev Bonds						\$922,200
S. Bishop Street Drainage Improvements	Rev Bonds						\$1,452,200
Wallace Addition Drainage Improvements	Rev Bonds						\$1,097,100
Drainage Master Plan Update	Rev Bonds				\$400,680		\$1,013,360
East Guadalupe Drainage Improvements	Rev Bonds						\$2,194,200
River Road Drainage	Rev Bonds						\$946,580
Blanco Gardens Drainage Improvements	Rev Bonds	\$556,500	\$4,240,000				\$4,796,500
Dunbar Drainage Improvements	Rev Bonds		\$419,760	\$2,798,400			\$3,218,160
Sunset Acres Drainage Improvements	Rev Bonds			\$805,600	\$5,342,400		\$6,148,000
Total:		\$706,500	\$4,809,760	\$3,844,000	\$5,893,080	\$150,000	\$34,733,582

Proposed Projects	Fund Source	Prior Funds	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Water System:							
North LBJ 12" Water Line	Revenue Bonds	\$600,000					
Onsite Chlorine/Miox Generation GW Facilities	Revenue Bonds	\$420,000					
Butler Fire Retrofit	Revenue Bonds	\$350,000					
Camino Real Transmission Improvements Ph 3A	Revenue Bonds	\$1,500,000					
Cottonwood 1MG Elevated Tank	Revenue Bonds	\$2,700,000					
Ground Water Plant Generators	Revenue Bonds	\$1,220,000					
McCarty LCRA to IH 35 - El Camino III 16" Water	Revenue Bonds	\$375,000					
McCarty 16" Water IH-35 to Hunter Road	Revenue Bonds	\$550,000					
Rio Vista Water Improvements	Revenue Bonds	\$1,609,000	\$470,000				
River Road Water Line Extension	Revenue Bonds		\$488,000				
Project Management	Revenue Bonds		\$150,000				
24" Transmission Main-Spring Lake - Comanche	Revenue Bonds		\$143,000	\$1,113,000			
Multi-Service Center Design & Construction	Revenue Bonds		\$500,000	\$1,000,000			
Victory Gardens Water Improvements	Revenue Bonds		\$100,000	\$650,000			
Oakridge Booster Pump Station Improvements	Revenue Bonds		\$22,000	\$150,000			
Quail Run Water Replacement	Revenue Bonds		\$60,000	\$400,000			
Water Pump Station Improvements	Revenue Bonds	\$122	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Water Distribution Improvements	Revenue Bonds	\$149,832	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000
Water Supply	Revenue Bonds	\$854,000	\$862,000	\$265,000	\$265,000	\$265,000	\$265,000
Main Extensions and Replacements	Revenue Bonds	\$214,165	\$212,000	\$212,000	\$212,000	\$212,000	\$212,000
Post Road 16" to 24" Oversize	Revenue Bonds	\$600,000		\$400,000			
Comanche Waterline, Hutchison to Hopkins	Revenue Bonds			\$120,000			
Redwood Road Oversize	Revenue Bonds			\$636,000			\$636,000
Horizons Comprehensive Plan	Revenue Bonds			\$90,000			
Camino Real Transmission Improvements Ph 3B	Revenue Bonds				\$1,007,000		
Wallace Addition Water Improvements	Revenue Bonds				\$100,700	\$848,000	
IH-35S 12" Water from FM 3407 to Civic Center	Revenue Bonds					\$1,312,979	
Hwy 123 12" AC Replacement	Revenue Bonds					\$821,500	
IH-35 S 12" Water- N of McCarty to Centerpoint	Revenue Bonds						\$901,000
Cottonwood Creek Parkway 16-inch Water	Revenue Bonds						\$848,000
Leah Dr 12" Water- Cottonwood to Clovis Barker	Impact Fees						\$492,900
Water Master Plan	Revenue Bonds						\$424,000
Heritage Water Improvements	Revenue Bonds						\$318,000
SWTP City Expansion to 18.0 MGD	Revenue Bonds						\$1,060,000
River Ridge 16-inch Water	Revenue Bonds						
Centerpoint 24" Xmission Main-IH-35 to Old Bastrop	Revenue Bonds						
Hunter Rd 12-inch Water- Posey to Centerpoint	Revenue Bonds						
Staples 16" Water- DeZavala to Old Bastrop Hwy	Impact Fees						
Centerpt 12" Distrib Line- Old Bastrop to Southridge Est	Revenue Bonds						
Red Sky Subdivision Water Line Replacement	Revenue Bonds						
Southridge Estates Water Line Replacement	Revenue Bonds						
Soyars Storage Tank	Revenue Bonds						
Green Haven & Briarwood Water Improvements	Revenue Bonds						
Airport 12" Water- River Ridge to William Pettus	FAA Grant						
Dunbar Water Replacement	Revenue Bonds						
Old Bastrop Hwy 12" - Posey to Francis Harris	Impact Fees						
Old Bastrop Hwy 16"- Centerpoint to Posey	Revenue Bonds						
Stagecoach Trail to McCarty Tank 16" Water	Revenue Bonds						
Northeast Elevated Storage Tank	Revenue Bonds						
Deerwood Estates & Sleepy Hollow Improvements	Revenue Bonds						
Total:		\$11,142,119	\$3,267,000	\$5,296,000	\$1,844,700	\$3,719,479	\$5,416,900

Proposed Projects	Fund Source	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total Funds
Water System:							
North LBJ 12" Water Line	Revenue Bonds						\$600,000
Onsite Chlorine/Miox Generation GW Facilities	Revenue Bonds						\$420,000
Butler Fire Retrofit	Revenue Bonds						\$350,000
Camino Real Transmission Improvements Ph 3A	Revenue Bonds						\$1,500,000
Cottonwood 1MG Elevated Tank	Revenue Bonds						\$2,700,000
Ground Water Plant Generators	Revenue Bonds						\$1,220,000
McCarty LCRA to IH 35 - El Camino III 16" Water	Revenue Bonds						\$375,000
McCarty 16" Water IH-35 to Hunter Road	Revenue Bonds						\$550,000
Rio Vista Water Improvements	Revenue Bonds						\$2,079,000
River Road Water Line Extension	Revenue Bonds						\$488,000
Project Management	Revenue Bonds						\$150,000
24" Transmission Main-Spring Lake - Comanche	Revenue Bonds						\$1,256,000
Multi-Service Center Design & Construction	Revenue Bonds						\$1,500,000
Victory Gardens Water Improvements	Revenue Bonds						\$750,000
Oakridge Booster Pump Station Improvements	Revenue Bonds						\$172,000
Quail Run Water Replacement	Revenue Bonds						\$460,000
Water Pump Station Improvements	Revenue Bonds	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,000,122
Water Distribution Improvements	Revenue Bonds	\$160,000	\$160,000	\$160,000	\$160,000	\$160,000	\$1,749,832
Water Supply	Revenue Bonds	\$265,000	\$265,000	\$265,000	\$265,000	\$265,000	\$4,101,000
Main Extensions and Replacements	Revenue Bonds	\$212,000	\$212,000	\$212,000	\$212,000	\$212,000	\$2,334,165
Post Road 16" to 24" Oversize	Revenue Bonds						\$1,000,000
Comanche Waterline, Hutchison to Hopkins	Revenue Bonds						\$120,000
Redwood Road Oversize	Revenue Bonds						\$1,272,000
Horizons Comprehensive Plan	Revenue Bonds			\$90,000			\$180,000
Camino Real Transmission Improvements Ph 3B	Revenue Bonds						\$1,007,000
Wallace Addition Water Improvements	Revenue Bonds						\$948,700
IH-35S 12" Water from FM 3407 to Civic Center	Revenue Bonds						\$1,312,979
Hwy 123 12" AC Replacement	Revenue Bonds						\$821,500
IH-35 S 12" Water- N of McCarty to Centerpoint	Revenue Bonds						\$901,000
Cottonwood Creek Parkway 16-inch Water	Revenue Bonds						\$848,000
Leah Dr 12" Water- Cottonwood to Clovis Barker	Impact Fees						\$492,900
Water Master Plan	Revenue Bonds					\$424,000	\$848,000
Heritage Water Improvements	Revenue Bonds	\$1,749,000					\$2,067,000
SWTP City Expansion to 18.0 MGD	Revenue Bonds	\$9,540,000					\$10,600,000
River Ridge 16-inch Water	Revenue Bonds	\$1,372,700					\$1,372,700
Centerpoint 24" Xmission Main-IH-35 to Old Bastrop	Revenue Bonds	\$174,900	\$1,007,000				\$1,181,900
Hunter Rd 12-inch Water- Posey to Centerpoint	Revenue Bonds	\$116,600	\$795,000				\$911,600
Staples 16" Water- DeZavala to Old Bastrop Hwy	Impact Fees	\$137,800	\$954,000				\$1,091,800
Centerpt 12" Distrib Line- Old Bastrop to Southridge Est	Revenue Bonds	\$125,000	\$875,000				\$1,000,000
Red Sky Subdivision Water Line Replacement	Revenue Bonds		\$1,007,000				\$1,007,000
Southridge Estates Water Line Replacement	Revenue Bonds		\$2,120,000				\$2,120,000
Soyars Storage Tank	Revenue Bonds		\$233,200	\$1,770,200			\$2,003,400
Green Haven & Briarwood Water Improvements	Revenue Bonds			\$901,000			\$901,000
Airport 12" Water- River Ridge to William Pettus	FAA Grant			\$1,484,000			\$1,484,000
Dunbar Water Replacement	Revenue Bonds			\$1,484,000			\$1,484,000
Old Bastrop Hwy 12" - Posey to Francis Harris	Impact Fees			\$657,200			\$657,200
Old Bastrop Hwy 16"- Centerpoint to Posey	Revenue Bonds			\$964,600			\$964,600
Stagecoach Trail to McCarty Tank 16" Water	Revenue Bonds			\$132,500	\$795,000		\$927,500
Northeast Elevated Storage Tank	Revenue Bonds				\$413,400	\$2,491,000	\$2,904,400
Deerwood Estates & Sleepy Hollow Improvements	Revenue Bonds				\$397,500	\$3,667,600	\$4,065,100
Total:		\$13,953,000	\$7,728,200	\$8,220,500	\$2,342,900	\$7,319,600	\$70,250,398

Proposed Projects	Fund Source	Prior Funds	FY 07-08	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Wastewater System:							
River Rd Lift Station Improvements (LS 14)	Revenue Bonds	\$150,000					
MKT RR 8" Rehabilitation	Revenue Bonds	\$440,000					
Nevada Street Wastewater Improvements	Revenue Bonds	\$250,000					
Concho Street Wastewater Improvements	Revenue Bonds	\$100,000					
Davis Lane Wastewater Improvements	Revenue Bonds	\$480,000					
Rio Vista Wastewater Improvements	Revenue Bonds	\$1,120,000	\$130,000				
WWTP Expansion of Grit Chamber Facility	Revenue Bonds	\$96,000	\$746,000				
Old Plant Upstream WW Improvements	Revenue Bonds	\$200,000	\$928,000				
Wet Weather Improvements to WWTP	Revenue Bonds	\$733,000	\$5,200,000				
Factory Shops Wastewater Replacement Phase I	Revenue Bonds		\$350,000				
Multi-Service Center Design & Construction	Revenue Bonds		\$500,000	\$1,000,000			
Clara and Brown Wastewater Slipline	Revenue Bonds		\$15,000	\$100,000			
Comanche Wastewater Hutchison to M LK	Revenue Bonds		\$30,000	\$200,000			
Sink Creek Interceptor Phase 2	Revenue Bonds		\$400,000	\$3,400,000			
Eastside/ Willow Creek Interceptor Phase 3	Revenue Bonds	\$10,539	\$500,000	\$1,434,000			
Purgatory Creek WW Interceptor	Revenue Bonds		\$318,000	\$2,104,000			
Roosevelt/ Patton, S Mitchell Street	Revenue Bonds	\$277,000	\$222,600	\$861,000			
Victory Gardens Wastewater Improvements	Revenue Bonds		\$101,000	\$724,000			
Wastewater Collection Improvements	Revenue Bonds	\$9,064	\$159,000	\$159,000	\$159,000	\$159,000	\$159,000
Wastewater Lift Station Improvements	Revenue Bonds	\$91,019	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Main Improvements and Replacements	Revenue Bonds		\$212,000	\$212,000	\$212,000	\$212,000	\$212,000
Sanitary Sewer Eval Survey & Repairs for I/I Reduction	Revenue Bonds	\$175,000	\$530,000	\$530,000	\$530,000	\$530,000	\$530,000
Horizons Comprehensive Plan	Revenue Bonds			\$90,000			
Purgatory Creek WW Interceptor Phase 2	Revenue Bonds			\$300,000	\$2,200,000		
Wonder World Force Main Relocation	Revenue Bonds			\$60,000	\$410,000		
Main Lift Station Force Main	Revenue Bonds				\$928,942		
Southeast Wastewater Treatment Plant	Revenue Bonds				\$275,600	\$530,000	
MLK. CM Allen/ McGehee Wastewater	Revenue Bonds					\$1,061,060	
Posey Rd WW - IH-35 to Old Bastrop Rd	Impact Fees					\$662,500	
Smith Tract 12" Gravity Line	Revenue Bonds					\$360,000	
Bypass Creek Interceptor, SH-21 Lift Stn & Force Main	Revenue Bonds					\$460,000	\$3,850,000
Smith Tract Lift Station and Force Main	Revenue Bonds						\$900,000
Old Bastrop WW Staples to Cottonwood Creek	Revenue Bonds						\$706,000
Force Main from Cape Rd Lift Station to SMRLS	Revenue Bonds						\$290,000
Galisteo Ranch WW Oversize	Impact Fees						\$530,000
Willow Creek Wastewater Phase I	Revenue Bonds						\$2,438,000
Wastewater Master Plan Update	Revenue Bonds						\$477,000
East Centerpoint WW Oversize	Revenue Bonds						
Dunbar Wastewater Improvements	Revenue Bonds						
Airport 8" Wastewater Line	Revenue Bonds						
Willow Creek Wastewater Improvement Phase II	Revenue Bonds						
Wallace Addition Wastewater Improvements	Revenue Bonds						
Cottonwood Creek Interceptor SH 123 to CR 266	Revenue Bonds						
Cottonwood Creek Interceptor S of CR 266	Revenue Bonds						
Total:		\$4,131,622	\$10,441,600	\$11,274,000	\$4,815,542	\$4,074,560	\$10,192,000

Proposed Projects	Fund Source	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17	Total Funds
Wastewater System:							
River Rd Lift Station Improvements (LS 14)	Revenue Bonds						\$150,000
MKT RR 8" Rehabilitation	Revenue Bonds						\$440,000
Nevada Street Wastewater Improvements	Revenue Bonds						\$250,000
Concho Street Wastewater Improvements	Revenue Bonds						\$100,000
Davis Lane Wastewater Improvements	Revenue Bonds						\$480,000
Rio Vista Wastewater Improvements	Revenue Bonds						\$1,250,000
WWTP Expansion of Grit Chamber Facility	Revenue Bonds						\$842,000
Old Plant Upstream WW Improvements	Revenue Bonds						\$1,128,000
Wet Weather Improvements to WWTP	Revenue Bonds						\$5,933,000
Factory Shops Wastewater Replacement Phase I	Revenue Bonds						\$350,000
Multi-Service Center Design & Construction	Revenue Bonds						\$1,500,000
Clara and Brown Wastewater Slipline	Revenue Bonds						\$115,000
Comanche Wastewater Hutchison to M LK	Revenue Bonds						\$230,000
Sink Creek Interceptor Phase 2	Revenue Bonds						\$3,800,000
Eastside/ Willow Creek Interceptor Phase 3	Revenue Bonds						\$1,944,539
Purgatory Creek WW Interceptor	Revenue Bonds						\$2,422,000
Roosevelt/ Patton, S Mitchell Street	Revenue Bonds						\$1,360,600
Victory Gardens Wastewater Improvements	Revenue Bonds						\$825,000
Wastewater Collection Improvements	Revenue Bonds	\$159,000	\$159,000	\$159,000	\$159,000	\$159,000	\$1,599,064
Wastewater Lift Station Improvements	Revenue Bonds	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$1,091,019
Main Improvements and Replacements	Revenue Bonds	\$212,000	\$212,000	\$212,000	\$212,000	\$212,000	\$2,120,000
Sanitary Sewer Eval Survey & Repairs for I/I Reduction	Revenue Bonds	\$530,000	\$530,000	\$530,000	\$530,000	\$530,000	\$5,475,000
Horizons Comprehensive Plan	Revenue Bonds			\$90,000			\$180,000
Purgatory Creek WW Interceptor Phase 2	Revenue Bonds						\$2,500,000
Wonder World Force Main Relocation	Revenue Bonds						\$470,000
Main Lift Station Force Main	Revenue Bonds						\$928,942
Southeast Wastewater Treatment Plant	Revenue Bonds	\$2,756,000	\$27,560,000				\$31,121,600
MLK. CM Allen/ McGehee Wastewater	Revenue Bonds						\$1,061,060
Posey Rd WW - IH-35 to Old Bastrop Rd	Impact Fees						\$662,500
Smith Tract 12" Gravity Line	Revenue Bonds						\$360,000
Bypass Creek Interceptor, SH-21 Lift Stn & Force Main	Revenue Bonds						\$4,310,000
Smith Tract Lift Station and Force Main	Revenue Bonds						\$900,000
Old Bastrop WW Staples to Cottonwood Creek	Revenue Bonds						\$706,000
Force Main from Cape Rd Lift Station to SMRLS	Revenue Bonds						\$290,000
Galisteo Ranch WW Oversize	Impact Fees						\$530,000
Willow Creek Wastewater Phase I	Revenue Bonds						\$2,438,000
Wastewater Master Plan Update	Revenue Bonds					\$477,000	\$954,000
East Centerpoint WW Oversize	Revenue Bonds	\$238,500					\$238,500
Dunbar Wastewater Improvements	Revenue Bonds	\$925,000					\$925,000
Airport 8" Wastewater Line	Revenue Bonds	\$350,000					\$350,000
Willow Creek Wastewater Improvement Phase II	Revenue Bonds	\$480,000	\$2,450,000				\$2,930,000
Wallace Addition Wastewater Improvements	Revenue Bonds	\$116,600	\$1,049,400				\$1,166,000
Cottonwood Creek Interceptor SH 123 to CR 266	Revenue Bonds	\$132,500		\$541,660			\$674,160
Cottonwood Creek Interceptor S of CR 266	Revenue Bonds	\$397,500		\$1,643,000			\$2,040,500
Total:		\$6,397,100	\$32,060,400	\$3,275,660	\$1,001,000	\$1,478,000	\$89,141,484



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET
WATER RATE – SCHEDULE UW-1
(URBAN CUSTOMERS)

Applicable:

To any customer served through a single meter for water usage within the corporate limits of the City. Service will be furnished under this rate schedule subject to the established rules and regulations of the City covering this type of service.

Rate:

UW-1A: 5/8-3/4 Inch Water Meter:

First 2,000 gallons - \$18.98 Minimum Bill.
2,001 gallons to 10,000 gallons - \$4.45 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$6.18 per 1,000 gallons or fraction thereof.

UW-1B: 1-Inch Water Meter:

First 4,000 gallons - \$37.96 Minimum Bill.
4,001 gallons to 10,000 gallons - \$4.45 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$6.18 per 1,000 gallons or fraction thereof.

UW-1C: 1-1/2 Inch Water Meter:

First 8,000 gallons - \$75.89 Minimum Bill.
8,001 gallons to 10,000 gallons - \$4.45 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$6.18 per 1,000 gallons or fraction thereof.

UW-1D: 2-Inch Water Meter and greater:

First 13,000 gallons - \$121.44 Minimum Bill.
13,001 gallons to 25,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$6.18 per 1,000 gallons or fraction thereof.

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER RATE – SCHEDULE RW-1 (RURAL CUSTOMERS)

Applicable:

To any customer served through a single meter for water usage outside the corporate limits of the City. Service will be furnished under this rate schedule subject to the established rules and regulations of the City covering this type of service.

Rate:

RW-1A: 5/8-3/4 Inch Water Meter:

First 2,000 gallons - \$23.73 Minimum Bill.
2,001 gallons to 10,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$6.96 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$7.72 per 1,000 gallons or fraction thereof.

RW-1B: 1-Inch Water Meter:

First 4,000 gallons - \$47.46 Minimum Bill.
4,001 gallons to 10,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$6.96 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$7.72 per 1,000 gallons or fraction thereof.

RW-1C: 1-1/2 Inch Water Meter:

First 8,000 gallons - \$94.86 Minimum Bill.
8,001 gallons to 10,000 gallons - \$5.57 per 1,000 gallons or fraction thereof.
10,001 gallons to 25,000 gallons - \$6.96 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$7.72 per 1,000 gallons or fraction thereof.

RW-1D: 2-Inch Water Meter and greater:

First 13,000 gallons - \$151.79 Minimum Bill.
13,001 gallons to 25,000 gallons - \$6.96 per 1,000 gallons or fraction thereof.
Over 25,000 gallons - \$7.72 per 1,000 gallons or fraction thereof.

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER RATE – SCHEDULE LL-1 (LIFE LINE CUSTOMERS)

Applicable:

To any urban/rural customer who qualifies for financial assistance under the rules, regulations or guidelines promulgated by Community Action, Inc. of Hays, Caldwell and Blanco Counties.

Rate:

LLW-1: 5/8 - 3/4 inch water meter

First 8,000 gallons - \$18.98 minimum bill (Urban)

First 8,000 gallons - \$23.73 minimum bill (Rural)

All increments over 8,000 gallons to be billed at normal urban/rural customer rate.

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WASTEWATER RATE – SCHEDULE US-1 (URBAN CUSTOMERS)

Applicable:

To any customer using wastewater services and being served through a single water meter, unless wastewater is separately measured, and within the corporate limits of the City. Service will be furnished under this rate schedule subject to the established rules and regulations of the City covering this type of service.

Rate:

US-1A: 5/8-3/4 Inch Water Meter:

First 2,000 gallons - \$22.42 Minimum Bill.

Over 2,000 gallons - \$6.46 per 1,000 gallons or fraction thereof.

US-1B: 1-Inch Water Meter:

First 4,000 gallons - \$44.79 Minimum Bill.

Over 4,000 gallons - \$6.46 per 1,000 gallons or fraction thereof.

US-1C: 1-1/2 Inch Water Meter:

First 8,000 gallons - \$89.57 Minimum Bill.

Over 8,000 gallons - \$6.46 per 1,000 gallons or fraction thereof.

US-1D: 2-Inch Water Meter and greater:

First 13,000 gallons - \$143.33 Minimum Bill.

Over 13,000 gallons - \$6.46 per 1,000 gallons or fraction thereof.

Maximum Bill:

No additional charge will be applied to a single-family Residential Customers for volumes in excess of 8,000 gallons for the US-1A, US-1B, US-1C rate categories.

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

Optional Methodology for Measurement of Use by Industrial Users:

An industrial user that uses a 2-inch or larger meter may submit a written request for the use of a methodology to determine the amount of wastewater services used other than metering of water or wastewater use. The methodology must be designed to charge the user for actual wastewater service use, and is subject to approval by the Director of Water/ Wastewater Utility Operations. If approved, the methodology will be used for a period of three years, subject to renewal upon submission by the user of a renewal request accompanied by updated methodology information, and approval by the Director of Water/ Wastewater Utility Operations. For this purpose, "industrial user" is defined as a manufacturing or industrial operation.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WASTEWATER RATE – SCHEDULE RS-1 (RURAL CUSTOMERS)

Applicable:

To any customer using wastewater services and being served through a single water meter, unless wastewater is separately measured, and within the corporate limits of the City. Service will be furnished under this rate schedule subject to the established rules and regulations of the City covering this type of service.

Rate:

RS-1A: 5/8-3/4 Inch Water Meter:

First 2,000 gallons - \$28.04 Minimum Bill.

Over 2,000 gallons - \$8.07 per 1,000 gallons or fraction thereof.

RS-1B: 1-Inch Water Meter:

First 4,000 gallons - \$55.99 Minimum Bill.

Over 4,000 gallons - \$8.07 per 1,000 gallons or fraction thereof.

RS-1C: 1-1/2 Inch Water Meter:

First 8,000 gallons - \$111.96 Minimum Bill.

Over 8,000 gallons - \$8.07 per 1,000 gallons or fraction thereof.

RS-1D: 2-Inch Water Meter and greater:

First 13,000 gallons - \$179.16 Minimum Bill.

Over 13,000 gallons - \$8.07 per 1,000 gallons or fraction thereof.

Maximum Bill:

No additional charge will be applied to a single-family Residential Customers for volumes in excess of 8,000 gallons for the RS-1A, RS-1B, RS-1C rate categories.

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

Optional Methodology for Measurement of Use by Industrial Users:

An industrial user that uses a 2-inch or larger meter may submit a written request for the use of a methodology to determine the amount of wastewater services used other than metering of water or wastewater use. The methodology must be designed to charge the user for actual wastewater service use, and is subject to approval by the Director of Water/ Wastewater Utility Operations. If approved, the methodology will be used for a period of three years, subject to renewal upon submission by the user of a renewal request accompanied by updated methodology information, and approval by the Director of Water/ Wastewater Utility Operations. For this purpose, "industrial user" is defined as a manufacturing or industrial operation.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WASTEWATER RATE – SCHEDULE LL-1 (LIFE LINE CUSTOMERS)

Applicable:

To any urban/rural customer who qualifies for financial assistance under the rules, regulations or guidelines promulgated by Community Action, Incorporated of Hays, Caldwell and Blanco Counties.

Rate:

LLW-1: 5/8 - 3/4 inch water meter

Maximum bill - \$22.42 (Urban)

Maximum bill - \$28.04 (Rural)

Single Point of Delivery:

The above rates are based upon the supply of water to the entire premises through a single delivery and metering point. A separate supply of water for the same consumer at other points of consumption shall be separately metered and billed.

CITY OF SAN MARCOS
2007-08 ANNUAL BUDGET
SEWER SURCHARGE RATE
(SURCHARGE PARTICIPANT LIST CUSTOMERS)

Applicable:

To any non-domestic customer of the City of San Marcos sanitary sewer system that has higher levels of pollutants in their sewage waste than those contained in normal domestic waste and placed on the surcharge participant list. A customer on the surcharge participant list will have a sewer surcharge added to their monthly sewer bill.

Surcharge Rate:

COD Concentration (Milligram per Liter)

351 to 500 - \$0.08 per pound.

501 to 600 - \$0.14 per pound.

Over 600 - \$0.28 per pound.

The rate is not incremental: The COD reading will determine the surcharge rate for a customer's entire discharge.

Surcharge Computation:

$$S = V * 8.34 * (\text{COD}-350) * \text{Surcharge Rate}$$

Definitions:

S – Surcharge in dollars that will appear on the monthly billing to customer.

V – Volume of monthly water usage in millions of gallons based upon the most recent twelve months average, or a minimum of six months average for new customers.

8.34 – Weight in pounds of a gallon of water.

COD (Chemical Oxygen Demand) – A measure of wastewater quality in milligrams per liter.

350 – Threshold level of COD for sewer surcharge.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DRAINAGE UTILITY RATES

23.5% INCREASE

(ALL CUSTOMERS)

Commercial Rate:

\$3.96 per equivalent residential unit (ERU) per month. One ERU for commercial land use is determined to be 2,250 square feet of impervious cover.

Residential Rate:

<u>Category</u>	<u>Lot Size</u>	<u>Drainage Charge</u>
Residential - Small lot	0 - 6,000 square feet	\$2.47 per month
Residential - Average lot	6,001 - 12,000 square feet	\$3.96 per month
Residential - Large lot	Greater than 12,000 square feet	\$4.53 per month

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY RATES

Residential Rates

Customer Charge:	Single or Three Phase Service	\$8.50
Energy Charge:	All Metered kWh, per kWh	\$0.0190

Small General Service Rates

Customer Charge:	Single or Three Phase Service	\$10.00
Energy Charge:	All Metered kWh, per kWh	\$0.0190

Medium General Service Rates

Customer Charge:	Single or Three Phase Service	\$45.00
Demand Charge:	All kW of billing demand, per kW	\$3.30
Energy Charge:	All Metered kWh, per kWh	\$0.0093

Large General Service Rates

Primary Voltage: (Greater than 600 volts, but less than 69,000 volts)

Customer Charge:	Single or Three Phase Service	\$700.00
Demand Charge:	All kW of billing demand, per kW	\$2.90
Energy Charge:	All Metered kWh, per kWh	\$0.0074

Secondary Voltage: (Less than 600 Volts)

Customer Charge:	Single or Three Phase Service	\$200.00
Demand Charge:	All kW of billing demand, per kW	\$3.15
Energy Charge:	All Metered kWh, per kWh	\$0.0093

Standard Power Cost Recovery Factor (PCRF) and Choose to Renew PCRF rates apply to Residential, Small General Service and Medium General Service customers.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

A BRIEF DESCRIPTION OF LOCAL ORDINANCE AND STATE LAW

Proceedings to File a Budget:

30 days prior to the time City Council sets the Tax Levy-the City Manager will file with the City Secretary a Budget (See Sec. 8.02)

At the meeting City Council receives the Budget-Council shall fix a place and time for a public hearing on the budget and cause it to be published in a local general circulation newspaper. (See 8.07 and 102.006 of the State Law)

Public Hearings:

At the Public Hearing, all interested persons shall be given an opportunity to be heard. (See Sec 8.07 and 102.006 of the State Law)

At a separate hearing, Council holds a public hearing on the property tax rate.

Adoption of the Budget:

After 14 days have lapsed since the public hearing on the budget, the City Council may adopt the budget and tax levying ordinances. (See Sec 8.09)

(Note: The Budget must be 15 days prior to the expiration of the current fiscal year; otherwise, the existing budget and tax levying ordinances become the ensuing fiscal year's budget and tax levying ordinances.) (See Sec 8.10)

Filing of the Budget:

The budget is to be filed with the County Clerk as prescribed by state law following adoption by City Council. (See Sec 8.11 and 102.011 of the State Law)

City of San Marcos

2007-08 ANNUAL BUDGET

GENERAL GOVERNMENTAL REVENUE BY SOURCE LAST TEN FISCAL YEARS

Fiscal Year	Licenses and Permits	Intergovernmental Revenue	Charges for Services	Fines and Penalties	Miscellaneous Revenue	Tax Revenue	Total Revenue*
1997	349,493	1,516,910	3,343,907	411,265	903,552	15,502,641	22,027,768
1998	273,428	1,921,457	3,307,685	478,598	1,058,167	17,571,829	24,611,164
1999	345,529	2,333,394	4,231,980	628,495	1,277,143	18,504,140	27,320,681
2000	838,233	2,315,514	4,476,476	937,464	2,558,728	21,241,143	32,367,558
2001	582,604	3,361,550	4,685,690	943,651	2,904,415	23,494,653	35,972,563
2002	786,000	2,794,428	4,712,696	874,677	1,415,406	24,628,583	35,211,790
2003	566,245	2,774,548	4,999,001	1,043,706	511,766	26,195,549	36,090,815
2004	716,219	2,728,441	3,922,202	1,099,498	1,391,834	28,380,291	38,238,485
2005	854,818	1,989,677	4,413,393	1,331,391	2,109,693	22,993,824	33,692,796
2006	930,496	2,942,569	4,539,296	1,404,734	355,039	33,532,369	45,307,524

* Includes revenue of the General, Special Revenue, Debt Service, Capital Projects, and Permanent Funds.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GENERAL GOVERNMENTAL EXPENDITURES BY FUNCTION LAST TEN FISCAL YEARS

Fiscal Year	General Government	Public Safety	Culture, Health, Recreation and Tourism	Debt Service	Capital Outlay	Total Expenditures*
1997	6,815,547	6,179,504	4,206,115	2,761,332	4,267,100	24,229,598
1998	7,738,960	6,714,526	5,435,540	2,956,277	2,552,871	25,398,174
1999	8,753,279	8,443,199	5,508,759	3,180,296	3,610,323	29,495,856
2000	9,161,447	9,106,945	6,057,390	4,306,269	3,364,641	31,996,692
2001	10,675,369	9,396,565	6,125,319	4,495,813	9,341,110	40,034,176
2002	10,868,964	11,169,316	6,989,365	4,680,817	7,614,572	41,323,034
2003	11,570,039	11,502,644	6,712,736	5,080,156	5,922,994	40,788,569
2004	10,594,041	11,204,984	6,911,640	4,804,114	5,293,105	38,807,884
2005	12,971,819	12,057,544	6,876,302	4,768,888	8,588,886	45,263,439
2006	11,095,617	12,558,996	7,410,044	5,185,178	7,394,546	43,644,381

* Includes expenditures of the General, Special Revenue, Debt Service and Capital Projects Funds.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

TAX REVENUE BY SOURCE

LAST TEN FISCAL YEARS

Fiscal Year	Total Taxes	General Property Taxes-Includes Delinquent Interest and Penalties	Sales Taxes	Franchise Taxes	Other Taxes *	Mixed Drink Tax
1997	15,502,641	3,946,610	7,898,566	3,013,673	570,545	73,247
1998	17,571,829	4,307,278	9,209,609	3,232,725	728,113	94,104
1999	18,504,140	4,757,618	9,647,177	3,264,134	731,532	103,679
2000	21,241,143	5,501,978	11,185,219	3,628,118	809,744	116,084
2001	23,494,653	5,929,912	12,117,880	4,379,762	931,917	135,182
2002	24,628,583	7,446,576	12,106,868	4,052,829	874,069	148,241
2003	26,195,540	7,656,097	12,423,794	5,081,011	874,069	160,569
2004	28,380,291	8,393,346	13,392,833	5,519,858	910,742	163,512
2005	30,109,095	8,622,198	14,037,501	6,242,627	1,034,143	172,626
2006	33,532,369	9,398,552	16,232,402	6,954,442	1,216,922	191,823

Note: These revenues include those of the General, Debt Service and Hotel Occupancy Tax Funds.

* Includes Hotel Occupancy Tax

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections and Penalties	Total Tax Collections	Total Collections as Percent of Levy	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes as Percent of Levy
1997	3,812,327	3,806,197	99.8%	152,015	3,958,212	103.8%	652,231	17.1%
1998	4,247,223	4,098,677	96.5%	113,326	4,212,003	99.2%	653,169	15.4%
1999	4,502,310	4,411,381	98.0%	192,729	4,604,110	102.3%	522,613	11.6%
2000	5,208,616	5,090,136	97.7%	273,057	5,363,193	103.0%	477,993	9.2%
2001	5,620,364	5,490,025	97.7%	211,951	5,701,976	101.5%	475,140	8.5%
2002	7,457,502	7,356,025	98.6%	224,751	7,580,776	101.7%	504,683	6.8%
2003	7,662,979	7,468,315	97.5%	250,393	7,493,354	100.7%	566,737	7.4%
2004	8,198,030	8,068,178	98.4%	325,709	8,393,887	102.4%	368,669	4.5%
2005	8,503,149	8,363,474	98.4%	177,295	8,540,768	100.4%	389,825	4.6%
2006	9,590,359	9,398,552	98.0%	0	9,398,552	98%	N/A	N/A

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Tax Year	Real Property		Personal Property		Total		Ratio of Total Assessed to Total Estimated Actual Value
	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	
1997	658,210,657	658,210,657	208,225,490	208,225,490	866,436,147	866,436,147	100%
1998	745,036,440	745,036,440	231,336,031	231,336,031	976,372,471	976,372,471	100%
1999	801,324,682	801,324,682	245,708,147	245,708,147	1,047,032,829	1,047,032,829	100%
2000	863,222,522	863,222,522	265,172,931	265,172,931	1,128,395,453	1,128,395,453	100%
2001	932,663,264	932,663,264	286,504,401	286,504,401	1,219,167,665	1,219,167,665	100%
2002	1,106,469,160	1,106,469,160	325,850,518	325,850,518	1,432,319,678	1,432,319,678	100%
2003	1,385,217,775	1,385,217,775	380,715,566	380,715,566	1,765,933,341	1,765,933,341	100%
2004	1,662,822,489	1,662,822,489	390,220,742	390,220,742	2,053,043,231	2,053,043,231	100%
2005	1,388,279,244	1,388,279,224	418,678,715	418,678,715	1,806,957,939	1,806,957,939	100%
2006	1,939,132,089	1,939,132,089	441,477,940	441,477,940	2,380,610,029	2,380,610,029	100%

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PROPERTY TAX RATES AND TAX LEVIES AND ALL OVERLAPPING GOVERNMENTS (PER \$100 OF ASSESSED VALUE) LAST TEN FISCAL YEARS

Tax Rates by Jurisdiction

Fiscal Year	City		School District		County		Other (Special Road)	
	Ratio	Rate	Ratio	Rate	Ratio	Rate	Ratio	Rate
1997	100%	0.4400	100%	1.3880	100%	0.3793	100%	0.0846
1998	100%	0.4350	100%	1.5500	100%	0.3793	100%	0.0846
1999	100%	0.4350	100%	1.5500	100%	0.3793	100%	0.0846
2000	100%	0.4610	100%	1.4438	100%	0.3579	100%	0.0960
2001	100%	0.4610	100%	1.4952	100%	0.3579	100%	0.0960
2002	100%	0.4710	100%	1.4296	100%	0.3702	100%	0.0759
2003	100%	0.4710	100%	1.6000	100%	0.3751	100%	0.0710
2004	100%	0.4710	100%	1.6000	100%	0.3751	100%	0.0710
2005	100%	0.4710	100%	1.7300	100%	0.3920	100%	0.0710
2006	100%	0.4702	100%	1.7000	100%	0.3790	100%	0.0710

Tax Levies by Jurisdiction

Fiscal Year	City		School District		County		Other (Special Road)	
1997	3,812,327		16,700,664		10,897,889		1,733,846	
1998	4,247,223		17,093,672		11,477,172		2,531,638	
1999	4,502,310		20,406,940		12,455,092		2,747,597	
2000	5,208,616		20,958,926		13,227,631		3,527,286	
2001	5,620,364		24,184,737		15,276,683		4,059,085	
2002	7,457,502		29,120,416		19,189,598		3,900,704	
2003	7,662,979		36,943,633		21,498,605		4,034,950	
2004	8,198,030		38,000,722		23,368,858		4,386,297	
2005	8,503,149		41,954,674		26,638,112		4,785,562	
2006	8,602,178		43,618,285		28,011,212		5,003,611	

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

REVENUE BOND COVERAGE

LAST TEN FISCAL YEARS

Fiscal Year	Gross Revenue	Maintenance and Operation Expense *	Net Revenue Available for Debt Service	Principal	Interest	Total	Coverage
Water and Wastewater							
1997	11,150,120	6,182,931	4,967,189	2,199,048	1,703,123	3,902,171	1.27 %
1998	14,218,106	6,859,565	7,358,541	2,338,571	1,657,193	3,995,764	1.84 %
1999	16,519,620	8,033,881	8,485,739	2,464,048	1,507,400	3,971,447	2.14 %
2000	17,655,064	10,406,866	7,248,198	2,528,250	1,453,685	3,981,935	1.82 %
2001	17,252,939	10,186,450	7,065,789	2,583,421	1,400,110	3,983,531	1.77 %
2002	15,983,823	10,679,779	5,304,044	2,638,056	1,344,697	3,982,753	1.33 %
2003	17,595,675	11,339,435	6,256,240	2,690,556	1,322,620	4,013,176	1.56 %
2004	19,502,026	11,076,196	8,425,830	2,808,810	1,364,756	4,173,565	2.02 %
2005	21,415,438	11,677,318	9,738,120	3,507,750	1,578,546	5,086,296	1.91 %
2006	26,318,349	12,782,882	13,535,467	3,140,000	3,045,435	6,185,435	2.19 %
Electric							
1996	22,718,843	20,341,126	2,377,717	731,667	483,124	1,214,791	1.96 %
1997	24,228,097	21,095,328	3,132,769	768,250	507,280	1,275,530	2.46 %
1998	24,361,834	21,158,633	3,203,201	801,842	490,808	1,292,650	2.48 %
1999	24,007,703	21,746,467	2,261,236	819,647	473,255	1,292,422	1.75 %
2000	25,908,308	23,863,928	2,044,380	837,647	454,941	1,292,588	1.58 %
2001	32,476,702	28,660,394	3,816,308	856,875	435,833	1,292,708	2.95 %
2002	26,779,981	25,562,838	1,217,143	906,000	297,298	1,203,298	1.01 %
2003	29,551,713	28,725,521	826,192	906,000	297,298	1,203,298	0.69 %
2004	33,070,143	31,418,256	1,651,887	910,714	292,778	1,203,493	1.37 %
2005	39,412,677	35,068,455	4,344,222	924,231	279,315	1,203,546	3.61 %
2006	45,564,818	43,679,087	1,885,731	770,000	437,183	1,207,183	1.56 %

* These expenses do not include depreciation expense.

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

BUILDING PERMITS AT MARKET VALUE LAST TEN FISCAL YEARS

Fiscal Year	Residences	Commercial	Industrial Building	Apartments and Townhouses	Public Buildings	Repairs and Maintenance	Total
1997	6,259,344	14,206,068	187,568	31,131,328	11,090,686	9,745,728	72,620,722
1998	8,884,936	8,900,256	1,514,630	12,628,724	8,072,953	7,042,785	47,044,284
1999	6,725,082	20,654,170	351,600,000	6,378,000	800,000	20,056,884	406,214,136
2000	9,644,109	51,927,498	10,260,500	37,519,386	6,631,400	1,820,974	117,803,867
2001	14,200,146	14,526,696	0	20,627,909	3,332,466	1,967,874	54,655,091
2002	17,713,027	7,972,005	0	95,760,950	348,000	7,723,237	129,517,219
2003	22,985,307	6,490,000	0	19,994,592	150,000	9,124,905	58,744,804
2004	20,829,542	7,742,860	0	24,739,979	0	6,418,376	59,730,757
2005	14,497,688	32,071,516	13,200,000	25,724,494	11,982,456	11,328,689	108,804,843
2006	25,618,451	47,827,345	15,690,772	32,411,618	14,690,222	16,824,711	153,063,119

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

CONSTRUCTION PERMITS LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>New Commercial Construction *</u>		<u>New Single-Family Residential Construction *</u>	
	<u>Number of Permits</u>	<u>Construction Dollar Value</u>	<u>Number of Units</u>	<u>Construction Dollar Value</u>
1996	58	26,085,775	116	6,396,491
1997	65	14,206,068	119	6,259,344
1998	49	8,900,256	99	8,284,936
1999	18	20,654,170	78	6,725,082
2000	45	45,697,517	75	7,478,159
2001	21	7,982,752	93	10,707,116
2002	10	7,972,005	146	17,713,027
2003	15	6,490,000	177	22,985,307
2004	17	7,742,860	155	20,829,542
2005	85	32,071,516	92	14,497,688
2006	45	47,827,345	201	25,618,451

Source:

- * Construction permits, units and values.
Planning and Development Services Department
Building Inspection Division

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

SUMMARY OF OUTSTANDING WATER/ WASTEWATER UTILITY REVENUE DEBT AS OF SEPTEMBER 30, 2007

Issue	Purpose	Interest Rate	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
1996B Water & Sewer Revenue Bonds	Wastewater plant construction.	4.33 %	7,500,000	01/22/1997	02/17/2017	6,390,000
1999 Water & Sewer Revenue Bonds	Surface water treatment plant construction, wastewater projects, Water and Sewer system improvements.	4.70 %	6,300,000	02/01/1999	08/15/2019	4,540,000
2000 Water & Sewer Revenue Bonds	Surface water treatment plant construction, wastewater projects, Water and Sewer system improvements.	5.82 %	3,935,000	02/01/2000	08/15/2020	3,000,000
2003 Water & Sewer Revenue Bonds	Water and Sewer system improvements.	4.38 %	5,130,000	12/10/2003	8/15/2023	4,560,000
2004 Water & Sewer Revenue Bonds	Water and Sewer system improvements.	4.33 %	7,420,000	9/28/2004	8/15/2024	6,850,000
2004A Water & Sewer Refunding and Improvement Bonds	Water and Sewer refunding and system improvements.	4.40 %	21,375,000	12/13/04	8/15/2024	18,665,000
2005 Water & Sewer Refunding Bonds	Water and Sewer refunding bonds.	4.27 %	17,320,000	06/27/2005	08/15/2020	16,905,000
2005A Water & Sewer Revenue Bonds	Water and Sewer system improvements.	4.50 %	3,990,000	01/10/2006	08/15/2025	3,895,000
2006 Water & Sewer Revenue Bonds	Water and Sewer system improvements.	4.81 %	7,915,000	06/02/2006	08/15/2036	7,915,000
2006A Water & Sewer Revenue Bonds	Water and Sewer system improvements.	6.25 %	2,680,000	06/02/2006	08/15/2036	2,680,000
2007 Water & Sewer Revenue Bonds	Water and Sewer system improvements	4.5 %	10,725,000	06/15/07	08/15/2036	10,725,000
	Total Water/WW Utility Debt		\$ 94,290,000			\$86,125,000

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

SUMMARY OF OUTSTANDING ELECTRIC UTILITY REVENUE DEBT AS OF SEPTEMBER 30, 2007

Issue	Purpose	Interest Rate	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
2002 Electric Refunding	Refunding 1993 Electric Utility Revenue Refunding Bonds	3.89%	\$ 13,590,000	09/10/2002	09/30/2017	\$ 10,430,000
2007 Electric Utility Tax & Revenue	Electric Utility New Lien Revenue Refunding Bonds	4.25%	720,000	06/15/07	08/15/26	720,000
	Total Electric Utility Debt		<u>\$ 13,590,000</u>			<u>\$ 10,500,000</u>

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

SUMMARY OF OUTSTANDING DRAINAGE UTILITY REVENUE DEBT AS OF SEPTEMBER 30, 2007

Issue	Purpose	Interest Rate	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
2003 Certificates of Obligation	Constructing, reconstructing and improving drainage system.	4.42%	\$ 2,995,000	12/10/2003	8/15/2023	\$ 2,905,000
2004 Certificates of Obligation	Constructing, reconstructing and improving drainage system.	4.09%	3,705,000	12/13/2004	8/15/2004	3,420,000
2007B Combination Tax & Revenue	Constructing, reconstructing and improving drainage system	4.25%	1,700,000	06/15/07	08/15/26	1,700,000
	Total Drainage Utility Debt		<u>\$ 8,400,000</u>			<u>\$ 8,025,000</u>

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

WATER/WASTEWATER UTILITY DEBT SERVICE REQUIREMENTS

SEPTEMBER 30, 2007

Fiscal Year	Principal	Interest	Total
2008	3,620,000	3,914,376	7,534,376
2009	4,065,000	3,704,859	7,769,859
2010	4,210,000	3,554,838	7,764,838
2011	4,390,000	3,384,429	7,774,429
2012	4,570,000	3,197,303	7,767,303
2013	4,770,000	3,000,930	7,770,930
2014	4,970,000	2,805,485	7,775,485
2015	5,175,000	2,600,920	7,775,920
2016	5,415,000	2,369,653	7,784,653
2017	5,670,000	2,106,414	7,776,414
2018	5,890,000	1,894,916	7,784,916
2019	6,170,000	1,616,399	7,786,399
2020	6,405,000	1,321,164	7,726,164
2021	3,025,000	1,012,554	4,037,554
2022	3,160,000	870,359	4,030,359
2023	3,320,000	720,378	4,040,378
2024	3,065,000	562,416	3,627,416
2025	1,530,000	415,118	1,945,118
2026	1,230,000	341,874	1,571,874
2027	430,000	282,310	712,310
2028	455,000	260,450	715,450
2029	480,000	237,265	717,265
2030	505,000	212,653	717,653
2031	525,000	186,708	711,708
2032	555,000	159,740	714,740
2033	585,000	131,000	716,000
2034	615,000	100,680	715,680
2035	645,000	68,780	713,780
2036	680,000	35,300	715,300
	86,125,000	41,069,266	127,194,266

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

ELECTRIC UTILITY DEBT SERVICE REQUIREMENTS

SEPTEMBER 30, 2007

Fiscal Year		Principal		Interest		Total
2008		825,000		427,966		1,252,966
2009		865,000		394,994		1,259,994
2010		900,000		364,006		1,264,006
2011		935,000		329,406		1,264,406
2012		970,000		291,231		1,261,231
2013		1,010,000		251,556		1,261,556
2014		1,050,000		210,381		1,260,381
2015		1,095,000		166,334		1,261,334
2016		1,150,000		113,318		1,263,318
2017		1,215,000		51,586		1,266,586
2018		40,000		19,124		59,124
2019		40,000		17,374		57,374
2020		40,000		15,614		55,614
2021		45,000		13,814		58,814
2022		45,000		11,744		56,744
2023		50,000		9,663		59,663
2024		50,000		7,338		57,338
2025		50,000		4,988		54,988
2026		55,000		2,613		57,613
		10,430,000		2,703,048		13,133,048

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

DRAINAGE UTILITY DEBT SERVICE REQUIREMENTS

SEPTEMBER 30, 2007

Fiscal Year		Principal	Interest	Total
2008		315,000	349,818	664,818
2009		345,000	325,670	670,670
2010		360,000	312,945	672,945
2011		380,000	299,645	679,645
2012		390,000	285,145	675,145
2013		405,000	270,015	675,015
2014		420,000	254,328	674,328
2015		440,000	237,880	677,880
2016		465,000	220,290	685,290
2017		475,000	201,108	676,108
2018		500,000	181,320	681,320
2019		525,000	159,920	684,920
2020		550,000	137,260	687,260
2021		575,000	112,970	687,970
2022		605,000	87,060	692,060
2023		630,000	59,333	689,333
2024		390,000	30,173	420,173
2025		125,000	12,113	137,113
2026		130,000	6,175	136,175
		8,025,000	3,543,165	11,568,165



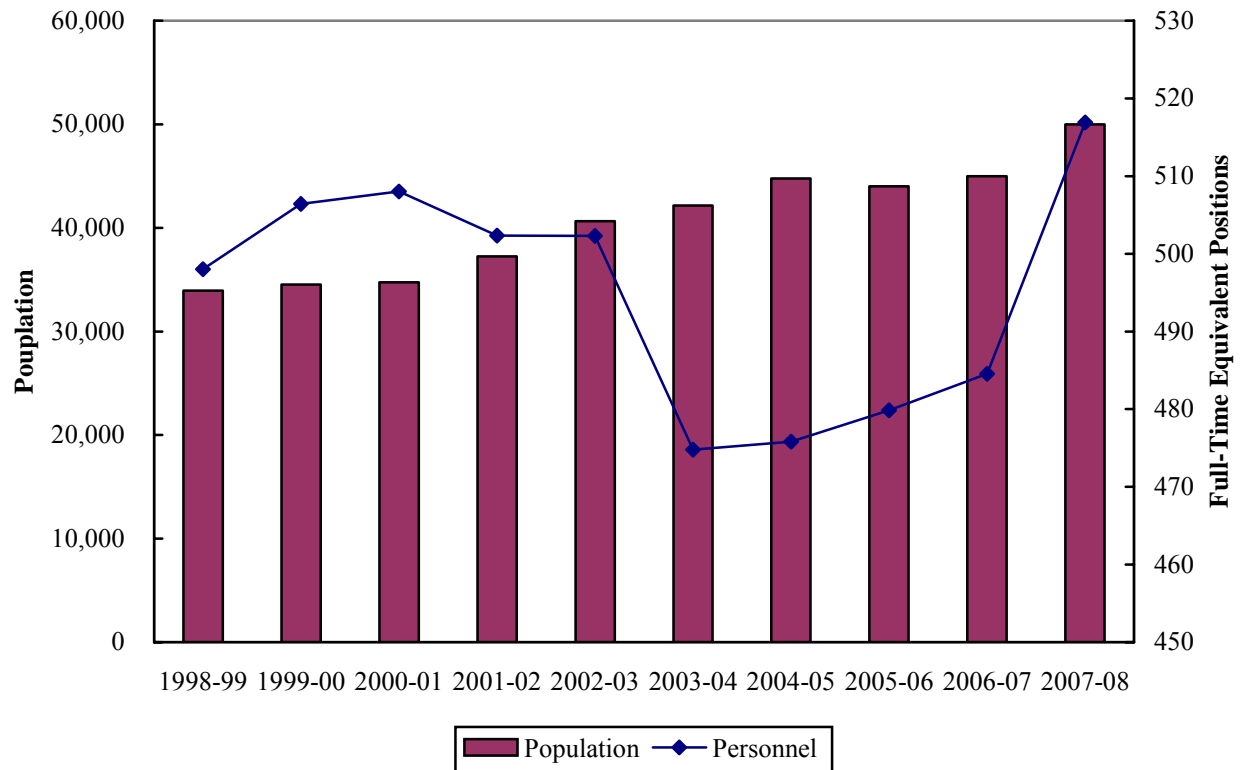
CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER TOTAL OF ALL FUNDS

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
General Fund	427.00	434.00	450.00	360.51	366.76	389.53
Hotel Occupancy Tax Fund	2.00	2.00	2.00	1.48	1.48	1.48
WIC Program Fund	20.00	22.00	23.00	20.00	22.00	23.00
Water/ Wastewater Utility Fund	38.50	47.00	49.00	38.50	47.00	48.50
Drainage Utility Fund	0	2.00	2.00	0	2.00	2.00
Electric Utility Fund	50.00	50.00	51.00	50.00	50.00	51.00
Municipal Airport Fund	1.00	2.00	2.00	1.00	2.00	2.00
Total	538.50	559.00	579.00	471.49	491.24	516.9

POPULATION GROWTH VERSUS PERSONNEL GROWTH



CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

DIVISION LISTING

General Fund	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Administration	6.00	7.00	7.00	6.00	7.00	7.00
City Clerk	6.00	6.00	6.00	6.00	6.00	6.00
Legal	6.00	6.00	6.00	6.00	6.00	6.00
Human Resources	9.00	9.00	9.00	9.00	9.00	9.00
Finance	15.00	15.00	16.00	14.54	14.54	15.54
Municipal Court	10.00	10.00	10.00	9.10	9.10	9.10
Planning and Development	8.50	9.00	10.00	8.50	9.00	10.00
Building Inspections	7.50	7.50	9.50	7.50	7.50	9.50
Environment and Engineering	14.00	13.50	13.50	13.48	12.98	12.98
Fire Services	48.00	48.00	49.00	48.00	48.00	52.00
Police Administration Services	40.00	40.00	40.00	37.90	37.90	40.90
Police Operation Services	74.00	74.00	81.00	74.00	74.00	81.00
Public Works Administration	2.00	3.00	3.00	2.00	2.50	2.50
Traffic Control	5.00	5.00	5.00	5.00	5.00	5.00
Streets	17.00	17.00	17.00	17.00	17.00	17.00
Equipment Services	8.00	8.00	8.00	8.00	8.00	8.00
Marshal Department	4.00	4.00	6.00	4.00	4.00	6.00
Environmental Health	5.00	5.00	5.00	5.00	5.00	5.00
Animal Services	9.00	12.00	14.00	6.90	9.65	12.16
Library	24.00	24.00	25.00	18.12	18.12	18.77
Parks and Recreation	62.00	63.00	63.00	26.57	27.57	27.57
Activity Center	18.00	18.00	18.00	11.88	11.88	11.88
Facilities and Grounds	6.00	6.00	6.00	6.00	6.00	6.00
Park Rangers	15.00	15.00	15.00	2.02	2.02	2.63
Information Technology	8.00	8.00	8.00	8.00	8.00	8.00
Total	427	433	450	360.51	365.76	389.53

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

DIVISION LISTING

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Hotel Occupancy Tax Fund						
Main Street	2.00	2.00	2.00	1.48	1.48	1.48
Total	2.00	2.00	2.00	1.48	1.48	1.48

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
WIC Program Fund						
Administration	12.00	13.00	14.00	12.00	13.00	14.00
Nutrition	7.00	7.00	7.00	7.00	7.00	7.00
Lactation	1.00	2.00	2.00	1.00	2.00	2.00
Total	20.00	22.00	23.00	20.00	22.00	23.00

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Water/ Wastewater Utility Fund						
Wastewater Collection	11.00	18.00	18.00	11.00	18.00	18.00
Water Quality Services	4.00	4.00	6.00	4.00	4.00	5.50
Water Distribution Maintenance	17.00	17.00	17.00	17.00	17.00	17.00
Water/ Wastewater Administration	6.50	8.00	8.00	6.50	8.00	8.00
Total	38.50	47.00	49.00	38.50	47.00	48.50

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

DIVISION LISTING

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Drainage Fund						
Drainage Fund	0	2.00	2.00	0	2.00	2.00
Total	0	2.00	2.00	0	2.00	2.00

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Electric Utility Fund						
Customer Information	1.00	1.00	1.00	1.00	1.00	1.00
Meter Operations	8.00	8.00	8.00	8.00	8.00	8.00
Operations	10.00	10.00	11.00	10.00	10.00	11.00
Maintenance	17.00	17.00	17.00	17.00	17.00	17.00
Utility Billing and Collections	14.00	14.00	14.00	14.00	14.00	14.00
Total	50.00	50.00	51.00	50.00	50.00	51.00

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Municipal Airport Fund						
Airport Administration	1.00	2.00	2.00	1.00	2.00	2.00
Total	1.00	2.00	2.00	1.00	2.00	2.00

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

Administration	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
City Manager	1	1	1	1	1	1
Assistant City Manager	0	2	2	0	2	2
Director of Administrative Services	1	0	0	1	0	0
Communications Manager	1	1	1	1	1	1
Development Projects Manager	1	0	0	1	0	0
Assistant to the City Manager	1	1	1	1	1	1
Secretary to the City Manager	1	1	1	1	1	1
Administrative Assistant	0	1	1	0	1	1
Total	6	7	7	6	7	7

City Clerk	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
City Clerk	1	1	1	1	1	1
Records Management Coordinator	1	1	1	1	1	1
Deputy City Clerk	1	1	1	1	1	1
Administrative Tech	0	1	1	0	1	1
Assistant Local Registrar	1	1	1	1	1	1
Deputy Local Registrar	1	1	1	1	1	1
Division Secretary	1	0	0	1	0	0
Total	6	6	6	6	6	6

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Legal						
City Attorney	1	1	1	1	1	1
Assistant City Attorney	1	2	2	1	2	2
Contracts Manager	1	1	1	1	1	1
Paralegal	1	0	0	1	0	0
Department Secretary	1	1	1	1	1	1
Legal Secretary	1	1	1	1	1	1
Total	6	6	6	6	6	6

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Human Resources						
Director of Human Resources	1	1	1	1	1	1
Assistant Director of Human Resources	1	1	1	1	1	1
Benefits Manager	1	1	1	1	1	1
Safety/ Loss Prevention Manager	1	1	1	1	1	1
Human Resources Supervisor	1	1	1	1	1	1
Department Secretary	1	1	1	1	1	1
Insurance and Benefits Technician	1	1	1	1	1	1
Recruitment/ Information Technician	1	1	1	1	1	1
Receptionist/ Switchboard Operator	1	1	1	1	1	1
Total	9	9	9	9	9	9

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Finance						
Director of Finance	1	1	1	1	1	1
Assistant Director of Finance/ Controller	1	1	1	1	1	1
Accounting Manager	1	1	1	1	1	1
Purchasing Manager	1	1	1	1	1	1
Accountant II	1	1	1	1	1	1
Accountant I	0	0	1	0	0	1
Accounting Technician II	1	1	1	1	1	1
Accounting Technician I	3	4	4	3	4	4
Mail Services Coordinator	1	1	1	1	1	1
Buyer	1	1	1	1	1	1
Senior Accounting Clerk/ Generalist	2	1	1	2	1	1
Purchasing Clerk III	1	1	1	1	1	1
Mail Services Clerk	1	1	1	0.54	0.54	0.54
Total	15	15	16	14.54	14.54	15.54

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Municipal Court						
Municipal Court Judge	1	1	1	1	1	1
Alternate Municipal Court Judge	1	1	1	.10	.10	.10
Municipal Court Administrator	1	1	1	1	1	1
Municipal Court Supervisor	1	1	1	1	1	1
Marshal	1	1	1	1	1	1
Deputy Municipal Court Clerk	2	3	3	2	3	3
Municipal Court Clerk III	3	2	2	3	2	2
Total	10	10	10	9.10	9.10	9.10

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Planning and Development						
Director of Planning	1	1	1	1	1	1
Assistant Director of Planning	1	1	1	1	1	1
Chief Planner	1	1	1	1	1	1
GIS Services Manager	0.50	0.50	0.50	0.50	0.50	0.50
Senior Planner	2	1.5	1.5	2	1.5	1.5
Planner/Senior Planning Technician	1	2	2	1	2	2
Department Secretary	1	1	1	1	1	1
Development Projects Coordinator	0	0	1	0	0	1
CDBG Technician	1	1	1	1	1	1
Total	8.5	9	10	8.5	9	10

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Permit Center						
Chief Building Official	1	1	1	1	1	1
Senior Engineer	1	1	1	1	1	1
Senior Planner	.50	.50	.50	.50	.50	.50
Administrative Office Manager	0	0	1	0	0	1
Engineering Survey Technician	0	0	1	0	0	1
Combination Inspector	3	3	3	3	3	3
Building Permit Technician	2	2	2	2	2	2
Total	7.5	7.5	9.5	7.5	7.5	9.5

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

Environment and Engineering	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Director of Engineering	1	1	1	1	1	1
Assistant Director of Engineering	1	1	1	1	1	1
Senior Engineer	2	2	2	2	2	2
GIS Services Manager	.50	.50	.50	.50	.50	.50
Engineering Technician III	1	1	1	1	1	1
Survey Services Manager	1	1	1	1	1	1
Engineering Inspection Technician II	1	1	1	1	1	1
Engineering Inspection Technician I	1	1	1	1	1	1
Acquisition Specialist	0	0	1	0	0	1
Project Coordinator	.50	0	0	.50	0	0
Engineering Contracts Technician	1	1	1	1	1	1
Engineering Survey Technician	1	1	0	1	1	0
Engineering Inspector I	1	1	1	1	1	1
Engineering Technician/ Communications	1	1	1	1	1	1
Engineering Co-Operative Student	1	1	1	.48	.48	.48
Total	14	13.5	13.5	13.48	12.98	12.98

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Fire Services						
Fire Chief	1	1	1	1	1	1
Assistant Fire Chief	1	1	1	1	1	1
Battalion Chief	0	0	3	0	0	3
Fire Captain	3	3	3	3	3	3
Fire Lieutenant	9	9	9	9	9	9
Fire Engineer	15	15	15	15	15	15
Fire Fighter	18	18	18	18	18	18
Division Chief - Training	0	0	1	0	0	1
Department Secretary	1	1	1	1	1	1
Total	48	48	52	48	48	52

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Police Administration Services						
Police Chief	1	1	1	1	1	1
Police Assistant Director	1	1	1	1	1	1
Police Commander	1	1	1	1	1	1
Police Sergeant	2	2	2	2	2	2
Police Corporal	1	1	1	1	1	1
Police Officer	6	6	6	6	6	6
Records/ Communication Manager	1	1	1	1	1	1
Parking Coordinator	1	1	1	1	1	1
Senior Emergency Communications Op.	3	3	3	3	3	3
Records Supervisor	1	1	1	1	1	1
Department Secretary	1	1	1	1	1	1
Emergency Communications Operator	14	14	17	14	14	17
Records Specialist	3	3	3	3	3	3
Parking Technician	4	4	4	1.9	1.9	1.9
Total	40	40	40	37.9	37.9	37.9

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Police Operation Services						
Police Assistant Director	1	1	1	1	1	1
Police Commander	3	3	3	3	3	3
Police Sergeant	10	10	10	10	10	10
Police Corporal	16	16	16	16	16	16
Police Officer	40	40	47	40	40	47
Victim Services Coordinator	1	1	1	1	1	1
Evidence Technician	1	1	1	1	1	1
Division Secretary	2	2	2	2	2	2
Total	74	74	81	74	74	81

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Public Works Administration						
Director of Public Works	1	1	1	1	1	1
Program Coordinator	1	1	1	1	1	1
Receptionist/ Clerk	0	1	1	0	.50	.50
Total	2	3	3	2	2.5	2.5

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Traffic Control						
Traffic Crew Leader	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Equipment Operator I	2	2	2	2	2	2
Total	5	5	5	5	5	5

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Streets						
Street/ Traffic Division Manager	1	1	1	1	1	1
Crew Leader	4	4	4	4	4	4
Equipment Operator III	1	2	2	1	2	2
Equipment Operator II	7	6	6	7	6	6
Equipment Operator I	4	4	4	4	4	4
Total	17	17	17	17	17	17

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Equipment Services						
Equipment Services Manager	1	1	1	1	1	1
Equipment Services Supervisor	1	1	1	1	1	1
Equipment Services Maint. Coordinator	1	1	1	1	1	1
Master Mechanic	3	3	3	3	3	3
Journeyman Mechanic	1	1	1	1	1	1
Auto Serviceperson	1	1	1	1	1	1
Total	8	8	8	8	8	8

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Code Enforcement						
Fire Marshal	1	1	1	1	1	1
Assistant Fire Marshal	1	1	1	1	1	1
Code Enforcement Officer II	1	1	1	1	1	1
Code Enforcement Officer I	1	1	2	1	1	2
Receptionist/Clerk	0	0	1	0	0	1
Total	4	4	6	4	4	6

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Environmental Health						
Director of Env. Health/ Animal Services	1	1	1	1	1	1
Chief Sanitarian	1	1	1	1	1	1
Sanitarian	1	2	2	1	2	2
Code Compliance Officer	1	0	0	1	0	0
Department Secretary	1	1	1	1	1	1
Total	5	5	5	5	5	5

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Animal Services						
Animal Services Manager	1	1	1	1	1	1
Animal Control Officer	3	3	3	3	3	3
Animal Services Clerk	1	1	1	1	1	1
Euthenasia Technician	0	0	1	0	0	1
Animal Shelter Supervisor	0	0	1	0	0	1
Animal Control Supervisor	0	0	1	0	0	1
Animal Shelter Technician	4	7	6	1.90	4.65	4.16
Total	9	12	14	6.9	9.65	12.16

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

Library	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Library Director	1	1	1	1	1	1
Librarian III	3	3	3	3	3	3
Librarian I	3	3	3	3	3	3
Shelving Supervisor	1	1	1	1	1	1
Library Assistant II	2	2	2	2	2	2
Library Assistant I	2	2	2	2	2	2
Library Clerk I – Children Services	1	1	1	.65	.65	.65
Library Clerk I	5	5	6	3.25	3.25	3.90
Library Page	5	5	5	1.85	1.85	1.85
Library Page – Special Education	1	1	1	.37	.37	.37
Total	24	24	25	18.12	18.12	18.77

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Parks and Recreation						
Parks and Recreation Director	1	1	1	1	1	1
Parks and Recreation Assistant Director	1	1	1	1	1	1
Athletics Program Manager	1	1	1	1	1	1
Facilities Manager	1	1	1	1	1	1
Recreation Programs Coordinator	1	1	1	1	1	1
Watershed Protection Program Manager	1	1	1	1	1	1
Athletic Program Coordinator	1	1	1	1	1	1
Recreation Programs Coordinator	1	1	1	1	1	1
Facilities/ Events Coordinator	1	1	1	1	1	1
Department Secretary	1	1	1	1	1	1
Crew Leader Parks	2	2	2	2	2	2
Inspection/ Equipment Operator II	1	1	1	1	1	1
Equipment Operator II	2	2	2	2	2	2
Equipment Operator I	2	2	2	2	2	2
Nature Center Program Coordinator	0	1	1	0	1	1

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Parks and Recreation (continued)						
Summer Program Coordinator	1	1	1	.17	.17	.17
Summer Challenge Program Coordinator	1	1	1	.17	.17	.17
Summer Assistant Program Coordinator	1	1	1	.17	.17	.17
Summer Playground Site Supervisor	3	3	3	.51	.51	.51
Summer Asst. Challenge Program Coord.	1	1	1	.17	.17	.17
Summer Challenge Program Aid	2	2	2	.34	.34	.34
Summer Asst. Playground Site Supervisor	3	3	3	.51	.51	.51
Summer Playground Leader	12	12	12	2.08	2.08	2.08
Intern	3	3	3	1	1	1
Assistant Pool Manager	2	2	2	.69	.69	.69
Water Safety Instructor	5	5	5	1.23	1.23	1.23
Lifeguard	9	9	9	2.21	2.21	2.21
Cashier/ Pool Attendant	2	2	2	.33	.33	.33
Total	62	63	63	26.57	27.57	27.57

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

Activity Center	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Aquatics Program Supervisor	1	1	1	1	1	1
Athletic Program Specialist	1	1	1	1	1	1
Activity Center Attendant	6	6	6	4.38	4.38	4.38
Lifeguard/ Swimming Instructor	1	1	1	.75	.75	.75
Facilities/ Maintenance Worker	1	1	1	1	1	1
Lifeguard @ 30 Hours	2	2	2	1.50	1.50	1.50
Lifeguard @ 15 Hours	6	6	6	2.25	2.25	2.25
Total	18	18	18	11.88	11.88	11.88

Facilities and Grounds	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Crew Leader Grounds	1	1	1	1	1	1
Equipment Operator II	4	4	4	4	4	4
Equipment Operator I	1	1	1	1	1	1
Total	6	6	6	6	6	6

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

GENERAL FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Park Rangers						
Park Ranger Supervisor	0	0	1	0	0	1
Park Ranger Coordinator	1	1	1	.42	.42	0
Park Ranger III	2	2	2	.40	.41	.41
Park Ranger II	8	8	8	.96	.96	.86
Park Ranger I	4	4	4	.36	.36	.36
Total	15	15	15	2.02	2.02	2.63

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Information Technology						
Chief Technology Officer	1	1	1	1	1	1
Information Technology Administrator	1	1	1	1	1	1
Network/ Technology Administrator	1	1	1	1	1	1
Information Technology Manager	2	1	1	2	1	1
Technology Support Technician	3	3	3	3	3	3
Webmaster	0	1	1	0	1	1
Total	8	8	8	8	8	8

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER HOTEL OCCUPANCY TAX FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Main Street						
Main Street Manager	1	1	1	1	1	1
Main Street Coordinator	1	1	1	.48	.48	.48
Total	2	2	2	1.48	1.48	1.48

PERSONNEL ROSTER WIC PROGRAM FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
WIC Administration						
WIC Program Manager	1	1	1	1	1	1
Administrative Coordinator	1	1	1	1	1	1
WIC Certification Specialist	1	2	3	1	2	3
Clerk II	9	9	9	9	9	9
Total	12	13	14	12	13	14

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
WIC Nutrition						
Nutrition Coordinator	1	1	1	1	1	1
Nutritionist	6	6	6	6	6	6
Total	7	7	7	7	7	7

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
WIC Lactation						
Nutritionist	1	1	1	1	1	1
Lactation Peer Counselor	0	1	1	0	1	1
Total	1	2	2	1	2	2

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER WATER/ WASTEWATER UTILITY FUND

Wastewater Collection	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Manager	0	1	1	0	1	1
Utility Crew Leader	2	3	3	2	3	3
Facilities Maintenance Technician	2	2	2	2	2	2
Field Maintenance Technician	0	1	1	0	1	1
Field Maintenance Electrician	0	1	1	0	1	1
I/C Technician	1	2	2	1	2	2
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	3	5	5	3	5	5
Total	11	18	18	11	18	18

Water Quality Services	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Water Quality Services Supervisor	1	1	1	1	1	1
Water Quality Technician	3	3	4	3	3	4
Support Clerk	0	0	1	0	0	.5
Total	4	4	6	4	4	5.5

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

PERSONNEL ROSTER

WATER/ WASTEWATER UTILITY FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Water Distribution Maintenance						
W/WW Distribution Collection Manager	1	1	1	1	1	1
Utility Project Coordinator	0	1	1	0	1	1
Utility Crew Leader	3	3	3	3	3	3
Equipment Operator II	3	3	3	3	3	3
Equipment Operator I	8	7	7	8	7	7
Maintenance Support Coordinator	1	1	1	1	1	1
Maintenance Support Clerk	1	1	1	1	1	1
Total	17	17	17	17	17	17

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Water/ Wastewater Administration						
Director of Water/ WW Utilities	1	1	1	1	1	1
Assistant Director of W/WW Utilities	0	1	1	0	1	1
Water Conservation Representative	1	1	1	1	1	1
Technology Support Coordinator	1	1	1	1	1	1
GIS Coordinator	1	1	1	1	1	1
Project Coordinator	.50	1	1	.50	1	1
Department Secretary	1	1	1	1	1	1
Water/ Wastewater Utilities Technician	1	1	1	1	1	1
Total	6.5	8	8	6.5	8	8

CITY OF SAN MARCOS

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PERSONNEL ROSTER DRAINAGE UTILITY FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Drainage Utility						
Crew Leader Streets/Traffic	0	1	1	0	1	1
Equipment Operator II	0	1	1	0	1	1
Total	1	2	2	1	2	2

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PERSONNEL ROSTER ELECTRIC UTILITY FUND

Customer Information	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Senior Energy Efficiency Representative	1	1	1	1	1	1
Total	1	1	1	1	1	1

Meter Operations	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Meter Shop Supervisor	1	1	1	1	1	1
Installation Technician	1	1	1	1	1	1
Meter Reader	5	5	5	5	5	5
Clerk III – Dispatcher	1	1	1	1	1	1
Total	8	8	8	8	8	8

Operations	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Director of Electric Utility Operations	1	1	1	1	1	1
Senior Engineer	1	1	1	1	1	1
Electrical Engineering Technician	2	2	3	2	2	3
Customer Relations Manager	1	1	1	1	1	1
CADD System Coordinator	1	1	1	1	1	1
Electric Meter Technician	1	1	1	1	1	1
Department Secretary	1	1	1	1	1	1
Inventory Maintenance Mgmt. Technician	1	1	1	1	1	1
Secretary/ Receptionist	1	1	1	1	1	1
Total	10	10	11	10	10	11

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PERSONNEL ROSTER ELECTRIC UTILITY FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Maintenance						
Electric Distribution Manager	1	1	1	1	1	1
Crew Leader	2	2	2	2	2	2
Lineperson	5	5	5	5	5	5
Electric Utility Operator	2	2	2	2	2	2
Apprentice Lineperson	3	3	3	3	3	3
Lineperson Helper	3	3	3	3	3	3
General Maintenance/ Mail Clerk	1	1	1	1	1	1
Total	17	17	17	17	17	17

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Utility Billing and Collections						
Utility Billing and Collections Manager	1	1	1	1	1	1
Quality Control/ Quality Assurance	1	1	1	1	1	1
Utility Services Supervisor	2	2	2	2	2	2
Senior Accounting Clerk – Revenue	3	3	3	3	3	3
Clerk III – Customer Service	2	5	5	2	5	5
Clerk II – Customer Service	5	2	2	5	2	2
Total	14	14	14	14	14	14

CITY OF SAN MARCOS

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PERSONNEL ROSTER MUNICIPAL AIRPORT FUND

	Positions			Full Time Equivalent		
	Actual 2005-06	Actual 2006-07	Adopted 2007-08	Actual 2005-06	Actual 2006-07	Adopted 2007-08
Airport Administration						
Airport Director	1	0	0	1	0	0
Operations Manager	0	1	1	0	1	1
Airport Maintenance Technician	0	1	1	0	1	1
Total	1	2	2	1	2	2

CITY OF SAN MARCOS

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LIST OF ACRONYMS

CA	Current Assets
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Program
CIP	Capital Improvement Program
CL	Current Liabilities
CO's	Certificates of Obligation Debt
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GBRA	Guadalupe-Blanco River Authority
GFOA	Government Finance Officers Association
GO's	General Obligation Debt
HCTAD	Hays County Tax Appraisal District
I&S	Interest and Sinking
LCRA	Lower Colorado River Authority
NRMSIRs	Nationally Recognized Municipal Securities Information Repositories
O&M	Operations and Maintenance
P&Z	Planning and Zoning Commission
RB's	Revenue Bonds
SEC	Securities and Exchange Commission
SMCISD	San Marcos Independent School District
SMPD	San Marcos Police Department
TML	Texas Municipal League
TSUSM	Texas State University – San Marcos
WIC	Women, Infants and Children Program Fund
W/WW	Water/ Wastewater Utility Fund

CITY OF SAN MARCOS

2007-08 ANNUAL BUDGET

GLOSSARY OF TERMS

ACCOUNT - A code made up of numbers used to classify how specific dollar amounts come into the City or how they are being spent.

ACCRUAL BASIS OF ACCOUNTING – A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of related cash flows.

AD VALOREM TAX - A tax levied on the assessed value of real property (also known as "property taxes").

AMORTIZE - To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeable with "expenditures".

ASSESSED VALUATION - A value that is established for real and personal property for use as a basis for levying property taxes.

AUDIT - A comprehensive examination as to the manner in which the government's resources were actually utilized, concluding in a written report. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

BALANCE SHEET - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

BASIS DIFFERENCES – Differences that arise through the employment of a basis of accounting for budgetary purposes that differs from the basis of accounting prescribed by GAAP for a given fund type.

BASIS OF ACCOUNTING – The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis (that is, when cash is received or paid). Basis of accounting is an essential part of measurement focus because a particular timing of recognition is necessary to accomplish a particular measurement focus.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

BONDED DEBT - The portion of indebtedness represented by outstanding bonds.

BUDGET - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the means of financing them.

BUDGET CALENDAR - The schedule of key dates or milestones which the City departments follow in preparation, specific goals, and the means of financing them.

BUDGETARY BASIS OF ACCOUNTING – The method used to determine when revenues and expenses are recognized for budgetary purposes.

BUDGET DOCUMENT - The official plan showing how the City finances all of its services.

BUDGET YEAR - From October 1st through September 30th, which is the same as the fiscal year.

BUDGETARY CONTROL - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL EXPENDITURE – An expense for a major asset or improvement as shown in the Capital Improvement Program. The amount usually exceeds \$50,000.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements, and infrastructure.

CASH BASIS OF ACCOUNTING – Basis of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

CASH MANAGEMENT - The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CDBG - Community Development Block Grant - Federal HUD entitlement funds to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

CERTIFICATE OF OBLIGATION (C.O.) - Legal debt instruments used to finance capital improvement projects. Certificates of obligation are backed by the full faith and credit of the government entity and are fully payable from a property tax levy. Certificates of obligation differ from general obligation debt in that they are approved by the City Council and are not voter approved.

CERTIFIED TAX ROLL - A list of all-taxable properties, values and exemptions in the City. The Hays County Appraisal District establishes this roll.

CONTINGENCY - The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

CURRENT TAXES - Taxes that are levied and due within the ensuing fiscal year.

DEBT SERVICE - The payment of principal and interest on borrowed funds.

DEBT SERVICE FUNDS - Used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

DELINQUENT TAXES - Taxes remaining unpaid after January 31st.

DEPARTMENT - An administrative division of the City having management responsibility for an operation or a group of related operations within a functional area.

DEPRECIATION - The decrease in value of physical assets due to use and the passage of time.

ENCUMBRANCE – Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self supported by user fees. These funds use full accrual accounting.

ESTIMATED REVENUE - The amount of revenue expected to be collected during the year.

EXPENDITURE - The incurring of liability, payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

EXPENSE - A charge incurred in an accounting period, whether actually paid in that accounting period or not.

FISCAL YEAR - October 1st through September 30th of each year.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE FEE - A fee paid by public service businesses for use of City streets, alleys and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, water, wastewater, and cable television.

FULL ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

FULL FAITH AND CREDIT - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligations bonds.

FULL TIME EQUIVALENT (F.T.E.) - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal or temporary employees into hours worked by full-time employees. Full-time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

FUND BALANCE - The excess of assets over liabilities for governmental funds.

GAAP - Generally Accepted Accounting Principles.

GENERAL FUND - The general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS - Bonds that finance a variety of public projects such as streets, buildings, and capital improvements. The repayment of these bonds is usually made from the General Fund. They are backed by the full faith and credit of the City.

GENERAL OBLIGATION DEBT - The supported bonded debt, which is backed by the full faith and credit of the City.

GOAL - A long-term, attainable target for an organization Vision of the future.

GOVERNMENTAL FUND - It refers to the General Fund, all Special Revenue Funds and the Debt Service Fund.

GRANT - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

INDIRECT COSTS – Those costs that are fully expensed within one fund or division that can be allocated to another fund or division. i.e., Human Resources is fully expensed to the General Fund but services relate to the Electric Utility Fund as well.

INFRASTRUCTURE - Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater facilities, etc.)

INTERGOVERNMENTAL REVENUES - Revenues received from another governmental entity, such as county, state or federal governments.

INVENTORY - A detailed listing of property currently held by the City.

LEVY - To impose taxes, special assessments, or service charges for the support of City activities.

LINE ITEM BUDGET - A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) Separately along with the dollar amount budgeted for each specified category.

LIMITED TAX NOTES – Short-term, interest-bearing note issued by a government in anticipation of tax revenues to be received at a later date. The note is retired from the tax revenues to which it is related.

LONG-TERM DEBT - Any unmatured debt that is not a fund liability with a maturity of more than one year.

MODIFIED ACCRUAL ACCOUNTING – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

NON-OPERATING EXPENDITURES - The costs of government services which are not directly attributable to a specific City program or operation. An example includes debt service obligations.

NON-OPERATING REVENUES - The incomes received by the government which are not directly attributable to providing a service. An example would be interest on investments.

O & M - Operations and Maintenance

OBJECTIVES - A specific, measurable and observable result of an organization's activity which advances the organization toward a goal.

OPERATING BUDGET - A financial plan that presents expenditures for the fiscal year and estimates of revenue to finance them.

OPERATING TRANSFERS - Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

POLICY - A plan, course of action or guiding

principle, designed to set parameters for decisions and actions.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the Property's valuation and tax.

RESERVE - An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RETAINED EARNINGS - The accumulated earnings of an Enterprise or Internal Service Fund which have been retained in the fund and which are not reserved for any specific purpose.

REVENUE - All money received by a government other than expense refunds, capital contributions, and residual equity transfers.

REVENUE BONDS - Bonds whose principle and interest are payable exclusively from user fees.

RISK MANAGEMENT - An organized effort to protect the City's assets against loss, utilizing the most economical methods.

ROUTINE CAPITAL OUTLAY – Vehicles and other equipment with a value in excess of \$5,000 and an expected life of more than three years.

SOURCES OF REVENUE - Revenues are classified according to their source or where they originate.

SPECIAL REVENUE FUNDS - Funds used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specific purposes.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

TAX LEVY - The total amount of taxes imposed by the City on taxable property, as determined by the Hays County Tax Appraisal District.

TAX RATE - The tax rate is set by Council and is made up of two components; debt service and operations rates.

TIMING DIFFERENCES – Differences between the budgetary basis of accounting and GAAP that occur when the period used for budgeting differs from the period used for GAAP reporting (e.g., a special revenue fund that uses a grant-year budget rather than a fiscal-year budget).

TRUST AND AGENCY FUNDS - Funds used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

UNEARNED REVENUE – A type of deferred revenue account used in connection with resources that have not yet been earned.

UNENCUMBERED FUND BALANCE - For budget purposes, the unencumbered fund balance is the amount of undesignated fund balance of a fund, which is available for allocation.

UNREALIZED REVENUES – Term used in connection with budgeting. The difference between estimated revenues and actual revenues.

WORKING CAPITAL – Current assets less current liabilities.

